
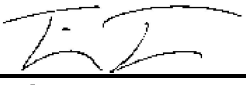
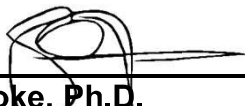


<b>Subject:</b>  <b>Ratify and Approve Contracts and Purchase Orders</b>	<b>Attachment:</b>  <b>Contract and Purchase Order Ratification List</b>
<b>Category:</b>  <b>Consent Items</b>	<b>Type of Board Consideration:</b>  <div style="display: flex; justify-content: space-around;"> <span>Information</span> <span>Consent </span> <span>Action</span> </div>
<b>Recommended:</b>   <hr/> <b>Tim Flood</b> <b>Vice President, Administrative Services</b>	<b>Approved for Consideration:</b>   <hr/> <b>Sunita V. Cooke, Ph.D.</b> <b>Superintendent/President</b>

**BACKGROUND**

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. (calendar year 2022 = \$99,100), will be presented to the board of trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld, or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district's best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCCAA) with a current bid limit of \$200,000 for construction.

**STATUS**

The Purchasing and Material Management Department has attached the latest monthly summary of the contracts and purchase orders for the board's ratification and approval as a consent item.

**RECOMMENDATION**

Ratify and approve contracts and purchase orders, as listed in the attachment.

**Contract and Purchase Order Ratification List**  
**January 6, 2022 – February 3, 2022**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

<b>CUPCCAA POs from \$5,000 – \$200,000</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
22000036_PO	Hoffman Engineering & Pipeline	Fire Main POC Isolation Valve Addn (Fac)	\$31,930.00
22000037_PO	Weiland and Associates, Inc.	San Elijo Landscape Clean-up (Fac)	\$58,000.00
22000228_PO	Vaughn Irrigation Services Inc	Phase 1 Hydrant Replacement (Fac)	\$14,787.00
22000247_PO	Botsford Construction Inc	Storage Building Install, BTECH (Fac)	\$15,525.00

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

<b>Emergency Repair Contracts Without Bid</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive written quotes, pre-existing contracts, or negotiation to provide maximum value to the district.

<b>POs from \$25,000 – \$99,100</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
22000019_PO	VWR International LLC	Equipment (Bio)	\$75,153.17
22000063_PO	Biopac Systems Inc	Equipment (Bio)	\$85,756.06
22000080_PO	CEM Holdings Corporation	Equipment (Phys Sci)	\$85,222.13
22000090_PO	Agilent Technologies, Inc.	Equipment (Bio)	\$96,750.20
22000092_PO	Hexis Ventures Inc.	Consulting Firms (Career Ed)	\$34,500.00
22000129_PO	Life Technologies Corporation	Equipment (Bio)	\$39,055.63
22000161_PO	Atlassian Pty Ltd	Maintenance Agreement (AIS)	\$25,050.00
22000177_PO	Voltera Corporation	Consulting Firms (Career Ed)	\$25,000.00
22000184_PO	ITHAKA HARBORS INC	E-Resources (Lib)	\$37,500.00
22000257_PO	Kevin J Fleming	Consulting Services (Career Ed)	\$25,000.00
22000282_PO	Elsevier Inc.	Software Maintenance (Nurs)	\$25,740.00
22000321_PO	Blackhawk Network Inc.	Gas Cards (EOPS)	\$25,000.00

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive informal quotes (e.g. telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

<b>POs from \$10,000 – \$24,999</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
22000033_PO	Amazon	Instructional Equipment (Draft)	\$17,589.28
22000034_PO	Visix Inc	Software Maintenance (AIS)	\$10,023.50
22000047_PO	Bibliotheca LLC	Software Maintenance (AIS)	\$13,682.00
22000093_PO	Full Spectrum Laser, LLC	Equipment (Career Ed)	\$17,752.05
22000137_PO	VWR International LLC	Inst Supplies & Equipment (Bio)	\$24,139.21
22000175_PO	Grossmont-Cuyamaca CCD	Contract Services (Career Ed)	\$20,000.00
22000179_PO	Reward Strategy Group, Inc.	Contract Services (HR)	\$13,000.00
22000201_PO	Follett	Student Financial Aid (Math)	\$10,000.00
22000258_PO	Society of Manufacturing Engineers	Supplies (Career Ed)	\$11,395.94
22000285_PO	CDW-G	Instructional Supplies (Physics)	\$14,896.23

22000296_PO	CurriQunet	Software Maintenance (AIS)	\$24,200.00
22000319_PO	Intelligent Marking USA Inc.	Contract Services (Fac)	\$13,500.00
22000303_PO	BSN Sports	Supplies (KHAN)	\$10,331.38

