



## Campus Resources

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#### Campus Portal

The Campus Portal allows Faculty, Administration, and Staff to connect and collaborate. The Portal is based on Microsoft SharePoint and provides:

- Collaboration tools - Wikis, blogs, discussions, tasks, and more
- Document Management with retention, workflow, and versioning
- Platform for designing your own database-driven web solutions

SharePoint introduces a new paradigm, a "new way" of doing your work. It enables users to develop their own web solutions and automate paper-based processes, with no programming.

*Note: don't forget to use 'USA\username' to login.*

#### Computer Labs

There are 1000's of computers available in over 30 computer labs on campus, including a wide variety of software, operating systems, and peripherals.

#### Employee Help Desk

Via the Campus Portal ( <https://portal.miracosta.edu> ), employees can submit Service Requests and/or Project Requests for technology issues, training, college event set-ups, media production, or facilities work orders.

#### Online Surveys

Multiple online survey systems are available, depending on your needs. **Class Climate** is a specialized system utilized for faculty and classroom evaluations. The **Portal** offers basic survey capabilities to employees, and is good for quick polls, votes, or data collection. **Survey Gizmo's** survey software provides the broadest survey capabilities with email invitations, reporting, and a variety of other features/options.

#### Respondus

Respondus is a Windows application that enhances the functionality and usability of Blackboard's exam and survey tools. MiraCosta College has a campus-wide license for the Respondus software which allows faculty to install this software on a personal computer. For more information contact: ✉ [kkorstad@miracosta.edu](mailto:kkorstad@miracosta.edu).

*Note: You will need your SURF Login & Password to download Respondus.*

#### Turnitin.com

The  **ASK THE SPARTAN** allows faculty to create assignments that students can submit papers to. The system checks for plagiarism and allows instructors to grade papers online via GradeMark. Turnitin.com is fully integrated with Blackboard. For more info contact: ✉ [kkorstad@miracosta.edu](mailto:kkorstad@miracosta.edu)



**Media Services**

Media Services provides Audio/Video equipment services for the classroom, the conference room and for special events. If you have questions about Technology Enhanced Classrooms, equipment deliveries, or video production, let us know.

**Personal Purchase Programs**

Purchase hardware and software for your own use.

**Software & Hardware Requests**

If you have questions about ordering District hardware or software, please contact Instructional Computing Services. This may include items for you at work, for your department, or for personal use. For more info contact: ✉ [aafzali@miracosta.edu](mailto:aafzali@miracosta.edu)

**Student Help Desk**

Students may find support and guidance here for the District's many online systems including SURF, Blackboard, and more. For more info contact: ✉ [studenthelp@miracosta.edu](mailto:studenthelp@miracosta.edu).

**SURF**

SURF, MiraCosta's online enrollment and information system, is where students enroll, pay fees, and check schedules. This is also where faculty check rosters and submit grades.

**Technology Enhanced Classrooms (TECs)**

TECs are located throughout the college and include computers, data projectors, dvd/vhs players, and additional audio/video components. Media Services installs and upgrades TEC rooms each year and will provide training and access to TEC equipment. Additional teaching tools and information can be found at: <https://tic.miracosta.edu>.

**Campus Locations**



COMMUNITY LEARNING CENTER



OCEANSIDE



SAN ELIJO



TECHNOLOGY CAREER INSTITUTE



760.757.2121

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