



## **Academic Senate – Regular Meeting Official Minutes**

**Progress Report 876**  
**9:00am to 11:30am**

**November 7, 2014**  
**Room OC1202**

**Members present:** Mike Fino (president), Joanne Benschop, Theresa Bolanos, Joe Chirra, Thao Ha, Susan Herrmann, Luke Lara, David McField, Dara Perales, Dick Robertson (interim ex-officio), Jeff Uhlik, Krista Warren, Mark Yeager

**Members absent:** Laura Carlsson

**Others present:** Gail Baughman, Mary Benard, Christopher Sleeper, Wendy Stewart, Heidi Willis

- I. **Call to Order** – The meeting was called to order at 9:03am.
  - II. **Persons Wishing to Address the Senate** – None.
  - III. **Changes to Agenda Order** – None.
  - IV. **College-Related Reports**
    - A. **Academic Senate President (attached)** – *Mike Fino*
      - The announcement for the Hayward Award was noted. The statewide Academic Senate will have an alternating focus on part-time and full-time faculty. This year our area D will nominate for a full time faculty member. The deadline is in January.
    - B. **College Superintendent/President (attached)** – *Dick Robertson*
      - Monday, November 10<sup>th</sup>, is the dedication of the new Veteran’s Center at 12:30pm.
      - At the 11/19 board meeting, there will be a formal recommendation to hire 10 growth faculty and two additional faculty including a failed Bio search.
      - Wendy Stewart will present the Student Equity Plan to be approved by the Board at a workshop on 11/12.
    - C. **Associate Faculty** – *Laura Carlsson, Joe Chirra, Krista Warren* – No report.
    - D. **Classified Senate Council** – *Heidi Willis* – No report.
    - E. **Accreditation (attached)** – *Mark Yeager*
  - V. **Consent Calendar**
    - A. Minutes October 17<sup>th</sup>
      - The minutes were pulled for discussion.
      - Two points were noted for change including the third bullet under ‘Old Business’ section VI.a. should read, “A representative senate with 15 elected at large,” and on the last page VII.a. ‘...concern VP has...’ add “not to include the faculty and the VP.”
- MSU (Hermann / McField)** to approve the minutes of October 17, 2014 as amended.
- B. **Committee Assignments for 14-15**
    - Steve Eso has been assigned as SDICCCA Internship Program Coordinator, Spring 2015.
  - C. **2015-2016 Curriculum Packet, Part I**
    - Every year CPCC reviews curriculum and then submits to ASC for approval. This year we are submitting the curriculum approval in two parts. Part I contains all new course additions, so we can obtain early Board of Trustee approval and submit to the Chancellor's Office in time for next year's catalog. This is to ensure we meet all deadlines.

**MSU (Bolanos / Uhlik)** to approve the committee assignments for '14-'15 and the 2015-2016 Curriculum Packet, Part 1 as presented.

## **VI. Old Business**

### **A. Structure of the Academic Senate – Mike Fino**

- Further research on succession planning in a representative senate (attached) will inform the continued discussion. A plan to finalize this work for the fall semester will be developed.
- It was suggested to have some longer combination such as a four-year commitment including a president-elect. Discussion ensued about various Academic Senate structure models for terms, president-elect, VPs, etc.
- It was recommended to write the progress report due at the end of the semester. Options could be proposed and done by January in time for elections. It should be brought back in December as a draft proposal of the structure including such things as a range of senators, officers, and terms. There are two meetings in February to put the plan in motion.
- Uhlik, Lara, and McField will meet on November 21<sup>st</sup> and work on this with Yeager as a resource. They will present it at the December 5<sup>th</sup> AS meeting.

### **B. AP7120-4 Full-time faculty recruitment and selection – Mike Fino, Thao Ha**

- This AP must be jointly agreed between the Senate and the Superintendent/President. A compromise has been developed by the Academic Senate president and vice-president, Superintendent/President, VPSS, and VPI (attached).
- It was noted that updates to guidelines published for full-time hiring from HR include responsibilities for the hiring committee chair. Do we incorporate the guidelines in the AP? The chair is selected by the committee after the committee is formed. The guidelines have to accurately depict the AP. Perhaps the AP should be included in the guidelines.
- Dr. Robertson would like closure on this and does not believe this procedure speaks to shared governance. Fino proposed compromised language and encourages endorsement of this language allowing the possibility of a dean to chair a committee. This is not part of the 10+1 but speaks to sharing the responsibility. A chair manages the process and does not make the decisions for the committee. It was also noted that our presidential search was co-chaired by a faculty member.
- It was agreed this is not in the 10+1; this is a mutually agreed area. Yeager wanted to go on record as opposing this change. It was also noted that there are possibly a couple of issues that are working conditions. Procedures are primarily AS but they are looking at how the collective bargaining agreement treats some of these issues. There is a provision on how hiring for associate faculty is done. There has to be two people that have to interview someone. We need to talk to the FA about these issues before we take action.
- It is felt we need to preserve that presence and influence and a faculty member should chair a faculty hiring committee.
- We already agreed on what was in place and administration want us to agree to a change. We have already said we don't agree to change a procedure that is already in place. This is not a compromise. Until a new policy is approved, the old policy is in force.
- Fino is interested in pursuing a compromise and will add language about the definition of how a chair is elected. It appears that the administration is being self-serving.
- It was noted that untenured faculty can serve but as an addition to the four on the hiring committee.

