

**COLLEGE COUNCIL (CC) MEETING SUMMARY**  
**Thursday, October 21, 2021 – 11 a.m.**  
**ZOOM Conference**

	<b>Comments / Action / Responsibility</b>
<b>A. District Update (Cooke, All) 15 minutes</b>	<p>Sunny Cooke reported in-person CLC classes will begin on Monday, October 25. The open house at the CLC is planned for the same day, weather permitting.</p> <p>Cooke said outdoor audiences have been present for theatre and sporting events during the fall session, and the college is preparing for upcoming indoor events with appropriate safety precautions.</p> <p>Approximately 45 percent of classes will be held on-ground in spring. Cooke noted we will continue to be responsive to the needs of students and will continue to make adjustments based upon student enrollment patterns.</p> <p>Communications regarding the requirements of being on campus will be forthcoming, so students will be well-aware. Health Services will be offering drive-thru vaccine clinics for the Covid vaccine, as well as the flu vaccine.</p> <p>Tim Flood said that soil will be brought onto the Oceanside Campus to use in the Pedley Park area construction project. This could affect traffic, but advance notification will be given to the campus.</p> <p>Final furniture is going into the new CLC buildings.</p> <p>Leila Safaralian indicated MiraCosta's on-ground classes have been going smoothly, especially compared to experiences reported by associate faculty who teach at other colleges. She emphasized having ample staff available to help students on the spot with the first day of the spring semester.</p> <p>Hannah Schmidtler expressed appreciation for having a robust selection of courses available both online and on-ground.</p>

	<p>Cooke acknowledged the anxiety that can be connected with students and staff returning to campus. Carl Banks added that having plans in place has proven invaluable in alleviating some of the stress.</p> <p>John Makevich reminded folks that some of our non-credit classes are normally held in other community locations. They will be using spring as a time to plan for how and when to return to those locations.</p> <p>Denée Pescarmona noted that some interesting ways are being considered to meet students' needs that will allow students to complete their education in the pathway and modality that works for them.</p> <p>Charlie Ng reported that a flexible work schedule/telecommuting policy is being finalized. He expects to have something in place prior to spring 2022 that would honor the needs of the students, employees, and the institution, while allowing for some flexibility. It's important to note that this policy is separate from returning to work, however, Covid has accelerated the need for this policy to be finalized.</p>
<p><b>B. Futures Update (Cooke) 10 minutes</b></p>	<p>Cooke reminded members the entire college was invited to participate in the futures work, and 60 MiraCostans answered the call. The group is beginning to apply their learning through tools introduced through the course and there appear to be themes that are emerging as we look into the future together. Cooke noted the knowledge gained from the learning will be applied in the spring to our college plans.</p> <p>Members agreed on the importance of looking ahead and anticipating signals and trends and then acknowledging that in our decision-making today.</p> <p>Luke Lara appreciates the futures framing, as it allows us to think differently with a different mindset, rather than dealing with what comes our way.</p>

	<p>Ng added that there are many futures, not just one, and they all have good and bad scenarios that need to be explored and planned for.</p> <p>Makevich said separating out the future you want versus the future you expect to happen has been eye-opening.</p>
<b>C. Campus Climate Survey Update (Ng) 10 minutes</b>	<p>Ng reported the group is close to finalizing overall recommendations. Campus culture, a sense of belonging/support for students and staff alike, employee advancement opportunities, performance management, communication, and professional development are some of the areas that surfaced and need attention.</p> <p>Ng said there will be a strong sense of accountability through transparency to determine if outcome are effective. The group suggested a document to track this information would also be used and would show that feedback was important, what action took place, and the outcomes achieved.</p>
<b>D. Redesigning the Student Experience (Lara, Wojcik, Pescarmona) 5 minutes</b>	<p>Lara reported, as part of the CA Guided Pathways 2.0, another consultancy office hour with Kay McKlenney was held, which included discussion about non-credit work and our partners at the CLC. Makevich added improving integration of onboarding of non-credit into credit pathways was discussed, and ways to improve in this area will continue to be explored.</p> <p>Lara added that he participated in a webinar led by Diego Navarro that focused on student belonging and psychological safety, as well as creating conditions of success for students of color. Knowledge gained regarding the window of tolerance of students was insightful. How do we increase our awareness of how we're perceived by others, which has a direct effect on students? How do we expand the window of tolerance?</p> <p>Rather than providing verbal Guided Pathways (GP) reports at Academic Senate, they recently took a new approach and are</p>

