



Professional Development Program

April 10, 2026 at 11:30am-1:30pm

Hyflex Meeting - Room OC 3504

1 Barnard Drive, Oceanside, CA 92057

Join Zoom Meeting: <https://miracosta-edu.zoom.us/j/81413279739>

Meeting ID: [814 1327 9739](https://miracosta-edu.zoom.us/j/81413279739)

AGENDA

- I. Call to Order
- II. Remote Member Attendance
- III. Roll Call
- IV. Persons Wishing to Address the Committee
Description: Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings.
- V. Changes to Agenda Order
- VI. Consent Calendar
Description: Approve the Regular Meeting Minutes of March 13, 2026
- VII. Information
 - A. Canvas Calendar as a Tool
Description: How canvas calendar can work as a tool for PDP/FLEX communications.
 - B. Associate Faculty Committee Service
Description: PDP will consider instituting a policy that would allow flex credit for committee service for Associate Faculty.
- VIII. Discussion
 - A. Flex Days Planning
Description: PDP will use this time to work in groups and begin populating the flex schedule and a conversation around the PDP schedule design.
- IX. Reports
 - A. Aaron Roberts - PDP Coordinator
 - B. Erica Duran - Joyful Teacher
 - C. Israel Pastrana - DEqCC Chair
 - D. Jim Julius - MOE Chair

The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, subcommittee meetings will be held in person with a Zoom link available. If you wish to attend a meeting and you have another disability requiring special accommodation(s), please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 800-735-2929 or 800-735-2922 for English or 800-855-3000 for Spanish. In compliance with Government Code section §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District, Academic Senate and its subcommittees in advance of their meetings, may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's Committees website at <https://www.miracosta.edu/governance/academic-senate/committees.html>. Such writings will also be available at the meetings. In addition, if you would like a copy of any record related to an item on the agenda, please contact Arielle Locke, Administrative Assistant to the Professional Development Program at 760.795.6873 or by email at alocke@miracosta.edu. Audio recordings of meetings may be available upon request.



Professional Development Program Committee Meeting

March 13, 2026 at 11:30am-1:30pm

Hyflex Meeting - Room OC3504

1 Barnard Drive, Oceanside, CA 92057

UNOFFICIAL MINUTES

- I. Call to order
Roberts called the meeting to order at 11:17am.
- II. Roll Call
Present: Aaron Roberts (PDP Chair), Jim Julius, Rica French, Ghada Osman, Zika Perovic (Just Cause), Andrea Petri, Tricia Hoste, John Makevich, Brian Page, Erica Duran.
Absent: Bruce Hoskins, Dominique Ingato.
Public: Andrea Gonzales-Karlsson new faculty from biology.
- III. Persons wishing to address the committee
None.
- IV. Changes to agenda order
None.
- V. Consent Calendar
Description: Approve the meeting minutes of February 20, 2026
The committee approved the Minutes unanimously.
- VI. Discussion
Professional Learning / FLEX Survey
Description: The committee will review the tentative survey based on feedback provided during the February 20th meeting. If all questions capture the essence of data needed to build a robust Fall 26 FLEX Schedule, the survey will be sent the Monday returning from Spring Break.

Discussion:
Roberts facilitated review of survey questions. Members recommended removing the word "instructional" and expanding faculty categories (e.g., counselors, librarians, coordinators). Discussion centered on reframing language from "required flex hours" to broader "professional learning," noting not all faculty are required to complete FLEX (Osman, French). Members supported revising the question to "How do you engage in professional development?" (Hoste), and removing questions already captured through FLEX transcripts (French). Modality questions will remain but be expanded for greater specificity. Questions regarding external PD topics will be integrated into existing sections. Associate and non-classroom faculty questions will be aligned with revised language. Members agreed to remove repetitive topic-interest questions (Julius) and the noncredit certificate question. For the proposed December 14, 2026 calendar item, language will be revised to focus on desired end-of-semester professional learning activities (Julius, French).

Discussion on AI programming included interest in assessment, course redesign, and student learning with/without AI (Duran). Members recommended keeping AI prompts broad to maintain flexibility (Roberts). Pastrana noted continued interest in cultural competency and equity-focused programming. **Action:** Survey revisions to be incorporated; instrument to be finalized and distributed following Spring Break.

FLEX Week Schedule

Description: A new platform is sought for implementing a fully ADA compliant schedule.

Discussion:

it is a good time for PDP to find a new platform to meet accessibility legislation. Roberts noted the need to move away from static PDF schedules. Members identified key needs including mobile accessibility, integrated scheduling and evaluation tools, and improved workflow. Suggestions included collaborating with ITS to develop a form-to-schedule workflow (SharePoint-based), exploring existing conference software licenses, and improving navigation (e.g., accordion-style layout) (Duran). **Action:** Roberts to explore options with ITS, including potential platforms and existing tools.

FLEX Day Kick-Off Event

Description: The kickoff event is tentatively planned for Tuesday, August 11th of Flex Week 26, the committee will review the change and discuss roles and responsibilities with regards to event planning. ([Photo Album](#))

Discussion:

Roberts confirmed PDP workshops will be held Monday (online), with the kickoff event Tuesday at the Oceanside Campus and the Cultural Competency Conference Thursday at the CLC. Members discussed locations (including Building 14, library, and student services) and the importance of showcasing campus spaces, particularly with new leadership in attendance (Makevich, Julius, Duran). Event planning included food (taco bar supported), intentional tabling, and engagement activities such as yoga, tai chi, line dancing, cooperative games, and gardening (Osman, Makevich, Pastrana, Duran). Workshop design emphasized accessible, practical themes (e.g., "Made Easy") and interactive formats (Makevich). Proposed themes included "Be a Student" (Roberts) and "Made Easy" (Duran). **Action:** Roberts to continue coordinating event planning, including space, programming, and theme development.

VII. Information

A. Cultural Competency Conference

Description: Fall 26 Cultural Competency Conference will be held at the Community Learning Center (CLC).

Update:

Site administrator and DEqCC committee approved the plan. The committee will discuss supports for DEqCC for the date of Thursday, August 13, 2026.

B. [Committee Evaluation Summary Forms](#)

Description: PDP Chair is asked to self-evaluate the Professional Learning Committee.

Action:

Arielle to distribute evaluation form; Roberts will compile and submit summary.

C. Committee Membership + Chair Search

Description: The chair will share updates on the committee membership and chair role for the next academic year.

Delores Loedel announced as incoming PDP Chair. Members asked to notify Roberts if stepping down. Appreciation expressed for committee mentorship and leadership (Roberts, Hoste).

VIII. Reports

A. **Aaron Roberts (PDP):** Presenting at NCEA Conference (tomorrow)

Erica Duran (Joyful Teacher): Transitioning C3 website to Canvas; developing interactive design elements including chatbot and pedagogical tools.

Jim Julius (MOE Chair): Reset of pre-COVID initiatives; new opportunities with Building 4700 (media production, green screen, podcasting). Shared updates on ITS leadership transition and ongoing accessibility audit; noted need for increased faculty input in technology governance.

Israel Pastrana (DEqCC Chair): Planning Black Student Success Week; developing DEqCC participation guidelines and endorsement rubric; advancing CRPP Toolkit and instructional resources.

IX. The meeting adjourned at 1:33pm.