



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING
4 P.M. – THURSDAY – FEBRUARY 19, 2026
BOARDROOM 1068 – BUILDING 1000 – OCEANSIDE CAMPUS
1 BARNARD DRIVE, OCEANSIDE, CA

AGENDA

I. CALL TO ORDER AND REPORT OUT FROM CLOSED SESSION

II. FLAG SALUTE / ROLL CALL

III. APPROVE MEETING MINUTES

- A. Special Meeting/Closed Session of January 15, 2026
- B. Workshop of January 15, 2026
- C. Special Meeting/Closed Session of January 22, 2026
- D. Regular Meeting of January 22, 2026

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recess, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

V. CHANGES IN AGENDA ORDER

VI. PRESENTATIONS

- A. FY2025 Annual District and Measure MM Audit Presentation

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
- B. Approve Academic Personnel Advancement
- C. Approve New Job Description, Manager, Digital Accessibility and Compliance
- D. Approve PUENTE Project Agreement
- E. Approve Curriculum for 2026-2027 Catalog, Part II
- F. Approve FY2026/27 Nonresident Tuition Fee
- G. Approve Astute Business Solutions for Oracle Cloud Planning and Migration Services
- H. Approve Price Increase for Oracle Enterprise Resource Planning (ERP) Services for Cloud Based Hosting
- I. Approve Renewal of Nth Generation Computing for Arctic Wolf Security Software and Services
- J. Ratify Budget Transfers/Revisions
- K. Approve Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4700 Professional Development Renovation Project
- L. Ratify and Approve Contracts and Purchase Orders

VIII. SECOND READ – BOARD POLICIES (Action Required)

- A. Board Policy 3440 – Service Animals on Campus
- B. Board Policy 3720 – Computer and Network Use
- C. Board Policy 4220 – Standards of Scholarship
- D. Board Policy 6150 – Designation of Authorized Signatures
- E. Board Policy 6250 – Budget Management

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

- A. Board Policy 5500 – Standards of Student Conduct

X. ACTION ITEMS

- A. Adopt Resolution No. 13-25/26 – Excuse Board Member Absence (Cassar)

XI. INFORMATION

- A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services
- B. Second Quarter Fiscal Report
- C. Superintendent/President Search Update

XII. COLLEGE-RELATED REPORTS

- A. Trustees Activities
- B. Students
- C. Classified Employees
- D. Faculty
- E. Assistant Superintendent/Vice Presidents

1. Instructional Services
 2. Student Services
 3. Administrative Services
 4. Human Resources
- F. Office of the President

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XIV. ADJOURNMENT

UPCOMING MEETING

**1:30 p.m. – March 12, 2026
Workshop**

**4 p.m. – March 12, 2026
Regular Meeting**

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustee's website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6840 or by email at jbollerud@miracosta.edu.

Audio recordings of board meetings are available upon request. Please contact the MiraCosta College Office of the President at 760.795.6610 or at jbollerud@miracosta.edu.



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF CLOSED SESSION MEETING

*JANUARY 15, 2026
(DRAFT)*

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, January 15, 2026, in Room 1054 on the Oceanside Campus. President Frank Merchat called the meeting to order at 12:31 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Ann Crosbie
Raye Clendening	Frank Merchat
Heather Conklin	Anna Pedroza
	Jacqueline Simon

Administrators present:

Superintendent/President Sunny Cooke

Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf

Others present:

Legal Counsel Pilar Morin (virtually)

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 12:31 p.m., the board announced the need to enter closed session, along with Superintendent/President Sunny Cooke, Assistant Superintendent/Vice President Hayley Schwartzkopf, and legal counsel, to discuss the following topics:

- A. Employee Discipline/Dismissal/Release, Number of Potential Cases:**
(Pursuant to Government Code section 54957)

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 1:55 p.m., the board returned to open session to report the following:

- A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1**
(Pursuant to Government Code section 54957)

No report.

VI. ADJOURNMENT

The meeting adjourned at 1:55 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke , Ph.D.
Superintendent/President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF BOARD WORKSHOP

January 15, 2026
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a workshop on Thursday, January 15, 2026, in the John MacDonald Boardroom on the Oceanside Campus. President Frank Merchat called the meeting to order at 2 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jacqueline Simon
Ann Crosbie	

Administrators present:

Superintendent/President Sunita V. Cooke
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Hayley Schwartzkopf

Others present:

AGB Search Consultant Dr. Kim Bobby

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. CHANGES IN AGENDA ORDER

None.

V. ACTION ITEMS

A. Approve Contract for Search Firm to Conduct Superintendent/President Search for MiraCosta College

By motion of Trustee Clendening, seconded by Trustee Cassar, the Board approved the contract for AGB Search to conduct the superintendent/president search for MiraCosta College as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: 0

Absent: None

VI. CEO SEARCH WORKSHOP

Dr. Kim Bobby from Association of Governing Boards (AGB) Search facilitated the workshop and informed the Board about best practices in the executive search process, from forming and organizing a search committee, through the appointment and the leadership transition process.

The workshop framed the philosophy, design, and implementation of a successful presidential search. Trustees reviewed tested practices, discussed common pitfalls and how to avoid them, and had the opportunity to ask questions about the process.

