

Evaluation Packet Contents

Evaluation packets should be submitted as a PDF to the coordinator by the end of Week 13 of the fall semester. The coordinator will upload the packet to the Portal for review by the TRC.

1. Copy of Job Announcement
2. List of courses taught (for classroom faculty)
3. Survey Options Report (survey results will be uploaded to the ePortfolio by Human Resources and are not required in evaluation packet)
4. Observation Schedule Report
5. Observation and Discussion Reports
6. Professional Growth and Activities Report (second through fourth evaluation cycles only)
7. D/WG Responsibilities Observation Report (optional)
8. Dean's Report (required for Cycle One candidates for Fall 2018 and for all candidates beginning Spring 2019)
9. Candidate's Response(s) to Reports (optional)
10. Self-Study
11. Revised materials (optional)
12. Statement of Intent for Early Tenure form and accompanying documentation (1st year qualifying Candidates only—see section H.4.10 on Early Tenure)
13. Statement of application for early tenure (2nd year qualifying Candidates who have previously submitted a Statement of Intent for Early Tenure form and supporting documentation only—see section H.4.10 on Early Tenure)