



Salary Advancement Committee Regular Meeting
Tuesday, October 21, 2025 9:00-11:00 AM
Hyflex Meeting – Room OC14293
1 Barnard Drive, Oceanside, CA 92056
and Hyflex Room SAN1116
3333 Manchester Avenue, Cardiff, CA 92007
Via Zoom in accordance with AB2449

Join Zoom Meeting: <https://miracosta-edu.zoom.us/j/89450606496>
Meeting ID: [894 5060 6496](https://miracosta-edu.zoom.us/j/89450606496)

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Persons Wishing to Address the Committee**
- IV. Changes to Agenda Order**
- V. Consent Calendar**
Approval of the Minutes of the [Meeting of April 3, 2025](#)
- VI. Reports**
Salary Advancement Committee Chair – *Angela Senigaglia*
- VII. New Business**
 - A. Review and Consider Applications for Advancement on the Salary Schedule
Description: The Salary Advancement Committee (SAC) will review nine (9) Applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule and (1) Application for Amendment. The committee will vote on applications and will review the timeline for submitting any revisions before forwarding them to the Academic Senate for approval.
 1. [Applications for Salary Advancement](#)
 2. [Applications for Amendment for Salary Advancement](#)
- VIII. Discussion**
 - A. The Role of Department Chair
Description: Review of Department Chair inclusion in the salary advancement application process.
 - B. Class VI Doctorate Discussion
Description: Earned doctorate requirements for vocations where this credential may not be applicable.
 - C. SAC Support of Academic Senate Goals
Description: The role of committee members meeting Academic Senate’s primary focus area for 2025-2026 AY.
- IX. Adjournment**

An executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the Coronavirus (COVID-19). Further, the passage of AB 361 allowed for the continuance of conducting meetings remotely. Consequently, AB2449 reinstated in-person meetings with exceptions for remote attendance via Emergency or Just Cause situations. The public may observe the meeting and offer public comment via Zoom. A link for remote viewing or calling in is attached to the agenda. Therefore, Salary Advancement Committee (SAC) meetings will be held in person and via Zoom. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the SAC Administrative Assistant at, 760.795.6873 or 760.757.2121, extension 6873. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District SLC in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the SLC website at <http://www.miracosta.edu/instruction/slc/index.html>. Such writings will also be available at the SLC meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Arielle Locke, Administrative Assistant to the SLC Chair, at 760.795.6873 or by email at alocke@miracosta.edu.



Unofficial Minutes

- I. **Call to Order** - meeting called to order at 8:07am.
- II. **Roll Call**
Member Present - Korey Goulette, Donny Munshower, Janeen Apalatea, Angela Senigaglia.
Members Absent - Lilia Vidal, Wendy Horton, Sam Arenivar absent as voting member but present in discussion.
- III. **Persons wishing to address the order** - none
- IV. **Changes to Agenda Order** - none
- V. **Consent Calendar**
Chair called a motion to approve the meeting minutes of October 16, 2024.
MSU (Goulette / Senigaglia) the minutes are approved unanimously.
- VI. **Reports - Committee Chair Donny Munshower**
Donny tried to recruit additional associate faculty members to join the committee and received a dozen responses. He noticed that more associate faculty have submitted applications this period and is in communication with the associate faculty assembly to rally additional support. Acknowledged suggestions to upgrade the handbook specifically application submission, contact information for questions on unit totals and course credit. Discussed the upcoming annual report and the Academic Senate Presidinal notes included an intro of new admin assistant and feedback from committee members on Fall 2024 application process.
- VII. **New Business - Committee reviewed eleven (11) applications submitted for salary advancement. [MSU Apalatea/ Goulette]** motion to approve eleven applications and one revision approved by unanimous consent.

