

**Name:**

**Date:**

**Department:**

**Application for Approval of Coursework/Activities  
Toward Advancement on the Salary Schedule**

**II. Purpose of Benefits**

The applicant must include a statement of purpose addressing the benefits of the proposed coursework to one of more of the following:

- Contribution to the professional development of the applicant
- Enhancement of the individual in his or her work at the college
- Benefits to the students subsequently enrolling in his or her courses
- Benefits to the faculty member's colleagues
- Benefits to the department to which the faculty member belongs

**STATEMENT of PURPOSE**