



Professional Development Program

Regular Meeting - August 21, 2026

Time - 11:30am-1:30pm

Hyflex Meeting - OC30102 Classroom

1 Barnard Drive, Oceanside, CA 92057

OFFICIAL MINUTES

- I. Call to order
The meeting was called to order by PDP Chair, Loedel at 11:35 AM.
- II. Remote Member Attendance
The committee voted to approve Erica Duran's remote attendance as a non-voting member.
- III. Roll Call:
Present: Tyrone Nagai, Delores Loedel, Adrea Gonzales-Karlsson, Cristina Toharia, Israel Pastrana, Andrea Petri, Lynnie Trzoss, Aaron Roberts, Erica Duran.

Absent for Roll Call / Present for meeting: Jim Julius Arrived at 1:00 PM.

Absent: Ansina Green, Rica French (Sabbatical Leave), Bruce Hoskins, Tricia Hoste, Ghada Osman, Brian Page, Shawntae Mitchum.
- IV. Public Comment
Description: Members of the public may address the committee before or during consideration of each agenda item at regular or special meetings. Each speaker is allotted a three minute limit to comment.
None.
- V. Changes to the Agenda Order
Loedel requested to move the Consent Calendar to end of meeting for the purpose of meeting quorum. No objections, the Consent Calendar was heard after Information and Discussion Items.
- VI. Information / Discussion
 - A. Committee Members Expectations and Roles
Description: Review of the approved PDP committee service expectations document for both new and continuing members.
Reviewed, no discussion.
 - B. December 14 Flex Day
Description: The PDP Chair will invite committee members to sign up to participate in the development and design of the December 14 Flex Day.
Discussion: committee agreed that synchronous zoom options were needed. The on-demand workshops would be asynchronous and available for the month as into January 2027 - pre Spring Flex. The



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timeline for having the Canvas shell in place is early December – this would allow faculty enough lead time before the Spring semester to work on Flex and develop courses. Members asked what are some new changes that could be implemented to grow the online learning library? Adding that may be part of the Call. *If you changed a module or upgraded an area of your course – can you share it with faculty?* Committee members discussed whether to have a workshop Call for the December day or to hold off and only put out a Call for January's Flex Week. Discussion points – Extra time in calendar before Spring, but also reduced time no finals. Good point from Nagai: the difference between offering Flex, and attending Flex, for Classified folks. No one wants to lose that collaboration.

C. Spring Flex Week

Description: The design and structure of Spring Flex Week January 25-29, 2027

The Flex Week format will continue as Monday being a mostly online learning day with the potential of a Full-Time Faculty Hiring Training led by HR, Tuesday as an in person learning day. Wednesday as a department meeting day. Thursday could be focused on AI Frameworks with details to come in the coming meetings. Friday, All College Day. Members were discussing budget, food concerns and costs: A Collaborative event with Classified on April 30th.

D. New Faculty LaunchPad and Lodestar

Description: Overview of this year's New Faculty LaunchPad (formerly "First Fridays") and the Lodestar program.

Delores came up with a new name, New Faculty LaunchPad (NFL) which is being held during the regular academic year – not necessarily under the purview of PDP but was asked to lead it. There is a Call going out for New Faculty Institute (NFI) which is the week before Flex. Kudos to dara, Tyrone and Dean Halsted for the event that was held on Friday. The next meeting we have with 10 new faculty and 8 lodestars is on Friday, 8/28. Discussion on the budget restraints specifically with regards to food purchases. Members shared how the budget restraints are affecting their departments.

VII. Consent Calendar

- A. Approval of PDP Travel Budget Allocation Increase for Associate Faculty (from \$900 to \$1,000)
- B. Approval of the Regular Meeting Minutes of May 8, 2026
- C. Approval of the Regular Meeting Minutes of April 10, 2026

A motion **MS (Roberts/Gonzales-Karlsson)** to approve the Consent



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Calendar (Items A-C) carried unanimously at 1:23 PM. All nine (9) committee members voted in favor.

VIII. Reports

- A. Delores Loedel — PDP Coordinator
 - Thanked everyone for their support and shoutout to Aaron for preparing a nicely packaged PDP committee for the incoming chair.
- B. Israel Pastrana — DEqCC Chair
 - Cultural Competency Conference Feedback and update, a beautiful event that combined with our community. The Cultural Responsive Pedagogy Practices Toolkit (CRPP) overview, possible collabs with PDP.
- C. Jim Julius — MOE Chair
 - Report out on the online class certification process. Two versions, first certification and recertification.
- D. Erica Duran — Joyful Teacher
 - The CLC was a great place for the Cultural Competency Conference! Joyful Teacher launched the C3 page in Canvas, it was a previous series of pages combined into one Canvas page. Adding resources and topics regularly.

IX. Meeting Adjourned at 1:30PM.