



Earn a certificate in as little as two classes

Have you taken a series of free, noncredit classes that have helped you improve your reading, writing, speaking, and computer skills?

How would you like to have that hard work recognized with an official MiraCosta College certificate, preparing you for your resume, job skills, college preparedness, and more?

CERTIFICATES OF COMPETENCY

Beginning Noncredit ESL

This entry-level certificate is designed to help students communicate in everyday life situations they will encounter in the community and at home, school, and work so they can meet their personal, academic, and career goals.

2 Required Courses

- **NCESL 22—Level 3**
- **Choose one elective—NCESL 20, 23, 81**

Intermediate Noncredit ESL

This intermediate-level certificate is designed to help students build on their abilities to communicate in English and to progress through the noncredit ESL program.

2 Required Courses

- **NCESL 32—Level 5**
- **Choose one elective—NCESL 30, 33, 62A, 65, 81, 82**

Advanced Noncredit ESL

This advanced-level certificate is designed to help students build on their abilities to communicate in English and to progress through the noncredit ESL program and transition into Adult High School/GED courses, credit courses, or employment.

2 Required Courses

- **NCESL 45—Level 7**
- **Choose one elective—NCESL 30, 33, 62A, 62C, 65, 82**

English Fundamentals—Reading

This certificate provides a supportive, noncredit, competency-based pathway for students wishing to improve their basic literacy and comprehension skills.

2 Required Courses

- **Choose one—HSENG/NCENG 17 or NCABE 90**
- **HSENG/NCENG 21—Paragraph to Essay**

English Fundamentals—Writing

This certificate provides a supportive, noncredit, competency-based pathway for students wishing to improve their basic composition skills.

2 Required Courses

- **Choose one—HSENG/NCENG 17, 21 or NCABE 94**
- **HSENG/NCENG 22—Basic Composition: The 5 Paragraph Essay**

English Fundamentals—Grammar

This certificate provides a supportive, noncredit, competency-based pathway for students wishing to improve their foundational English language and grammar skills.

2 Required Courses

- **Choose one—HSENG/NCENG 15 or 16**
- **NCENG 30—Sentence Crafting**

Basic Education for Academic or Workforce Preparation

This certificate is designed to help students review foundation skills in reading, writing, grammar, and mathematics.

3 Required Courses

- **Choose one English—HSENG/NCENG 17, 21, 22, 23, or 25**
- **Choose one math—HSMTH/NCMTH 11, 12, 13, 20, 21**
- **Choose one elective—HSENG/NCENG 15, 16, 40 or NCVOC 42, 43, NCNUR 50, or HSWFP 11**

High School Equivalency Preparation

This certificate is for students who have completed coursework in preparation for a high school equivalency (GED/HiSet) exams.

2 Required Courses

- **Choose one—English NCENG 17-25, math NCMTH 11-21, or computers NCWFP 11**
- **NCABE 94—High School Equivalency Preparation**

CERTIFICATES OF COMPLETION

Computer Applications—Microsoft Word

This certificate demonstrates that students have successfully completed beginning and intermediate courses in Microsoft Word that prepares them for employment.

2 Courses Required

- **NCVOC 31 and NCVOC 32**

Computer Applications—Microsoft Excel

This certificate demonstrates that students have successfully completed Beginning and Intermediate Microsoft Excel courses that prepare them for employment.

2 Courses Required

- **NCVOC 39 and NCVOC 40**

Basic Computer Skills

This certificate demonstrates successful completion of Basic Computer Skills 1 and 2 for Learners with Intellectual and Developmental Disabilities.

2 Courses Required

- **NCSPC 27 and NCSPC 28**

To find out if you qualify, or to apply today, please visit miracosta.edu/certificates.

For more information on these certificates, visit miracosta.edu/noncreditcatalog or contact noncredit@miracosta.edu.

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