



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

WORKSHOP
4 P.M. – THURSDAY – JUNE 16, 2022

[ZOOM Webinar Access](#)

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[How to Provide Public Comment](#)

AGENDA

- I. CALL TO ORDER
- II. FLAG SALUTE / ROLL CALL
- III. TELECONFERENCING OF MEETINGS (Action Required)
 - A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361
- IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

PLEASE NOTE: In accordance with AB 361, board meetings will continue to be conducted in an online format. Members of the public may access the meeting at the link above, and may request to make public comments by using the “raise your hand” feature at the bottom of the webinar screen. Written comments to the board will not be read aloud during the meeting. Instead, a copy of written comments will be provided to each of the trustees. All public comments must continue to adhere to the Decorum outlined below. Specific instructions on how to provide public comment during a Zoom board meeting can be accessed at the link above.

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

- V. CHANGES IN AGENDA ORDER

VI. ACTION ITEM

- A. Adopt Resolution No. 20–21/22 in Observance of Juneteenth as a MiraCosta College Holiday

VII. WORKSHOP

- A. Fiscal Year 2024-28 Five Year Capital Construction Plan Workshop
- B. Fiscal Year 2023 Tentative Budget Workshop
- C. Student Success Metrics Report

VIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS


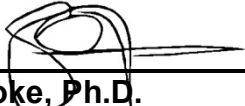
IX. ADJOURNMENT

UPCOMING MEETING

**4 p.m. – June 23, 2022
Regular Meeting**

Board meetings are normally held in meeting rooms that are accessible to those with mobility disabilities, however, an executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Additionally, with the passing of AB 361, meetings will be held remotely until further notice. If you wish to attend the meeting and/or if you have another disability requiring special accommodation, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6610 or by email at jbollerud@miracosta.edu. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustee's website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6610 or by email at jbollerud@miracosta.edu.

Subject: Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361	Attachment: Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361
Category: Action Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent  Action </div>
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On March 4, 2020, Governor Gavin Newsom declared a State of Emergency to enable state and local agencies to more effectively respond to the threat of COVID-19. ON March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which extended the provisions of Executive Order N-29-20's authorization for holding virtual meetings, with an expiration date of September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions.

STATUS

In an effort to safeguard the health of our students, employees, and community members, and in an effort to provide greater access to meetings of the board of trustees, the board adopted MiraCosta Community College District Resolution No. 4-21/22 on October 21, 2021. This resolution declared emergency conditions exist throughout the district campuses and facilities as a result of the continued State of Emergency under Government Code section 54943. The board continues to be provided regular updates on this matter.

RECOMMENDATION

Approve continued observance of Resolution No. 4-21/22 – authorizing teleconferencing for meetings pursuant to AB 361 as stated above. The result of this action will be recorded in the meeting minutes.

MIRACOSTA COLLEGE COMMUNITY DISTRICT

RESOLUTION NO. 4-21/22

RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY

WHEREAS, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

NOW THEREFORE, the legislative body of the District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. The Board of Trustees of the MiraCosta Community College District finds, by a majority vote, the following:

- a. That there exists a proclaimed state of emergency;

AND either:

- b. The Board is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board met and determined one of the following, and the Board now re-determines one of the following:
 - i. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

- ii. State or local officials have imposed or recommended measures to promote social distancing; OR

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
 - i. The Board has reconsidered the circumstances of the state of emergency;
AND
 - ii. Any of the following circumstances exist:
 - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The District's superintendent/president or their designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
- 4. That this Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the MiraCosta Community College District, this 21st day of October, 2021, by the following vote:

AYES: 7 Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

NOES: 0 _____

ABSTAIN: 0 _____




ABSENT: 0 _____

CERTIFICATION

I hereby certify, on this 21st day of October, 2021, that the foregoing document is a true and correct copy of the Resolution To Implement Teleconferencing Requirements During a Proclaimed State of Emergency by the Board of Trustees] of MiraCosta Community College District at its meeting on October 21, 2021.

By: _____ 

Secretary to the Board of Trustees
MiraCosta Community College District

Subject: Adopt Resolution No. 20–21/22 in Observance of Juneteenth as a MiraCosta College Holiday	Attachment: Resolution No. 20-21/22
Category: Action Items	Type of Board Consideration: Information Consent  Action
Recommended:  _____ Charlie Ng Vice President, Human Resources	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On June 17, 2021, President Biden signed a bill to make June 19 (Juneteenth National Independence Day, Jubilee Day, Liberation Day, Freedom Day, or Emancipation Day) a federal holiday to commemorate the approximate day in which Union soldiers proclaimed freedom to enslaved African Americans in Galveston, Texas, nearly two and a half years after the Emancipation Proclamation. Juneteenth commemorates the emancipation of African-American slaves in the United States.