#1. Alison Weiman Needs to specify the units. No other issues
#2. Eliza Rabinovich The committee reviewed two Equitable Grading Strategies courses—one asynchronous and the other a semester-long cohort with faculty at SD City College, which offered a deeper dive into equitable grading strategies. Both were approved, along with the other Fresno Pacific courses. During the discussion, there were suggestions to improve the application process by allowing course descriptions to be linked directly to each course on the application, reducing unnecessary bulk uploads. The committee also discussed aligning the review process more closely with HR after the application deadline to ensure thorough, cohesive reviews before approvals. Additionally, there was a suggestion to restructure the workflow, including a sit-down with Holly in HR for verification of course titles and descriptions.
#3. Emily Mercuri The faculty member was awarded her Master's degree this

past November, based on the courses she recently took and is submitting for approval. Her Statement of Purpose was strong, and the committee had no issues with her application. It was approved.

#4. Eric Snortum - Physical Sciences department. His application is approved with no issues. Transcripts are not required.

#5. Gabriela Bryant One of three missed applications from Fall 2024. The committee is concerned about potential content duplication in a 5-unit course. Donny will check with HR for prior credit and follow up with Gabriela if any issues arise. The committee agrees Donny can recalculate course credit based on HR verification. Course descriptions do not match the submission; the committee recommends the applicant revise her application to align with her transcript.

#6. Jah B Prescott The applicant is resubmitting four courses totaling 11 units, down from 12. He is the only applicant requesting a coursework change. The committee is verifying Fresno Pacific course numbers and discussing whether applications expire or only the courses, noting a five-year timeframe for course validity.

#7 Jennifer Streagle The submitted coursework aligns with her current Ph.D. work and committee has no issues with her application.

#8 Sandi Duraid The application is denied due to missing course numbers and unanswered emails. The faculty member is no longer at MCC and now works full-time at San Diego Community College District.

#9 Sadie Weinberg The faculty member's Fall application was denied due to unclear course descriptions. She is resubmitting with a revised statement of purpose. The committee discusses whether she effectively connects her courses to online teaching. Sam Arenivar highlights how meditation and accounting can benefit dance instruction. The committee approves the application, with emphasis on the need to guide applicants in articulating course relevance to their discipline, noting that the SOP is not well-written. Sam is thanked for his insights.

#10 Shane Anderson No issues. Application approved.

#11 Virginia Tirona Verify course that is a title change. Add semester/quarter units.

VIII. Appeals Form

MS [Munshower / Senigaglia] Committee decided to table this item.

IX. Handbook Review - [MSU Apalatea / Senigaglia] Motion to approve the handbook pending changes was approved unanimously.

Discussion: Admin Assistant to update handbook sometime between now and the start of Fall Semester FY 2025-2026. Suggestions included adding key information at the start of the handbook to include examples of strong applications previously submitted and key details to Section III Application Process. The committee discussed whether vocational or technical coursework for example, programs at MCC's Technolop Career Institute [TCI] qualify, should an email to the Dean of Career Education, Al Taccone, be sent and is this a growing area of possibility? The committee noted that in order to qualify for salary advancement coursework must be transmitted on a transcript.

X. Information / Discussion - Angela will take over as committee chair next fall. Donny will stay on as a committee member to assist with the transition.

XI. Meeting adjourned at 9:36am



Salary Advancement Handbook

Application and Report Procedures
Guide for Faculty

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Introduction and General Information

This booklet has been prepared by the Salary Advancement Committee (SAC). The mission of SAC is to ensure the integrity of the professional growth process and support the professional development of faculty by assisting those colleagues in the preparation of quality applications and reports of activities undertaken for advancement on the salary schedule.

Professional Standards

Unit credit for advancement on the salary schedule is a privilege, not a right, granted to the faculty by the Board of Trustees. All applicants for advancement are expected to respect this privilege. As such, all applicants are trusted to do the following:

- ◆ Understand the guiding principles for Salary Advancement according to the appropriate contract or collective bargaining agreement;
- ◆ Prepare comprehensive, professional-quality applications and reports that clearly communicate and demonstrate the purpose, objectives, activities, and documentation for advancement on the salary schedule;
- ◆ Complete the required forms available below, and on the [Salary Advancement Committee SAC\) webpage](#) by the given deadlines and submit the forms and any supporting documentation to the SAC Academic Senate Administrative Assistant at mail station #8C.

