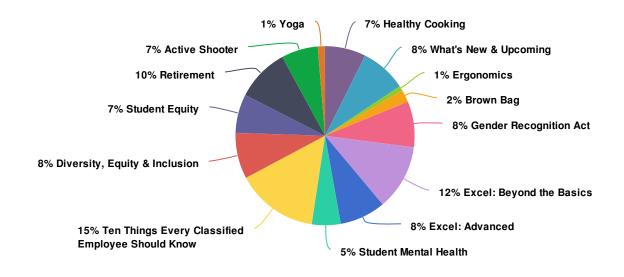
# Report for Classified Professional Development Workshop Evaluation



Totals: 229

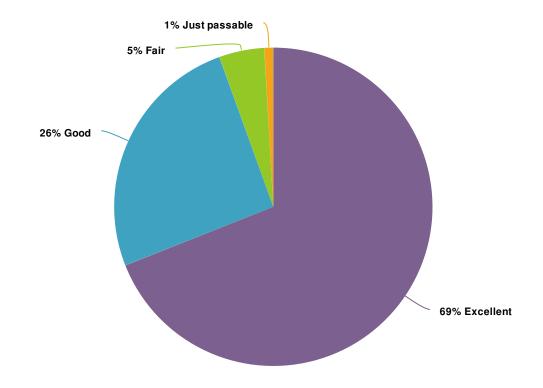
## 1. Workshop Title:



Value	Percent	Responses
Healthy Cooking	7.4%	17
What's New & Upcoming	8.3%	19
Ergonomics	0.9%	2
Brown Bag	2.2%	5
Gender Recognition Act	8.3%	19
Excel: Beyond the Basics	11.8%	27
Excel: Advanced	8.3%	19
Student Mental Health	5.2%	12
Ten Things Every Classified Employee Should Know	14.8%	34
Diversity, Equity & Inclusion	8.3%	19
Student Equity	7.0%	16
Retirement	9.6%	22
Active Shooter	6.6%	15
Yoga	1.3%	3

Totals: 229

# 2. How would you rate your activity?



Value	Percent	Responses
Excellent	69.0%	149
Good	25.5%	55
Fair	4.6%	10
Just passable	0.9%	2

Totals: 216

# 3. What did you like best about this workshop?



#### ResponseID Response 119 recipes and food 120 food and healthy eating ideas 121 the food 122 the explanations she told us about differences between oils (avocado, olive, canola, coconut) and lard. 123 very entertaining and useful. a live cooking show where you can ask questions. she was very knowledgeable and made me feel comfortable. 124 everything. i want to take a nutrition class with her now. 125 Wendy's knowledge on the topic. 126 A lot of good information about individual ingredients. 127 Good that presenter used plastic gloves when handling food. I loved the recipes and being introduced to Swiss chard! informative, fun, yummy 128 129 all the added nutritional info she shared 130 awesome workshop. loved the cooking. 131 healthy eating that can be done quickly her knowledge and awareness of food, food value and reasons why. trying new things. 132

133	informative
134	food and eating
135	The food! Chef was friendly and provided a lot of information.
136	good info
137	Any time classified staff is exposed to information related to the "big picture" or areas outside of their purview, it's a good thing. This was great information about new initiatives and programs, reorganizations, policy challenges. Well presented! All classified should know about Maxient!
138	very informational
140	presentation
141	The ability for Haley to answer questions.
143	DEI and Care Manager
144	As a new employee, understanding the organization better.
145	All updates were beneficial.
146	Info about reorg in all areas.
147	covered important topics of a very broad spectrum.
148	Tag team approach.
150	knowing that we will have personal trainings
151	very informative
152	Powerpoint. Both presenters worked well together.
153	Good powerpoint used with filling in more information. Very informative but why don't we hear about these things more frequently?
154	informative
155	learning ergonomics
156	ergonomic evaluation information

