

COLLEGE COUNCIL (CC) MEETING SUMMARY
Thursday, April 15, 2021 – noon
ZOOM Conference

| | Comments / Action / Responsibility |
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| A. Back2Campus Group | Sunny Cooke provided a brief update. The plan for fall will include approximately 10 percent of course offerings on campus. This is about 7-8 times more than last fall. Having the flexibility to add late start classes is a possibility, if it makes sense and meets county, CalOSHA, and CDC requirements. |
| B. Campus Climate Survey (Ng) | Upcoming meeting scheduled – no report at this time. |
| C. Long-Term Planning (Flood) | Diane Dieckmeyer reported that academic and service-related strategies are being collected for the Educational Master Plan, which also tie into the long-term planning. Flood noted that RPIE has been heavily involved with providing data. |
| D. Redesigning the Student Experience (Dieckmeyer, Lara, Wojcik) | <p>Dieckmeyer reported that Zhenya Lindstrom is working with the team on a 3-5-year sustainability plan to fully implement Guided Pathways. Cooke encouraged the group to comprehensively address staffing, technology and other resources needed for this work to be incorporated as part of the budgeting and planning process over the next several years.</p> <p>Alketa Wojcik reported an informative workshop with Academic Career Pathways (ACP) success team members and members of the Counseling Department was held yesterday that focused on the equity aspect of education plans. The team will focus on ways for our students to do educational planning and orientation in a culturally relevant manner. Thao Ha added that input from ACP success team members was gathered regarding the onboarding process for new students before classes start, as well as what happens after classes start. Another meeting is scheduled with ACP members to solidify these ideas and efforts.</p> |
| E. Institution Set Standards (Tarman) | Chris Tarman reported both annual reports were recently submitted to the ACCJC (fiscal and institutional). Tarman shared a slide with current institution-set standards and provided an overview of how these are established. The college uses the standards as a tool to guide our progress and also as an alert if we fall below 90 percent of the previous 3-year standard. |

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| | <p>The stretch goal is the 3-year average plus 15 percent, and Tarman noted the college has been slowly moving toward our course completion stretch goal of 77 percent (overall standard is 66 percent). Other institution-set standards include certificates, associate degrees, and bachelor's degrees completed, and the number of transfers.</p> <p>Members reviewed the data and agreed that, since enrollment is down due to Covid and the unusual circumstances of this last year, it makes sense to leave the stretch goals where they are for now.</p> |
| F. Board Policies and Procedures Assessment | <p>Cooke shared the schematic that was designed to help us use an equity lens when editing/developing policies and procedures.</p> <p>For step 1, members discussed replacing the word "audience" and also including the ability to engage stakeholder input earlier in the process when possible. For step 3, members discussed reframing the language for clarity to ensure we are not distinguishing one group versus another. We want to show how we <i>are</i> considering equity. Thao Ha provided proposed language to better represent what we want to convey in step 3: "Consider groups who have been negatively impacted by this. Consider the barriers that exist from this." Additionally, a link to the dashboard, where data can be located, should be added within or near step 3.</p> <p>Cooke noted that PADEI will review this schematic next, and then the representative committees (Academic Senate, Associated Student Government, Classified Senate, and Administrators Committee).</p> |
| G. Cameras On/Off Statement | <p>Diane Dieckmeyer provided some background of the many sides and complexities of requiring student cameras to be on during online class time. A workgroup was formed to review pros and cons of the issue, which resulted in the development of the on/off position statement. Dieckmeyer walked members through the statement and noted that it was framed with an equity lens. We want to make sure we are communicating effectively with students about what they can expect.</p> |
| H. Board Policies and Administrative Procedures | <ul style="list-style-type: none"> • 3310 AP – Records Management ✓ <i>Approved</i> |

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| <ul style="list-style-type: none"> • 3310 AP – Records Management Updated CCLC language; updated Destruction of Records to include electronic files. • 3518 BP – Child Abuse Reporting Periodic review; steering change to VPAS. • 3518 AP – Child Abuse and Mandated Reporting Updated CCLC language; steering change to VPAS. • 6530 AP – Vehicle Use/Driver Authorization Updated CCLC language. • 6535 AP – Use of District Equipment Minor revision to include loans to non-employees. • 7240 BP – Confidential Employees New BP • 7240 AP – Confidential Employees New AP | <ul style="list-style-type: none"> • 3518 BP – Child Abuse Reporting ✓ <i>Approved (periodic review to Board on May 20)</i> • 3518 AP – Child Abuse and Mandated Reporting ✓ <i>Approved</i> • 6530 AP – Vehicle Use/Driver Authorization ✓ <i>Approved</i> • 6535 AP – Use of District Equipment ✓ <i>Approved</i> • 7240 BP – Confidential Employees ✓ <i>Approved (first read by Board on May 20)</i> • 7240 AP – Confidential Employees ✓ <i>Approved</i> with the addition of “and/or designee” in the third paragraph. |
| I. Roundtable | <p>Cooke encouraged members to participate in the many graduation events that are approaching.</p> <p>Mana Tadayon reported that ASG has provided input on short-term and long-term food services contracts. Also the set-up of the ASG elections are being finalized.</p> <p>Ng thanked the HR staff for organizing the <i>Inclusive Workplaces</i> workshop held earlier today.</p> |
| In Progress <ul style="list-style-type: none"> • AP7160 – Professional Development As of 9/12/19, AP is being worked on. | |