A draft timeline for the search process was shared with the Board, which includes scheduling listening sessions for each of the employee groups, students, and the community – an opportunity for them to express important characteristics in a new superintendent/president and to identify priorities and challenges for which a new leader should be prepared. A survey link will also be available where written comments can be made.

The timeline also includes the formation of the hiring committee. Trustees Merchat, Clendening, and Crosbie volunteered to take an active role in the search by being involved in the screening and interviewing committee or on the transition committee. Vice President Denee Pescarmona will serve as co-chair of the hiring committee, and nominations will be solicited from each of the employee groups and ASG for committee members. It was noted that confidentiality agreements will be signed by all individuals serving on the hiring committee. An anti-bias workshop will be included as part of the process, as well as the completion of MiraCosta’s hiring committee training.

A separate transition committee will be formed to help set the new superintendent/president up for success.

The Board discussed challenges and priorities for a new superintendent/president, as well as opportunities and beneficial attributes in candidates.

VII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None

VIII. ADJOURNMENT

The meeting adjourned at 5:51 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke , Ph.D.
Superintendent/President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF CLOSED SESSION MEETING

JANUARY 22, 2026
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, January 22, 2026, in Room 1054 on the Oceanside Campus. President Frank Merchat called the meeting to order at 2:06 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Raye Clendening	Frank Merchat
Heather Conklin	Anna Pedroza
Ann Crosbie	Jacqueline Simon

Trustees Absent:

Rick Cassar

Administrators present:

Superintendent/President Sunny Cooke

Assistant Superintendent/Vice President of Administrative Services Elba Gomez

Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf

Others present:

Jared Boigon from Team CivX (virtually)

Tim McLarney from True North Research (virtually)

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 2:06 p.m., the board announced the need to enter closed session, along with Superintendent/President Sunny Cooke, Assistant Superintendent/Vice President Hayley Schwartzkopf, Assistant Superintendent/Vice President Elba Gomez, and representatives from Team CivX and True North Research, to discuss the following topics:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1
(Pursuant to Government Code section 54957)

B. Public Employee Performance Evaluation
(Pursuant to Government Code section 54957)
Title: Superintendent/President

C. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Assistant Superintendent/Vice President, Human Resources Hayley Schwartzkopf
Employee organizations: All

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 3:50 p.m., the board returned to open session to report the following:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1

(Pursuant to Government Code section 54957)

No report.

B. Public Employee Performance Evaluation

(Pursuant to Government Code section 54957)

Title: Superintendent/President

No report.

C. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Assistant Superintendent/Vice President, Human Resources Hayley Schwartzkopf
Employee organizations: All

No report.

VI. ADJOURNMENT

The meeting adjourned at 3:50 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke , Ph.D.
Superintendent/President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

JANUARY 22, 2026
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, January 22, 2026, in the Boardroom (1068) on the Oceanside Campus. President Merchat called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Raye Clendening	Frank Merchat
Heather Conklin	Anna Pedroza
Ann Crosbie	Jackie Simon

Board members absent:

Rick Cassar

Administrators present:

Assistant Superintendent/Vice President Elba Gomez
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Hayley Schwartzkopf
Assistant Superintendent/Vice President Alketa Wojcik

III. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of December 18, 2025

By motion of Trustee Clendening, seconded by Trustee Conklin, the board approved the minutes of the special meeting/closed session of December 18, 2025.

Vote: 6/0/0
Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: None
Absent: Cassar

B. Regular Business Meeting of December 18, 2025

By motion of Trustee Clendening, seconded by Trustee Conklin, the board approved the minutes of the regular business meeting of December 18, 2025.

Vote: 5/0/1
Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza
Abstentions: Simon
Absent: Cassar

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Vice President Pescarmona introduced Deans Mike Fino, Annie Ngo, and Lauren Halsted.

Letters faculty Jim Sullivan expressed his concern about the recent Instructional Services reorganization.

Taya Lazootin, faculty member and Sustainability Club advisor, advocated for stronger environmental action at the community college level and for the Board to consider developing a policy on sustainability and the elimination of single-use plastics.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. 2025 Political and Legislative Update

Director of Public and Governmental Relations, Marketing, and Communications Dr. Kristen Gonzales provided a general overview of the current political climate at both the federal and state levels, which has had a significant impact on community colleges, influencing policies, funding, and legislative decisions and timelines that shape their future. She also reviewed key statewide community college advocacy points that ensure alignment with ongoing legislative priorities and initiatives.

She reviewed Federal priorities, including strengthening the Pell Grant and bolstering the role of community colleges in workforce development.

More than 917 proposals were sent to the Governor's desk from the legislature, and 794 of them were signed into law. Notable state bills were reviewed, including AB 648 (student and staff housing), AB 731 (dual enrollment), SB 148 (Basic Needs and Funding), SB 98 (Immigration enforcement notification), and AB 323 (Strong Workforce).

Dr. Gonzales, along with Dr. Cooke and several members of the Board, will attend the CCLC Legislative Conference in Sacramento starting tomorrow, and will head to Washington D.C. for an ACCT Conference in early February.

