



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR MEETING

**January 27, 2022
(Approved February 24, 2022)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, January 27, 2022, via Zoom conference. Vice President Frank Merchat called the meeting to order at 4:06 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil (absent)	Alma Cuevas (Student Trustee)

Administrators present:

Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Denée Pescarmona
Vice President Alketa Wojcik

III. TELECONFERENCING OF MEETINGS (Action Required)

A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee Broad, seconded by Trustee Cassar, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote: 6/0/1
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: McNeil

IV. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of December 16, 2021

B. Regular Meeting of December 16, 2021

By motion of Trustee Cassar seconded by Trustee Broad/Fischer, the minutes of the special meeting/closed session of December 16, 2021, were approved.

Vote: 6/0/1
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: McNeil

By motion of Trustee Cassar seconded by Trustee Broad/Fischer, the minutes of the regular meeting of December 16, 2021, were approved.

Vote: 6/0/1

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: McNeil

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

Action Items IX.A and IX.B were moved to immediately follow Presentation Item VII.A.

Consent item D was pulled to discuss wording change required.

George McNeil joined the meeting at 4:12 p.m.

VII. PRESENTATIONS

A. Recap of Proposed Maps Realigning Trustee Areas to Equalize Population and Otherwise Comply with Criteria Adopted by the Board of Trustees

Christopher Skinnell, partner at Nielsen Merksamer Parrinello Gross & Leoni, LLP, Attorneys at Law, and Justin Levitt of National Demographics Corporation (NDC), prior to holding a public hearing, provided a brief overview of the three proposed approaches to readjusting the trustee area lines to rebalance the populations of the areas in accordance with direction received from the board at prior meetings.

B. Legislative Update

Kristen Huyck, director of public and governmental relations, marketing, and communications provided a general overview of the federal and state political climate as it relates to community colleges and legislation/policy, as well as an update of district boundaries post redistricting.

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Ratify Memorandum of Understanding 22-01 with the Classified Senate**
- C. Ratify Memorandum of Understanding 21-09 with the Faculty Assembly**
- D. Approve Employment Contracts for Professional Experts**
- E. Approve Revised Professional Expert Salary Schedule Effective January 1, 2022**
- F. Approve Job Description, Hourly Rate for Executive Director of Fund Development and College Foundation, Hourly**
- G. Approve Employee Contract for Associate Vice President**
- H. Approve Resolution 9-21/22 to Appoint Retiree as Interim Chief of Police and Campus Safety**
- I. Approve Updated Course Agreement with Carlsbad Unified School District for the Spring 2022 Dual Enrollment Program**
- J. Approve Updated Course Agreement with San Dieguito Union High School District for the Spring 2022 Dual Enrollment Program**
- K. Approve Spring 2022 Annual Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program**
- L. Approve Sabbatical Leave Recommendations for FY 2022/23**

- M. Approve Educational Master Plan**
- N. Approve Cooperative Agreement for Chemistry and Equipment Purchase**
- O. Award Contract for RFP 08-21, Case Management/CRM System**
- P. Award Contract for RFB #01-22: Benchtop Nuclear Magnetic Resonance Spectrometer**
- Q. Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee McNeil, seconded by Trustee Cassar, consent items A through C and E through Q were approved.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

By motion of Trustee Broad, seconded by Trustee McNeil, consent item D was approved.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IX. ACTION

- A. Public Hearing 4 p.m. – Proposed Maps Realigning Trustee Areas to Equalize Population and Otherwise Comply with Criteria Adopted by the Board of Trustees**

No public comments.

- B. Adopt Resolution 10-21/22 Adopting Realigned Trustee Areas for MiraCosta Community College District Board-Members Based on the 2020 Census Pursuant to Education Code § 5019.5**

By motion of Trustee Pedroza, seconded by Trustee Broad, the board adopted Resolution 10-21/22 to realign trustee areas according to Map A.

Vote: 5/1/1
Aye: Broad, Cassar, Fischer, Pedroza, Simon
Nay: McNeil
Abstentions: Merchat
Absent: None

- C. Approve Amendment No. 1: Social Tech, Inc.**

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the execution of Amendment No. 1 with Social Tech, Inc. and a change order to the original purchase order issued as stated.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

- D. Approve Replacement; Hardware/Software Maintenance and Support of Data Storage Area Network (SAN)**

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the replacement, hardware/software maintenance, and support of data storage area network as stated.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Adopt Resolution No. 8-21/22: Authorizing Extension of Kitchell CEM, Inc. Program Management Agreement

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Resolution No. 8-21/22 to authorize extension of Kitchell CEM, INC. Program Management Agreement and Amendment No. 5 to the Kitchell CEM, Inc. Program Management Agreement as stated.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

X. FIRST READING – BOARD POLICIES

A. Board Policy 5700 – Athletics

Proposed edits to Board Policy 5700 - Athletics were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

XI. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustees Cassar, McNeil, Simon, Broad, Pedroza, and Merchat attended All College Day. Trustee Cassar attended the monthly SDICCCA meeting. Trustee McNeil attended the Martin Luther King Breakfast, a Barrio Empowerment meeting, and several athletic games. Trustee Simon attended the MLK celebration at Southwestern College and the Campaign for College Opportunity event. Trustee Broad attended the San Diego North Economic Development Council's Roundtable, the MLK Breakfast, and a FLEX workshop on RAFFY and Voices for Children. Trustee Pedroza attended the MLK breakfast. Vice President Merchat attended the MLK breakfast and the SDNEDC Roundtable and asked if a board member would be willing to volunteer to serve with Trustee Broad as an Accreditation Liaison on behalf of the board; Trustee Simon volunteered.