Google Forms (updated Fall 2025)

The Salary Advancement Applications have been converted to Google Forms effective Fall 2025. Applicants will continue to provide supporting details and documentation as outlined within this handbook. These forms can be accessed here:

- [Salary Advancement Application](#)
- [Salary Advancement Amendment Application](#)

SAC Application Details

Advancement on the Salary Schedule happens only once per year, but the committee will meet twice a year to grant approval for the coursework needed for advancement.

The Fall semester deadline for approval is **October 1st** and the Spring semester deadline for approval is **March 1st**. Coursework for Salary Advancement must be completed by **June 30th** for the advancement to take effect on a contract in the subsequent fall semester.

The following information will be required on all Salary Advancement Application:

I. Educational Objectives

Each application must have one or more recognized objective(s) that would lead the applicant toward one of the following:

- A. Master's or Doctoral Degree
- B. A credential other than teaching
- C. Improvement in the teaching field

II. Purpose and Benefits

The application must include a Statement of Purpose addressing the benefits of the proposed coursework to one or more of the following:

- A. The applicant's professional development as a discipline expert or college instructor.
- B. The applicant's work at the college.
- C. The applicant's students.
- D. The applicant's department.

Please note: This narrative should be taken seriously and should reflect a level of attention and professionalism appropriate for the request of a formal salary advancement. Please be aware that these narratives are reviewed by both the SAC committee and the Academic Senate.

III. Courses

The following details the course options or training that may be submitted for the purpose of salary advancement. Please be aware that these options cannot be funded by MiraCosta College in any way. This includes any professional development funds, department funds, stipends, etc. used to take courses or receive training, as well as any courses for which the applicant has received an enrollment fee reimbursement.

Eligible course types:

- A. Graduate or upper division courses** are highly recommended for salary advancement.
- B. Accredited international college or university courses** are permitted based on prior review by SAC and approval by the Academic Senate and the Superintendent/President before the courses are taken. Units may require transcription and fees will be the responsibility of the applicant.
- C. Lower division courses**, up to a maximum of eight (8) semester units, taken at accredited colleges or universities may be granted credit toward salary advancement. The applicant should obtain prior approval from SAC before starting any lower division courses.
- D. Vocational/Technical** courses or training, up to a maximum of eight (8) semester units, may be granted credit toward salary advancement. One semester unit of credit may be awarded for each forty-eight (48) hours of verified work. The applicant should obtain prior approval from the SAC before starting any vocational/technical coursework or training intended for salary advancement. The applicant should also verify that the vocational/technical training completed will be available on a transcript upon completion. Certificates are not sufficient.

Note regarding extension courses:

If a faculty member enrolls in an extension course partnered with a regionally accredited university, the faculty member must dual-enroll in the course at the partnered university to receive credit. (For example @ONE coursed through Fresno Pacific University.) A separate fee due to the university may apply. This statement does not guarantee that every extension course offers this dual enrollment option. The faculty member should check the availability of this option for each class in which they will enroll.

Upon completion of any coursework/training, official transcripts will be required before any final determination on salary advancement can be made. Certificates or other unofficial documents are not sufficient. The applicant/faculty member is solely responsible for obtaining these transcripts and submitting them to Human Resources in a timely manner.

Required Course Information:

- A. Course** : Course numbers, titles, and units must match the official transcript. Incomplete or inaccurate information could result in a delayed or denied application.
 - ◆ Unit (Quarter or Semester unit **must** be identified)
 - ◆ Institution
 - ◆ Course #
 - ◆ Course title
 - ◆ Completion date (anticipated)
- B. Catalog descriptions:** An accurate description for each course listed on the application should be provided. Applicants are discouraged from including catalog pages with courses which do not

apply, or that distract from the necessary information. This information must be uploaded, linked, or otherwise attached to the application before it can be reviewed. Incomplete, inaccurate, or unorganized information could result in a delayed or denied application.