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve Employment Contract for Dean, Business and Technology**
- C. Approve Reorganization of Instructional Service Division**
- D. Ratify Memorandum of Understanding 26-01 with the Faculty Assembly (Pilot Lateral Transfer Process)**
- E. Accept Resignation Independent Citizens' Bond Oversight Committee Member**
- F. Approve American Institute for Foreign Study (AIFS) Faculty-Led Study Abroad to Paris – Summer 2026**
- G. Approve Study Abroad Association (SAA) Faculty-Led Study Abroad to Japan – Summer 2026**

H. Ratify Partial Guaranteed Maximum Price and Approve Final Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4500 Science Building Renovation Project

I. Ratify and Approve Contracts and Purchase Orders

Consent Item C was pulled for discussion.

By motion of Trustee Pedroza, seconded by Trustee Crosbie, consent items A, B, and D through I were approved.

Vote: 6/0/0

Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: Cassar

By motion of Trustee Pedroza, seconded by Trustee Conklin, consent item C was approved.

Vote: 6/0/0

Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: Cassar

VIII. FIRST READ – BOARD POLICIES

A. Board Policy 3440 – Service Animals on Campus

B. Board Policy 3720 – Computer and Network Use

C. Board Policy 4220 – Standards of Scholarship

D. Board Policy 6150 – Designation of Authorized Signatures

E. Board Policy 6250 – Budget Management

Proposed edits to Board Policies 3440, 3720, 4220, 6150, and 6250 were reviewed and discussed. The policies will be placed on a future agenda for adoption by the board.

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 3525 – Skateboards, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles

By motion of Trustee Conklin, seconded by Trustee Simon, the Board adopted Board Policy 3525.

Vote: 6/0/0

Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: Cassar

X. ACTION ITEMS

A. Adopt Resolution No. 12-25/26 – Excuse Board Member Absence

By motion of Trustee Clendening, seconded by Trustee Crosbie, the Board adopted Resolution No. 12-25/26 to excuse the absence of Trustee Simon from the December 18, 2025, Board meeting.

Vote: 5/0/1

Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstentions: Simon

Absent: Cassar

XI. DISCUSSION ITEMS

A. Board Agenda Management System

Assistant Superintendent/Vice President Gomez provided the Board with an overview of the need for implementing an agenda management system to meet accessibility compliance requirements. A team of MiraCostans has been reviewing a number of different options and systems to ensure that compliance needs are met. The team agreed to move forward with CivicPlus, as it meets these needs and best suits the needs of our college. Next steps include the planned implementation of CivicPlus, as well as providing training to users, and ultimately expanding the availability of the system to district-wide committees who can benefit from this system.

XII. INFORMATION

A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services

Assistant Superintendent/Vice President Gomez reported the elevator is still waiting to be fully operational. Repairs were delayed in December and January due to unavailable parts, and the expected completion date has been moved to the first week of February.

B. Superintendent/President Search Update

Trustee Merchat provided an update on the superintendent/president search. The ad hoc committee (Trustees Merchat, Clendening, and Cassar) reviewed proposals, and at the Board's January 15, 2026, workshop, AGB Search was selected to facilitate the recruitment.

Trustee Merchat and Assistant Superintendent/Vice President Pescarmona will serve as co-chairs on the hiring committee. Trustee Crosbie will assist with finalist interviews, and Trustee Clendening will chair the transition team.

Next steps include listening sessions and a written survey for employees and community members taking place the last week of January, the job profile will launch in early February, and the formation of the interview committee, to include employee and community representatives, will follow that. All committee members will complete anti-bias training and sign confidentiality agreements.

XIII. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustees Merchat, Clendening, Cassar, Conklin, Crosbie, and Pedroza attended All College Day with guest speaker Jose Antonio Vargas on January 16.

Trustees Merchat, Clendening, Conklin, Crosbie, and Pedroza attended the Dr. Martin Luther King Breakfast. Trustee Crosbie indicated this is one of the best events she has attended as an elected official and looks forward to attending in the future.

Trustee Pedroza, a former student and member of the Marching Aztecs at San Diego State University, met up with 25 former Aztec band friends this past weekend.

Trustees Merchat, Clendening, and Crosbie attended the year-end celebration for classified employees in December. Clendening commented on what a wonderful event it was, and that it highlighted the importance of celebrating one another.

Clendening participated in the MLK Day of Service and the Associate Faculty Welcome Session.

Trustees Clendening and Conklin also attended a community breakfast hosted by Oceanside Councilmember Eric Joyce.

Trustee Conklin, along with Trustee Merchat, attended the SDICCCA alliance in preparation for the Sacramento advocacy. Conklin also celebrated the new LGBTQ Center in Oceanside and a community vigil.

Trustee Merchat shared how his frequent attendance at college events has made him feel deeply connected to the campus community. Recently, he attended the Cardiff Farmers Market. He, along with Trustee Clendening, worked individually with board members to hear and address any concerns they may have.

B. Student Trustee

Student Trustee Federico Caion Demaestri was not in attendance.

C. Classified Employees

Classified Senate (CS) President Carl Banks reported the year end celebration was a success, and he recognized award winners that were announced at that event.

Individual Spotlight Award recipients included Ray Malfavon-Borja, Manessah Park, and Amy Chapman.

Team Spotlight recipients included the Student Services Business Systems Analysts, the CARE Program, and the Biotech/Chemistry Building 13 Lab Associates.

