**Appeal to the Appeals and Review Committee (ARC)**

|  |
| --- |
| Check One |
| [ ]  | 1st Cycle report |
| [ ]  | 2nd Cycle report |
| [ ]  | 3rd Cycle report |
| [ ]  | 4th Cycle report |

 *This section to be completed by the Candidate*

Tenure Candidate:

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Decision Under Appeal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check all grounds for appeal that apply:

* [ ]  Failure to adhere to the tenure review or evaluation process; or
* [ ]  Failure to adhere to the tenure review or evaluation timeline; or
* [ ]  To break a tie vote of the TRC; or
* [ ]  In the case of a TRC recommendation not to rehire or to deny tenure in the absence of a Corrective Action Plan.

Both the appellant and a representative chosen by the TRC have the right to provide a personal presentation of their case to ARC. The position of each party shall be heard separately. The appellant has the right to have a peer representative present in this meeting if they so desire, and this person shall be an observer. A separate member of the TRC shall accompany the representative of the TRC, and this person shall be an observer.

* Do you wish to provide a personal presentation of your case to ARC? [ ] *Yes* [ ] *No*
* Do you wish to have a peer representative present in the meeting? [ ] *Yes* [ ] *No*

In the space below, please provide an explanation of the basis for the appeal, including any information that you feel relevant to ARC’s understanding of the appeal.

 *(This page will expand as you type and supporting documents may be attached.)*

Signature of Tenure Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**ARC Response**

*This section to be completed by the ARC Chair*

Decision of ARC: *(This document will expand as you type.)*

Signature of ARC Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Notes**

1. Candidate completes and submits form to ARC Chair within ten calendar days of the written notification of the TRC’s recommendation that generated the appeal.
2. The Candidate may consult with the TREC Chair regarding the appeals process.
3. For a complete description of the appeal process, see H.4.11 in “Article H: Evaluation and Tenure Review” of the *District/Faculty Assembly Agreement*.