Note regarding course completions:

Applicants should submit for approval of courses or training to be used for salary schedule advancement *prior* to enrollment in the course or start of activity. However, occasionally applications will be submitted for coursework that has been completed in the past. Please note that past courses must have been completed within the previous five years and be from an accredited institution, or have been completed within the previous two years for courses or training completed somewhere other than an accredited institution, in order to be considered.

IV. Application Process

Applicants should do the following as they prepare to submit a complete salary advancement application for review:

1. Read this handbook and utilize the SAC Website as you work through this process.
2. Email your department chair with your intent to apply for Salary Advancement, to create awareness of your process, and to allow for the opportunity for mentorship/support, as needed.
3. Contact Human Resources technician Holly Walker hwalker@miracosta.edu to determine your current salary class and for support in verifying the number of units needed to advance classes. Salary schedules can be found here and class details can be found in APPENDIX C of this document.
**Please note that an individual's salary class information is not provided to, or available from, members of the Salary Advancement Committee.*
4. Verify that the types of courses completed, or to be completed, fall into one or more of the eligible categories explained in Section III of this handbook.
5. Thoughtfully compose a Statement of Purpose according to the guidelines in Section II. Incomplete or underdeveloped statements may lead to a delayed or denied application.
6. Gather the necessary course information and descriptions. Please make note of the specific instructions detailed in Section III. Required Course Information. Inconsistent or inaccurate numbering, titles, or course descriptions may lead to a delayed or denied application.
7. Complete the appropriate Salary Advancement Google Form and attach all supporting documentation.
8. SAVE the Google Form summary that will be sent to your email; send a final copy of your application and supporting documents to your department chair for review.

V. Approval

Following Department Chair review, applications that successfully met the October 1st or March 1st deadline will undergo the following process for approval :

1. The SAC Academic Senate Administrative Assistant and SAC chair will work together to do a preliminary review of each application to ensure it is complete and consistent with the guidelines herein. Any missing or incomplete information will be solicited, time permitting, from the applicant *prior* to the committee evaluation period and meeting.

2. All complete packets eligible for review will be sent to HR to verify and confirm the total units the applicant may obtain for that specific salary advancement application.
3. The SAC will set an appropriate meeting date for the fall and one for the spring to review all complete packets and make a determination as follows:
 - A. Approval - These applications will be forwarded to the Academic Senate.
 - B. Postponement - The SAC chair and/or Administrative Assistant will work with the applicant to make any modifications or adjustments to the packet in time for the next appropriate review cycle.
 - C. Denial - The SAC chair and/or Administrative Assistant will contact the applicant with details regarding the determination.
4. Final determinations on approved packets will be communicated to each applicant by the SAC Academic Senate Administrative Assistant following the appropriate Academic Senate meeting.

VI. Salary Adjustments

Salary adjustments are only made one time per year. This happens in late summer, and before fall contracts are sent out. Applicants interested in having the adjustment reflected in the subsequent school year should be prepared to complete some final steps:

1. Letter of Intent - Sent as an attachment, this letter will be added to a BOT agenda for approval. Sample letters may be found in APPENDIX A of this handbook.
2. Course completions by June 30th, and official transcripts to HR are required. Transcripts can be sent in multiple ways:
 - A. Electronic transcripts are preferred and can be sent to hr_department@miracosta.edu.
 - B. Official hardcopy, sealed transcripts can be hand-delivered or sent directly to: MiraCosta College, c/o Human Resources, 1 Barnard Drive, Oceanside, CA. 92056

SCHEDULE of DEADLINES	
October 1 st and/or March 1 st	Application for Salary Advancement due Application for Salary Advancement Amendment due
May 15 th	If approved, Letter of Intent due to HR or Superintendent/President
June 30 th	Courses for salary advancement must be completed for advancement for the following year
September 5 th	Official transcript(s)* due to HR

Note regarding advancement adjustments:

Failure to meet these deadlines will result in postponement of advancement on the salary schedule by a full year. Applicants who submitted a Letter of Intent to HR by the May 15th deadline, but who will not complete the appropriate course(s) in time should notify the SAC committee & HR immediately, and prior to the start of the new term, or the signing of a fall contract, whichever comes first.