ResponseID	Response
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157	great way to get out of the office and meet others on campus
159	meeting and learning about classified senate
160	talking with senate and other staff
161	it's casual and it's nice to get to sit down and know the senate
162	information about pronouns
163	the roundtable discussion format. very informative.
164	the education materials are excellent and a great resource
165	good information. supports students.
166	can't pick. there were lots of interesting points.
167	very didactic; sense of humor of presenter; presenter keeps all of us awake; calculating subtotals; conditional formatting (using multiple within same table)
170	the instructor gives a lot of useful tricks and information
171	all of the examples were great and so was the pace. the reference workbook is nice.
172	it was easy to understand and instructor was funny
173	Trainer/presenter's sense of humor! Good knowledge of subject.
174	sense of humor; useful tips
175	everything!
176	Very professional and well done (and good sense of humor). I learned a lot of new things. I like how he involved the audience and used our names. It created interest and helped me to put a face to a name of those I didn't know.
177	shortcuts to excel functions and abilities
178	Thorough; slow pace.
179	excel
180	It was a nice refresher of Excel
181	Thorough Engaged participants with humor

182	Formulas
183	all the shortcuts i learned
184	good explanation/presenter
185	new skills I can utilize in my current position
186	tools to put to use
187	the presenter was humorous and extremely knowledgeable
188	learning all that excel can do
189	useful tools
191	covers wide variety about excel. love the book.
192	macros
193	The presenter was funny and very open to questions. I also appreciated how he tried to tie in the concepts to business-related examples.
194	He showed topics that we can use often.
195	Jeff was great and had a sense of humor. Great refresher.
196	pivot w/ analyze
197	content; presenter
198	tools I can use quickly
199	Lots of useful information & tools for Excel
200	pivot tables and slicers
201	The booklet, the Q&A, and examples were helpful.
202	Instructor was great! He was very clear and covered many items that will assist me with tasks in office. Also, ways I can change things to achieve quicker results.
203	Very professional, presenter had a good sense of humor. Open to questions. I learned how to do something that has been puzzling me for a long time. Yay!
204	pivot tables and macros

ResponseID	Response
205	The presenter was very informative and took the time during a break to respond to questions.
206	The one thing I wanted to learn was pivot tables!
207	Presenter has a lot of knowledge about the theme. Good examples to practice each chapter.
208	Useful skills and knowledge.
209	The fact that campus police was present to answer some questions.
210	good info; applicable
211	loved how informative the session was I learned new info.
212	good information!
213	I didn't know that there were crisis counselors available on campus. The portion on setting boundaries, especially by letting the student know what you're able to do for them.
214	"Setting boundaries" learning how it can be implemented in current position.
215	Learning about all the resources for students with mental health challenges
216	Informative - basic
219	"What to do if"
220	Taught by two people with different contributions and opinions. Very informative about what Health Services actually does.
221	Explanation of "warm hand off" when dropping students off at Health Svcs and information being shared to staff. Additional information I didn't know about nurse practitioner.
222	good, diverse information
223	Learning about special benefits for employees
225	Hayley is an excellent and engaging speaker.
226	great information
229	learning about new benefits

ResponseID	Response
230	Fairly comprehensive list. Definitely learned things I didn't know.
231	detailed info
232	Many benefits I didn't remember I had! Very professional and well done. I learned a lot of new things. Liked how she involved the audience.
233	Feel good benefits
234	clear, concise and complete
235	learning about benefits/resources available to employees
237	Career Incentive and Liberty Mutual info
238	very well presented, good information
239	all good
240	Knowledge of benefits available i wasn't aware of
241	learning about the available benefits
242	Knowledge of MCC employee benefits. Didn't know about home and auto insurance.
243	all info
244	info presented
245	very clear, thorough, well organized, pleasant and engaging!
246	So much info I was unaware of. Amazing info to take back and utilize. Yet another many, many reasons MCC rocks to work at!
247	Learning about career incentives, enrollment fee reimbursement, discount for home/auto insurance, and employee assistance program
248	It's always a good thing for classified to be informed about benefits avail to staff. You can tell by questions that staff aren't aware of these employment benefits.
249	so informative and helpful to know our benefits
250	knowledge of presenter
251	One of the best and most informational workshops I have attended.

