



BUDGET & PLANNING COMMITTEE

MINUTES – May 21, 2021
12:30p.m.-2:30 p.m. – [Zoom](#)

Members Present:

Carl Banks, Kristin Bebout, Angelena Boles, Raymond
Clark, Christy Coobatis, Diane Dieckmeyer, Tim Flood,
Naasik Jahan, Luke Lara, Dung Le, Leila Safaralian, Joe
Salamon, Edwina Williams
Maria Figueroa, Alketa Wojcik
None
Katie White

Prior Notification of Absence:

Absent:

Guests/Resources:

I. Call to Order

Meeting was called to order at 12:34 pm.

II. Comments/Announcements

None

III. Changes In/Additions to the Agenda

None

IV. Standing Reports

A. College Council

- Reviewed fall update - classes on site, etc.
- Futures Leadership Academy - train the trainer beginning this summer.
- Update on Campus Climate Study
- Long-Term Planning Update - current planning document status. Tech Plan, Ed Master Plan and Facilities Master Plan
- Facilities and Budget Update
- Redesigning the Student Experience update - Zhenyia working on 3-4 year plan for institutionalizing Guided Pathways - budget included.
- Reviewed BP/APs - Communicable Disease - COVID updates

B. Fiscal Matters

● Sacramento Update

- May Revise was released on May 14, 2021. State is flush with funding, both state and federal, and one of the best budgets CCCs have ever seen.
- Calbright Audit - Critical of previous leadership indicating that practices for hiring, compensation, and procurement were not in line with state laws and regulations. Given one year to turn things around and will determine whether or not to shut it down by July 2022.
- Recall Poll - Berkeley/IGS poll shows there isn't enough support for recall.
- Population Change - Department of Finance released population memo. CA lost 180,000 people, which will likely result in a 1 seat reduction in the House of Representatives. This is the first 12 month drop since population has been tracked.

V. Committee Business

A. Grant for Information Only - CCIE Institutional Grant - International Programs

Andrea Petri submitted grant application for \$2500 international education grant. The grant was awarded.

B. Tentative Budget Presentations

Received property tax letter from county, so adjustments needed to be made.
Anticipated damaging year - deferrals, loss of one-time allocations, local and enterprise fund revenue
Capital Outlay expected at start of year, but moved to CARES.
Ending year with a \$1.39M increase in ending balance.
Measure MM - Series A - sold \$100M in bonds, fully expended or committed all of series. Series B - sold \$255M in bonds, \$21M into committing those funds.
\$234M of remaining funds.
Earned roughly \$5M in interest

State Budget - Anticipated \$54.3B deficit, ending with a \$75.7B surplus. Spending up 5.5%. First year state will hit the GAN limit - restricts amount of additional funds state may expend.
Governor's Budget - \$1.15B in funding for one-time and on-going programs and initiatives - \$870M one-time, \$282M in ongoing, retire all deferrals.

Review of board budget priorities

Look forward - estimated 4.0% property tax revenue increase. Low supply in market is keeping tax revenue increases lower.

Based off May Revise, There will be changes between now and June.

Ending balance 24.5% - still about 20 needed for AAA rating.

Things to monitor - Impacts of COVID, return to campus and remote work, possible initiatives - free CC, student debt forgiveness, etc....

C. Construction Environment Update

5 Year Plan still being updated. Construction materials have increased exponentially in the last 6 months, some items not even available. Escalation cost of remodel projects 5% and new projects 6%.

Anticipated Program Impacts

Market Escalation

DSA Changes to 50% Seismic Threshold

Sustainability Update

LEED Silver current target

Sustainability Goals - 2016 FMP Sustainability Goals and Impacts of Board of Governors

Sustainability Goals 2025

5- Year Construction Plan Update

D. Reimagining the RA Process - Rubric and Process Flowchart

Salamon reviewed the draft flowchart. BPC leads are involved earlier in the process to pull out and address items that should not go through the RA process.

Posting of ranking sheets at each step of the process for added transparency.

Suggested wording change - Ranking 1: Dean to Schools (to include deans and schools) and Ranking 2: VPs to Division (to include VPs and deans/directors, etc.)

Norming session each year to discuss rubric intent, etc.

Salamon reviewed the draft rubric. Will take some fine tuning as rubric is used. Could adjust weighting of categories. Adaptive weighting from year to year - fiscal distress versus good years. Net Present Value, ROI.

Will back drafts in August/September.

E. Presentation Etiquette Draft

Salamon shared the updated draft. Will go College Council for review and then the senates. Send additional comments to Joe and Tim.

F. Term Ending Acknowledgement

Kristin, Diane, Naasik.

VI. Future Agenda Items and Calendar Dates

A. August 20, 2021 - First BPC Meeting FY22

B. September 9, 2021 - Final Budget Board Presentation

VII. Adjournment

Meeting was adjourned at 2:30 pm.

Next Meeting: Friday, August 20 – 12:30 p.m. Zoom
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