## **VII. New Business**

### **A. STEM Alternative for Honors -- Christopher Sleeper**

- The Honors Program is a district advisory committee (DAC) to the Office of Instruction. A new Honors pathway is proposed for STEM majors (attached).
- Looked at what other schools were doing. The best practice is by UCLA as a STEM alternative. There are more than seven courses available.

- Sleeper discussed the benefits of the STEM alternative model.
- This has been brought to AA and is here now for support.
- It will be started as STEM before it would be offered in other disciplines.
- Hoping it will attract STEM majors back to the program and to augment and increase the number of students able to complete the program.
- This is a three-year plan and will be updated for the Chancellor's office next year.

**B. Sabbatical leave applications – Trisha Hanada-Rogers**

- Sabbatical Leave Committee has reviewed and approved seven applications and three alternates for sabbaticals in 2015-2016. The individuals and requested semesters are: Essman F15, Ihara, F15, Moon S16, Smith F15, Sullivan full year, Vignato F15, Yeager S16; Alternates: Falker F15, Goueth F15, Langager S16.
- It was noted that in an MOU, it was determined there can be up to 8% allowed for sabbaticals pending sufficient revenues. Dr. Robertson advised that all 12 applications should be considered.
- This is a first read of the ten sabbatical applications submitted to date. They will be voted on at the next regular AS meeting in December including the two additional applications to be distributed for review prior to the meeting.

**C. Student Equity Plan – Wendy Stewart**

- The Student Equity Plan, officially routed to the VPSS as operational, has an expanded scope than in the past. The motivating data and details of the plan will be presented.
- The Student Equity Plan will be submitted to the Chancellor's office in January.
- Stewart summarized the target populations indicating that overall, the target population at MCC mirrors that of the community. There are groups that are showing disproportionate impact that the college needs to outreach and improve the participation rate such as in ethnicity, age, gender, DSPS students, economically disadvantaged, veterans, and foster youth.
- Five areas we are specifically to look at are access, course completion, ESL and basic skills completion, degree and certificate completion, and transfer.
- This past year, we had a core group working on student equity planning and process.
- We have received \$437K from the state to do things with student equity.
- Need to separate the data from our northern vs. southern part of our district.
- Stewart reviewed the summary data for the Student Equity Plan Summary for 2014-2017. They are also looking at other data related to areas such as online and LGBTQ.

**D. Baccalaureate Pilot Program – Gail Baughman**

- SB850 approved a baccalaureate pilot program for degrees that do not duplicate existing degrees at CSU/UC and serve an unmet need in the region. A subcommittee of C&P was formed to develop a recommendation on proposals (Biomanufacturing and Media Arts and Technologies). A Letter of Intent must go to the state Chancellor by November 12, 2014 if we are to participate in the application to be a part of the pilot. Action on this will require suspension of rules.
- The degree has to be a non-duplication to the UC system. The unmet need has to be a local issue.
- The proposal for Biomanufacturing was supported, although both proposals were good.
- USCSM was concerned about the Biomanufacturing degree and we need to show it will not overlap with their program. They had more concern with the Media Arts since they are submitting a program in their program review.

**MSU (Yeager / McField)** to suspend the rules to vote on the Baccalaureate Pilot Program today.

**MSU (Yeager / Bolanos)** to accept the proposals set forth by the committee and to submit a letter of intent to the Chancellor's office by November 12, 2014 in order to participate in the application to be a part of the Baccalaureate Pilot Program.

**VIII. Information**

**A. AP3570 Tobacco-free Campus**

- This is operational to VPSS and VPBAS. It was given to ASG to update and they recently voted to approve the attached update. It is coming to Academic Senate as information. They requested feedback, if any, before sending to Cabinet.
- Language was added to include E-cigarettes to AP3570.

The Academic Senate went into closed session at 11:29am.

**IX. Closed Session Pursuant to Government Code 94957(a)**

**A. Application for Faculty Equivalency to the Minimum Qualifications** — *Mike Fino for Paul Katson*

**MSU (Lara / Ha)** to approve the two applications for minimum qualifications. Yeager, Carlsson, Chirra, and Warren were not present for the vote.

The Academic Senate reconvened in open session at 11:33am.

**X. Reconvene from Closed Session—Report Actions Taken**

**A. Application for Faculty Equivalency to the Minimum Qualifications**

- The motion and action were reported in open session.

**XI. Future Agenda Items** – None.

**XII. Council Commentary** – None.

**XIII. Adjournment** – The meeting adjourned at 11:34am.