knowing about all the benefits

252

ResponseID	Response
253	All of the important info that was provided was very useful. Not only related to work, but also to personal life. The Lib Mutual benefit is great!
254	Raised awareness of the various benefits for classified staff.
255	professional development and benefits program. I also didn't know about the counseling svcs that are available through our EAP
256	Hayley's presentation!
257	group interaction
258	interactive and good info that is useful for all classified staff to think about
262	learning examples of how we can get involved
263	excellent information!
264	The slides with all the info and actual photos to show the key points.
265	interactive and informative
266	Loved the flow and the info the presenters provided
267	cultivating learning become more aware of terms and their definition; interactive component.
268	learning about k-12 access groups on campus
269	The interactive activities, presenters using those responses to build a dynamic presentation. Examples provided are helpful to better understand.
270	Learned more exact info opposed to misconceptions
271	The perspective of how MCC is progressing with positive behavior to encourage our students and staff.
272	Continuing to educate classified staff and showing the opportunities available to participate.
273	The activity with the assessment. It was amazing. Giving us points on how to be involved and challenging us to be diversity, equity and inclusion-minded.
274	The interactive activities.
276	current info. looking forward to the lunch and learns.

ResponseID	Response
277	identifying the upcoming changes that will happen at MCC in acknowledging the changes regarding gender identity.
278	India did an amazing job presenting the information clearly and directly.
279	presenter
280	all the info
281	open dialogue at conclusion to express ourselves.
282	exposure to subject
283	informative - gave good general overview of new legislation and how it pertains to us @MCC
284	There is a lot of information to learn on this subject and any workshops given are awesome!
285	knowledge of presenter
286	greatinformation
287	very educational
288	all of the detailed info about the new laws.
289	learning about the new legislation
290	aware that it might feel outside of comfort zone but necessary to offer the support needed for students & staff.
292	The visuals.
293	Thought provoking.
294	Very informative - makes you aware of the difference between equity & equality; gives you a start point to research more about the topic.
295	Great information.
296	Acknowledging institutional responsibility.
298	Content - this issue is important to the work that we all do here at MCC. Discussion was thoughtful and productive.
299	Engaging and descriptive.

ResponseID	Response
300	Simplified presentation that I could follow and understand.
302	Knowing about the different programs to get involved.
303	The interactive components of the workshop.
304	Great information.
305	JP and Jodi were extremely knowledgeable and made the content easy to digest.
306	Explanation of equality and equity. Encourage staff involvement.
307	Specific information about actions people can take.
308	comprehension/clarity
309	good info
310	Excellent info I didn't know.
311	Great!
312	blunt and informative
313	Valuable info re: retirement and PERS specific info.
316	Given important info.
317	great information and personality
318	very informative
319	everything
320	referral to online services
322	great info and tips to help figure out retirement benefits
323	very useful info and practical advice
325	helping us understand calculations
326	new vs. old formula and requirements/restrictions
327	Learned more about my retirement than I thought I knew.
328	Dan was humorous and knowledgeable.

329	the handout of the powerpoint
330	Good presentation.
332	was given a realistic strategy for dealing with active shooters.
333	tips to staying safe. information provided was clear. making sure to be aware of surroundings.
334	Different firearm sounds
335	8 signs of terrorism list
336	sound/video presentation
337	Thorough overview of situations and the components that exist during an event.
338	Great presentation of a difficult subject!
339	Hearing the sounds of the different firearms; watching videos of incidents.
340	Officer Sneary was very informative about the topic and made the topic very interesting/easy to follow.
341	Learned more about what to expect from officers and why.
342	MCC-specific info how active shooter situation will be broadcast/communicated to campus/staff.
343	videos
344	informational
345	Calming and kept class slow and consistent with beginning level.
346	Instructor was knowledgeable.
347	It was nice and relaxing.

# 4. What did you like least about this workshop?



#### ResponseID Response 119 wish it was longer. needed more time. 130 more time. good workshop but 50 minutes is way too short, especially for cooking. 131 no nutrition facts with recipes more time. 50 min is too short. loved every second. 132 133 need more time 134 I would like more facts, backup reasoning on why or how certain ingredients are healthy. Needed more time so it wasn't rushed. 135 136 no snacks 147 lack of specific information. 153 Skipped over some details even when asked follow-up questions. 155 information 166 timing, it should have ended sooner to allow time for evacuation and walker to next workshop. 167 couldn't read the screen because font was so small 168 a bit fast

