

COLLEGE COUNCIL (CC) MEETING SUMMARY
Thursday, June 9, 2022 – 11 a.m.
ZOOM Conference

	Comments / Action / Responsibility
A. Board Agenda Review (Cooke) 10 minutes	<p>Members introduced themselves, including the new ASG President Monserrate Ayala.</p> <p>Sunny Cooke shared that an appointment to the board is needed to fill the Trustee Area 6 vacancy resulting from David Broad 's resignation, effective May 31. Candidate interviews will take place at a special meeting just prior to the regular board meeting on June 23. Broad is now serving in a new role as commissioner on the ACCJC board.</p> <p>The recently elected student trustee resigned, and Student Life and Leadership and the ASG will hold a special election to fill the vacancy.</p> <p>The June 23 board agenda was reviewed.</p>
B. Governance Survey Results and Next Steps – (Cooke, Tarman) 10 minutes	<p>Cooke reviewed results from the districtwide governance survey and the four areas of improvement that were identified as common themes.</p> <p>Cooke asked members to take the fourth theme (<i>italicized below</i>) to their groups to review and reflect on in early fall.</p> <ul style="list-style-type: none"> • A need to improve the communication process • The need for broader participation and outreach (specifically among Associate Faculty and Classified Professionals.) • A perception of the administration overriding decisions made at the committee level • <i>A need to improve education on the governance process, including and onboarding process four new committee members</i> <p>Tim Flood provided some clarity about using SharePoint to locate documents. It's important to ensure that you're accessing the new SharePoint, versus the old SharePoint, when looking for documents. Otherwise, you</p>

	may miss some and not find what you're looking for.
C. Futures Update (Cooke) 5 minutes	Cooke shared the year-long academy is finished, and a self-paced version will be offered in the fall. MiraCostans and folks from other community colleges will be invited to participate in this work and build our futures community.
D. Finalize Governance Manual (All) 5 minutes	College Council approved by consensus the finalized Governance Manual.
E. Redesigning the Student Experience (Wojcik, Pescarmona) 5 minutes	<p>Alketa Wojcik reported a retreat was recently held to explore ways in which counseling services can be reorganized around ACPs.</p> <p>Denée Pescarmona reported Thao Ha is leading a faculty institute that focuses on putting career first and mapping what's happening in the classroom to career skills.</p> <p>She added that implementation of the new CRM will help with student engagement and nudges to enhance and streamline the work of the ACPs.</p>
F. Title 5 Update (Pescarmona) 5 minutes	<p>Pescarmona provided an overview of a Title 5 grant opportunity. Since MiraCosta has the designation of being a Hispanic Serving Institution, we were eligible to apply for a Title 5 grant, which a team has been working on for a number of years. If awarded, the intention would be to redesign how we support and serve our Latinx students. The application was submitted on Monday and, if approved, we would receive \$3 million over 5 years, and we would focus on three key areas:</p> <ol style="list-style-type: none"> 1) Earn and learn – creating on-campus internship and work opportunities for students while completing their education 2) Outreach – improve ways to partner with our Latinx community groups to create a seamless pathway to MiraCosta 3) Work with faculty in redesigning curriculum and pedagogy to be more culturally responsive. <p>We should hear by early fall if we are awarded.</p>

<p>G. Budget Update (Flood) 10 minutes</p>	<p>Tim Flood provided an overview of the legislative budgetary response to the May Revise. He noted there are many one-time allocations in the budget. An allocation of \$200 million for associate faculty health insurance was changed from one-time to ongoing, although we don't know yet how it will be allocated by the state. Many other budget allocations included in the May revise were altered slightly but, overall, it remains a positive budget.</p> <p>The state allocation for student housing funding increased by almost double. MiraCosta is working through its feasibility study so that we're ready to go when these funds become available.</p>
<p>H. Final Approval for BPC Integrated Planning Graph (Flood) 5 minutes</p>	<p>Flood reported the Integrated Planning Graph is now finalized, after having circulated through constituent groups and was approved by College Council by consensus today.</p>
<p>I. Signage and Wayfinding Master Plan (Flood) 5 minutes</p>	<p>Flood reported that we are in the early stages of assessing and developing a new wayfinding plan, which will be integrated with our signage plan. Feedback from constituent groups is being sought.</p>
<p>J. Furniture Standards Master Plan Update (Flood) 5 minutes</p>	<p>Flood thanked Student Services, Instructional Services, and the warehouse folks, who assisted in providing recommendations and determining the standards for furniture with long-term warranties.</p>
<p>K. BPC Recommendation Regarding FMP Projects (Flood) 10 minutes</p>	<p>Flood reported we have a recommendation letter regarding the Facilities Master Plan (attached). A number of facilities site projects were delayed to ensure we have the funding for instructional and student support buildings. We will reassess the funding once we know what the bids and guaranteed maximum pricing are. With building costs escalating rapidly, this reassessment is necessary.</p>
<p>L. Board Policies and Administrative Procedures</p> <ul style="list-style-type: none"> • 3570 BP – Tobacco-Smoke-Vapor-Free Campus Periodic review; no recommended changes. • 6306 AP – Equipment Replacement 	<ul style="list-style-type: none"> • 3570 BP – Tobacco-Smoke-Vapor-Free Campus ✓ Approved – periodic review by board on June 23. • 6306 AP – Equipment Replacement ✓ Approved Sunset approved and removed from web.

