



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

One Barnard Drive, Oceanside, CA

MINUTES OF REGULAR MEETING

March 12, 2020
(Approved April 16, 2020)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, March 12, 2020, in the Conference Room at the San Elijo Campus. President Rick Cassar called the meeting to order at 4:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Jacqueline Simon
George McNeil	Raquel Parizeau (Student Trustee)

Board members absent:

William Fischer
Anna Pedroza

Administrators present:

Superintendent/President Sunny Cooke
Vice President Diane Dieckmeyer
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik

III. APPROVE MEETING MINUTES

A. Regular and Special Meeting/Closed Session of February 13, 2020

By motion of Trustee McNeil, seconded by Trustee Simon, the minutes of the regular meeting and special meeting/closed session of February 13, 2020, were approved.

Vote: 5/0

Aye: Broad, Cassar, McNeil, Merchat, Simon

Abstention: None

Absent: Fischer, Pedroza

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Site Administrator and Dean Dana Smith welcomed trustees to the San Elijo Campus. Building 500 is being enjoyed by staff and students, where desks are easily movable, making teaching and learning more engaging and innovative. Point Loma Nazarine University is offering courses for their MBA program at the San Elijo Campus, and this has been a great addition.

V. CHANGES IN AGENDA ORDER

The superintendent/president's report was moved to the beginning of the meeting.

Superintendent/President Cooke reported that California Governor Newsom and the County of San Diego have given directions during the Covid-19 crisis with which the college must comply. The board agreed to delegate authority to the superintendent/president to take all actions necessary to allow for more rapid response during this evolving emergency.

VI. PRESENTATIONS

A. UPRISE Grant Report

Dean Wendy Stewart and Karina Duarte-Braunstein provided an overview of the three-year UPRISE Grant awarded in 2018 to provide services for undocumented students assisting them to successfully complete college. The college serves approximately 1,200 undocumented students at this time.

Features that benefit the students, at the Community Learning Center and the Oceanside Campus, were highlighted, including a book-loan and fellowship program. The program is also intended to help students transfer to CSUSM.

B. Capital Improvement Project Measure MM Update Presentation

Vice President Tim Flood and Kitchell Program Director Geoff Bachanas provided an overview of the capital improvement program values, schedule summary and overall program update. A total of 15 projects are currently active, and 20 projects have yet to start.

Analysis of contracts awarded was reviewed, and the majority of contracts and dollars awarded are with local vendors and contractors. The board emphasized the importance of continuing to keep the dollars with local contractors and local employees, a major value of the board for the Measure MM projects. Flood added that the design build application requires information about what the contractors are doing to attract local employees for their jobs.

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Ratify Memorandum of Understanding 20-01 with Faculty Assembly**
- C. Approve Classification of New Position – Energy Management Control Specialist**
- D. Approve Employment Contract for Professional Expert**
- E. Authorize Administrator Employment Contract**
- F. Ratify and Approve Contracts and Purchase Orders – January 30 through February 26, 2020**
- G. Approve and Execute Notice of Completion for the CPC0190032 Oceanside Campus North Storm Drain**
- H. Approve Renewal of Oracle Enterprise Resource Planning (ERP) PeopleSoft Applications Software Update License and Technical Support Services Agreement**
- I. Approve Renewal of Oracle Database Management System (DBMS) Software Update License and Technical Support Services Agreement**
- J. Approve 2020/21 Material Fees List**
- K. Approve Curriculum for 2020/21 Catalog, Part III**

L. Approve Adult High School Graduates

By motion of Trustee McNeil seconded by Trustee Simon, all consent items, were approved.

Vote: 5/0
Aye: Broad, Cassar, McNeil, Merchat, Simon
Abstentions: None
Absent: Fischer, Pedroza

VIII. ACTION ITEMS

A. Adopt Resolution No. 18-19/20 – Excuse Board Member Absence

By motion of Trustee Broad seconded by Trustee Simon, the board adopted Resolution No. 18-19/20 and excused Trustee Frank Merchat from the February 13, 2020 board of trustees meeting.

Vote: 4/0
Aye: Broad, Cassar, McNeil, Simon
Abstentions: Merchat
Absent: Fischer, Pedroza

B. Adopt Resolution No. 19-19/20 – Census 2020 Proclamation

By motion of Trustee Broad seconded by Trustee Merchat, the board adopted Resolution No. 19-19/20 in support of the Census 2020.

Vote: 5/0
Aye: Broad, Cassar, McNeil, Merchat, Simon
Abstentions: None
Absent: Fischer, Pedroza

IX. SECOND READING AND ADOPTION – BOARD POLICIES

A. Board Policy 2710 – Conflict of Interest

By motion of Trustee Broad, seconded by Trustee Merchat, the board adopted Board Policy 2710 – Conflict of Interest.