The Outstanding Classified Employee Award was awarded to Ingrid Phillips.

Banks also reported that, in addition to serving as classified senate president, he is also serving at the state level as the director of government relations for CCCCS.

D. Faculty

Academic Senate (AS) President Curry Mitchell shared about faculty-led professional development workshops and trainings that were led during flex week, with recent sessions focusing on AI in education and creating accessible classrooms. Dean Lauren Halsted organized two faculty retreats, providing opportunities for reflection on student needs and faculty roles in shaping learning experiences. The Celebration of Teaching featured forums and live demonstrations of innovative teaching practices. Mitchell praised Dr. Bruce Hoskins for his dynamic teaching approach, emphasizing the importance of faculty as a source of learning and knowledge.

Aaron Roberts, faculty leader for professional development, was recognized for his leadership and commitment. A faculty town hall during Flex Week brought together full-time and associate faculty, union representatives, and future faculty leaders to discuss strengthening faculty leadership and shaping a shared vision for the future.

The Academic Senate is preparing for a period of transition and collaborating with the Office of Instruction to set priorities, including scheduling improvements. A Scheduling

Summit is planned for February. The Senate also reviewed plans with ASCCC and is developing a three-year roadmap.

As the semester began, faculty reaffirmed their priority of building meaningful relationships with students and fostering independent thinking. Teaching strategies aimed at equity and inclusion remain central to this work.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona reported spring enrollment is up 3.25 percent for FTES, and headcount is up 5.5 percent. We continue to see the steady, sustainable growth we have experienced over the past two years and are particularly heartened by the return of enrollments in our CLC's noncredit programs, countering a previous decline driven by the political uncertainty our communities are experiencing. Last spring, enrollment at CLC was down 19 percent at the start of the term, and this spring term, it is back up 24 percent from this same time last year. This year we anticipate being over 10,000 FTES, which is good news. The Instructional Services team continues to evaluate waitlists to determine whether there are viable late-start offerings that can be opened to serve students.

Dean Zhenya Lindstrom and Dual Enrollment Program Manager Omar Jimenez are hard at work on dual enrollment two-pathway grant opportunities through the K-16 Border Region Pipeline. We are also working on another high-profile grant opportunity and look forward to announcing it soon.

Instructional Services is working hard to implement a new software solution to support a more data-informed, data-visualized schedule development process, and training has received early positive feedback from department chairs and deans. This new software provides schedule lookbacks and creates a heat map of course offerings, including GE, highlighting gaps to assist departments in creating a more student-centered schedule. These solutions and other strategies will be shared at the February 20 Scheduling Summit.

The Education Futures Plan is in draft form, and the task force will be developing guidelines for communities of practice to create strategic plans for each theme. Assistant Superintendents/Vice Presidents Wojcik and Pescarmona look forward to sharing the plan through the governance process.

2. Student Services

Assistant Superintendent/Vice President Wojcik reported that, thanks to improved processes and systems, the college successfully blocked 9,000 fraudulent enrollment attempts this term without dropping a single student for fraudulent enrollment. She thanked the entire team of MiraCostans involved in this incredible effort.

Wojcik noted that enrollment is on the rise, and she recognized the small but mighty Outreach team and student ambassadors for their tremendous work. Ambassadors conduct weekly high school visits, lead campus tours, attend college fairs and career nights, and support initiatives like the Access Conference and Barrier Empowerment. Their efforts, along with targeted mailings to high school students, make a significant impact year-round.

A special thanks was given to Nancy Magpusao Burke from Service Learning for coordinating the MLK Day of Service and Terrence Shaw from Student Life and Leadership for coordinating MiraCosta's participation in the MLK Parade. The parade was well attended, with approximately 100 participants from MiraCosta, Palomar, and CSUSM—strengthening regional connections.

MiraCosta's Women's Basketball Team is having an outstanding season with a 20-0 record!

3. Administrative Services

Assistant Superintendent/Vice President Gomez reported the Purchasing team is currently working on several solicitations, including two major ones focused on classification and compensation, and food service and vending. Today's Job Walk at both the San Elijo and Oceanside campuses had an excellent turnout, with 23 attendees representing 4 food vendors. This is a significant improvement from the last time, when only one vendor participated, and it's an exciting development for our food service program.

There are no major changes to the budget at this time. Planning for next year's budget has begun, with meetings scheduled to review departmental budgets and expenses. Additionally, we are exploring ways to increase Civic Center revenue.

Solar installations are nearly complete. The Community Learning Center (CLC) is fully online and approved by SDG&E. The Oceanside Campus is awaiting the installation of the transformer, which will allow us to finalize the remaining components.

The Building 3000 project is progressing on schedule, with completion and move-in expected in April. Furniture has been installed, and ITS has completed switch and equipment installations.

Work has begun to refine the Facilities Futures Plan programming, using collected data to identify future needs and priorities for campus facilities.

Two additional rooms have been converted into HyFlex classrooms, bringing the total to 37 HyFlex rooms. The ITS team is also evaluating how Measure MM funds can support additional instructional technology upgrades.

4. Human Resources

Assistant Superintendent/Vice President Schwartzkopf reported that spring marks the start of full-time faculty hiring. Committees are forming, and faculty hiring committee training is scheduled for Friday, January 30.