	<p>now highlighting what faculty are doing. This includes a video interview of faculty and presenting the video to Academic Senate to focus more effectively.</p> <p>Wendy Stewart presented to the GP team regarding how we center equity in our Academic Career Pathway efforts in order to affect positive change, specifically with our students of color and older adult students.</p> <p>Pescarmona noted that it will take cohesive, intentional efforts. Deep, sustainable, and professional learning needs to happen to attain and sustain the results we're after.</p>
<b>E. First Read and discussion of Educational Master Plan (Tarman) 10 minutes</b>	<p>Chris Tarman displayed a slide and provided an overview of master plans. The college has started the approach with the already developed the long-term planning framework that all of the college's plans will fall under and be connected with. Key data scans have been updated. Current strategies that are supporting the new goals were gathered last spring, but there are still opportunities to include additional strategies.</p> <p>Futures maps around key ideas will be included. Adaptive planning will allow for flexibility and nimbleness, and approaching future strategies is critical and should be included in our structures. Regular review of the data and the way in which we incorporate new strategies must be added to the process of the structure, without weighing down the work. This requires further discussion.</p> <p>College Council was charged with institutional effectiveness when the IEC was dissolved. This body should be reviewing progress on plans and actions and all of the representative groups are part of College Council.</p> <p>Cooke encouraged members to forward to Tarman examples or models of IE tracking that are effective, and she encouraged the group to discuss further at a future meeting.</p>
<b>F. Accreditation</b>	<p>Cooke acknowledged that College Council attendees had been part of the accreditation</p>

	steering meeting yesterday, and as such, no new information was shared at this time.
<b>G. Equity Minded Policy and Procedure Review – Updated Document (Cooke) 5 minutes</b>	<p>Cooke shared the final document, which is titled “Applying an Equity Lens to Policies &amp; Procedures” and should be referred to and the steps followed when edits to policies and procedures are made.</p> <p>The new schematic will be included in the Governance Manual, as well as on the College Council website and the portal where edits to existing policies and procedures are requested or new policies and procedures are developed.</p> <p>All constituent group bodies (AS, CS, ASG, Admin) are encouraged to begin using the equity lens review process.</p>
<b>H. Budget Update (Flood) 5 minutes</b>	<p>The college is in the process of submitting a student housing grant planning application, which, if approved, would fund a feasibility study to support our housing insecure students with affordable housing.</p> <p>The statewide report regarding CARES expenditures is almost complete. The annual audit is underway, and the Workday system has made this process more efficient. We received our internal audit report and no instances with internal control problems were found.</p>
<b>I. Roundtable</b>	<p>Hannah Schmidtler reported she will communicate with the Associated Student Government regarding the vaccine requirements for spring semester and the vaccination clinics to be held on campus.</p> <p>Carl Banks reported the fall meet and greet events were well-received, and a year-end celebration is being developed.</p> <p>Banks reported that Amy Pimental has filled the vacant classified senator position.</p> <p>Lara reported ten faculty positions were ranked by AAC, and a first read by Academic Senate has taken place.</p>

	<p>The Equivalency committee may make changes to the Administrative Procedure regarding eminence, based on guidance from the statewide Academic Senate.</p> <p>Pescarmona reported that faculty and staff are working hard on the spring schedule.</p> <p>Tarman reported the Outcomes and Assessment committee is working out the standards for accreditation. Core competency assessments for fall are going well, and he expressed appreciation for the work group and John Thomford.</p> <p>In preparation of the upcoming accreditation visit, Cooke said we must strengthen areas that will result in improving equity gaps. She noted this was an area that shone through in a recent accreditation visit, when she served on an accreditation team. She wants to ensure that time and support for accreditation, outcomes assessment, dialog about improving student outcomes, and institutional improvement, are built into flex week and fifth Fridays, and that we are working collaboratively to make this happen.</p> <p>Wojcik alerted members that next week is Undocumented Student Action week. The Social Justice and Equity Center has put together numerous activities during the week. A Dia de los Muertos event is planned for early November 1, which was planned by students, faculty, staff, and administrators.</p> <p>Tim Flood- reported that BPC is finalizing resource allocation requests. December 6 is the deadline for divisions to return their divisional priorities back to Tim Flood/Melanie Haynie, so they can then be moved along to the next level.</p>
<b><i>In Progress</i></b>	