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THE STUDENT HELP DESK WILL BE CLOSED ON 9/5/2022 IN OBSERVANCE OF LABOR DAY

On January 5th, 2022, MiraCosta College launched the new **OKTA Multi-Factor Authentication (MFA/2FA)** security layer. The MFA/2FA provides additional protection to secure our student's accounts. Please follow these steps to <u>Set up your Multi-Factor Authentication</u> (<u>MFA</u>). If you need further assistance, you may contact the <u>Student Help Desk</u>.

The MiraCosta College's Student Help Desk facilitates our students with the following services:

- Provide first contact technical support to our students who are experiencing issues with our campus online portals such as <u>SURF</u>, <u>Canvas</u>, <u>Secure File Transfer Protocol (SFTP) Servers</u>, <u>Virtual Machine/Desktop (VMware)</u>, <u>Wi-Fi</u>, etc.
- Respond or redirect our students' requests regarding District Programs, policies, procedures and regulations.
- Provide basic administrative guidance and procedures to <u>register</u>; matriculate; <u>search</u>, <u>add</u>, <u>drop</u>, <u>and pay for classes</u>; <u>view books</u>; <u>purchase parking permits</u>; <u>view grades</u>; <u>order transcripts</u>; etc.
- Troubleshooting logging complications such as onboarding and unlocking accounts, passwords reset, Office 365 and email, etc.
- Provide "How to" tutorials to support our online portals.
- Route requests to respective departments for specific support.

• Facilitate our students' requests via phone calls, emails, and live chat room.

CHAT LIVE WITH A STUDENT HELPDESK TECHNICIAN

Campus Locations





TECHNOLOGY CAREER INSTITUTE



760.757.2121

888.201.8480

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