Recent Title 5 regulatory changes require collaboration across all employee groups when it comes to professional development. A framework is in development following productive meetings with faculty, classified professionals, and administrators.

RFP submissions for the Classification and Compensation Study are due January 30, with evaluations in February, and a recommendation to the Board in March.

Our newly redesigned Sharepoint requisition system is nearing launch, thanks to extensive work, testing, and training. Special recognition was given to Holly Walker, Shawna Sourivanh, Eric Corbett, and ITS.

W-2s are now available via Workday and will also be sent by mail to employees. Quick updates were made to retirement contributions effective January paychecks. Thanks were given to Arlene Hernandez, Briana Schaeffer, and Bonnie McFadden for their responsiveness and hard work on these projects.

Associate faculty are completing the state-required health benefits survey. Results will be reported to the Chancellor's Office in March.

The Classified Reclassification request window closed January 15, with 18 submissions under review. Decisions for which requests will move forward in the process are expected by mid-February

F. Superintendent/President

Superintendent/President Cooke submitted a written report from her division. She thanked Ailene Crakes, the IDEA Advisory Committee, and all those involved in making the All College Day guest speaker possible.

The spring semester has begun smoothly, with students engaged, enthusiastic, and proactively seeking support when needed.

An email will be forthcoming from the Bias Education Support Team (BEST) outlining resources available to undocumented students, with additional training opportunities planned for February.

We will continue to share stories highlighting the remarkable work of our faculty, staff, and administrators at the local, regional, state, and national levels. This has resulted in new opportunities for the college to support its students and communities.

XIV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

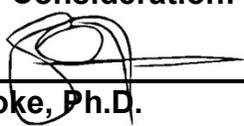
XV. ADJOURNMENT

The meeting adjourned at 6:03 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke , Ph.D.
Superintendent/President

<p>Subject:</p> <p>FY2025 Annual District and Measure MM Audit Presentation</p>	<p>Attachment:</p> <ul style="list-style-type: none"> • FY2025 Audit Synopsis • District Final Governance Letter • FY2025 Annual District Audit • Measure MM Final Governance Letter • FY2025 Annual Measure MM Audit
<p>Category:</p> <p>Presentations</p>	<p>Type of Board Consideration:</p> <p style="text-align: center;">✓</p> <p>Information Consent Action</p>
<p>Institutional Goals:</p> <p>mcc_mission_statement.pdf (miracosta.edu)</p>	<p>Institutional Goal Supported:</p> <p style="text-align: right;">✓</p> <p>Goal 1 Goal 2 Goal 3 Goal 4</p>
<p>Recommended:</p> <p></p> <hr/> <p>Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services</p>	<p>Approved for Consideration:</p> <p style="text-align: center;"></p> <hr/> <p>Sunita V. Cooke, Ph.D. Superintendent/President</p>

BACKGROUND

California Education Code §84040.5 requires that the governing board of each community college district shall provide for an annual audit of all funds, books, and accounts of the district in accordance with the regulations of the Board of Governors in order to encourage sound fiscal management practices and fiscal accountability. The MiraCosta Community College District annual audit has been completed and is available on the district website at: <https://www.miracosta.edu/administrative/annual-district-audits/index.html>. The audit firm of Eide Bailly, LLP, certified public accountants licensed by the California Board of Accountancy, conducted the audit. The format and financial statement information is in accordance with the reporting standards of the California Community Colleges Contracted District Audit Manual (CDMA).

STATUS

The district financial audit included examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements, along with assessing the accounting principles used and significant estimates made by management. The results of the audit are found on pages 94-98 of the June 30, 2025, Audit Report.

- Financial Statements: **Unmodified opinion (highest opinion)**. Met internal controls over financial reporting and met compliance with financial statements.
- Federal Awards: **Unmodified opinion (highest opinion)**. Met internal controls and compliance over major programs.
- State Compliance: **Unmodified opinion (highest opinion)**. Met compliance for State programs.

A representative of the audit firm of Eide Bailly, LLP, will present the audit report and will be available to answer any questions.

RECOMMENDATION

For information only.

Subject: Ratify Recommendations of Superintendent/President in Approving Personnel Actions	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;"> <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;"> <input type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4 </div>
Recommended:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

STATUS

1. Retirement of the following classified employees:

Jeanne Koschwanez, Executive Assistant to the Superintendent/President, position P-00159, effective March 3, 2026.

Enrique Diaz Flores, Custodial Maintenance Worker, position P-00116, effective March 21, 2026.

Luciano Arevalo, Lead Custodian, San Elijo, position P-00257, effective March 23, 2026.

2. Employment of the following classified employees:

Carla Esteva, Senior Financial Analyst, Fiscal Services, position P-05808, salary range 32, step 1, \$8,330.50 per month, full-time, 12 months per year, effective January 20, 2026. Carla was selected through an open recruitment process.

Aaron Pedro, Instructional Assistant, Art Department, position P-08220, salary range 16, step 1, \$2,360.25 per month, 18 hours per week, 10 months per year, effective December 10, 2025. Aaron was selected through an open recruitment process.

Nicole Daker, Administrative Support Assistant I, Student Life and Leadership, position P-06162, salary range 9, step 1, \$1,928.59 per month, 18 hours per week, 11 months spread over 12 months per year, effective January 26, 2026. Nicole was selected through an open recruitment process.