Vote: 5/0
Aye: Broad, Cassar, McNeil, Merchat, Simon
Abstentions: None
Absent: Fischer, Pedroza

B. Board Policy 5500 – Standards of Student Conduct

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Board Policy 5500 – Standards of Student Conduct.

Vote: 5/0
Aye: Broad, Cassar, McNeil, Merchat, Simon
Abstentions: None
Absent: Fischer, Pedroza

C. Board Policy 6805 – Service Animals on Campus

By motion of Trustee McNeil, seconded by Trustee Broad, the board adopted Board Policy 6805 – Service Animals on Campus.

Vote: 5/0
Aye: Broad, Cassar, McNeil, Merchat, Simon
Abstentions: None
Absent: Fischer, Pedroza

D. Board Policy 6900 – Bookstore

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Board Policy 6900 – Bookstore.

Vote: 5/0

Aye: Broad, Cassar, McNeil, Merchat, Simon

Abstentions: None

Absent: Fischer, Pedroza

X. FIRST READING – BOARD POLICIES

A. Board Policy 3820 – Gifts

B. Board Policy 5020 – Nonresident Tuition

Proposed edits to the policies were reviewed and discussed, and the policies will be placed on a future agenda for adoption.

XI. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Merchat attended a legislative conference in Washington D.C. Trustee McNeil attended several women's volleyball games, both men's and women's rugby games, and the Phi Theta Kappa induction ceremony. Trustee Broad attended a Foundation Board meeting, where five new board members have been added, and funding for equity and affordability for students are the primary focus. Trustee Simon attended the Soul Fusion event, and the Getty Villa Museum in Malibu through a Community Education excursion. Trustee Cassar attended a SDICCCA meeting.

B. Students

Student Trustee Raquel Parizeau reported students are busy studying for midterm exams. The Associated Student Government is promoting the Census 2020 and gearing up for ASG elections.

C. Classified Employees

Classified Senate President Vanessa DiBenedetto reported a movie night was hosted on March 6. The classified appreciation breakfast and professional development activities during spring break have been postponed. She reminded all that a classified senate scholarship is available.

D. Faculty

Academic Senate President Maria Figueroa reported new officers and senators have been elected. Luke Lara is incoming president, and Leila Safaralian is incoming vice president. The senate has been involved in the discussion of the mission, vision, and values. She acknowledged Joe Salamon and Edward Pohlert for leading that charge.

E. Vice Presidents

1. Instructional Services

No report.

Student Services

Vice President Wojcik acknowledged the Student Services deans for their leadership and the Health Services staff members for helping with the overabundance of needs from students and their family members during this time. Student Services professionals have been identifying resources for students as courses are moving to an online format.

2. Administrative Services

Vice President Flood submitted a written report, and he acknowledged the work of the Administrative Services staff who are working to ensure the college is prepared for the Covid crisis. He also applauded vendors that the college uses for their extra efforts.

3. Human Resources

Vice President Ng acknowledged the staff, the WorkDay implementation, with the first payroll test being very successful. A second payroll test will take place, and training for ambassadors will begin. Recruitments continue for faculty and staff positions, taking into consideration that alternate methods may be needed to be utilized, given the Covid situation.

F. Superintendent/President

Superintendent/President Cooke acknowledged the messaging that has been going out, guiding principles regarding COVID19, and will work to be as flexible as possible to maximize student success. She also expressed her commitment to employees to ensure their safety and minimize harm.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIII. DECLARE NEED FOR CLOSED SESSION

At 5:55 p.m., the board announced the need to enter closed session, along with Superintendent/President Sunny Cooke and Vice President Charlie Ng, to discuss the following topics:

- A. Public Employee Discipline/Dismissal/Release**
(Pursuant to Government Code section 54957)
- B. Conference with Labor Negotiators**
(Pursuant to Government Code section 54957.6)
Agency designated representatives: Superintendent/President Sunny Cooke, VP of Human Resources Charlie Ng
Employee organization: (1) Faculty Assembly
- C. Public Employee Performance Evaluation**
(Pursuant to Government Code section 54957)
Title: superintendent/president

XIV. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 7:10 p.m., the board returned to open session to report the following:

- A. Public Employee Discipline/Dismissal/Release**
(Pursuant to Government Code section 54957)
No action taken.
- B. Conference with Labor Negotiators**
(Pursuant to Government Code section 54957.6)
Agency designated representatives: Superintendent/President Sunny Cooke, VP of Human Resources Charlie Ng
Employee organization: (1) Faculty Assembly
Direction given.

C. Public Employee Performance Evaluation
(Pursuant to Government Code section 54957)

Title: superintendent/president

Direction given.

XV. ADJOURNMENT

The regular meeting was adjourned at 7:10 p.m.

MINUTES APPROVAL:

Richard Cassar
Board President

Sunita V. Cooke, Ph.D.
Superintendent/President