ResponseID	Response
170	hard to watch on the screen and it's difficult to learn w/o using the actual excel software on a computer
173	I didn't learn very much but what I did learn was good.
176	The examples used in the oral presentation did not match the book and the screen was sometimes hard to see b/c of the brightness of the room, plus the font was too small.
178	Too much detail without access to a keyboard.
179	presenter
182	No computers to work on during training
184	not hands on
185	not able to practice on a computer
186	wish we could have used the tools during class
187	that we were not on a computer
188	not being interactive
189	no hands-on work
191	that I can't practice on a computer right away
192	situations described that do not exist at MCC ("Let's say your are organizing patients")
193	The topics jumped around a little randomly.
196	jump around the subject covered
198	not being able to use the tools during class
199	no hands-on work
200	macros
201	Not being able to try it on my own while listening to instruction.
203	So difficult to see the screen to see what items are being clicked on. Increase the size of the image for good visibility. Turn off room lights. More time to get from one workshop to another.
204	not having a computer

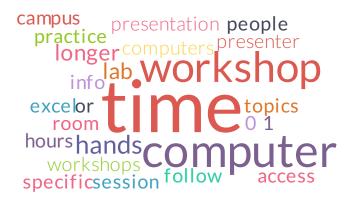
ResponseID	Response
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205	not being on a computer
206	Same day tired/overwhelmed from AM presentation.
207	Very small font on screen. Couldn't read where he clicked on.
208	The book provided and the lecture did not correspond at all times.
209	knowing that CLC doesnt have health services
212	Presentation not integrated with campus police.
213	I would recommend that the presenters bring Student Health Services pamphlets with them to hand out if needed.
218	Disjointed presentation
225	Sitting in classroom seats.
237	No handout nor was presentation available to print beforehand
257	not enough time
260	more time needed
274	larrived late!
277	want more info
278	wish we had more time to go further into definitions/terms.
282	too short
292	Not enough time to get interactive.
294	Not enough time to discuss the topic.
296	Too short.
299	too short
301	The number of support groups are overwhelming.
302	Timing.
303	Limited time.

307	That people weren't able to share out information from their small conversations.
308	not enough time
309	Hoping to hear more about 457 & 403(b) options.
311	Overwhelming information.
312	need more time to review info
313	The PERS portion could have been more expedient and with so much material to cover, the time is insufficient.
314	This workshop was pretty much all over the place. Frustrating. Been to other workshops where the presenter did not go off subject and talk about his family, his lifestyle, etc.
315	Took a long time explaining how he set up the workshop and what's wrong with PERS, how complicated it is and what he's going to talk about. Didn't know what MCC #s are. Powerpoint didn't match handouts. Only 10 min at the end for filling the gap info but still didn't give info (personal stories).
316	Not enough time to cover information.
317	too short
318	wish it was longer
319	would like more time
320	did not have enough time to explain everything.
321	Stop the stories! We are here to get info on our information. Bring a MCC benefit rep to the meeting.
324	needed more time for all of the info
326	no info on "gap" was covered
327	wish this class was longer
328	too short
329	the presenter tangential, rambling, and didn't cover important topics
330	felt like there's not too much to know, since it's mostly run, hide and fight
335	Columbine reencactment was good for desensitization but otherwise not necessary.

ResponseID	Response
337	Still believe there are locations across campus that need individualized plans in the event of an active shooter, i.e. library, student center, etc.
342	The active shooter situation strategy (run/hide/fight) was at the end of the presentation. Would prefer this earlier in the presentation (more of the focus).
345	Started late so it felt a bit rushed.

## 5. How could this workshop be improved?



ResponseID	Response
119	allow more time. i wish it was a little easier to see what the chef is doing, her cutting technique, etc.
121	more food
122	we need more time between workshop sessions. more healthy specific topics to help cholesterol along with the recipes sheet.
124	a little longer.
125	Not be vegi.
127	more time between workshops to get to location. microphone for presenter, info about specific topics omega 3 & garlic in written form to be further educated.