A'lani McClinton, Administrative Assistant to the Associate Vice President and Chief Inclusion, Diversity, Equity and Accessibility Officer, position P-10642, range 24, step 2, \$6,976.17 per month, full-time, 12 months per year, effective December 22, 2025. A'lani was selected through an open recruitment process.

3. Permanent change of assignment for Manesseh Park, Senior Science Lab Associate, 11FS, P-00356, has accepted the position of Senior Science Lab Associate, P-00359, salary range 26, step 5, longevity year 9, \$9,363.33 per month, full-time, 12 months per year, effective January 14, 2026. Manesseh was selected through the lateral transfer process.
4. Temporary reclassification per Section H.5.0, Classified Senate Employee Manual, for the following classified employees:

Karrisa Vasquez, Police Dispatcher/Records Technician, Police Administrative, position P-00306, will continue to serve as Interim Manager, Police Operations, classified salary range 36, step 5, longevity year L-11, \$12,404.17 per month, full-time, effective December 11, 2025–January 12, 2026.

Megan Suster, Student Support Advisor, Student Services Welcome Center, position P-00373, will serve as Interim Academic Records Evaluator, Admission and Records Academic Records, classified salary range 23, step 3, \$7,126.58 per month, full-time, effective February 9–June 30, 2026.

Yaira Hicks, Testing Services Assistant, Testing Services, position P-06216, will serve as Interim Student Support Advisor, Dual Enrollment, classified salary range 22, step 2, \$6,779.58 per month, full-time, effective February 20–June 30, 2026.

5. Temporary change of assignment for classified employee Sonia Martinez, Admissions and Records Technician, Admissions and Records, position P-06175, will continue to increase hours from 16 to 40 hours per week, effective October 31, 2025–January 31, 2026.
6. In accordance with Administrative Procedure 7211.2.III, the individuals identified below have provided sufficient evidence of experience and/or education equivalent to the minimum qualifications established by the district to teach in the disciplines listed:

Pria Daniels – Psychology
Terrell Sledge – Drama
Carmen Teodorof-Diedrich – Biological Sciences

WHEREAS Academic Senate is satisfied that the candidates exhibit a unique combination of relevant education and extensive experience that make the candidates unusually well qualified to teach the specific courses, and

WHEREAS Academic Senate is satisfied that the qualifications of the candidates are appropriate for the specific proposed assignments, and

WHEREAS Academic Senate notes that the candidates exhibit a strong background in general education,

THEREFORE BE IT RESOLVED that the Academic Senate recommends that the Board of Trustees accept the candidates' qualifications as equivalent for the specific assignment in question.

7. Employment of the following associate faculty members for the 2026 spring session, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

Wendy	Pena	Adult High School
Carmen	Teodorof-Diedrich	Biological Sciences
Heidi	Parrott	Child Development
Lindsey	Booth	Counseling
Alondra	Osuna Orozco	Counseling
Ashley	Majoros	EOPS Operations
David	Drexler	Noncredit, General
Gale	Gibbons	Noncredit, General
Matthew	Thompson	Noncredit, General
Micaela	Gomez	Sociology

8. Request approval of the following apprentices, short-term employees, substitute employees, and professional experts in accordance with Education Code 88003. Short-term and substitute employees will be employed and paid less than 75 percent of the college year:

Administrative Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Luong	Jaiden	Police Support Assistant I	Substitute	Police Administrative	\$28.57/hr	2/1/26	6/30/26
Instructional Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Dewell	Amanda	Apprentice III	Apprentice	Biotechnology	\$21.00/hr	1/23/26	6/30/26
Sam	Jennie	Apprentice III	Apprentice	Biotechnology	\$21.00/hr	1/23/26	6/30/26
Klingmann	Hailee	Apprentice I	Apprentice	Child Development	\$17.00/hr	1/19/26	5/31/26
Luettringhaus	Srisuda	Early Childhood Education Instructional Specialist, Hourly	Substitute	Child Development	\$33.00/hr	2/1/26	5/31/26
Orlando	Anna	Art Model	Professional Expert	Community Education	\$30.00/hr	2/23/26	6/30/26
Stokes	Jaron	Art Model	Professional Expert	Community Education	\$30.00/hr	3/2/26	6/30/26
Howard Ray	Kerry	Art Model	Professional Expert	Community Education	\$30.00/hr	2/20/26	6/30/26
Salter	Robert	Art Model	Professional Expert	Community Education	\$30.00/hr	3/2/26	6/30/26
Canaletti	Mary Jo	Theatre and Production Aide I	Short-term	Theatre and Film	\$17.00/hr	2/20/26	6/30/26
Student Services							

Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Perryman	Westly	Locker Room Safety Assistant	Short-term	Athletics and Intramurals	\$24.73/hr	1/20/26	6/30/26
Roberts	Cassidy	Administrative Support Assistant III	Short-term	School Relations/	\$33.97/hr	2/20/26	6/30/26

RECOMMENDATION

Ratify recommendations of Superintendent/President in approving personnel actions, as stated.