<p>Sunset AP – AP not required; equipment replacement is addressed in BP/AP 6300.</p> <ul style="list-style-type: none"> • 6740 BP – Independent Citizens’ Bond Oversight Committee Periodic review; no recommended changes. • 6740 AP – Independent Citizens’ Bond Oversight Committee Term changes from 2 to 3 reflect ICBOC by-laws already in place. Removed best practice language from outside organization (now a reference instead) to minimize AP updates resulting from updates outside district purview. • 7400 BP – Employee Travel Removal of language already in AP, addition of CCLC best practice language regarding international travel. 	<ul style="list-style-type: none"> • 6740 BP – Independent Citizens’ Bond Oversight Committee ✓ Approved – periodic review by board on June 23. • 6740 AP – Independent Citizens’ Bond Oversight Committee ✓ Approved • 7400 BP – Employee Travel Approved – first read by board on June 23.
<p>M. Roundtable</p>	<p>Cooke thanked Flood and all those who assisted in the disbursement of approx. \$43M of CARES funding.</p> <p>Safaralian reported the planning for the AS retreat is underway.</p> <p>Chris Tarman reported that RPIE is involved with assessment work, working on new and updated Guided Pathways dashboards, and working on the Institutional Self Evaluation Report.</p> <p>Cooke noted that outcomes assessment is a weak spot in our institutional self-evaluation report (ISER) and an area that requires a lot of work. We need to have assessments for a minimum of 90 percent of our classes by next spring, and we are only at 26 percent right now. Cooke noted that assessment of student learning is clearly faculty purview, and we must create a plan to accomplish this work. The work must be done, either on our timeline or the timeline that ACCJC will set for us, as has occurred in the past when MiraCosta did not meet this standard. Administration stands ready to support faculty collaboratively in this work.</p> <p>Pescarmona reported that SLOs are high in her priorities, and one of the asks is for department chairs and faculty to focus on SLO work.</p> <p>Pescarmona shared that developing tools for an enrollment management plan is underway.</p>

As we look at the significant decline in enrollment, we must look for ways to plan intentionally to attract and especially retain students. How are we scaffolding our programs to achieve the appropriate outcomes?

Linda Kurokawa reported a \$38,000 supervisory grant that will help with renovations at the TCI. The Brew Tech program is moving out of the John Landes Center by next week.

The TCI received \$120,000 from the City of Oceanside for a hire local campaign, which allows Oceanside residents to take a MiraCosta work skills class at zero cost. This will be followed up with a grant that will get the students paid internships.

John Makevich reported the Adult High School midterm report was submitted. The journey provided an opportunity to recalibrate where needed. He added that non-credit enrollments are way up – 200 percent for fall.

Wojcik noted that many concurrent enrollment applications are being received for summer session, which could help to boost our enrollment numbers. She was happy to report there was a groundbreaking today for the new Student Services Building.

Carl Banks reported he is at the Classified Leadership Institute in Riverside. He asked for guidance/recommendations with items that Classified Senate should approve.

Ingrid Phillips reported that Classified Senate will host a meet and greet in the 4700 Building courtyard on June 16. This will be a great time to connect with fellow classified staff, classified leadership, and especially important for employees who were hired during Covid that might not have had the opportunity yet to engage with colleagues. Cooke expressed the importance of wearing nametags.