B. Students

Student Trustee Alma Cuevas stated that, although there are mixed feelings on temporarily returning online, students recognize that this is a safety measure and look forward to returning to campus at a later date. She reported that the Associated Student Government DEI committee created a work group for students and the community to feel supported when hate crimes occur, such as those that took place at San Dieguito Academy. Alma also recognized the great work done on the Student Center at the San Elijo campus, especially the food pantry and ASG lounge.

C. Classified Employees

Classified Senate President Carl Banks reported the Classified Senate has worked to ratify the telework policy that the board will be approving this evening. He thanked the board, Charlie Ng, and Hayley Schwartzkopf for their support and leadership in this endeavor. He noted that concerns about childcare among the classified professionals arose from this work, and the Classified Senate will be exploring some innovative solutions. He also reported they will be voting on some bylaw changes and updating their policies and procedures to include the Classified Confidential employee group, and

the shared governance committee will be working this semester on committee appointments and preparing for professional development days during spring break.

D. Faculty

Academic Senate President Luke Lara thanked the amazing college community for their flexibility to meet our students' needs in the context of the pandemic. He also thanked the faculty for their work on another amazing Flex Week, with special thanks to Denise Stephenson and Debby Adler for organizing about 75 flex sessions.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona echoed Dr. Lara's comments on the fantastic Flex Week. She reported that there are currently 65 classes that are on campus, which are the hard to convert career education and performance classes. She is looking forward to welcoming back more after February 22, with a 38 percent on ground footprint. She acknowledged the hard work of the instructional service deans and their staff, the department chairs and faculty, and instructional services staff as they adjusted over 500 sections. She also acknowledged the Biomanufacturing Program, which was featured at the Board of Governors meeting this week.

2. Student Services

Vice President Wojcik submitted a written report to the board. She acknowledged all Student Services staff members who have been working so hard and meeting student needs both face-to-face, as well as online.

3. Administrative Services

Vice President Flood reported his department is wrapping up annual financial audits; he will also provide the board with a budget update next month. From the facility standpoint, three new buildings will soon be opening at the San Elijo Campus; the Library, Science Lab, as well as the remodeled Student Center. He thanked all who helped make this possible, including Kitchell staff, and he looks forward to touring the facilities liaisons of the board through the site next week.

4. Human Resources

Vice President Ng thanked the board for approving the employment of a Covid Coordinator at today's meeting, which will help the district handle the volume of people on campus with Covid related issues, such as tracking and all the different things that we are doing to make our campus safe for employees and students. He also thanked the board for approving the telework policy for Classified employees. Human Resources is beginning recruitments for faculty, classified, and administrative positions, as well as organizing the hiring committee training around DEI efforts. The Campus Climate Survey group will be re-engaging in the spring semester, as well as our Futures work and accreditation. Lastly, he thanked the Payroll Department for mailing out employee W-2s in such a timely fashion.

F. Superintendent/President

Superintendent/President Cooke underscored the gratitude that was conveyed earlier on the remarkable efforts all employees are making to quickly pivot and respond to changes due to the rise in Covid cases. She and Tim Flood are working on tours for board members at the campuses, and she reported that the changes at the San Elijo campus are remarkable, and still on or under budget. The Advancement team is working hard to close out the Foundation's financials and acknowledge donors' annual

generous support. The RPIE team is doing a great job in supporting the data needs of the campus and taking a lead on accreditation. Dr. Cooke also reported that the district received great news that out of 1,100 community colleges in the nation, MiraCosta College was selected as one of the 150 that were asked to apply for the Aspen Institute of Excellence Award. Since then, after submitting our application, MiraCosta was notified that we are now one of 30 colleges out of the 150 to move to the next step; After interviews in mid-February the top ten colleges will be announced in May. She stated that this was made possible by the incredible work that has been happening around the college for several years to increase student success and eliminate equity gaps. She stated that to be nominated during a pandemic is just remarkable, and so many people were involved in writing the narrative and supporting the application process, in particular Vice President Pescarmona, who led the writing effort, Cindy Dudley, Kim Coutts, and Chris Tarman. She added there will be a lot of preparation to ensure we proudly represent the college's great work during the interview.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIII. ADJOURNMENT

The meeting adjourned at 5:43 p.m.

MINUTES APPROVAL:

Frank Merchat
Board Vice President

Sunita V. Cooke, Ph.D.
Superintendent/President