

COLLEGE COUNCIL (CC) MEETING SUMMARY
Thursday, February 10, 2022 – 11 a.m.
ZOOM Conference

	Comments / Action / Responsibility
A. Board Agenda Review (Cooke) 10 minutes	Sunny Cooke reviewed the February 24 board agenda.
B. District Update (Cooke, All) 10 minutes	<p>Cooke reported cases of the Omicron variant are declining in San Diego County. She noted that masking will still be required indoors on district property, even after the state mandate is lifted on February 15.</p> <p>Charlie Ng reported that Governor Newsom authorized a Covid-related supplemental sick leave of up to 80 hours (40 for symptoms or needing to quarantine; 40 for if you test positive for Covid). This is retroactive to January 1, 2022. HR will be notifying district employees of this supplemental leave.</p> <p>Cooke commended the many employees who have been on campus throughout the last two years, and she is working with the Foundation to host a welcome back to campus for those employees who are returning to campus.</p> <p>Recruitment for employees is changing, and the district, along with employers across the region, needs to be very dynamic in recruiting employees in this market. Cooke asked members to reflect on what we can do to emphasize the culture of the work at MiraCosta.</p> <p>Cooke reported that enrollment nationally shows that younger students are taking jobs versus going right into college from high school. With the impacts of Covid, jobs making good money are readily available.</p> <p>Tarman added the profiles of students enrolled at MiraCosta show the 18-24 year old category has dropped. The older student (25-40) category had increased slightly, but also dropped back down this past year. Long term trends show that male students have been declining more than female students,</p>

	<p>however, last year female student numbers also fell. Declining birth rates have also contributed to diminished numbers of college-going students. In fact, 2020/21 was the lowest birth rate in the nation's history.</p> <p>Leila Safaralian added that students in her classes are looking forward to returning to campus and being around other humans.</p>
C. Assessment of Governance and Review of Governance Manual (All)	<p>Members discussed and agreed that a survey on governance should be administered this spring.</p> <p>Cooke encouraged members to review the current Governance Manual and noted that changes to the charge and/or updates would need to come to College Council for approval.</p> <p>Denée Pescarmona shared her past experience of providing committee chair training every year, so the chairs know what their roles are, and also are prepared to review the committee operating agreements/charges each year.</p> <p>Charlie Ng suggested that College Council could also receive training on policy and procedure development.</p> <p>Members agreed the assessment should take place every three years. The charge and goals could be sent out annually, which would also serve as an update. Also, committees could complete an annual reflection, and February may be a quieter time of the academic year to administer the assessment.</p>
D. Futures Update (Cooke) 10 minutes	<p>Cooke reminded members that additional MiraCostans were invited to join the Futures team and will start with an accelerated training.</p> <p>The Futures work is meant to be empowering, coming from a positive place, to better prepare for situations and potential hurdles in our future, and to plan for the best outcomes.</p> <p>Linda Kurokawa noted the signals are really changing in a number of ways, and we need to see/hear the signals to find new ways to</p>

	<p>excite, connect, and collaborate, so we can adapt accordingly.</p> <p>Pell grants will be able to be used for a broader range of course work and/or training. This will allow for creating meaningful career ladders for students.</p> <p>Kurokawa noted that Kevin J. Fleming, who worked at Norco College and owns a company called Catapult and has championed blending accelerated coursework with work experience to ensure students have a viable pathway. Pescarmona added that the Office of Instruction has just partnered with Fleming to help develop these types of plans for MiraCosta. She encouraged folks to reach out to her or Ben Gamboa if they would like to be involved in this work and noted that a number of recorded webinars regarding this work that are available to view.</p> <p>This fits into our planning by informing and enriching our planning.</p>
E. Campus Climate Survey Update (Ng) 10 minutes	<p>Ng reported the group met last week and discussed recommendations to review and steer appropriately, including information on what an action plan might look like. Final deliberations are expected at their next meeting, and then College Council can review them.</p> <p>Cooke noted the importance of the accountability of doing the work needed, as this will help our campus culture, and attract and retain future employees and students. Regular progress reports to College Council and to the Board will continue.</p>
F. EEO Advisory Committee (Ng) 10 minutes	<p>Ng reported the Chancellor's Office presented changes to the state regarding EEO funding and the EEO plan. At MiraCosta, we are adding categories for applicants that will mirror the student categories in Student Services. This will aid in continuing our DEI work with training, recruiting, and retaining employees.</p>
G. Redesigning the Student Experience (Lara, Wojcik, Pescarmona)	<p>Luke Lara reported the Scale of Adoption Assessment is being worked on, and</p>