STATUS

This year, 2022, June 19 falls on a Sunday. As such, in support of advancing the college's diversity, equity and inclusion efforts and to commemorate this historical day, MiraCosta College will observe Juneteenth on Monday, June 20.

RECOMMENDATION

Adopt Resolution No. 20-21/22 in observance of Juneteenth as a MiraCosta holiday, as stated above.

MIRACOSTA COLLEGE COMMUNITY DISTRICT

RESOLUTION NO. 20-21/22

RESOLUTION TO OBSERVE JUNETEENTH AS A MIRACOSTA COLLEGE HOLIDAY

WHEREAS, the nineteenth day of June is officially recognized as Juneteenth, a national holiday also known as Freedom Day, Jubilee Day, Liberation Day, and Emancipation Day;

WHEREAS, chattel slavery was not officially abolished until the ratification of the 13th Amendment to the Constitution of the United States in December 1865;

WHEREAS, Juneteenth is officially recognized as the day when enslaved African peoples in Galveston, Texas, learned of the 1863 Emancipation Proclamation that had been issued by President Lincoln more than two years earlier; and

WHEREAS, the MiraCosta Community College Board of Trustees recognizes the significance of Juneteenth as an essential time to celebrate the significant contributions, accomplishments, inventions, triumphs, and resiliency of Black/African Americans to the history and development of the United States;

WHEREAS, observing Juneteenth, and other days of cultural remembrance, is a step towards acknowledging our commitments and actions to advance equity, justice, and accountability;

THEREFORE BE IT RESOLVED that the MiraCosta College Board of Trustees recognizes the historical significance of Juneteenth and supports the celebration of Juneteenth and opportunities for the MiraCosta College community to learn about and better understand the history, unique lived experience, plight, and persistence of Black/African American peoples; and recognizes that the observance of the end of chattel slavery as part of the history and heritage of the United States of America.

DATED, SIGNED, AND ADOPTED this 16th day of June 2022.

BOARD OF TRUSTEES OF THE
MIRACOSTA COMMUNITY COLLEGE DISTRICT

By: _____
Anna Pedroza
President, Board of Trustees

Attest:

By: _____
Sunita V. Cooke, Ph.D.
Secretary, Board of Trustees

STATE OF CALIFORNIA)
)ss
SAN DIEGO COUNTY)

I, Sunita V. Cooke, Ph.D., do hereby certify that the foregoing is a true and correct copy of Resolution No. 20-21/22, which was duly adopted by the Board of Trustees of the MiraCosta Community College District at a meeting thereof held on the 16th day of June 2022, and that it was so adopted by the following vote:




AYES:

NOES:

ABSENT:

ABSTENTIONS:

By _____
Sunita V. Cooke, Ph.D.
Superintendent President

Subject: Fiscal Year 2024-28 Five-Year Capital Construction Plan Workshop	Attachment: 1. <u>Fiscal Year 2024-28 Five-Year Capital Construction Plan Presentation</u> 2. <u>Fiscal Year 2024-28 Five-Year Capital Construction Plan</u>
Category: Information	Type of Board Consideration: <div style="text-align: center;">  </div> Information Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is required to submit a Five-Year Capital Construction Plan to the California Community Colleges Chancellor's Office (CCCCO) by July 1 of every year. The CCCCCO announced on March 28, 2022, that the deadline has been extended to August 1, 2022.


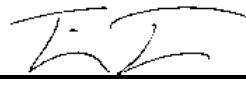
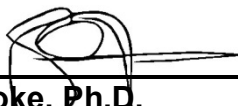
The plan identifies the capital construction projects the district plans and it includes estimated costs and schedules. The Five-Year Construction Plan identifies the district's proposed projects, pending approval from the Board of Trustees, which will be submitted to the Chancellor's Office on or before August 1, 2022. This plan updates the next five years of Measure MM capital construction projects that were identified in the 2016 Facilities Master Plan. The funding for these projects will come from a combination of Measure MM's \$455 million general obligation bond program, State Scheduled Maintenance, and District Fund 41 Capital Construction funds. The results of this extensive investigative and collaborative project planning process are documented in the attached project list.

