

## **Courses and Programs Committee**

*April 8, 2021*

**CPC Members Present:** Joanne Benschop, Robert Bond, Brenda Cruz, Diane Dieckmeyer, Mike Fino, Billy Gunn, Kelly Hagen, Linda Hargrove, Mary Beth Headlee, Jim Julius, John Makevich, Gilbert Neri, David Parker, Nate Scharff, Angela Senigaglia, and Sinclair Tirona.

**CPC Members Absent:** Donny Munshower, Erika Peters.

**Guests Present:** Stacy Ingham, Tracy Williams.

**Recording Secretary:** Gwen Partlow

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### **I. Call to Order and Agenda Approval: 1:04 p.m.**

MSU (Bond/Scharff) to approve the agenda.

### **II. Public comment on the agenda and off the agenda**

No public comment.

### **III. Action Items**

#### **A. March 11, 2021 CPC Minutes**

MSU (Dieckmeyer/Parker) to approve the March 11, 2021 CPC minutes as submitted.

#### **B. AP4100: Graduation Requirements for Degrees and Certificates - Associate in Arts or Associate in Science Degree**

MSU (Dieckmeyer/Bond) to approve AP4100: Graduation Requirements for Degrees and Certificates - Associate in Arts or Associate in Science Degree as submitted.

Benschop explained the suggested changes to AP4100, and that was to change the C to C-. She stated this issues came up a few years ago in the biotech program, and they saw a lot of people coming in and wanted to allow people into the program with a C-. Many community colleges are accepting the C- for courses completed outside of the community college. She explained that although Title 5 does explain California Community College are prohibited from giving a C-, it doesn't say that community colleges cannot accept C minuses from other accredited colleges that can award them. She stated that when Title 5 is silent on a topic, then State Academic Senate interprets that as being allowed. Therefore, she is recommending we change the C to a C minus. She also noted that San Diego Community College District has already been allowing the C minus for a few years now.

Ingham had questions on whether the change to this AP would affect prerequisites and any other grade language in the catalog. Benschop stated adding the C minus language would not affect other requirements. Benschop stated that the language in the catalog would not need to be changed. Benschop stated we do not currently have a policy that would connect to any minimum prerequisite grade language in the catalog.

### **C. AP4100B: Graduation Requirements for Degrees and Certificates - Baccalaureate in Science Degree**

MSU (Hargrove/Gunn) to approve AP4100B: Graduation Requirements for Degrees and Certificates - Baccalaureate in Science Degree as submitted.

The recommended change is to change the C to a C minus for the same reasons as AP4100.

### **D. AP4105: Distance Education**

MSU (Neri/Parker) to approve AP4105: Distance Education with the suggested changes

Julius stated MOE worked very hard over the semester to make these suggested modifications to this AP. He spoke to the committee about these changes and additional changes already noted in the draft AP4105. MOE wanted to ensure Title 5 standards and federal regulations were addressed in the AP and also to include language regarding equity. Much of the new language comes straight from the federal regulation language.

Julius had a conversation with Dieckmeyer regarding this AP, and they agreed on the following friendly changes to AP4105. Dieckmeyer spoke to the friendly amendment to MOE's recommended changes and made the following recommendations:

1. Replace all of the second paragraph under Certification.D.3 (begins with "When a substitute...") with the following text:

"College policies should be followed when instructor absences require coverage by a substitute."

2. Replace some of the text in the Equity section toward the end. The last part of the paragraph currently reads:

"...the college takes institutional responsibility for investigating options, committing resources, and supporting approaches in an effort to close these online equity gaps. These approaches include equity-minded provision of online technologies, instruction, student services, and professional learning opportunities."

Modify to:

"...the college takes institutional responsibility for closing equity gaps, and committing resources in support of approaches which do so. These approaches include equity-minded provision of online technologies, instruction, student services, professional learning, and research and innovation."

### **E. Team A Revisions**

#### **1. AP4025: Philosophy and Criteria for the Associate Degree and General Education**

MSU (Scharff/Bond) to approve the recommended changes to AP4025: Philosophy and Criteria for the Associate Degree and General Education as submitted.

AP4025 had to be updated due to the CPC's approval for the changes to the Registered Nursing (LVN-to-RN) degree. Also added associate degree to Item D. to remove a barrier for students that already have an associate degree and met the GE requirements for that degree. In addition update Area B unit requirement from 4 to 3.

## **2. AP4025B: Philosophy and Criteria for the Baccalaureate Degree and General Education**

MSU (Scharff/Bond) to approve the recommended changes to AP4025B: Philosophy and Criteria for the Baccalaureate Degree and General Education with the friendly amendments noted below.

This change is to address the new Area F: Ethnic Studies at the CSU level. Bond suggested adding additional language to state where the Ethnic Studies competencies can be found as they are governed by the CSUs. Benschop agreed to go this.

## **3. AP4050: Articulation**

MSU (Scharff/Bond) to approve the recommended changes to AP4050: Articulation as submitted.

