



ONLINE EDUCATION FACULTY RESOURCE CENTER

The faculty, staff and resources of the Online Education department, in collaboration with the [C³ Teaching and Learning Center](#), Professional Development Program, MiraCosta Instructional Designer Nadia Khan, and [Peer Support Online Mentor Faculty](#), provide MiraCosta College instructors with online instructional technologies, course development assistance, workshops, and customized online education support.

Online Education and C³TLC News

- [Canvas Start of the Semester Instructor Checklist](#)
- [Canvas End of Semester / Term](#)
- [Summer 2022 Online Teaching @ MiraCosta](#)

Essential Requirements and Support for Faculty Teaching Online at MiraCosta

All faculty teaching online at MiraCosta should:

- Be proficient [with Canvas](#) (and, if teaching a scheduled online class, [with Zoom](#))
- Complete the required 3-hour [Online Compliance course](#) on accessibility, copyright, and FERPA/privacy
- Become familiar with the [MiraCosta Online Class Quality Guidelines](#) and complete the [self-certification checklist](#) based on the **requirements** stated in the Guidelines. The following recorded workshops (each one hour) from Jan. 2022 explain the 10 items on the checklist:
 - [Meeting Basic Requirements of MiraCosta's Online Class Quality Guidelines and the Self-Certification Checklist](#) (Items 1, 2, 6, 8, 9)

- [Ensuring Regular Effective Contact Between Instructor and Students Online](#) (Item 3)
- [Ensuring Regular Effective Contact Among Students Online](#) (Item 4)
- [Facilitating Equity, Success, and Academic Integrity by Proactively Supporting Students Online](#) (Items 5 & 10)
- [Meeting Accessibility Requirements for Online Classes](#) (Item 7)

(Details on the compliance course and self-checklist requirements may be reviewed in the current MiraCosta [full-time](#) and [associate faculty](#) contracts.)

Ongoing Support Opportunities for Faculty

- contacting the MiraCosta Instructional Designer, Nadia Khan, for more in-depth assistance with course design and teaching (email: nkhan@miracosta.edu or [set an appointment on her calendar](#))
- reviewing the [weekly online teaching challenges](#) set up in spring 2022 by MiraCosta peer mentor faculty and our instructional designer
- contacting a [MiraCosta Online Mentor](#) for peer faculty assistance **through May 2022** (open the link, select one that looks like a good fit, and email them)
- contacting 24x7 Canvas support for faculty (by phone: **1-833-345-2890**, or through live chat accessed from the **Tech Help** button in Canvas)
- attending a live webinar or reviewing recordings and resources from MiraCosta online technology providers, including:
 - [Perusall](#) (social annotation)
 - [PlayPosit](#) (tools for activities and assessment embedded within videos)
 - [Respondus 4.0](#) (managing test banks and moving them into/out of Canvas)
- [contacting a member of the Online Education team](#) (send them an email)
- checking out the [Online Ed Workshop archives](#) for access to numerous recordings of previous Online Education workshops at MiraCosta
- reviewing the [MiraCosta DE Handbook](#), the [MiraCosta Online Class Quality Guidelines](#), and an ever-growing [Canvas course](#) which includes MiraCosta faculty examples of how they have put the online class quality guidelines into practice in Canvas
- taking a [multi-week online teaching course](#) from @ONE (exclusively for California Community College faculty)

Tech News & Tips

- [Latest News & Tips](#)
- [Stay Up To Date with Changes Happening within Canvas](#)

- [Try these 10 Things To Fix Your Computer Problem Before You Call Support](#)

Media & Technology

Explore the various instructional media & technology resources are available to MiraCosta College faculty.

- [College-Supported Tech Resources](#)
- [Tools in the C3](#)
- [Open Educational Resources and Zero Textbook Cost course materials](#)
- [Online Education Department Requests](#)