STATUS

A workshop on the Five-Year Capital Construction Plan is being provided so board members may address any questions with the superintendent/president and provide input before the board is asked to approve the plan on June 23, 2022. Once approved, the plan will be submitted to the California Community Colleges Chancellor's Office (CCCCO) by August 1, 2022.

RECOMMENDATION

For information only.

Subject:	Attachment:
Fiscal Year 2023 Tentative Budget Workshop	<u>Fiscal Year 2023 Tentative Budget Workshop Presentation</u>
Category:	Type of Board Consideration:
Information	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Information </div> <div style="text-align: center;">Consent</div> <div style="text-align: center;">Action</div> </div>
Recommended:	Approved for Consideration:
 <hr/> Tim Flood Vice President, Administrative Services	 <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND


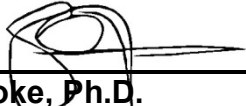
Title 5, California Code of Regulations (CCR), Section 58305(a) requires the district to adopt a tentative budget on or before the first day of July each year. A tentative budget serves as authorization for the district to incur expenses and issue checks in the new fiscal year. The foundation of the tentative budget began with the budget directions given by the board of trustees at the February 24, 2022, board workshop. The district's planning and budget development processes have prepared the FY23 unrestricted general fund budget. The district's Budget and Planning Committee reviewed the tentative budget on May 20, 2022.

STATUS

A workshop on the FY2022/23 tentative budget is being provided so board members may address any questions with the superintendent/president and provide input before the board is asked to approve the tentative budget on June 23, 2022. The final budget workshop will be presented on September 8, 2022. Adoption of the final budget is scheduled on September 15, 2022.

RECOMMENDATION

For information only.

Subject:	Attachment:
Student Success Metrics Report	PowerPoint Presentation
Category:	Type of Board Consideration:
Presentations	<div style="text-align: center;">  </div> Information Consent Action
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

As part of annual reporting requirements to the California Community College Chancellors Office (CCCCO) and the Accrediting Commission for Community and Junior Colleges (ACCJC), MiraCosta College regularly reports on issues of academic quality and tracks measures of student success. In addition, as part of its internal student success and equity work, the college also monitors metrics associated with the guided pathways framework.

STATUS

This report presents the most recent metrics and trends from the Student Success Metrics Launchboard (which supports the CCCCCO *Vision for Success*), ACCJC Institution-Set Standards, and the leading indicators for the first term of the college's first-time-in-college cohorts (2021/22) in the Guided Pathways Dashboard.

RECOMMENDATION

For information only.

MiraCosta College

Student Success Metrics



Presentation to the Board of Trustees
June 16, 2022

PAGE 2

MiraCosta College Student Success Metrics

Student Success & Institutional Effectiveness

- **CA Community College Chancellor's Office Vision for Success-systemwide goals**
- **Accrediting Commission for Community and Junior Colleges Institution-Set Standards – required that colleges set a baseline and aspirational goal and revisit those regularly to promote improvement.**
- **Guided Pathways Metrics – Board of Trustee's Leading & Lagging Indicators**



CCCCO Vision for Success

Adopted in 2017, the *Vision for Success* was designed to help the colleges restructure, putting the student experience and equity front and center. Five goals comprise the *Vision for Success*: (1) Increase completion of degrees/certificates; (2) Increase transfers to UC and CSU; (3) Decrease the average number of units accumulated by degree earners; (4) Increase the number of CTE students employed in their field; and (5) Reduce equity gaps.

MiraCosta College Student Success Metrics

Vision for Success

Statewide Goals are measured through the Student Success Metrics

Student Success Metrics focus on student educational journeys from recruitment to completion, not on functional divisions, grants, or funding sources.