Subject: Approve Academic Personnel Advancement	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The Education Code requires the Board of Trustees to act on academic personnel matters on or before March 15. Tenure candidates (probationary faculty) have been evaluated according to the criteria for evaluation in the Faculty Assembly collective bargaining agreement by a group of faculty peers and a dean, who together with a tenure coordinator, comprise the candidate’s Tenure Review Committee (“TRC”). The TRC is comprised primarily of members from the candidate’s department or work group. The tenure review coordinator forwards the candidate’s Tenure Plan and TRC Report to Human Resources. Human Resources sends the completed evaluation packet to the appropriate assistant superintendent/vice-president and superintendent/president. Final recommendations on tenure are from the superintendent/president to the Board of Trustees.

STATUS

The superintendent/president recommends the following first-year tenure candidates be granted a one-year contract for 2026 to 2027:

- Marina Argueta
- Iris Ayala- Swindell
- Ignacio Castaneda Garcia
- Adam Chin
- Monica Cueva
- Adrea Gonzalez-Karlsson
- Jonathan Marquis
- Craig Perez
- India Pierce
- Dingguo Zhang

The superintendent/president recommends the following second-year tenure candidates be granted a two-year contract for 2026 to 2027:

- Bobbi-Sue Bailey
- Danielle Barnett
- Kellita Felton
- Natalie Gonzales
- Kyaw Htet
- Sarah Kirk
- Jose Sanchez
- Katherine Steelman
- Jillian Ventrone

The following third-year tenure candidates continue to the second year of their two-year contracts. No board action is required:

- Kyle Arriola
- Shaylah Turk

The superintendent/president recommends the following fourth-year tenure candidates be granted tenure:

- Markus Berrien
- Ansina Green
- Eduardo Mariscal
- Emily Mercuri
- Olivia Quintanilla
- Ariana Solis

RECOMMENDATION

Approve academic personnel advancement, as stated above.

Subject: Approve New Job Description, Manager, Digital Accessibility and Compliance	Attachment: Job Description: Manager, Digital Accessibility and Compliance
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  _____ Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

To comply with the recent changes under Title II regulations directly impacting digital accessibility, a new position titled Manager, Digital Accessibility and Compliance has been developed in collaboration with the Office of IDEA and Human Resources. This position is intended to provide districtwide oversight and coordination of digital accessibility and compliance efforts. An internal and external compensation study was conducted to identify the appropriate market pay range for this classification, based on the duties, required expertise, and level of responsibility. As a result, the position is recommended to be placed at Range 36 (\$112,166–\$136,823).

The core objective of this new position is to plan, coordinate and provide operational oversight for the institution's digital and information technology accessibility programs. It will provide districtwide leadership in the development, implementation and ongoing maintenance of digital accessibility policies procedures, and technical standards. This role will also be responsible for leading efforts to ensure institutional compliance with federal and state laws, regulations, and technical standards related to accessibility, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (“ADA”), and Web Content Accessibility Guidelines (“WCAG”). Additionally, the Manager, Digital Accessibility and Compliance will guide and collaborate with departments, faculty, and staff to integrate accessibility and usability into digital products, services, resources, and the overall educational environment, and serve as a primary subject matter expert for institutional accessibility and lead initiatives to foster an inclusive digital environment for all users, including individuals with disabilities.

STATUS

Human Resources recommends to the superintendent/president to approve the new position Manager, Digital Accessibility and Compliance at Range 36.

RECOMMENDATION

Approve the new job description for the position of Manager, Digital Accessibility and Compliance, as stated above.

Subject: Approve Puente Project Agreement	Attachment: Puente Project Agreement
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Established in 1981, the California Community College Puente Project is a statewide program and provides academic counseling and mentoring support services for students transferring to four-year institutions. The California Community College Puente Project is co-sponsored by the California Community Colleges and the University of California. MiraCosta has an existing contract agreement with the statewide program.

In January 2024, the statewide Puente Project reached out to request a faculty member, Maria Figueroa-Chacon, serve at the statewide program for two years beginning August 1, 2024. Professor Figueroa-Chacon will remain an employee of MiraCosta College remaining on payroll with continued compensation and benefits and will provide services to The Regents of the University of California on a 100 percent-time basis. The Regents will reimburse the college for the full salary and benefits paid to Professor Figueroa-Chacon under the terms of the agreement.

This agreement is consistent with MiraCosta’s 2nd Institutional Goal in collaborating with community and industry partners to develop strategies that prepare students to be active global citizens and provide opportunities for cultural educational enrichment.

STATUS

The California Community College Puente Project has renewed The Puente Project interpersonnel agreement with MiraCosta Community College District for Maria Figueroa-Chacon to continue providing services to the project from August 1, 2026, to June 30, 2028.

RECOMMENDATION

Approve Puente Project agreement, as stated.

INTERPERSONNEL AGREEMENT NO. 26-PUENTE-CC-93
between
THE UNIVERSITY OF THE UNIVERSITY OF CALIFORNIA
on behalf of
THE PUENTE PROJECT
and
THE MIRA COSTA COMMUNITY COLLEGE DISTRICT
on behalf of
MIRA COSTA COLLEGE

Fiscal Years
2026-27 & 2027-28

THIS AGREEMENT, effective as of **August 1, 2026** ("Effective Date"), is by and between The University of California, Berkeley (hereinafter called "The University") on behalf of the Puente Project (hereinafter called "Puente"), and MiraCosta Community College District on behalf of MiraCosta College (hereinafter called "Recipient") and sets forth the conditions under which a certain Recipient employee, Maria Figueroa-Chacon, will be assigned to provide services to The University. "Party" hereinafter refers to each Party individually, or collectively as "Parties."