VII. Procedure for Amending an Approved Proposal

The Salary Advancement Amendment Application should be used by applicants who need to make a change to a previously approved proposal. Applications will need to provide detailed reasoning for amending an approved proposal and should apply the same level of care and attention to course details and descriptions as was provided on the original, approved application.

Amendment applications must be submitted for review and approval within the same Fall and Spring deadlines as other applications. Amendments may include changes to courses, semester or quarter units, completion dates, or a combination of all.

Following the granting of such approval, the amended proposal will once again be routed to the Academic Senate and the Superintendent/President for approval.

VIII. Applying Advanced Coursework Toward Salary Advancement During Sabbatical Leave

A full-time faculty member who wishes to apply advanced coursework towards salary advancement is allowed to do so during their sabbatical leave. Please note that being approved to study at a foreign institution of higher education as part of your sabbatical leave does not imply that such study will be approved for advancement on the salary schedule. Please consult with the Chair of the Salary Advancement Committee for information on the types of work that will qualify (<https://www.miracosta.edu/governance/salary-advancement-committee/index.html>).

IX. Completing Additional Degrees

Additional Master's degrees: Faculty who are eligible to advance to Salary Class 5 (highest salary class without a doctorate), must submit an application for approval of coursework to allow advancement. The petition can be submitted as the faculty member is completing the coursework (to advance as they complete the courses), or when the degree is completed.

Completing a Doctorate degree: If a faculty member is eligible for advancement to Salary Class 5, they must submit an application for approval of coursework to allow advancement while they are completing the courses. If a faculty member is already at Salary Class 5 (the highest salary class without a doctorate), a salary advancement application is not necessary. The faculty member would submit a salary advancement request directly to Human Resources. Salary advancement would be effective as of the first of the month following Governing Board approval. An official transcript must be submitted to Human Resources within 30 days of Board approval.

SAMPLE:

Full-Time Faculty Letter of Intent to submit to Human Resources

[Date] Governing Board
MiraCosta College One Barnard Drive Oceanside, CA 92056

Dear Members of the Governing Board:

This letter serves as notice of my intent to advance on the Academic Salary Schedule from Class ___ to Class ___, effective July 1st, 20_, due to completion of SAC approved coursework.

I will submit official transcripts to the Human Resources Office no later than the September 5th, 20 deadline.

Sincerely,

SAMPLE:

Associate Faculty Letter of Intent to submit to Human Resources

[Date] Governing Board
MiraCosta College One Barnard Drive Oceanside, CA 92056

Dear Members of the Governing Board:

This letter serves as notice of my intent to advance on the Associate Faculty Salary Schedule from Class _ to Class _____, effective July 1st, 20_, due to completion of SAC approved coursework.

I will submit official transcripts to the Human Resources Office no later than the September 5th, 20 deadline.

Sincerely,

Role of Department Chair, SAC, AS, Superintendent/President, and Board of Trustees

Department Chair or Supervisor:

To review the application based on the following factors:

- ◆ Contribution to the professional development of the applicant
- ◆ Enhancement of the individual in their work at the college
- ◆ Benefits to the students subsequently enrolling in their courses
- ◆ Benefits to the faculty member's colleagues
- ◆ Benefits to the department to which the faculty member belongs

Salary Advancement Committee (SAC):

- ◆ To ensure the quality, integrity, and appropriateness of each proposed project and report
- ◆ To encourage and facilitate the preparation of clear and complete documents
- ◆ To make recommendations for or against applications and reports for advancement on the salary schedule
- ◆ To forward the SAC recommendations regarding those applications and reports to the Academic Senate (AS) for approval
- ◆ To recommend changes in policy and procedure as needed
- ◆ To revise the SAC Handbook as necessary

Academic Senate (AS):

- ◆ To make recommendations, as appropriate, for approval of the Board of Trustees

Superintendent/President:

- ◆ To recommend approval or disapproval to the Board of Trustees regarding advancement applications and reports
- ◆ To arbitrate any disputes using the District Grievance Policy

Board of Trustees:

- ◆ To approve or disapprove applications and reports of all requests for advancement on the salary schedule forwarded to the Board of Trustees by the Superintendent/President

Salary Classes for Non-CE and Career Technical Education Positions

(Consult the most current bargaining agreements)

Full-time Faculty: Faculty Assembly Agreement (pg. 164)

Associate Faculty: Collective Bargaining Agreement (pg. 54)

Non-CE (Non-Vocational) Teaching Positions

Class I:

Minimum qualifications or equivalent

Class II:

Master's or Bachelor's degree + 36 semester units of upper division or graduate coursework

Class III:

Master's with a total of 48 semester units of upper division or graduate coursework

Class IV:

Master's with a total of 60 semester units of upper division or graduate coursework

Class V:

Master's with a total of 72 semester units of upper division or graduate coursework

Class VI:

Earned Doctorate

Note:

Lower division courses, up to a maximum of eight (8) semester units, taken at accredited colleges or universities may be granted credit toward salary advancement. The Applicant should obtain prior approval from SAC before starting any lower division courses.

Career Technical Education (Vocational) Positions

Class I:

Minimum qualifications or equivalent

Class II:

Master's or Bachelor's degree + 36 semester units of upper division or graduate coursework

Class III:

Master's with a total of 48 semester units of upper division or graduate coursework

Class IV:

Master's with a total of 60 semester units of upper Division or graduate coursework

Class V:

Master's with a total of 72 semester units of upper division or graduate coursework

Class VI:

Earned Doctorate

Note:

Vocational/Technical courses or training, up to a maximum of eight (8) semester units, may be granted credit toward salary advancement. The applicant should obtain prior approval from the SAC before starting any coursework or training. One semester unit of credit may be awarded for each forty- eight (48) hours of verified work. Proof of completion needs to be provided to HR and the SAC.