- All Students
- Degree/Transfer Students
- Adult Education/ESL
- Short-Term Career Education
- Undecided Other

Vision for Success

CCCCO Target	Goal	MC Baseline 2016-17	MC Target Percent	MC Target by 2022	2020-21
↑ by 20%	Completion: Associate Degrees (with ADTs)	1,127	20%	1,352	1,539
↑ by 20%	Completion: CCCC-Approved Certificates	992	20%	1,190	1,400
↑ by 20%	Completion: Attained the Goal Completion Definition (Certificate, AA/AS, or BA/BS)	1,287	15%	1,480	1,720
↑ by 35%	Transfer: Associate Degrees for Transfer (ADTs)	228	15%	262	559
↑ by 35%	Transfer: UC/CSU Transfer	1,224	5%	1,285	1,297*

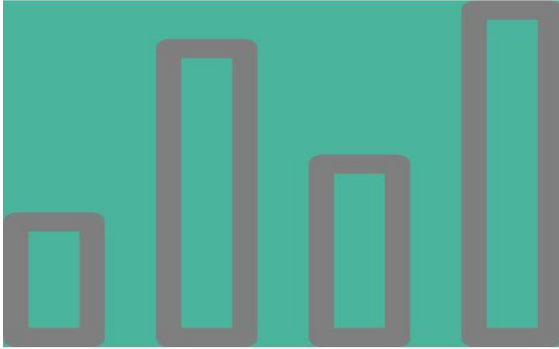
*Transfer data for 2020-21 not available yet; this is 2019-20 data.

Vision for Success

CCCCO Target	Goal	MC Baseline 2016-17	MC Target Percent	MC Target by 2022	2020-21
↓ to 79 units	Unit Accumulation: Average Units Per Degree	82	N/A	79	73
↑ by 10%	Workforce: Median Annual Earnings	\$27,268	10%	\$29,995	\$32,092*
↑ by 10%	Workforce: Living Wage (# of Exiting Students)	1,452	5%	1,525	1,340*
↑ to 76%	Workforce: Exiting CE Students Employed in Field of Study	77%	79%	N/A	73%**

* Metrics derived from the EDD Unemployment Insurance wage file lag by one year; this is 2019-20 data.

** Metrics derived from the CTE Outcomes Survey lag by two years; this is 2018-19 data.



ACCJC Institution-Set Standards

The College must establish criteria and processes to determine appropriate, institution-set standards for student achievement appropriate to its mission, including standards for course completion, program completion, transfer, and job placement rates. The metrics both monitor and challenge institutional performance. Therefore, the College establishes standards as a “floor” for performance, whereas the College also sets “stretch goals” for which to strive.

MiraCosta College Student Success Metrics

ACCJC Institution-Set Standards

Metric	Institution-Set Standard	2016-17	2017-18	2018-19	2019-20	2020-21	Stretch Goal
Course Completion	66%	72%	73%	73%	74%	73%	77%
# of Degrees	1,876	1,404	1,653	2,048	2,141	2,065	2,397
# of Certificates	1,528	396*	1,521	1,750	1,680	1,664	1,953
# of Bachelor's	19	N/A	N/A	21	22	25	27
# of Transfers	1,199	1,282	1,318	1,403	1,388	1,204	1,531

* Excludes IGETC and CSU certificates.

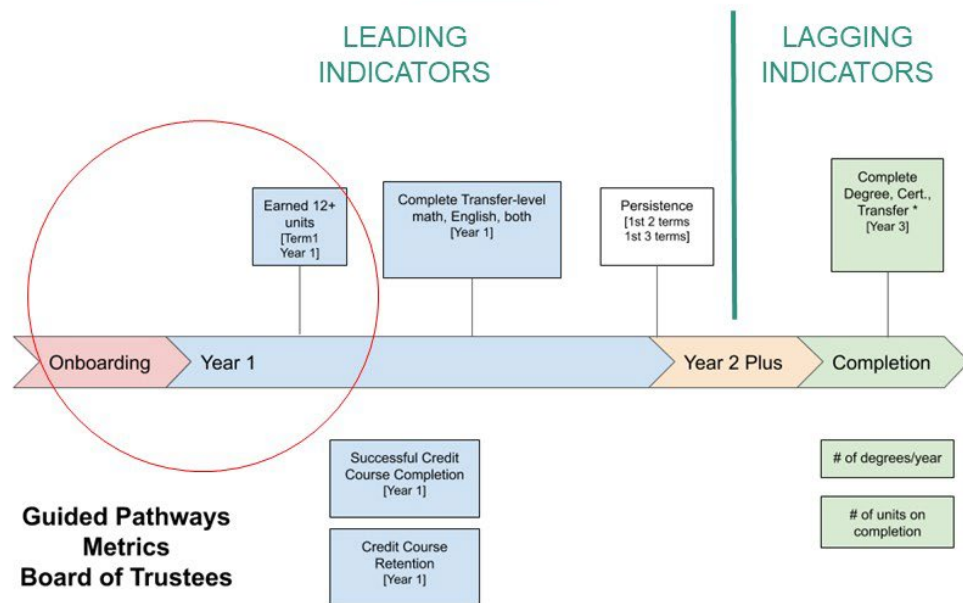


Guided Pathways Metrics

The Guided Pathways metrics were designed to capture progression along students' educational journey from onboarding to completion and/or transfer. The metrics pinpoint critical milestones and accomplishments that serve as leading indicators for completion. As such, these analyses follow cohorts of first-time students to track progress and identify possible barriers to completion.

