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HOME / OFFICE OF THE PRESIDENT / BOARD OF TRUSTEES / BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

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IN THIS SECTION

Board policies are broad, holistic statements that guide operations and set standards for the institution. BPs represent the voice of the Board of Trustees and require official board adoption.

Administrative procedures create a plan of action for achieving board policies. APs are the responsibility of the superintendent/president and do not require board action.

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In fall 2008, the MiraCosta Community College District subscribed to the Community College League (CCLC) Policy and Procedure Service in order to update board policies and administrative procedures are available at the bottom of this page; however, they are being deleted as they are rescinded by the Board of Trustees.

Use the table of contents below to move to the desired chapter. Each chapter is arranged with board policies on the left and administrative procedures (if they exist) on the right.

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Chapter 1: The District

| Board Policies | Administrative Procedures |
|---|--|
| BP 1100: The MiraCosta Community College District | AP 1100: The MiraCosta Community College District |
| | AP 1100.5: The MiraCosta Community College District and Social Media |

BP 1200: District Mission

Chapter 2: Board Of Trustees

| Board Policies | Administrative Procedures |
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| BP 2010: Board Membership | |
| BP 2015: Student Trustee | AP 2015: Student Trustee |
| BP 2100: Board Elections | |
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| BP 2110: Vacancies on the Board | AP 2110: Vacancies on the Board |
| BP 2200: Board Duties and Responsibilities | |
| BP 2210: Officers of the Board | |
| BP_2220: Committees of the Board | |
| BP_2305: Annual Organizational Meeting | |
| BP_2310: Regular Meetings of the Board | |
| BP_2315: Closed Sessions | |
| BP_2320: Special and Emergency Meetings | AP_2320: Special and Emergency Meetings |
| BP_2330: Quorum and Voting | |
| BP_2340: Agendas | AP_2340: Agendas |
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| BP 2430: Delegation of Authority to the Superintendent/President | AP 2430: Delegation of Authority to the Superintendent/President |
| BP 2431: Superintendent/President Selection | |
| BP 2432: Superintendent/President Succession | |
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| BP_2510: Collegial Governance and Participation in Local Decision Making | AP_2510: Collegial Governance and Participation in Local Decision Making |
| BP_2610: Presentation of Initial Collective Bargaining Proposals | AP_2610: Presentation of Initial Collective Bargaining Proposals |
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| | AP_2712: Conflict of Interest Code |
| BP_2714: Gift Ban | |
| BP_2714.1 - Gifts to the Agency-Tickets/Pass Distribution Policy | |
| BP_2715: Code of Ethics/Standards of Practice | |
| BP 2716: Political Activity | |
| BP 2717: Personal Use of Public Resources | |
| BP 2720: Communications among Board Members | |
| BP 2725: Board Member Compensation | |
| BP 2730: Board Member Benefits | |
| BP 2732: Trustee Emeritus | |
| BP 2735: Board Member Travel and Reimbursable Expenses | |
| BP 2740: Board Education | AP 2740: Board Education |
| BP_2745: Board Self-Evaluation | |