<p>5 minutes</p>	<p>presentations of the assessment are now being shared with governance groups. The goal is to have committees to create one action item that ties into the guided pathways framework.</p> <p>Pillars one, two, and three are very well represented in our effort. Pillar four, which focuses on scaling up, is the one area that is less robust. The action items that committees develop will help to strengthen this pillar.</p> <p>Lara noted he participated in a question and answer session with Kay McClenney yesterday.</p> <p>Pescarmona commended Lara and Thao Ha for their presentations provided to committees, which renew interest, energy, and focus on our guided pathways work. She thanked them for their hard work and getting the word out to committees.</p>
<p>H. Accreditation (Cooke, Tarman) 5 minutes</p>	<p>Cooke reported that accreditation work is in progress. Policies and procedures that have not been updated in the last seven years need to be updated to meet the required ACCJC review cycle.</p> <p>Tarman reported the ACCJC evaluation team will be meeting on March 30, 2023, to begin their in-person work. The focus visit will begin the week of September 18, 2023, and he asked members to be available and hold that week in the event they are needed as a resource. The final report is due to the commission by December 15, 2022.</p> <p>Cooke added SLO evaluation documentation, program review, and planning are likely to be focus areas of improvement.</p>
<p>I. Budget Update (Flood) 10 minutes</p>	<p>Tim Flood reported the budget analysis is posted on the BPC website. Property tax revenues are down, however, our expenses are also down slightly.</p> <p>Projections through the end of the year show we're zeroing out our CARES fundings. Flood thanked all for helping to track and expend the funds to solidify our institution.</p>

	<p>A detailed breakdown of the CARES funding will be provided at BPC, including where it was allocated.</p> <p>Wojcik added that emergency grant funding to students of \$6.2 million was expended and is coming to a close. The Foundation is focusing on raising funds that can help students in these areas in the future.</p>
<p>J. Proposal for a Student Success, Equity and Guided Pathways Committee Discussion (Wojcik, All) 10 minutes</p>	<p>Alketa Wojcik a draft proposal of the Student Success, Equity, and Guided Pathways Committee, which would focus on responsibilities that don't already fall in specific places at the institution, and it would replace the Student Success committee that has been on hiatus for a number of years. The intention is to make the committee a place of collaboration, which will allow us as an institution to better assess the effectiveness of our student success efforts.</p> <p>Cooke expressed appreciation for these items being together in one space, rather than separated.</p> <p>She suggested the draft should add a clear accountability factor to ensure we're moving forward with the charge and being solution oriented. Members of the committee should also be champions of the work.</p> <p>A budget would not be assigned to this specific committee. Rather, the membership of the committee, some of whom are budget managers, would work together to determine funding.</p> <p>Lara suggested for clarification to add redesigning the student experience to the document. Wojcik and members agreed that should be added to the role and the responsibility of the group. Members also felt it should be an advisory committee to the College Council.</p> <p>Wojcik will incorporate the recommended language and bring it back to College Council.</p>

<p>A. Board Policies and Administrative Procedures</p> <ul style="list-style-type: none"> • 3516 AP – Registered Sex Offender Information Release of information added to align with CCLC language, department name change to College Police. • 3520 AP – Local Law Enforcement (Pulled – will resubmit together with the BP.) Updated department titles and added new CCLC language specifying local law enforcement agencies. • 6315 AP – Warrants Periodic review; no recommended changes. • 6500 BP – Property Management Periodic review; no recommended changes. • 6500 AP – Property Management Periodic review; no recommended changes. • 6610 AP – Management of Vacated Spaces Simplified AP - form details are procedural and should not be specified in AP. • 6700 BP – Civic Center and Other Facilities Use CCLC language was incorporated. • 6700 AP – Civic Center and Other Facilities Use CCLC language was incorporated. 	<ul style="list-style-type: none"> • 3516 AP – Registered Sex Offender Information <i>Approved</i> • 3520 AP – Local Law Enforcement Pulled – will resubmit together with the BP. • 6315 AP – Warrants <i>Approved</i> • 6500 BP – Property Management <i>Approved</i> • 6500 AP – Property Management <i>Approved</i> • 6610 AP – Management of Vacated Spaces <i>Approved</i> • 6700 BP – Civic Center and Other Facilities Use <i>Approved</i> • 6700 AP – Civic Center and Other Facilities Use <i>This AP was tabled until further information about the usage of the TCI facility is determined. Cooke will check with John Makevich.</i>
<p>K. Roundtable</p>	<p>Polo Mariscal reported the reflection prompts in Program Review will be adjusted, which will allow the author to reflect on the student experience and guided pathways.</p> <p>Carl Banks reported an on-campus mini-retreat will be held by Classified Senate. Professional development sessions are being planned for spring break.</p> <p>Ng added a classified appreciation breakfast is being planned for spring break. Details will be shared as they become available.</p>
<p>In Progress</p>	