*To be completed by Candidate*

**Survey Options Report: Classroom Faculty**

|  |
| --- |
| Check One |
| [ ]  | 1st Cycle |
| [ ]  | 2nd Cycle |
| [ ]  | 3rd Cycle |
| [ ]  | 4th Cycle  |

Tenure Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester and Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Indicate below the classes to be surveyed.**

**The minimum requirement is four courses or 80% of load (whichever is greater).**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Course*** | ***Section******Number*** | ***Current******Enrollment*** | ***Date to be Surveyed*** | ***Time to be Surveyed*** | ***Location*** | ***Method of Delivery******(Please select one)*** | ***If TRC Member Delivering Survey, List Name*** |
|  |  |  |  |  |  | [ ] Student [ ] TRC Member [ ] Online |  |
|  |  |  |  |  |  | [ ] Student [ ] TRC Member [ ] Online |  |
|  |  |  |  |  |  | [ ] Student [ ] TRC Member [ ] Online |  |
|  |  |  |  |  |  | [ ] Student [ ] TRC Member [ ] Online |  |
|  |  |  |  |  |  | [ ] Student [ ] TRC Member [ ] Online |  |
|  |  |  |  |  |  | [ ] Student [ ] TRC Member [ ] Online |  |

**Notes**

1) Candidate includes this form and any survey constituent lists (if applicable) in the Evaluation Packet.

2) First Evaluation Cycle: By the end of Week 4 of the fall semester, the Candidate emails this form, survey constituent lists (if applicable), and any cover letters to Human Resources (evalsupport@miracosta.edu), a copy to the TRC Chair, and a copy to the Tenure Coordinator.

3) Second through Fourth Evaluation Cycles: By the end of Week 4 of the fall semester or by the end of Week 2 of the spring semester, the Candidate emails this form, survey constituent lists (if applicable), and any cover letters to Human Resources (evalsupport@miracosta.edu), a copy to the TRC Chair, and a copy to the Tenure Coordinator.