MiraCosta College Student Success Metrics

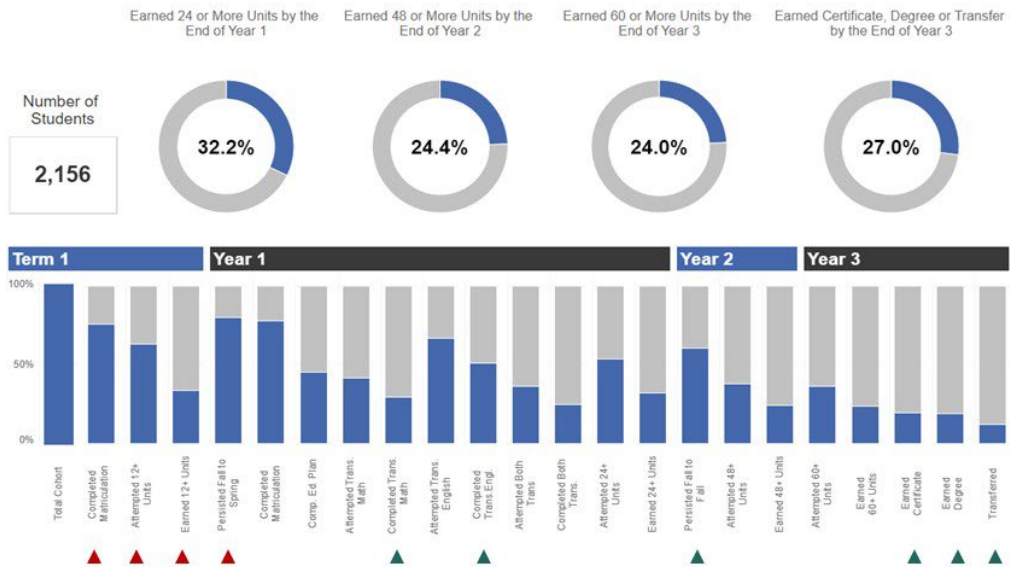
Guided Pathways Metrics



Guided Pathways Metrics

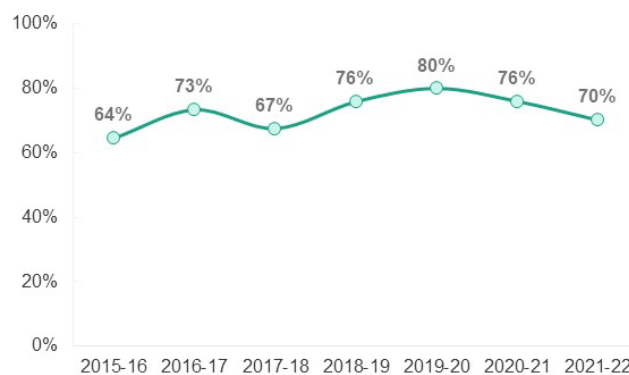


Guided Pathways Overview All Students (2018-19 Cohort)



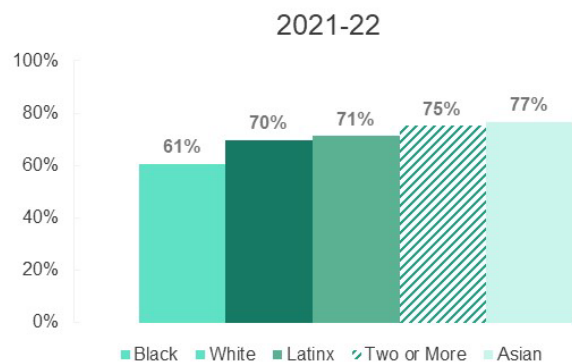
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Completed Matriculation (in first term)

