

## Official Minutes

<b>Members Present:</b>	Vanessa DiBenedetto (President), Lori Schneider (Vice President), Marlesha Keys (Treasurer), Rachel Garcia (Secretary), Amber Ansari, Angelena Boles, Alison Cotter, Tori Fishinger, Kevin Mezquita, Ingrid Phillips, Amber Rivas (Senators)
<b>Members Absent:</b>	Kate Coleman
<b>Others Present:</b>	Carl Banks (President Elect), JD Banks, Miguel Castillo-Lopez, Sunny Cooke, Carrie Everts (Senator Elect), Melanie Haynie, Maryam Khalaj, Silvia Martinez (Senator Elect), Emilio Mejares, Charlie Ng, Amy Pimentel, Shawna Sourivanh

### Call to Order: 1:03pm

#### ACTION ITEMS

- 1) Review and Approval of Agenda
  - MSU (Fishinger/Phillips)
- 2) Approval of April Meeting Minutes
  - MSU (Phillips/Ansari)
- 3) Approval of April 2020 Treasurer Report – *Marlesha Keys*
  - MSU (Boles/Fishinger)
- 4) Ratify Classified Senate Officer Appointments
  - MSU( Rivas/Mezquita)
- 5) 2<sup>nd</sup> Read of Long-Term Planning Framework [Time Certain: 1:30pm]
  - MSU (Garcia/Boles)
- 6) 2<sup>nd</sup> Read of ACCJC Midterm
  - MSU (Fishinger/Ansari)

#### STANDING REPORTS

- 7) Superintendent / President Report – *Dr. Sunny Cooke*
  - Happy Classified Staff Appreciation Week. Classified staff are all appreciated greatly even though we cannot celebrate in person.
  - Thanks to Vanessa as this is her last meeting as Classified Senate President! Vanessa has been an excellent collaborator on behalf of the classified professionals at the college.
  - Planning for fall, and what we are hearing from the state regarding the budget. Priority remains on the safety of students and employees as we go into fall. The district very quickly transitioned into an online format in the spring, this will continue in the summer and almost completely in the fall as well. The county is expecting that social distancing and face masks will be in force until March 2021. Currently, the state of California is on stage two of the Governor’s reopening plan. There is some talk that opening colleges for on campus classes will not be implemented until after the Fall 2020 semester. Regarding the budget, the updated numbers show that there is about a 10% budget cut for each community college district, which includes a 0% budget. Community funded districts, including MiraCosta College, will take the same 10% proportional cut.

- It is finals week, and we will celebrate our graduates via a virtual commencement on Friday, May 22<sup>nd</sup> at 5pm.
- 8) Human Resources Report – *Charlie Ng*
- We still have a list of outstanding recruitments, and this will not change much in light of the budget news.
  - Workday- the last workbooks were entered. Information will be loaded into Workday over the next couple of months to ensure accuracy. Please feel free to visit the Portal for more information about Workday, resources, and practicing with this system.
- 9) President's Report– *Vanessa DiBenedetto*
- Happy Classified Appreciation Week!
  - Congratulations to Mark Stramaglia on his Outstanding Employee Award, as well as to the Spotlight Award winners and the Outstanding Employee Award as chosen by our students.
  - Reminder to re-enroll in dues program with the change to Workday.
  - If you are interested in participating in a governance group, please express interest as input from classified employees is valued.
  - This is Vanessa's last meeting, thank you to all for the honor to serve the last two years. Thanks also to the outgoing senators: Alison Cotter, Amber Rivas, and Kevin Mezquita.
- 10) Vice President and Professional Development Report – *Lori Schneider*
- Has been part of the Workday Ambassador team, please feel free to reach out should you have any questions about Workday.
  - Thanks to all who have participated in professional development opportunities remotely.
  - On behalf of the classified senate colleagues, we would like to thank you for your tireless effort for serving your colleagues over the last two years. We so appreciate your dedication and leadership.
- 11) Senator Reports - *Individual*
- Boles- thanks again to Vanessa for your presidential leadership, and goodbye to outgoing senators. Welcome to our new president and incoming senators. The professional development workshops have been very helpful! The Foundation has been processing emergency grants and have provided over 572 emergency grants. Thanks to all that have contributed financially as well. Looking forward to the virtual commencement taking place this Friday.
  - Cotter- this will be Cotter's last meeting as senator, so thank you all for the opportunity to serve.
  - Fishinger- thanks to all who donated to student emergency grants.
  - Mezquita- thanks for the opportunity to serve as this is Mezquita's last meeting as a senator.
  - Ansari- thanks to the district's administrators for their leadership in this time.
  - Rivas- thanks for the fun opportunity to serve in governance as this is Rivas' last meeting as senator. Has really loved serving as senator.
  - Schneider- thanks to all outgoing members, it has been a pleasure serving together. Welcome to all incoming members.
  - Keys- 81 employees have signed up to become dues paying members. Thanks to all outgoing members, and welcome to the incoming members of governance.

## **DISCUSSION / INFORMATION ITEMS**

### **12) Goals Update:**



- The Conflict Resolution program has been implemented.
- Leadership Program has been developed and the first cohort has successfully completed the program.
- Communication has been increased, and classified colleagues have been well informed about what is happening in governance.

**Next Meeting:** Zoom

**Adjournment:** 2:22pm

SUBMITTED BY: Rachel Garcia  
Classified Senate Secretary