



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

**One Barnard Drive, Oceanside, CA
ZOOM Conference**

MINUTES OF REGULAR MEETING

**June 11, 2020
(Approved July 16, 2020)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting on Thursday, June 11, 2020, via ZOOM conference. President Rick Cassar called the meeting to order at 4:03 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
Bill Fischer	Jacqueline Simon
George McNeil	Kristina Quandt, Student Trustee

Administrators present:

Superintendent/President Sunny Cooke
Vice President Diane Dieckmeyer
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik

III. OATH OF OFFICE

- A. 2020/21 Student Trustee – Kristina Quandt**
2020/21 Associated Student Government President – Mana Tadayon

Dr. Cooke administered the oath of office to Kristina Quandt, the 2020/21 student trustee, and Mana Tadayon, the 2020/21 Associated Student Government president.

IV. APPROVE MEETING MINUTES

- A. Special Meeting/Closed Session of May 7, 2020**

By motion of Trustee McNeil, seconded by Trustee Simon, the minutes of the closed session meeting of May 7, 2020, were approved.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Regular Meeting/Workshop of May 7, 2020

By motion of Trustee McNeil, seconded by Trustee Simon, the minutes of the regular meeting/workshop May 7, 2020, were approved.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

C. Special Meeting/Closed Session of May 14, 2020

By motion of Trustee McNeil, seconded by Trustee Fischer, the minutes of the special meeting/closed session of May 14, 2020, were approved.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

D. Regular Meeting of May 14, 2020

By motion of Trustee McNeil, seconded by Trustee Fischer, the minutes of the regular meeting of May 14, 2020, were approved.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

Agenda Items VIII.J and VIII.K were moved up on the agenda to allow for two visitors to leave the meeting after approval.

VII. PRESENTATIONS

A. Report on Student Success Metrics

Dean of Research, Planning, and Institutional Effectiveness Chris Hill reported on the most recent metrics and trends from the Student Success Metrics Launchboard, and MiraCosta's Guided Pathways Dashboard, along with the standards from the ACCJC. She reviewed the actions that the district has been taking to re-design the student experience by clarifying the path by Academic Career Pathways (ACPs) in place, academic maps, website, and a one-page ACP brochure.

B. Equal Employment Opportunity Plan

The Equal Employment Opportunity (EEO) Plan was reviewed and updated through the EEO Advisory Committee, which solicited input from faculty, classified professionals, administration, students, and community members. This plan is revised every three years.

VIII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions

B. Approve Employment Contract for Interim Academic Administrator

- C. Approve Employment Contracts for MiraCosta Community College District Academic Administrator Association Members**
- D. Approve Reclassification of Existing Positions**
- E. Approve Employment Contracts for Professional Experts**
- F. Approve 2020/21 Professional Expert Salary Schedule**
- G. Approve 2020/21 Legal Services**
- H. Approve Curriculum for 2020/21 Catalog, Part V**
- I. Expand ILINX Enterprise Content Management System**
- J. Adopt Resolution No. 32-19/20: Education Protection Account**
- K. Adopt Resolution No. 33-19/20, Establish the District Appropriations (Gann) Limit for Fiscal Year 2020/21**
- L. Ratify and Approve Contracts and Purchase Orders—April 29 through May 25, 2020**
- M. Approve FY2020/21 Tentative Budget**

Consent items L was pulled.

By motion of Trustee McNeil, seconded by Trustee Merchat, all consent items, except consent item L, were approved.

Vote: 7/0/0
 Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

By motion of Trustee McNeil, seconded by Trustee Simon, consent item L was approved.

Vote: 7/0/0
 Aye: Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: Broad
 Absent: None

IX. ACTION ITEMS

A. Approve Emeritus Status for Retired Academic Administrator

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved emeritus status for Mario Valente.

Vote: 7/0/0
 Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

B. Approve Employment Contract for Superintendent/President

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved the employment contract for the superintendent/president.

Vote: 7/0/0
 Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

C. Approve Employment Contracts for Vice Presidents and Associate Vice President

By motion of Trustee McNeil, seconded by Trustee Broad, the board approved the employment contracts for the vice presidents and the associate vice president.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

D. Ratify Article L.3.0 and L.4.0 of the Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly

By motion of Trustee McNeil, seconded by Trustee Fisher, the board ratified Article L.3.0 and L.4.0 of the Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Long-term Planning Framework – Second Read

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved the Long-term Planning Framework as presented.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

F. Accrediting Commission for Community and Junior College Midterm Report – Second Read

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved the Accrediting Commission for Community and Junior College Midterm Report as presented.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

G. Adopt the Equal Employment Opportunity (EEO) Plan 2020-2023

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved the 2020-2023 Equal Employment Opportunity Plan as presented.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

H. Approve Constellation NewEnergy Contract

By motion of Trustee McNeil, seconded by Trustee Simon, the board approved the Constellation NewEnergy contract.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

I. Approve Use of Cooperative Purchase Agreement and Proposal/Contract for Williams Scotsman, Inc. – B1000, Oceanside Campus

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved the Use of Cooperative Purchase Agreement and Proposal/Contract for Williams Scotsman, Inc. for B1000, Oceanside Campus.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

J. Approve Use of Cooperative Purchase Agreement and Proposal/Contract for Class Leasing, LLC - Strong Workforce Classroom, Oceanside Campus

By motion of Trustee McNeil, seconded by Trustee Fisher, the board approved the Use of Cooperative Purchase Agreement and proposal/contract for Class Leasing, LLC for the Strong Workforce Classroom, Oceanside Campus.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

