



BUDGET & PLANNING COMMITTEE

MINUTES – November 5, 2021
12:30p.m.-2:30p.m

Members Present:

Carl Banks, Kristin Bebout, Raymond Clark, Christy Coobatis, Tim Flood, Dung Le, Anri Le Roux, Denée Pescarmona, Joe Salamon, Edwina Williams, Alketa Wojcik

Prior Notification of Absence:

Angelena Boles, Maria Figueroa, Luke Lara, Leila Safaralian

Absent:

None

Guests/Resources:

Val Warner-Saadat, Mike Fino

I. Call to Order

Meeting was called to order at 12:32 pm.

II. Comments/Announcements

None

III. Changes In/Additions to the Agenda

None

IV. Standing Reports

A. College Council

- District Update – Discussed opening of CLC classes beginning October 25th. CLC grand opening ceremony was canceled, but tours were still provided. Return to campus discussion regarding audience event protocols and facility use requests for spring. Spring target for classes is 45% on-ground/55% online/hybrid. There continues to be a lot of construction traffic at OC and some furniture and equipment has been delayed due to supply chain issues. All CLC classes and labs that are scheduled to open are furnished.
- HR – continuing to work on flexible work schedule policy.
- Futures Institute – Discussion regarding future blips, possible threats, what's coming. Sixty staff/faculty are working with the consultant to learn about the process and how to apply futures principles to planning and planning documents.
- Campus Climate Survey – finalizing overall recommendations and starting to work on implementing recommendations.
- Redesigning the Student Experience – Guided Pathways 2.0.
- First read of EMP.
- Accreditation overview – steering committee working on each of four standards. Collecting evidence to address standards and micro-standards. Plenty of time has been built into the process to allow for writing and routing the report.
- Budget Update – Discussion on student housing grant and next steps, and overview of CARES expenditures and latest quarterly report.

B. Fiscal Matters

• Sacramento Update

Student Housing Project – Provides funding breakdown between systems and timelines, as well as eligibility requirements.

Dual Enrollment and CCAP – legislation proposed that would eliminate the sunset date on CCAP programs and increase cap on number of students able to take courses.

Bills of Interest – AB 89 raised the age requirement to become a peace officer from 18 to 21, goes into effect June 2023.

V.

Committee Business

A. Grant Review

- **Bioscience Workforce Development-Over \$500k**

Fino provided an overview of the grant and background on the regional director structure changes. The grant is a non-competitive opportunity to create a Bioscience Workforce Development Hub to address workforce needs. First year will be funded and other grants would be pursued to sustain the efforts. Funding scheduled to start in January 2022.

Committee recommended moving forward with the grant.

- **CCC Student Housing Grant - \$200k**

\$1B set aside in state budget for student housing. \$2M set aside for feasibility studies and preliminary design and impact studies, which MCC is applying for. MCC does not have the land available on site for student housing but is looking at the possibility of partnering with local groups.

Committee recommended moving forward with the grant.

B.

Annual 311 Report

The 311 report is filed each year with Chancellor's Office and ensures that finances reported to the public by the district match up with what districts report to the Chancellor's office.

Report Highlights

- District continues to meet 50% Law requirements – 50.21%.
- District continues to be under the GANN Limit - appropriations limit of \$144.2M, currently at \$125.5M
- Fund 10 (Fund 11 and 12) – Fund 11 typically reported to BPC. Shows budget vs actuals for both funds.
- Balanced budget, with an ending balance of \$35.1M.
- Transfers out – Large sums allocated towards capital project, including technology, facilities, and scheduled maintenance.
- EPA – MCC receives minimum \$100 per student, used for faculty salaries and benefits.
- Pension Costs – Anticipated PERS and STRS increases through 2025-26.

C. Faculty Obligation Number (FON) Report

Faculty Obligation Number (FON) Report is submitted to Chancellor's Office annually to ensure compliance with FON. MCC is currently 58.3 over what is required. The FON requires that at least 50% of faculty FTE is made up of full-time faculty. Colleges who do not have at least 50% of their faculty as full time are fined replacement cost for ever FTE of faculty that fall under the 50% mark – If the FON were not met, this would result in fines of \$86,771 per full time position under at MCC.

D. Resource Allocation Request Off Ramping

Newly approved changes to the RA process this year included “off-ramping” of requests prior to division rankings. Request are reviewed by the BPC co-chairs prior to being sent to divisions, removing any requests that should not be included in the processes, such as health/safety or compliance issues. This new step will ensure that requests are removed early from the process and allow for fast-tracking of immediate needs. Some additional items were highlighted by the co-chairs for discussion with deans/VPs. The committee reviewed all requests that were off-ramped.

E. Institutionalization Guided Pathways

Lara, Thao Ha and Zhenya Lindstrom provided a Guided Pathways presentation last week, highlighting the best practices based on research. The committee reviewed the matrix that had been presented and discussed where and how BPC fits into the process.

F. Meeting Etiquette Document – Next Steps

The Meeting Etiquette document was taken to the various governance organizations last spring for feedback and a determination needs to be made where the document will be housed. It was suggested that a section be added for hosts/chairs of meeting to help identify potential issues and provide guidance on dealing with those issues. An update will be draft and then taken to the governance groups again.

VI. Future Agenda Items and Calendar Dates

A. TBA - Technology Master Plan Review

VII. Adjournment

Meeting was adjourned at 2:17 pm.

Next Meeting: Friday, November 19 – 12:30 p.m. Zoom