

Catalog Page Reviewers (Workflow)

Catalog Page	1 st Reviewer	2 nd Reviewer	3 rd Reviewer	4 th Reviewer
ABOUT MIRACOSTA COLLEGE				
Accreditation	RPIE Dean (ctarman)			
College Foundation	Interim Assoc. Director-Development/Foundation (tfishinger)	PIO Director	Superintendent/President	
College Leadership	Instruction Office			
District & Campus Information	PIO Director (khuyck)			
Diversity, Equity, Inclusion	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		
Equal Access	SAS Director (jhigginbotham)	Risk & Safety Manager (jcrast)		
Full-Time Faculty & Administrators	Instruction Office			
Mission, Vision, Commitment, Inst. Values & Inst. Goals	PIO Director (khuyck)	RPIE Dean (ctarman)		
President's Welcome	PIO Director (khuyck)	S/P Exec Assistant (jswanson)		
Student Learning Outcomes & Core Competencies	OAC Faculty Co-chair (smyers)	OAC Administrator Co-chair (ctarman)		
ACADEMIC CALENDAR	A&R Director (krodriguez)			
ACADEMIC PROGRAMS & SERVICES				
Academic Awards	A&R Director (krodriguez)			
Contextualized Learning Program	Contextualized Teaching Coordinator (tha)	SEC Dean (aalarcon)		
Cooperative Work Experience Education (Co-op)	Career Studies & Services Director (ddavis)	CE Assoc. Dean (bgamboa)		
Distance Education	Online Education Director (jjulius)	Math & Science Dean (mfino)		

First Year Forward	FYF Program Manager (ellesmith)	Admissions & Student Support Dean (framirez)		
Honors Program	Honors Coordinator (csleeper)	SEC Dean (aalarcon)		
International Students & Study Abroad	International Education Program Manager (mscavone)	Admissions & Student Support Dean (framirez)	Arts & Int. Lang. Dean (jfohrman)	
Internship Studies Program	Career Studies & Services Director (ddavis)	CE Assoc. Dean (bgamboa)		
Library & Information Hub	Library Dept Chair (gsipman)	Instructional Services Dean (zlindstrom)		
MANA	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		
Phi Theta Kappa Honor Society	Student Life & Leadership Director (tshaw)	Student Affairs Dean (nmortaloni)		
PUENTE Program	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		
RAFFY	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		
Service Learning Program	Service Learning Program Manager (bpalmer)	Counseling & Student Dev Dean (wstewart)		
Transitions	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		
Umoja Community	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		
UPRISE	Student Equity Program Manager (klondy)	Counseling & Student Dev Dean (wstewart)		

ACADEMIC STANDARDS & POLICIES				
Academic Freedom	Instruction Office			
Academic Integrity & Discipline Appeal Process	Student Services Director (ckott)	Student Affairs Dean (nmortaloni)	VP Student Services (awojcik)	
Academic Progress, Probation & Probation Appeal Process	A&R Director (krodriguez)	Counseling & Student Dev Dean (wstewart)		
Academic Renewal	A&R Director (krodriguez)	Counseling & Student Dev Dean (wstewart)		
Alcohol, Drugs & Smoking on Campus	Chief of Police (vsaadat)	Student Affairs Dean (nmortaloni)		
Attendance	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Complaints	Student Affairs Dean (nmortaloni)	VP Student Services (awojcik)		
Course Repetition	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Equal Opportunity/Nondiscrimination	Labor Relations Director (hschwartzkopf)	VP Human Resources (cng)		
Final Exams	VPI (dpescarmona)	Instruction Office		
Freedom of Speech	Student Life & Leadership Director (tshaw)	Student Affairs Dean (nmortaloni)		
Grades & Grading Policies	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Harassment & Unlawful Discrimination	Labor Relations Director (hschwartzkopf)	VP Human Resources (cng)		
Institutional Code of Ethics	Labor Relations Director (hschwartzkopf)	VP Human Resources (cng)		
Non-Degree Applicable Courses	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		

Open Enrollment	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Standards of Student Conduct	Student Services Director (ckott)	Student Affairs Dean (nmortaloni)	VP Student Services (awojcik)	
Student Records & Privacy Rights	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Student Rights & Grievances	Student Services Director (ckott)	Student Affairs Dean (nmortaloni)	VP Student Services (awojcik)	
ADMISSIONS & REGISTRATION				
Admissions Information	A&R Director (krodriguez)	Veterans Services Program Manager (ldraper)	International Education Program Manager (mscavone)	Admissions & Student Support Dean (framirez)
C-ID Courses	Articulation Officer (jbenschop)	Instruction Office		
Credit for Prior Learning	A&R Director (krodriguez)	Articulation Officer (jbenschop)	Admissions & Student Support Dean (framirez)	
Advanced Placement Guide	Articulation Officer (jbenschop)	Instruction Office		
International Baccalaureate (IB) Credit Guide for General Education (GE)	Articulation Officer (jbenschop)	Instruction Office		
College Level Examination Program (CLEP) for MiraCosta College and California State University (CSU)	Articulation Officer (jbenschop)	Instruction Office		
Credit from Other Colleges & Articulated High School Courses	CE Assoc. Dean (bgamboa)	A&R Director (krodriguez)	Articulation Officer (jbenschop)	Admissions & Student Support Dean (framirez)
Registering for Courses	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Fees	Bursar (khitchcock)	Admissions & Student Support Dean (framirez)		