K. Adopt Resolution No. 34-19/20, Requesting the San Diego County Board of Supervisors Establish the Tax Rate for the Bonds of the MiraCosta Community College District Expected to be Sold During Fiscal Year 2020/21 and Authorizing Necessary Actions in Connection Therewith

By motion of Trustee McNeil, seconded by Trustee Pedroza, the board adopted Resolution No. 34-19/20, requesting the San Diego County Board of Supervisors establish the tax rate for the bonds of the MiraCosta Community College District expected to be sold during fiscal year 2020/21 and authorizing necessary actions in connection therewith.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

L. Adopt Resolution No. 35-19/20, Authorizing the Issuance of MiraCosta Community College District (San Diego County, California) Election of 2016 General Obligation Bonds, Series B, and Actions Related Thereto

By motion of Trustee McNeil, seconded by Trustee Pedroza, the board adopted Resolution No. 35-19/20, authorizing the issuance of MiraCosta Community College District (San Diego County, California) Election of 2016 General Obligation Bonds, Series B, and actions related thereto.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

X. FIRST READING – BOARD POLICIES

A. Board Policy 3250 – Institutional Planning

The proposed amendments were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

XI. INFORMATION

A. 2020/21 Board Priorities

As part of the board's annual self-evaluation, the goals established by the board were reviewed and accepted.

B. Independent Citizens' Bond Oversight Committee Annual Report

The annual report was reviewed.

XII. COLLEGE-RELATED REPORTS

A. Trustees Activities

All trustees reported having attended MiraCosta College's first ever virtual commencement on May 22, and they commented on its success. Trustees Broad and Merchat were on the Chancellors Call to Action Zoom meeting, the San Diego North Economic Development Council's Report to North County, and the Board Liaison Facility Planning meeting. Trustee Simon also virtually attended the San Diego North Economic Development Council's Report to North County. Trustee Cassar attended the virtual SDICCCA meeting.

B. Students

Newly-elected Student Trustee Kristina Quandt reported that she, along with fellow Associate Student Government (ASG) student leaders, wrote a letter to students in support of black students. She will be attending the Black Student Conference, and the ASG has created a new role for a vice president of diversity, equity and inclusion.

C. Classified Employees

Classified Senate President Carl Banks reported that in his new role as Classified Senate President, he inherited a very sound foundation from Immediate Past President Vanessa DiBenedetto. He reported that the dues drive is completed, they are in the process of completing committee appointments, and Gold Circle Certificates have been sent out. The Classified Senate committee retreat, with the theme of "engagement," is being held on June 12, where they will be working on developing an action plan to invoke change in light of racism.

D. Faculty

Academic Senate President Luke Lara thanked all who took part on the Chancellor's Call to Action call. He sent a letter to all governance conveying the importance to this moment and call to action. The Academic Senate will be calling a special meeting on June 23 to discuss a resolution on Black Lives Matter. The senate has been working with the black alliance group to review professional development, the process around evaluations and tenure, curriculum development, with an anti-racist, no hate education lens. Other items in process include preparing for summer and fall with diversity and equity in terms of professional learning, Project Online by Sean Davis and Jim Julius, and a 7-day practical pedagogy course by Lisa Lane. Bruce Hoskins and Rachel Hastings are working on another learning project focusing on equity and anti-black racism.

E. Vice Presidents

1. Instructional Services

Vice President Dieckmeyer reported the summer schedule is bursting at the seams with a 90 percent fill rate and 200 FTS over where we were last summer. Sections have been added, the college is in great shape for summer, and the fall courses will

primarily be held online. She attended a webinar, which was the first of a six-session series titled Minding the Obligation Gap. This is a free summer series aimed at equity and achievement gaps. The instructional team is working on a statement to acknowledge and take responsibility for our role as leaders and do our part in having an anti-racist lens in procedures, curriculum, and the hiring processes.

2. Student Services

Vice President Wojcik reported that student contacts have greatly increased. The month of May totaled 569 general counseling appointments and, to date for June, there have been 317. Counseling, as well as other student services departments, are working very hard to help as many students as possible. Summer Bridge will be starting this Saturday, and GEAR UP for College will start next Monday. Online events for United Black Student Club will take place all next week.

3. Administrative Services

Vice President Tim Flood thanked Independent Citizens' Bond Oversight Committee members for their hard work over the past semester and in preparing the annual report. Many facilities projects are underway, and they are currently in the process of going through second interview's on design-build for the library. He also commended staff for the tremendous amount of work being done this time of year in purchasing and finance.

4. Human Resources

Vice President Ng reported that the Workday go-live date of July 1 is on schedule and on budget. Training is currently in process and running smoothly.

F. Office of the President

Superintendent/President Cooke expressed her admiration for employees working remotely, and she appreciates everyone's efforts. The Foundation has delivered over 1,000 scholarships and 1,100 grants, and the Foundation Board has welcomed five new board members. Commencement was a great success, and she thanked the Public Information Office and Student Life and Leadership staff for their great efforts. She also thanked the Research, Planning, and Institutional Effectiveness staff for all of their work, which was seen today in their presentation around data, the dashboards, and accreditation. The board's priority over the past several years has been diversity and equity, and we have been working with University of Southern California (USC) to engage in deep conversations around racial equity. We are currently one of 46 community colleges to engage in these conversations, and we will take part of the USC's Race and Equity Center's Equity Leadership Alliance next week. This invitation was extended to us in March and will help us gather with like-minded colleagues across our state for valuable professional learning and important conversations.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XI. ADJOURNMENT

The meeting adjourned at 6:18 p.m.

MINUTES APPROVAL:

Rick Cassar
Board President

Sunita V. Cooke, Ph.D.
Superintendent/President