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include use of pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$5,000 – \$9,999			
PO #	Vendor	Description	Amount
22000046_PO	Internet2	Software Maintenance (AIS)	\$5,000.00
22000048_PO	Digital Pro Inc	Promotional (ASG)	\$6,464.69
22000057_PO	Grainger	Supplies (Bus Serv)	\$8,349.37
22000065_PO	CDW-G	Technology Equipment (AIS)	\$6,895.50
22000098_PO	Grainger	Instructional Supplies (Draft)	\$8,844.18
22000118_PO	Leepfrog Technologies Inc	Maintenance Agreement (AIS)	\$6,900.00
22000130_PO	Costco Wholesale	Supplies - Food Pantry (Stud Aff)	\$6,324.75
22000162_PO	Pharos Systems International Inc	Software (AIS)	\$8,536.00
22000204_PO	Mission Del Oro Homeowners	Services (Fac)	\$6,735.76
22000229_PO	Thermo Fisher	Supplies (Bus Serv)	\$7,638.12
22000265_PO	CulinArt Group	Blanket (ASG)	\$5,412.50
22000302_PO	GeoTol Inc.	Supplies Career Ed)	\$7,048.25
22000315_PO	Russ Stroika	Contract Services (Fac)	\$6,000.00

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following transactions were executed or amended as follows.

MOUs and Grants			
PO #	Vendor	Description	Amount
	No Entries This Month		

Total Contract Expenditures: \$990,627.90	
Ratify MCC purchase orders 22000014 through 22000330	

## Capital Improvement Program Contract and Purchase Order Ratification List January 6, 2022 – February 3, 2022

In accordance with Board Resolutions #13-10/11 and 14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
22000181	Botsford Construction, Inc.	04108 Misc. Construction Services (SAN)	\$57,890.00
22000278	SunPro Tinting, Inc.	04101 Construction Services (SAN)	\$6,654.00

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive written quotes, pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$25,000			
PO #	Vendor	Description	Amount
22000077	BNBuilders, Inc.	04205 Design-Build Competition Stipend (OC)	\$25,000.00
22000298	Rudolph and Sletten, Inc.	04205 Design/Build Svcs. (OC)	\$602,914.00

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive informal quotes (e.g. telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 – \$24,999			
PO #	Vendor	Description	Amount
2200182	Parron Hall Office Interiors	04004 Furniture (CLC)	\$22,487.79

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include use of pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 – \$9,999			
PO #	Vendor	Description	Amount
22000064	Division of the State Architect	04203 DSA Final Plan Check Review (OC)	\$2,452.66
22000076	Elite Relocation Services	04004 Moving Svcs. for B100/200 (CLC)	\$4,994.42
22000112	Lowe's	04102 Appliances (SAN)	\$2,304.43
22000267	CDW Government, Inc.	04004 IT/Media Supplies (CLC)	\$585.85
22000268	Los Angeles Engineering, Inc.	04210 Printing (OC)	\$475.25
22000277	CDW Government, Inc.	04004 Media Equipment (CLC)	\$1,584.51

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
20000595	Swinerton Builders, Inc.	04203 Change Order 15 (SAN)	\$17,818.00
20001813	Conant	04109 Change Order 8 (SAN)	\$29,131.09
20001816	Mobile Mini	04004 Change Order 1 (CLC)	\$ 2,302.00
21001231	Align Builders, Inc.	04102 Change Order 3 (SAN)	\$9,099.02
21001231	Align Builders, Inc.	04102 Change Order 4 (SAN)	\$21,427.69
21001944	DICA Enterprises, Inc.	04207 Change Order 1 (SAN)	\$19,503.80
21002322	Class Leasing, Inc.	04108 Change Order 1 (SAN)	\$9,450.00

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item IX.I (10/19/17); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-17-001 is \$35,593,000.

MM-17-001 – Architectural and Engineering Services Task Orders			
PO #	Vendor	Description	Amount
22000111	PBK Architects, Inc.	04117 Design Svcs. for Misc. Enhancements Project (SAN)	\$68,000.00

MM-17-001 – Architectural and Engineering Services Task Change Orders			
PO #	Vendor	Description	Amount
20000612	SGPA Architecture & Planning	04105 Change Order 7 (SAN)	\$9,160.00

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item IX.J (10/19/17); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-17-002 is \$4,300,000.

MM-17-002 – Geotechnical Engineering Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-17-002 – Geotechnical Engineering Task Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item IX.K (10/19/17); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-17-001 is \$1,200,000.

MM-17-003 – Civil Engineering Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-17-003 – Civil Engineering Task Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item VIII.K (06/13/19); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-19-012 is \$2,252,892.

<b>MM-19-012 – Commissioning Services Task Orders</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

<b>MM-19-012 – Commissioning Services Task Change Orders</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item VIII.L (06/13/19); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-19-013 is \$6,663,954.

<b>MM-19-013 – Inspector of Record Task Orders</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

<b>MM-19-013 – Inspector of Record Task Change Orders</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item VIII.M (06/13/19); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-19-014 is \$6,193,914.

<b>MM-19-014 – Special Inspection Task Orders</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

<b>MM-19-014 – Special Inspection Task Change Orders</b>			
<b>PO #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
	No Entries This Month		

<b>Total Contract Expenditures: \$913,234.51</b>			
<b>Ratify purchase orders — 2200064, 2200076-2200077, 2200112, 2200182, 2200267-2200268, 2200277, 2200298</b>			
<b>Ratify purchase orders (Task Orders) — 2200111</b>			
<b>Ratify purchase orders (Contracts) — 2200181, 2200278</b>			