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| BP 3100: Organizational Structure | |
| BP 3200: Accreditation | AP 3200: Accreditation |
| | AP 3210: Accreditation and State Complaint Process |
| BP_3250: Institutional Planning | AP_3250: Institutional Planning |
| BP_3260: Energy and Sustainability | AP_3260: Energy and Sustainability |
| BP 3261: Energy Conservation | AP 3261: Energy Conservation |
| BP_3280: Grants | <u>AP_3280: Grants</u> |
| BP_3300: Public Records | AP_3300: Public Records |
| BP_3310: Records Management | AP_3310: Records Management |
| BP 3400: Diversity, Equity, Inclusion | |
| BP_3410: Nondiscrimination | AP_3410: Nondiscrimination |
| BP 3420: Equal Employment Opportunity | AP 3420: Equal Employment Opportunity |
| BP 3430: Prohibition of Harassment | AP 3430: Prohibition of Harassment |
| BP 3433: Prohibition of Sexual Harassment under Title IX | AP 3433: Prohibition of Sexual Harassment under Title IX |
| | AP 3434: Responding to Harassment under Title IX |
| | AP 3435: Discrimination and Harassment Complaints and Investigations |
| BP 3440: Service Animals on Campus | AP 3440: Service Animals on Campus |
| | AP 3441: Control of Non-Service Animals |
| BP 3500: Campus Safety | AP 3500: Campus Safety |
| BP_3501: Campus Security and Access | AP_3501: Campus Security and Access |
| BP_3505: Emergency Response Plan | AP_3505: Emergency Response Plan |
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| BP_3515: Reporting of Crimes | AP_3515: Reporting of Crimes |
| | AP_3516: Registered Sex Offender Information |
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| BP 3550: Drug-Free Environment and Drug-Prevention Program | AP 3550: Drug-Free Environment and Drug- Prevention Program |
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| BP 3570: Tobacco-Smoke-Vapor-Free Campus | AP 3570: Tobacco-Smoke-Vapor-Free Campus |
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| | AP 3750: Use of Copyrighted Material |
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| BP 3820: Gifts | AP 3820: Gifts |
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| BP 3900: Speech-Time, Place, and Manner | AP 3900: Speech-Time, Place, and Manner |
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| BP_4010: Academic Calendar | AP_4010: Academic Calendar |
| BP_4020: Program, Curriculum, and Course Development | AP_4020: Program, Curriculum, and Course Development |
| | AP_4021: Program Discontinuance |
| | AP_4022: Course Approval Process |
| BP_4025: Philosophy and Criteria for Associate Degrees and General Education | AP 4025: Philosophy and Criteria for Associate Degrees and General Education |
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| | AP 4026: Philosophy and Criteria for International Education |
| BP 4030: Academic Freedom | |
| BP 4040: Library and Other Instructional Support Services | AP 4040: Library and Other Instructional Support Services |
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| BP 4110: Honorary Degrees | AP 4110: Honorary Degrees |
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| BP 4225: Course Repetition | AP 4225: Course Repetition |
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RP 4230: Grading and Academic Record Symbols

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| BP 4231: Grade Changes | AP 4231: Grade Changes |
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| BP 4235: Credit for Prior Learning | AP 4235: Credit for Prior Learning |
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| | AP 4236: Advanced Placement Credit |
| BP 4240: Academic Renewal | AP 4240: Academic Renewal |
| BP 4250: Probation, Dismissal, Readmission, and Disqualification | AP 4250: Probation, Disqualification, and Readmission |
| | AP 4255: Disqualification, Dismissal, and Readmission |
| BP_4260: Prerequisites and Corequisites | AP_4260: Prerequisites and Corequisites |
| BP_4300: Field Trips and Excursions | AP_4300: Field Trips and Excursions |
| BP_4400: Fee-Based Community Education Programs | AP_4400: Fee-Based Community Education Programs |
| | AP_4500: Student News Media |
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Administrative Procedures

BP_5210: Communicable Disease

Board Policies

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| BP 5015: Residence Determination | AP 5015: Residence Determination |
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| BP_5035: Withholding of Student Records | AP_5035: Withholding of Student Records |
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| | AP_5045: Student Records-Challenging Content and Access Log |
| BP_5050: Student Success and Support Program | AP_5050: Student Success and Support Program |
| BP_5052: Student Open Enrollment | AP_5052: Student Open Enrollment |
| BP_5055: Student Enrollment Limitations and Priorities | AP_5055: Student Enrollment Limitations and Priorities |
| | AP_5070: Attendance Accounting |
| | AP_5075: Course Adds and Drops |
| BP 5110: Counseling | AP 5110: Counseling |
| BP 5120: Transfer Center | AP 5120: Transfer Center |
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| | AP 5203: Lactation Accommodation |
| BP 5205: Student Accident Insurance | |
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AP_5210: Communicable Disease

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| BP_5570: Student Credit Card Solicitations | <u>AP_55</u> | 570: Student Credit Card Solicitations |
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AP 6500: Property Management

AP_6520: Security for District Property

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BP 5300: Student Equity

BP 6450: Mobile Communication Devices

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| | AP 7216: Academic Employees: Grievance Procedure for Contract Decisions |
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AP_7600: College Police Department

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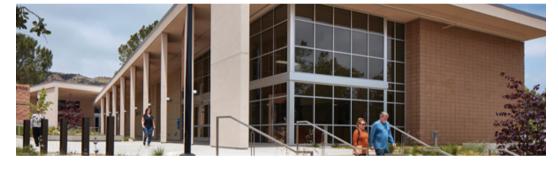
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