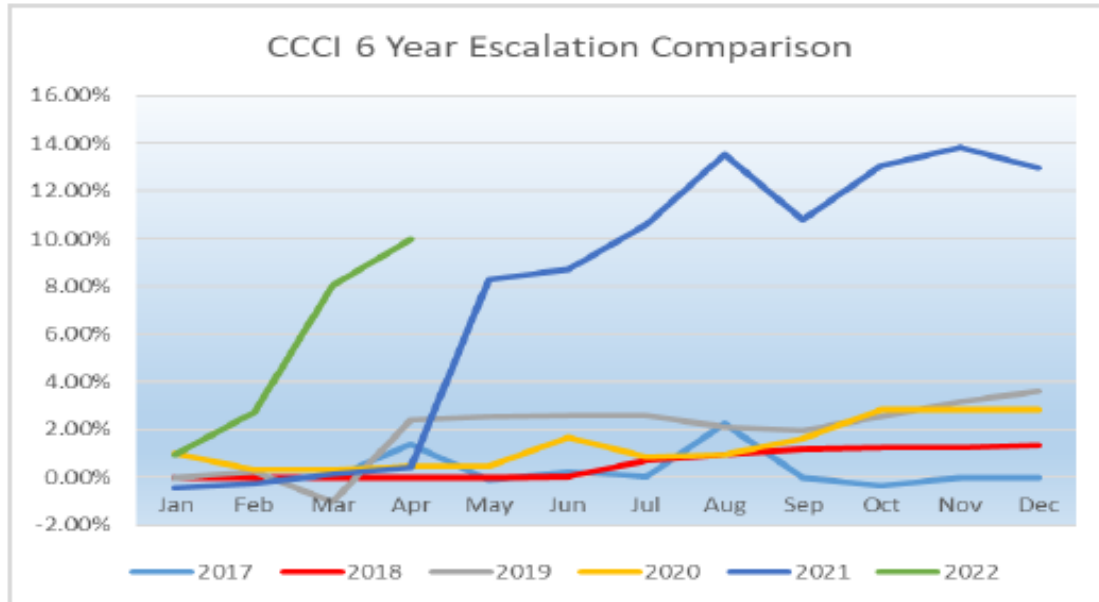
Monserate (“Monse”) Ayala, the newly elected ASG president, reported she is working on ASG committee assignments and is excited to be in her new role.

To: College Council, EMT

From: Budget and Planning Committee

RE: Construction Cost Escalation and Facilities Master Plan (FMP)

As reported throughout campus this last year, California construction costs have risen an unprecedented 23%. The increases are being driven by many factors including supply chain issues, pandemic-driven materials shortages, labor shortages, and the impacts of the war in Ukraine.



As part of its charge, the Budget and Planning Committee (BPC) regularly reviews the Capital Improvement program progress and budget information each semester to monitor the progress and budget impacts. BPC reviews budget obstacles and makes recommendations through the governance process on how to best meet the institutional goals through planning and budgeting.

These escalating costs have had dramatic impacts to MiraCosta's Capital Improvement Program. Although each project has worked to contain costs and gone through multiple value engineering efforts, project budgets have had to be increased to ensure building designs meet the current and future programmatic needs of the college and our students.

MiraCosta currently has four critically important instructional and student support space projects in design for the Oceanside campus. Each project is in various stages of design but has not yet had their guaranteed maximum price established by each project's design-build team. The projects in the design process and their current budgets are shown in the table below.

Large Instructional & Support Building Projects in Design Without GMP Established Yet	PROPOSITION MM FUNDS
OC-Bldg. 1300 New Chem & Biotech	42,521,154
OC-Reno Bldg. 1200 Library	32,480,013
OC-Bldg. 2800 New Arts/Media	20,959,673
OC - 3000's Bldgs. Communications Hub, Equity Village, Student Center	53,446,329
Pre-Escalation Total	149,407,169

Besides the escalation impacts, recent changes to program space needs have been identified which necessitate a delay of building demolitions at the Community Learning Center and San Elijo campuses. MiraCosta's community education program will lose access to the Landes Center building in Oceanside in June. This facility housed our welding, brew tech and upholstery programs. We are working with the community education and workforce development programs to address their space needs, and how the Technology Career Institution building space could be reimaged. As we work through these issues and space allocations, the Budget and Planning Committee recommends we maintain existing space that could be used to assist during this transitional time.

Based on the uncertainty of construction costs for four major buildings that are currently in design, the need for programmatic space for our community education programs, and the number of projects left in the FMP that have not entered the design phase yet, the Budget and Planning Committee recommends that the following three projects be delayed:

- ◆ San Elijo Building 800 Demolition and Quad Project
- ◆ Community Learning Center Building C Demolition & Parking Project
- ◆ Oceanside Parking Lot 4 Renovation Project

As part of its charge, BPC will continue to review budget obstacles and make recommendations through the governance process on how to best meet the college's institutional goals through planning and budgeting, including items identified in the Tentative Budget such as enrollment declines and projected demographic shifts within our community, the impacts of COVID-19 and the war in Ukraine on materials and global supply chains, a tight labor market, and inflation and monetary policy impacts. We want to assure the college community that decisions on how to address the cost escalation issues will be made with full and robust input from the various governance and constituent groups to ensure that all voices are heard as we update the Facilities Master Plan (FMP) in the fall. The update of the FMP will be led by the Campus Advisory Committee and will be sunshined for broader input and discussion, then ultimately approved through the shared governance process.