Timestamp	Email Address	Click on applicants name to review complete file	Position:	Which MiraCosta College School does your department or discipline fall under?	I. Educational Objectives Check the appropriate area(s):	Based on your statement of purpose, please indicate the related benefits of the proposed coursework to one or more of the following. This coursework will:	Coursework - Please use the formatting as indicated above and one line per course.	Anticipated Date of Completion for Salary Advancement	Notes: Semester or Quarter Units requested
7/25/2025	SWohl@miracosta.edu	Sam Wohl	Associate Faculty	Art	Improve in the teaching field	See application (previous version used)	5 Semester Units - LACC: SPAN 002 - Elementary Spanish II, Fall 2025		5 semester
8/19/2025	Sturk@miracosta.edu	Shaylah Turk	Associate Faculty	Counseling	Improve in the teaching field, Obtain a Master's / Doctoral Degree	See application (previous version used)	3 Semester Units - MCC: HEAL 222 Stress Management, Fall 2025 3 Semester Units - MCC: CHILD 210 Childhood, Family, and Community, Fall 2025 3 Semester Units - FPU: TECH 1841 Equity and Culturally Responsive Teaching, Spring 2026 3 Semester Units - FPU: TECH 1717 Creating Accessible Course Content, Spring 2026		12 semester
8/28/2025 16:44:2	ljanovick@miracosta.edu	Isabella Janovick	Associate Faculty	Career Education	Improve in the teaching field	Contribute to my professional development., Enhancement my work at the college., Benefit the students I serve., Benefit my department.	3 Semester Units - Fresno Pacific: TEC-1848 - Introduction to Course Design, Fall 2025 3 Semester Units - Fresno Pacific: LCM-1014 - 10-10-10: Communication that Matters, Fall 2025 3 Semester Units - Fresno Pacific: TEC-1743 Assessment in Digital Learning, Fall 2025 2 Semester Units - Fresno Pacific: TEC-1717 Creating Accessible Course Content, Fall 2025	June 30th, 2026	12 semester
9/27/2025 13:01:2	lwaterman@miracosta.edu	Laura Waterman	Associate Faculty	Continuing Education	Improve in the teaching field, Obtain a Master's / Doctoral Degree	Contribute to my professional development., Enhancement my work at the college., Benefit the students I serve.	3 qrt - Alliant International University - EDU62030 Professional Learning and Practice (completed) 3 qrt - Alliant International University - TCH76220 Critical Thinking For Teachers (completed) 3 qrt - Alliant International University - EDU62040 Educational Foundations: The Learner And The Learning Environment (completed) 3 qrt - Alliant International University - TEL71710 Educational Technology (completed) 3 qrt - Alliant International University - EDU62280 Content Knowledge And Instructional Practice I: Secondary Methods (completed) 1.5 qrt - Alliant International University - EDU62360 Clinical Practice I: Planning (completed) 1.5 qrt - Alliant International University - EDU62370 Clinical Practice II: Teaching And Learning (completed) 3 qrt - Alliant International University - TCH76850 Research/Seminar (completed) 3 qrt - Alliant International University - TCH76910 Research In Action: Communities Of Practice (completed) 3 qrt - Alliant International University - EDU62120B Content Knowledge and Instructional Practice II: Literacy Pedagogy (completed) 1.5 qrt - Alliant International University - EDU62380 Clinical Practice III: Assessment (completed) 3 qrt - Alliant International University - EDU62630 Content Knowledge And Instructional Practice III: Teaching English Learners (completed) 3 qrt - Alliant International University - EDU62050 Content Knowledge And Instructional Practice IV: Differentiated Learning (completed) 2.5 qrt - Alliant International University - EDU62390 Clinical Practice IV: Reflection And Professional Responsibility (completed)	June 30th, 2026	37 quarter
9/29/2025 14:24:2	tromero2@miracosta.edu	Torey Romero	Associate Faculty	Humanities, Communication Studies & Mathematics	Improve in the teaching field	Contribute to my professional development., Benefit the students I serve.	3 sem- Fresno Pacific University: HBM-1659 Equitable Grading Strategies, Summer 2025 (08/10/2025) 3 sem- Fresno Pacific University: TEC-1850 Humanizing Online Teaching and Learning, Summer 2025 (06/29/2025) 3 sem- Fresno Pacific University: LCM-1014 10-10-10 Communication that Matters, Summer 2025 (08/10/2025) 3 sem- Fresno Pacific University: TEC 1900 Advanced Techniques with Canvas, Summer 2025 (06/29/2025) 3 sem Fresno Pacific University: TEC 1717 Creating Accessible Course Content, Summer 2025 (08/31/2025)	June 30th, 2026	15 semester