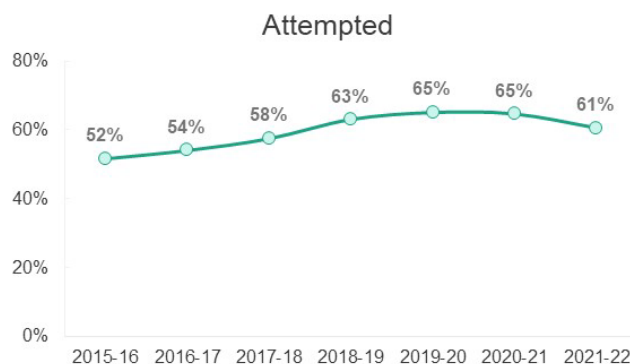


- No DI by race/ethnicity for last three cohorts
- Older students (>30 years) typically experience DI, but equity gaps for 25-30 year old students disappeared in the last three cohorts

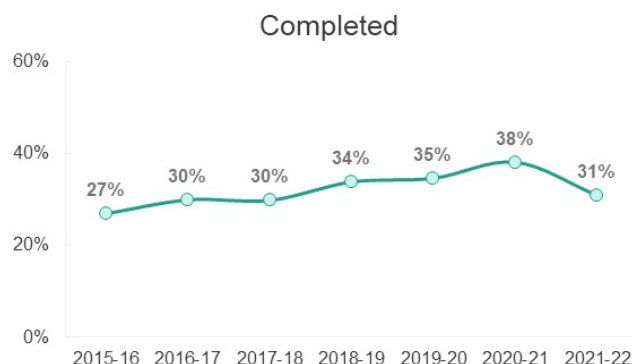
- Steady gains over the past five years were interrupted by COVID two years
- Declines higher for Black/African American students (-9%), Latinx students (-6%), and White students (-6%)



Attempted / Completed 12 Units (in first term)

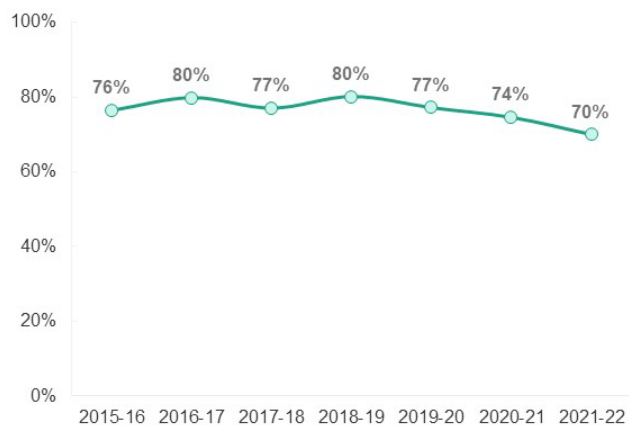


- After increasing steadily to over 9 percentage points, the percentage of students who have completed 12 or more units decreased by 7 percentage points in the last cohort.

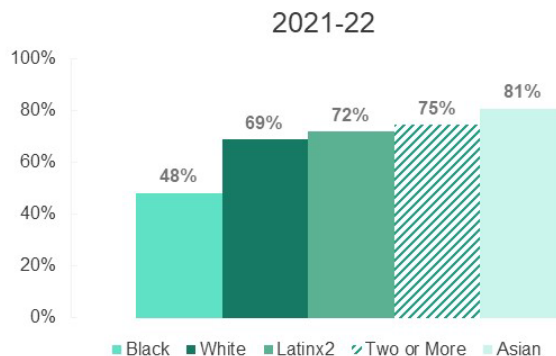


- The percentage of students attempting 12+ units declined this fall by nearly 4 points, interrupting the steady gains that occurred since 2015-16
- Students 25+ years old are less likely to attempt 12+ units.

Fall-Spring Persistence Rates



- DI for Black/African American students in 2021-22, particularly for those who are economically disadvantaged.
- DI for students 30 years or older.



- Fall-Spring Persistence Rates fell another 4 percentage points in the last cohort (and down 7% since Covid).
- The decrease was largest for students 30+ years and for Black/African American students.



New Developments for Data

Highlight of new dashboard and dataset which will include students who entered the College in the Spring semester and new metrics.

MiraCosta College Student Success Metrics

New Guided Pathways Dashboard

- Includes students who start in Spring semesters
- New categories for disaggregation:
 - Academic & Career Pathways
 - More refined race/ethnicity categories
- New design/functionality

Educational Master Plan Update

Questions?

Presented by Christopher Tarman