



## **BOARD OF TRUSTEES 2021/22 CODE OF ETHICS**

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As members of the Board of Trustees of the MiraCosta Community College District, we will perform our duties in accordance with our oath of office. We are committed to serving the educational needs of the citizens of the MiraCosta Community College District. Our primary responsibility is to provide learning opportunities to all students.

Accordingly, individual board members will take responsibility for:

- Devoting an appropriate amount of time, thought, and study to their duties as community college board members so that they may render effective and creditable service.
- Staying informed about the responsibilities and duties of trusteeship.
- Working with companion board members in a spirit of harmony and cooperation despite any differences of opinion that may arise during vigorous debate of issues and treating fellow board members with respect and civility.
- Basing all decisions on all the available facts in each situation, voting with honest conviction in every case, unswayed by partisan bias, and upholding and abiding by the final majority decision of the board.
- Remembering at all times that no member of the board has any legal authority outside the meetings of the board and that each member will conduct relationships with college staff, students, the local citizenry, and the media on that basis.
- Being aware that they are responsible to all residents in the MiraCosta Community College District and not solely to those who elected them, and exercising the authority delegated to them by the voters with as much care and concern for the least influential as for the most influential members of the community.
- Resisting every temptation and outside pressure to use their positions as community college board members to benefit either themselves or any other individual or agency apart from the total welfare of the MiraCosta Community College District and avoiding the perception of conflicts of interest.
- Recognizing that it is as important for the board to review and understand the educational program of the college as it is to plan for the business of the college operation.
- Bearing in mind under all circumstances that the board is legally responsible for the effective operation of the MiraCosta Community College District, that its primary function is to establish the policies by which the MiraCosta Community College District is to be administered, and that it shall hold the superintendent president and the superintendent/president's staff responsible for the administration of the educational program and the conduct of college business.
- Ensuring transparency by adhering to the law and spirit of open meeting laws and regulations.

- Welcoming and encouraging the active involvement of students, employees, and residents in the MiraCosta Community College District with respect to establishing policy on current college operations and proposed future developments, and for considering their views in board deliberations and decisions.
- Thoroughly understanding that all matters discussed or disclosed during a lawfully held closed session are confidential and that all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the board or by law.
- Using appropriate channels of communication.
- Availing themselves of opportunities to enhance their potential as board members through participation in leadership and planning retreats, educational conferences, workshops, and training sessions offered by local, state, and national organizations.
- Being informed about the actions and positions of state and national community college trustee associations.
- Striving to provide the most effective community college board service of which they are capable, and doing so in a spirit of teamwork and devotion that acknowledges public education as the greatest instrument for the preservation and perpetuation of our representative democracy.
- Providing board direction and priorities during budget development.

I hereby affirm that I have read and agree to abide by the above Code of Ethics and Board Policy 2715-Code of Ethics/Standards of Practice.

*David Broad*

David Broad

*Frank Merchat*

Frank Merchat

*Rick Cassar*

Rick Cassar

*Anna Pedroza*

Anna Pedroza

*See attached email*

William C. Fischer

*Jacqueline Simon*

Jacqueline Simon

*George McNeil*

George McNeil

*See attached email*

Alma Cuevas (student)

Attest:

*Sunita V. Cooke*  
Sunita V. Cooke, Ph.D.  
Superintendent/President