

The superintendent/president shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs.

The Board of Trustees authorizes the following fees:

A. Student Enrollment Fee (Education Code §76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

B. Baccalaureate Degree Program Fees (Title 5 §58520)

Each student shall be charged a fee in addition to an enrollment fee for upper-division coursework in a baccalaureate degree program.

C. Nonresident Tuition Fee (Education Code §76140. 76140.5)

The superintendent/president shall present to the board for approval a fee to be charged for nonresident tuition no later than February 1 for the succeeding fiscal year.

D. Health Services Fee (Education Code §76355)

The superintendent/president shall present to the board for approval a fee to be charged to each student for student health services.

E. Student Parking Fee (Education Code §76360)

The superintendent/president shall present to the board for approval a fee to be charged to each student for parking.

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**MiraCosta Community College District**

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Adoption History: 1/19/10, 9/6/11, 6/22/16, 4/18/24

References: Education Code §76060, 76223, 76300, 76355, 76360, 76365, 76140, 76140.5, 76141, Title 5 §58520, 54940  
ACCJC Accreditation Standard I.C.6  
Title 5, §58520

Reference Update: 4/15

CCLC Update: #26, 4/15; #27, 10/15, 4/20

Steering: VPSS / N/A

F. Capital Outlay Fee (Education Code §76141)

The superintendent/president shall present to the board for approval a fee to be charged for students who are both citizens and residents of a foreign country no later than February 1 for the succeeding fiscal year. Capital outlay may be charged in addition to other enrollment and nonresident fees.

G. Nonresident Capital Outlay Fee (Education Code §76141)

A district may also charge nonresident students a capital outlay fee. AB 947 deleted the condition that a nonresident student capital fee will be charged only to nonresidents who were citizens and residents of a foreign country. This portion of the Education Code was amended by AB 947 (Chapter 377, statutes of 2009) to now charge this capital outlay fee to any nonresident student, except AB 540 students, who will continue to be exempt from this fee.

H. Instructional Materials (Education Code §76365, Title 5 §59400)

Students may be required to provide instructional and other materials for a credit or noncredit course, provided such materials are of continuing value to the student outside the classroom and such materials are not solely or exclusively available from the district.

I. Student Representation Fee (Education Code §76060)

Students will be charged a \$2 fee per semester to be used to provide support for student governmental affairs representation. A student may opt out of the fee.

J. Transcript Fee (Education Code section 76223)

The district shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The superintendent/president is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records. No charge may be made to search for or to retrieve any student record.

K. Baccalaureate Degree Pilot Program Fees (Title 5 Section 58520)

Each student shall be charged a fee in addition to an enrollment fee for upper-division coursework in a baccalaureate degree pilot program.

See Administrative Procedure 5030.