ResponseID	Response
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128	hands-on
129	have the room open for the presenter ahead of the start of class so she could have set up and not be rushed.
130	2 hour workshop, maybe
131	different room with better views for all
132	more time.
133	make it a 2 hour session
134	A detailed handout/references, list of healthy suggestions, organic vs non-organic.
136	snacks
138	maybe include a list of contacts if anyone needs further info.
143	Handout would have been helpful.
144	Pointing out resources that employees can view or use as resources later.
153	Have them more often!
155	actual evaluation of an office
159	light refreshment (just kidding)
162	longerworkshop
165	larger room
166	it would be great if we could use computers
167	we should use the computer rooms so we can follow step by step instructions (hands-on)
168	need hands-on
170	work with excel on a computer
172	longer
173	spreadsheet on display screen match what is in workbook. hands-on, small groups.
176	more specific step by step instructions in the book to match presentation and perhaps darken the room to be able to see the screen better.

178	computer access
179	more effective presenter
181	shorter workshops throughout the day dedicated to certain aspects of Excel would help me concentration better (rather than 3 hours at once)
182	computers
183	It would be nice to have this type of workshop in a computer lab so we could practice and it could be more hands-on.
184	in computer lab
185	have pens available at the beginning of the session
186	access to computers
187	be able to participate on a computer and follow along with the presenter
188	take place in a computer lab
189	have workshop in a computer lab so we can follow along on a computer
190	conduct in a computer lab so we can get hands-on practice
191	It would be helpful if I could practice on Excel on computer while he's teaching.
192	specific scenarios for better relevance
193	Hosting this workshop in a computer lab with access to files for practice.
194	access to computers to try by ourselves
196	organize what would be going over for the session
197	have a computer to practice with more time
198	computers provided
199	computers so we could follow along
200	shorter workshop. 3 hours is a bit too long.
203	Match presentation with written materials. Create a space to walk at the back of the room so people can exit out the back door rather than having to walk by the presenter at the front. Have a couple of breaks for a 3 hour workshop.

ResponseID	Response
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•	11 P. 11 P. 12 P.
204	do it in a computer lab
205	All participants in Beyond Basics should attend Advanced because so much is build off of that one.
206	Hands-on experience.
207	More breaks, mainly for the afternoon workshop because it was 3 hours long. Need more time for questions.
208	Clearer organization of agenda (topics covered).
210	snacks!
213	see above
214	provide pamphlets
216	Provide website info at end of presentation. (Maxient reporting, Health services, counseling svcs for students)
221	Add web link to maxient report in presentation for staff to add for future reference.
222	turn off front of room lights
225	Split library info into separate workshop.
226	handouts available in class
229	more workshops like this
230	Have time for introductions/socialization. There are so many people I don't know or haven't met. Should have these workshops more often as things change or are updated/added.
234	bring brochure for EASE benefits
237	see above
239	Please write presenter's name on whiteboard
245	clearer explanation of mileage reimbursement when driving home from a different campus
247	pamphlets avail in workshop
254	I would have liked resources/links/dept contacts on the presentation slides

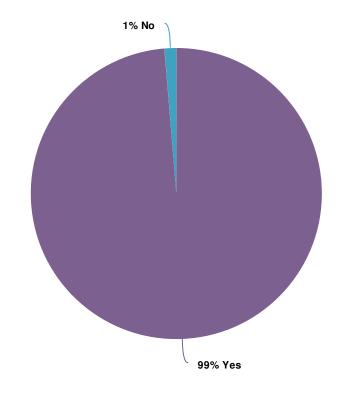
ResponseID	Response
255	Please explain more on employee retirement options.
257	more examples (i.e. of microaggressions)
259	more discussion or bring in student experiences
260	more time
262	more time for discussion
268	longer and more frequent dialogue
269	"How are we supporting classified staff to support students?" Dive more into this, maybe in a pt II workshop.
274	An ongoing conversation on these topics that will inform and influence our decision making.
277	more info that will occur in the lunch and learn in april.
281	more time
283	was short/mini session. could be longer 50 min regular session.
286	more time
289	good introduction
290	more time
292	Interactive piece at the beginning and not at the end.
294	snacks
299	more activities for staff to participate in.
301	The question, "What can I do to improve equity?" was posed several times. I am unclear as to what the answer is.
303	Extended time or maybe pt. 1 and pt 2 (i.e. two workshops)
304	Keep building upon the program based on student needs.
305	Extended time with activities to discuss actual examples of equity mindedness and its impact on our work.
306	longer