Refunds	Bursar (khitchcock)	Admissions & Student Support Dean (framirez)		
Matriculation: Orientation & Advisement	Orientation & Student Support Program Manager (thelmstreit)	Admissions & Student Support Dean (framirez)		
ACADEMIC & CAREER PATHWAYS	Instructional Services Dean (zlindstrom)			
Business and Technology	Instructional Services Dean (zlindstrom)			
Creative and Applied Arts	Instructional Services Dean (zlindstrom)			
Health Sciences	Instructional Services Dean (zlindstrom)			
Languages, Communication, and Humanities	Instructional Services Dean (zlindstrom)			
Math and Science	Instructional Services Dean (zlindstrom)			
Social and Behavioral Sciences	Instructional Services Dean (zlindstrom)			
DEGREES & CERTIFICATES				
Associate Degree for Transfer Requirements	Senior Admissions Specialist (singham)	Articulation Officer (jbenschop)		
Associate Degree Requirements	Senior Admissions Specialist (singham)	Articulation Officer (jbenschop)		
Bachelor's Degree Requirements	Senior Admissions Specialist (singham)	Articulation Officer (jbenschop)		
Certificate Requirements	Senior Admissions Specialist (singham)	CE Dean (ataccone)		
Degrees & Certificate Programs (chart)	Instruction Office			
General Education Plans (A, B, C)	Articulation Officer (jbenschop)			
Graduation & Commencement	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)	Student Life & Leadership Director (tshaw)	Student Affairs Dean (nmortaloni)
Instructional Services	VPI (dpescarmona)			

MIRACOSTA COLLEGE CATALOG (includes catalog rights)	A&R Director (krodriguez)			
STUDENT SUPPORT PROGRAMS & SERVICES				
Academic Services & Tutoring	STEM & Math Learning Center Director (sfallstrom)	Writing Center Director (dstephenon)	TASC Director (epohlert)	Math & Science Dean (mfino)
Admissions & Records Office	A&R Director (krodriguez)	Admissions & Student Support Dean (framirez)		
Athletics & Intramural Sports	Athletics & Intramurals Director (pconahan)	Student Affairs Dean (nmortaloni)		
Bookstores	VP Student Services (awojcik)			
Campus Assessment, Resources, & Education (CARE)	CARE Manager (dboone)	Student Affairs Dean (nmortaloni)		
Career Studies & Services	Career Studies & Services Director (ddavis)	CE Assoc. Dean (bgamboa)		
Child Development Center	Child Development Center (lhaar)	CE Dean (ataccone)		
College Police & Lost and Found	Chief of Police (vsaadat)	VP Administrative Services (tflood)		
Counseling Services	Counseling Supervisor (talves)	Counseling & Student Dev Dean (wstewart)		
Extended Opportunity Programs & Services (EOPS)	EOPS Director (ybalcazar)	Counseling & Student Dev Dean (wstewart)		
Financial Aid Office	Financial Aid Director (mdear)	Admissions & Student Support Dean (framirez)		
Food Pantry & Farmer's Market	CARE Program Manager (dboone)	Student Affairs Dean (nmortaloni)		
Food Services	VP Administrative Services (tflood)			

Health Services	Health Services Manager (kmarquidt)	Student Affairs Dean (nmortaloni)		
Scholarships	Financial Aid Director (mdear)	Admissions & Student Support Dean (framirez)		
School Relations/Diversity Outreach	School Relations/Diversity Recruitment Manager (jgomez)	Admissions & Student Support Dean (framirez)		
Student Accessibility Services (SAS)	SAS Director (jhigginbotham)	Counseling & Student Dev Dean (wstewart)		
Student Accounts Office/Cashier	Bursar (khitchcock)			
Student Life & Leadership	Student Services Director (ckott)	Student Life & Leadership Director (tshaw)	Student Affairs Dean (nmortaloni)	
Testing Services	Testing Services Program Manager (stirona)	Admissions & Student Support Dean (framirez)		
Transfer Center	Transfer Center Director (lflocken)	Counseling & Student Dev Dean (wstewart)		
Veterans Services	Veterans Services Program Manager (ldraper)	Admissions & Student Support Dean (framirez)		
TRANSFERRING COURSEWORK				
CSU Transfer	Transfer Center Director (lflocken)	Articulation Officer (jbenschop)		
Private College/Out-of-State University Transfer	Articulation Officer (jbenschop)			
Transfer Center Services	Transfer Center Director (lflocken)	Counseling & Student Dev Dean (wstewart)		
Transfer Options	Transfer Center Director (lflocken)	Articulation Officer (jbenschop)		
UC Transfer	Transfer Center Director (lflocken)	Articulation Officer (jbenschop)		