He/She was replaced with Articulation Office and added "faculty and" in front of departments and "university" in front of majors, and clarified the advice is on Degrees for Transfer (ADTs). He/She in the second paragraph should be replaced with "They."

## **F. CPC Handbook Additions**

MSU (Dieckmeyer/Neri) to approve the recommended additions to the 2021-22 CPC Handbook.

Information was added regarding the routing of interdisciplinary programs to ACP deans.

## **G. Theatre and Film Department**

Senigaglia spoke with the committee about Theatre and Film's request for an exception to our curriculum approval timeline, since at this time the committee does not review curriculum. Gunn spoke about how the department realized that during this past year, classes they thought could not be taught online are in fact possible in this modality. He stated this request is coming so late because they did not previously foresee this option. Williams stated these are two classes required for students to graduate with their degrees. She also stated they have not had a faculty member in the technical and design faculty member to guide this program and they are hoping with a new hire in the fall they will be able to offer support to the students.

### **1. Exception Request for DRAM 210 and DRAM 256 for Online Approval**

MSP (Neri/Dieckmeyer with Gunn as an abstention) to approve the Theatre and Film Department's request for an exception to the timeline and allow DRAM 210 and DRAM 256 to come through for distance education approval effective in fall 2021.

## **2. DRAM 210: Rehearsal and Performance**

MSU (Parker/Scharff) to approve the 100% distance education approval request for DRAM 210: Rehearsal and Performance as submitted.

## **3. DRAM 256: Stagecraft for Theatre, Television, and Film**

MSU (Parker/Scharff) to approve the request for hybrid distance education approval for DRAM 256: Stagecraft for Theatre, Television, and Film as submitted.

## **H. AP4026: Philosophy and Criteria for International Education**

MSU (Dieckmeyer/Neri) to approve the recommended changes to AP4026: Philosophy and Criteria for International Education.

Bond sent this AP to the International Advisory Committee and they made some suggestions regarding resources, equity, and adding that International Education Advisory Committee as a body that helps provide guidelines.

## **V. Announcements/Discussion**

### **A. C-ID Update - Benschop**

Benschop stated there have been no new approvals since the last update. She did state we have two new social work courses, and one of the C-ID descriptors is being split into two courses so next year these courses will have to be taken as co-requisite courses in order for students to get the C-ID for them.

### **B. Annual CPC report to the Academic Senate**

Every year the Academic Senate asks for the chairs of their major committee to submit a report and speak to the accomplishments of their committees during the past year. Senigaglia asked the committee if they had a suggestions on what they would like to see go on this report.

She also informed the committee that she attended the Academic Senate meeting last week to represent the modification of the AP4101 Directed Study. At the meeting, AS voted against the modification made by CPC. Senigaglia explained that while this policy governs courses we currently do not have, there was strong sentiment at AS that the policy language not be struck as recommended. In the past we had directed studies courses and the last course offered was in 2016. These courses have not been active since 2016 and therefore were archived according to the committee's normal sunset process. The AP then came into consideration under the committee's normal review process for BP/APs assigned to CPC. Since these courses cannot currently be offered, and do not appear in the catalog, the committee voted to remove the language so we do not have public facing language for directed study, which we cannot currently offer. Senigaglia tried to be clear at the AS meeting that the committee's recommendation was procedural and not a statement of value

for these types of courses, which departments could choose to bring back any time, but the AS discussion still resulted in an objection to the AP modification recommendation. With this in mind, Senigaglia asked what the committee would like to do with this AP. She gave a couple of options. Dudley had contacted the CCLC to see what other colleges have done, and a response was given that most other colleges do remove the language until such a time when the courses can be offered. Therefore, Senigaglia asked the committee to think carefully on the topic, to engage their departments and colleagues, and to be prepared to re-exam this AP at the next CPC meeting. Senigaglia will bring this this AP back to get more feedback from the committee, with the hopes that other departments may come to the discussion as well.

Fino stated maybe elective units are not particularly helpful for students, considering currently students are leaving with way too many units. Fino noted that if there is additional content or research desired between the student and instructor, wouldn't the honors contract work? Benschop stated the UC would not accept directed studies units, however CSU will. Once again, Senigaglia asked the committee to reach out to their departments on this subject and get feedback.

### **C. Taskforce Breakout Session for AP/BP and other projects**

Senigaglia stated although there was time for breakouts to discuss taskforce projects, she would leave it up to the committee members to convene on their own time. However, she did ask each taskforce to have a report ready for the next meeting that provides an update on their progress for the year and with goals or continued projects for next year.

Senigaglia mentioned the Curriculum Institute and asked for committee members to let her know if they are interested in attending. Makevich, Gunn, and Scharff expressed an interested in going. Benschop stated that last year they did a great job presenting the Institute events via Zoom.

## **VI. Adjournment: 2:24 p.m.**

**\*Consent Items** are considered routine and will be approved by consensus. There will be no separate discussion of these matters unless a member of the CPC requests it be removed and considered as a separate item.

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