

Name:

Date:

Department:

**Application for Approval of Coursework/Activities
Toward Advancement on the Salary Schedule**

II. Purpose of Benefits

The applicant must include a statement of purpose addressing the benefits of the proposed coursework to one of more of the following:

- His or her professional development
- The enhancement of the applicant's work at the college
- The students
- The applicant's department.

STATEMENT of PURPOSE