

**Academic Year
2026 - 2027**

**Time worked for Temporary, Student, Associate Faculty Counselors/Librarians and Extra/OT hours for
Permanent Staff Pay Schedule**

For hours worked in the month of	Employees should ensure time entered in Workday is submitted by end of day	Supervisors must have approved hours in Workday prior to end of day on	Locked out of Workday on these dates.	To ensure payment on Pay Day
July	8/10/2026	8/12/2026	8/17/2026-8/20/2026	August 31, 2026
August	9/10/2026	9/14/2026	9/17/2026-9/22/2026	September 30, 2026
September	10/9/2026	10/13/2026	10/16/2026-10/21/2026	October 30, 2026
October	11/5/2026	11/9/2026	11/13/2026-11/18/2026	November 30, 2026
November	12/1/2026	12/3/2026	12/08/2026-12/11/2026	December 18, 2026
December	1/8/2027	1/12/2027	01/15/2027-1/21/2027	January 29, 2027
January	2/5/2027	2/9/2027	2/16/2027-2/19/2027	February 26, 2027
February	3/9/2027	3/11/2027	03/16/2027-03/19/2027	March 30, 2027
March	4/9/2027	4/13/2027	04/16/2027-04/21/2027	April 30, 2027
April	5/7/2027	5/11/2027	05/14/2027-05/19/2027	May 28, 2027
May	6/7/2027	6/9/2027	06/14/2027-6/17/2027	June 30, 2027
June	7/9/2027	7/13/2027	7/16/2027-7/21/2027	July 30, 2027

Please be aware that the dates listed are optimal to ensure that your hours are captured for timely payment.

Faculty, Associate Faculty, Administrators and Permanent Staff Monthly Pay Schedule

For hours worked in the month of	Employees should ensure time entered in Workday is submitted by end of day	Supervisors must have approved hours in Workday prior to end of day on	Locked out of Workday on these dates.	To ensure payment on Pay Day
July	7/9/2026	7/13/2026	7/16/2026-7/21/2026	July 31, 2026
August	8/10/2026	8/12/2026	8/17/2026-8/20/2026	August 31, 2026
September	9/10/2026	9/14/2026	9/17/2026-9/22/2026	September 30, 2026
October	10/9/2026	10/13/2026	10/16/2026-10/21/2026	October 30, 2026
November	11/5/2026	11/9/2026	11/13/2026-11/18/2026	November 30, 2026
December	12/1/2026	12/3/2026	12/08/2026-12/11/2026	December 18, 2026
January	1/8/2027	1/12/2027	01/15/2027-1/21/2027	January 29, 2027
February	2/5/2027	2/9/2027	2/16/2027-2/19/2027	February 26, 2027
March	3/9/2027	3/11/2027	03/16/2027-03/19/2027	March 30, 2027
April	4/9/2027	4/13/2027	04/16/2027-04/21/2027	April 30, 2027
May	5/7/2027	5/11/2027	05/14/2027-05/19/2027	May 28, 2027
June	6/7/2027	6/9/2027	06/14/2027-6/17/2027	June 30, 2027

Please note that instructional hours assigned through SURF are **NOT** entered in Workday. Instructional LHE and Overload are paid September - December and February - May. Any additional time entry not submitted or approved in Workday prior to the supervisor approval date will be paid the following month.