## **BOARD OF TRUSTEES POLICY**

Regular meetings of the board of trustees shall normally be held once a month unless otherwise determined by official action. Regular meetings of the board shall normally be held in the John MacDonald Board Room, 1 Barnard Drive, Oceanside, California. The board endeavors to hold at least two meetings per year at each district site.

In addition to regular meetings, the board may also hold workshops/retreats from time to time throughout the year for the study of special topics of interest to the board or the community.

A notice identifying the location, date, and time of each regular meeting of the board shall be posted to the district website and updated as required. All regular meetings of the board shall be held within the boundaries of the district except in cases where the board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the district.

The board may adjourn any regular meeting to a later, fixed date to complete any unfinished business. At such adjourned session, the board shall have all the powers of the preceding regular session. Notice of the adjourned meeting must be posted on or near the door of the meeting room within twenty-four hours of the adjournment.

A majority of members of the board shall constitute a quorum.

The procedures of the board shall be governed by parliamentary procedure.

All regular and special study sessions of the board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

## MiraCosta Community College District

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Adoption History: 7/7/09, 3/13/12, 1/23/20

References: Education Code §72000 subdivision (d)

Government Code §§54952.2, 54953 et seq., and 54961

CCLC Update: #44, 4/24 Steering: S/P / N/A