



## OFFICIAL MINUTES

I. **Call to Order** – The meeting was called to order at 11:03am.

II. **Roll Call**

**Members present:** Anna Alessi, Tony Burman, Sean Davis, Dominique Ingato, Serena Mercado, Lynne Miller, Brian Page, Zika Perovic, Aaron Roberts, Denise Stephenson, PDP Coordinator

**Members absent:** Giana Carey, Sandy Comstock, Rica French, Thao Ha, Rachel Hastings, Jim Julius, JahB Prescott

III. **Individuals Wishing to Address the Committee** – None.

IV. **New Business**

**A. Teleconferencing Meetings Pursuant to AB 361 - Stephenson**

Description: *The Professional Development Program (PDP) Committee will consider whether to authorize teleconferencing meetings pursuant to recent legislation AB 361, since meeting in person would present imminent risks to the health or safety of attendees. In order to continue to meet under these abbreviated teleconferencing procedures, AB 361 requires a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting and to make those findings every 30 days thereafter. PDP will consider the circumstances of the state of emergency and determine if the emergency continues to directly impact the ability of members to meet safely in person OR if state and local officials have imposed or recommended measures to promote social distancing. Suspension of the rules are requested to take action at this meeting.*

**MSU (Miller/ Davis)** to approve teleconference meeting pursuant to AB 361 as presented.

V. **Adjournment** – The meeting adjourned at 11:05.

An executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Meetings will be held remotely until further notice. The public may observe the meeting and offer public comment. A link for remote viewing or calling in is attached to top of the agenda.

Therefore, the Professional Development Program committee meetings will be held via Zoom. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Professional Development Program committee Administrative Assistant at 760.795.6873 or 760.757.2121, extension 6873. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Professional Development Program committee in advance of their meetings may be viewed at the Office of the Professional Development Program Coordinator, One Barnard Drive, Oceanside, California, or by clicking on the Professional Development Program's website at

<http://www.miracosta.edu/instruction/pdp/index.html>. Such writings will also be available at the Professional Development Program committee meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Secretary to the Professional Development Program Coordinator, at 760.795.6873 or by email at [dadler@miracosta.edu](mailto:dadler@miracosta.edu).