9/29/2025 15:38:2	sarenivar@miracosta.edu	Sam Arenivar	Full-time Faculty	Humanities, Communication Studies & Mathematics	Improve in the teaching field	Benefit the students I serve.	3 SEM - Fresno Pacific: HBM-1659 Equitable Grading Strategies, 08/31/2025 2 SEM - Fresno Pacific: HBM-1695 Teaching with OER and Open Pedagogy for Equity, 08/03/2025 2 SEM - Fresno Pacific: HBM-1713 Navigating the Future: Open Education with Generative AI, 08/10/2025 2 SEM - Fresno Pacific: HBM-1736 Beyond Boundaries: OER and Universal Design for Learning, 08/10/2025 3 SEM - Fresno Pacific: TEC-1841 Equity & Culturally Responsive Teaching in the Online Learning Environment, 08/31/2025	June 30th, 2026	12 semester
9/29/2025 15:58:2	Swilkinson@miracosta.edu	Sean Wilkinson	Associate Faculty	Humanities, Communication Studies & Mathematics	Improve in the teaching field, Obtain a Master's / Doctoral Degree	Contribute to my professional development., Enhancement my work at the college., Benefit the students I serve., Benefit my department.	3 sem- SJSU: INFO 200- Information Communities, Spring 2024 (Completed) 3 sem- SJSU: INFO 202- Information Retrieval System Design, Spring 2024 (Completed) 3 sem- SJSU: INFO 204- Information Professions, Spring 2024 (Completed) 3 sem- SJSU: INFO 259- Preservation Management, Fall 2024 (Completed) 3 sem- SJSU: INFO 281- Contemporary Issues in Information Sciences, Fall 2024 (Completed) 3 sem- SJSU: INFO 284- Seminar- Archives and Record Management, Fall 2024 (Completed) 3 sem- SJSU: INFO 210- Reference and Information Services, Fall 2024 (Completed) 3 sem- SJSU: INFO 230- Issues in Academic Libraries, Spring 2025 (Completed) 3 sem- SJSU: INFO 248- Beginning Cataloging and Classification, Spring 2025 (Completed) 3 sem- SJSU: INFO 285- Applied Research Methods, Spring 2025 (Completed) 3 sem- SJSU: INFO 256- Archives and Manuscripts, Spring 2025 (Completed) 3 sem- SJSU: INFO 298- Special Study-Internship, Spring 2025 (Completed) 3 sem- SJSU: INFO 289- Advanced Topics in Library and Information Sciences, Fall 2025 2 sem- SJSU: INFO 284- Seminar: Archive Records and Management, Fall 2025 1 sem- SJSU: INFO 281- Seminar: AI and Information Sciences Emerging Tech & Impacts on Info Exp, Fall 2025	June 30th, 2026	42 semester
9/29/2025 20:02:2	layalawindell@miracosta.edu	Iris Ayala-Swindell	Full-time Faculty	Career Education	Improve in the teaching field	Contribute to my professional development., Enhancement my work at the college., Benefit the students I serve., Benefit my department.	3 sem - University of Central Missouri: CTE 4000 - Special Projects in Career and Technical Education, Summer 2026 3 sem - University of Central Missouri: CTE 5000 - Special Projects in Career and Technical Education, Summer 2026	June 30th, 2026	6 semester
9/30/2025 11:56:2	mstanley@miracosta.edu	Miles Albrook Stanley *Candidate does not need to go through SA. Holly Walker will take over the process.	Associate Faculty	Natural and Social Sciences	Obtain a Master's / Doctoral Degree	Contribute to my professional development., Enhancement my work at the college., Benefit the students I serve., Benefit my department.	4 yr - UoE: History Ph.D. Completed 4/17/2025	June 30th, 2026	Doctorate
9/30/2025 15:29:2	stirona@miracosta.edu	Sinclair Tirona	Associate Faculty	Humanities, Communication Studies & Mathematics	Improve in the teaching field	Contribute to my professional development., Enhancement my work at the college., Benefit the students I serve., Benefit my department.	3 sem - Fresno Pacific University - TEC 1841 - Equity & Culturally Responsive Teaching - Fall 2025 3 sem - Fresno Pacific University - HBM 1659 - Equitable Grading Strategies - Fall 2025 3 sem - Fresno Pacific University - TEC 1900 - Advanced Teaching Techniques with Canvas - Spring 2026	June 30th, 2026	9 semester

Timestamp	Email Address	Click on applicants name to review complete file	Position	Which MiraCosta College School does your department or discipline fall under?	Reason for amending a previously approved application.	Based on your revised statement of purpose, please indicate the related benefits of the amended coursework to one or more of the following. This coursework will:	Previously Approved Coursework - Please use following formatting and one line per course. EXAMPLE: 3 sem - MiraCosta: SPAN 101 - Intro to Spanish, Spring 2026	Provide a link to previously approved application, if possible.	Proposed Amended Coursework - Please use the formatting as indicated above and one line per course.	Anticipated Date of Completion for Salary Advancement
9/29/2025 16:21:47	jjrescott@miracosta.edu	Jahil Prescott	Full-time Faculty	Humanities, Communication Studies & Mathematic	Course(s) no longer relevant to faculty position	Enhance my work at the college.	3 Sem- @UNE- Assessment in Digital Learning (235		3 Sem-University of Missouri-Columbia: ESC_PS 71	June 30th, 2026