ResponseID	Response
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307	Possibly adding more time for people to talk through.
308	more time
309	More on task, less personal stories.
311	need more time on this subject.
313	All the material is important, would prefer all topics are covered, and then with remaining time, go over in more detail.
315	Offer two different workshops PERS classic and new PERS. Ask what issues are most important to attendees and then cover them.
316	longer
317	more time for Q&A
318	extend the length
321	schedule meetings
322	not long enough
326	make it 2 hours to cover all topics
328	having participants print out their statements beforehand to work up real numbers
329	different presenter
331	to provide additional drills for each building, classrooms, etc.
332	not sure since I'm not so familiar with the topic
333	role-playing
334	More clarity about exactly what the message is on campus when an alert goes out.
335	make it shorter in the future
337	It is not necessarily rational to expect people to look out only for themselves in these situations. Needs to be more individualized for different locations across campuses.
340	More emphasis on ways to survive/fight against active shooter. Less video and some more interactive communication related to campus environment.
341	If possible, maybe incorporate hands on and/or demonstrations.

ResponseID	Response
342	Focus more on strategy. Time permitting: firearm sounds. Focus on what I should do: i.e. if I call 911, what info to communicate.
344	good!
346	No lights, music.

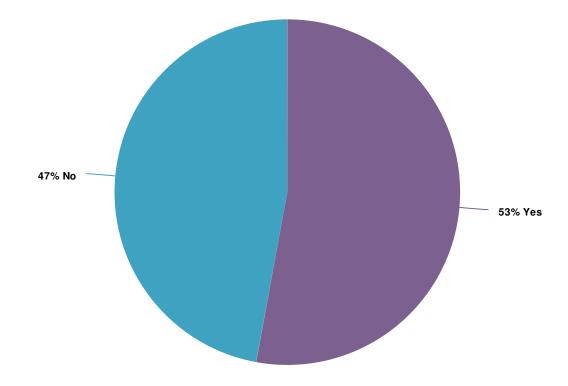
## 6. Would you recommend this type of workshop to your colleagues?



Value	Pe	rcent	Responses
Yes		98.7%	222
No		1.3%	3

Totals: 225

7. If the Professional Development Committee had not brought this workshop to you, would you have sought out this information on your own?



Value	Percent	Responses
Yes	52.9%	109
No	47.1%	97

Totals: 206

8. What other types of workshop(s) would you be interested in attending or would like to see offered in the future?



### ResponseID Response 122 More info about better nutrition to be healthy. 127 workshop on vitamins and nutrients and gut health 128 microsoft one note and drive 130 cool apps 133 more on health knowledge 136 improv! great for team building and strategies for thinking outside the box! 138 Hove all that you are offering! 144 Understanding professional growth at MCC. What type of positions are available to strive for, etc. 146 Process training, such as Travel Reqs and Purchase Reqs, especially since software applications and processes keep changing with no communication. 171 mediation; stress management customer service; project mgmt; leadership training 175 179 tax workshop retirement 192 194 Microsoft Access

ResponseID	Response
197	Access, PPT, Outlook
201	Quickbooks, Photoshop, customer service, leadership, tactical survival training (or medic)
204	outlook
205	How to work with Purchasing (purchasing process official training), not worksheets or outdated PPT & screenshots of processes, such as travel, budgeting, purchasing, District vehicles, shared governance, queries, PeopleSoft, SURF.
209	Health and wellness
221	Coffee with a Cop to meet members of the college police dept to bridge gap and communication among first responders and college community.
225	Career Incentive class planning.
232	Organize a workshop only for "library services" like Kanopy where they have streaming movies in different languages and databases and Mango languages database.
233	Financial aid programs for students
235	Understanding the Classified Senate
237	Library info
239	First Aid (CPR), Advanced Active Shooter training, 72 hour emergency prep, important District policy that classified staff should know.
242	library services
247	library services
253	Something about health and wellness center on campus
254	more info on feel-good benefits
255	employee retirement and counseling options
264	Another workshop like this, but more detail and longer time period.
286	
288	safe space

291

CPR class

302	Health and wellness.
305	How does classified senate work w/ equity-mindedness outside of OCN campus, specifically other satellite campuses.
307	Hove the idea of thinking about retirement but it would be nice to have a workshop focused on investing and/or maintaining financial health.
318	more retirement planning info; differentiate between 403B and 457
328	what all the fringe benefits upon hire are. more detailed than handouts.
341	Self Defense