

From: [Sunita Cooke](#)
To: [Sunita Cooke](#)
Subject: End of Year Letter and Important Updates
Date: Monday, May 23, 2022 3:52:58 PM
Attachments: [BPC resource allocation request letter to the SP final.pdf](#)
[image003.png](#)

(Bcc All Governance)

Dear MiraCostans:

As we are closing out a very busy academic year, I wanted to thank you once again for your remarkable resilience, adaptability, and dedication to our students and to each other. This year has brought many challenges and yet we have persisted! We end the week with our spectacular student celebrations and graduations in an in-person format.

This lengthy note is to chronicle briefly some highlights of the year, [report on our governance survey](#), conclude our program review and resource allocation process as recommended to me by our budget planning committee (BPC), and to update you on our hiring processes for 2022/2023.

Selected Highlights:

- We offered over 2,000 courses and robust student supports through in-person, hybrid, and online modalities. We developed 9 new certificates, 5 new associate degrees, and about 34 new courses.
- We continued to provide basic needs support to our students throughout the year through emergency grants, scholarships, food distribution, and technology loans and support. Approximately **\$43 million** in federal and state dollars were used to support our students and strengthen our institution since March of 2020.
- On May 26 we will celebrate the graduation of 82 high school graduates from our Adult High School program.
- On May 27, we will award 1,548 degrees and/or certificates (530 graduates will participate in-person for commencement). Of the graduates, 26 percent are first generation college students, 19 percent represent our military community and their dependents, and almost 38 percent are Latinx.
- We will graduate our fourth class of MiraCosta biomanufacturing bachelor's degree students. MiraCosta is only one of 15 community colleges in the state to have a bachelor's program. Legislation recently passed will expand this opportunity to other California community colleges and has made our program permanent.
- Our non-credit short term vocational program has developed some exciting new certificates for this fall including affordable housing management, teacher's aid training, office clerk, and Google apps.

- Over the past 18 months we have been working with the Institute for the Future and SocialTech.ai on a three year journey to build our futures thinking and the use of tools to help us create just, equitable, and sustainable futures. We are the only Community College in the nation working broadly and deeply in futures thinking.
- The Technology Career Institute was awarded **\$3.5 million** for MiraCosta College students enrolled in high skills, in-demand job training.
- The December 2021 edition of *Diverse Magazine*, MiraCosta ranked 94 out of 2,507 institutions, placing the District in the top 4 percent, in serving total minority students who earned an associate degree in all disciplines. A total of 1,153 MiraCosta College students earned associate degrees in 2019/20, a 5 percent increase from the previous year. Additionally, MiraCosta College was ranked 77 (top 3%) in serving Hispanic students who earned an associate degree in all disciplines. A total of 802 associate degrees were awarded to Hispanic students in 2019/20, a nine percent increase from the prior year.
- We continued updating our board policies and administrative procedures. See all of the board policies and administrative procedures [here](#).
- Thanks to our community's support of Measure MM, we celebrated ribbon cuttings at the San Elijo Campus and Community Learning Center. The groundbreaking of the Oceanside Health and Wellness Hub was this spring and in early June we will celebrate the opening of our Student Services buildings at the Oceanside Campus. We also renovated several classroom buildings. Learn more at www.miracosta.edu/measuremm

Survey of Governance Structures and Processes:

The college conducted a survey of governance structures and processes during spring 2022, which demonstrated that most employees (80%) understood the governance process and they felt included and encouraged to participate (79%). Based on the qualitative data of the governance survey, the College Council identified three top priorities for the 2022/23 academic year to streamline and enhance communication, seek broader participation among associate faculty and classified professionals, and improve education on the governance process. Survey results, discussions about potential changes, the Governance Manual, and related documents and recommendations can be found on the College's Governance [website](#).

Closing the Loop on Resource Allocation Requests:

I wanted to share the outcome regarding those items prioritized and recommended for funding from Budget Planning Council (BPC) in the last round of program review. As a reminder, this process began in the early fall when departments submitted plan

forms with requests for resources based on recent program reviews. These resource requests were reviewed and prioritized by divisions, the executive management team, and by BPC and associated subgroups. These successive rounds of review ensured that the college's program planning efforts were connected to strategic goals and priorities as well as potential sources of funding. All amounts listed in the plan forms will undergo a final cost validation before the final budget is developed in September 2022 and would require an anticipated **\$797,500 of general funds** to meet these needs in new positions and important services. (See attached recommendation letter from BPC). This includes a chief DEI officer that will lead our equity & inclusion efforts across the college in alignment with our futures work to create just, equitable, and sustainable futures. Additionally, another **\$1.23 million** of program review needs were funded through grants, federal funds, and restricted dollars by BPC.

Concluding Faculty Hiring from the 2021 Faculty Prioritization List:

After reviewing budget projections and the faculty prioritization list developed in 2021 by our Academic Affairs Committee, we are hiring 6-7 faculty including two counselor positions. The nursing position to support the simulation lab resulted in a failed search and will resume in fall for a later start.

Other Hiring:

Hiring classified professionals and administrative replacements is an ongoing process that occurs year-round. Two classified professionals and three administrator replacements have been completed. Some 16 classified professionals have been hired and replacement positions will continue to be assessed and hired as needed.

What a year it's been, and these are just a few highlights of the year! I appreciate your commitment and enthusiasm each and every day on behalf of our students and our college.

I wish you the very best for a restful and rejuvenating break this summer!

Sunny

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