- I) Recipient hereby agrees to assign **Maria Figueroa-Chacon** to provide services to The University on a 100%-time basis. **The period of performance for this Agreement is August 1, 2026, to June 30, 2028**, unless terminated earlier consistently with its provisions. The services are described in the statement attached as Exhibit A.
- II) Recipient is and will continue to be the employer of Maria Figueroa-Chacon while they are providing service to The University. Recipient is responsible for all administrative employment matters including payment of all compensation and all employment taxes and withholding and provision of all benefits. Maria Figueroa-Chacon will be evaluated in Fall 2026 utilizing the procedures outlined in the Faculty Assembly collective bargaining agreement for tenured faculty. Recipient has ultimate responsibility for the direction and supervision of Maria Figueroa-Chacon. The University has the right to provide direction subject to Recipient's ultimate responsibility as employer. Recipient agrees to hold The University harmless from all liability, loss or expenses to The University resulting from Recipient's failure to perform the responsibilities of an employer, in accordance with applicable law. Nothing contained in this Agreement shall be intended or construed to create an employer-employee relationship between Maria Figueroa-Chacon and The University.
- III) The University will reimburse Recipient for the salary and benefits paid to Maria Figueroa-Chacon for performing services under this Agreement:
 - a) **For the period of this Agreement, the fixed cost for the first year of this Agreement (2026-2027) is estimated to be \$300,785.80**, which is inclusive of associated employee benefits for State Teacher Retirement System (STRS) Contribution, health and welfare, State Unemployment Insurance, Worker's Compensation Insurance, Unemployment Insurance, and Medicare costs. Full breakdown of employee's annual salary and payroll contributions is estimated to be as follows:

Recipient Employee Salary:	\$226,872.11
Statutory Benefits:	<u>\$ 49,344.69</u>
Health and Welfare Benefits:	<u>\$ 24,569.00</u>
Total:	\$300,785.80
 - b) **For the period of this Agreement, the fixed cost for the first year of this Agreement (2027-2028) is estimated to be \$313,048.57**, which is inclusive of associated employee benefits for State

Teacher Retirement System (STRS) Contribution, health and welfare, State Unemployment Insurance, Worker's Compensation Insurance, Unemployment Insurance, and Medicare costs. Full breakdown of employee's annual salary and payroll contributions is estimated to be as follows:

Recipient Employee Salary:	\$236,944.21
Statutory Benefits:	<u>\$ 51,535.36</u>
Health and Welfare Benefits:	<u>\$ 24,569.00</u>
Total:	\$313,048.57

The Parties acknowledge that Maria Figueroa-Chacon is a bargaining unit member of an exclusive representative and agree that the above amounts for two years of this Agreement (2026-2027 and 2027-2028), is an estimate subject to modification based upon annual step increases and the results of collective bargaining with her labor union. Recipient will notify The University of any modification or adjustment to the above amounts, as well as the amounts for subsequent years, within thirty (30) days after final approval of any tentative agreements regarding salary or benefits by the Governing Board of Recipient.

The University shall not be responsible for paying any compensation or benefits to Maria Figueroa-Chacon and shall not be responsible for any other costs incurred by Recipient for Maria Figueroa-Chacon, beyond those identified in this Agreement and its Exhibits.

Except as provided above, The University shall not be liable to reimburse Recipient for costs in excess of this amount, unless and until this Agreement is amended to increase the maximum amount.

If sufficient funds are not appropriated by the State of California to Puente for this program, or if funding for any fiscal year is reduced or deleted, this Agreement shall either be cancelled pursuant to the applicable Agreement termination provisions or amended to reflect a reduction in funds.

- IV) Recipient shall submit electronic invoices quarterly via The University's invoicing partner, Transcenta. For detailed on instructions on submitting invoices and obtaining preferred payment options please review <https://controller.berkeley.edu/invoicing>.

Invoices must be itemized and must reference the Agreement No. 26-PUENTE-CC-93 and the assigned Purchase Order (PO) number.

The University shall make payments to Recipient promptly upon receipt of the electronic invoices.

- V) The University shall reimburse Recipient for any travel expenses incurred and paid on behalf of Maria Figueroa-Chacon during the term of this Agreement in alignment with the Recipient's Board policies, Administrative Procedures, and applicable collective bargaining agreement. No expense, however, shall be incurred by Maria Figueroa-Chacon on behalf of the Puente Project without the prior written approval of Julia Vergara, Executive Director of the Puente Project, University of California.
- VI) The University will provide Maria Figueroa-Chacon with office supplies, communication capabilities, and administrative support. No expense, however, shall be incurred by Maria Figueroa-Chacon without the prior written approval of Julia Vergara, Executive Director of the Puente Project, University of California.
- VII) While performing services for The University, Maria Figueroa-Chacon will comply with all workplace and health and safety laws, regulations, ordinances, directives and rules lawfully imposed by federal,

state or local government, as communicated by The University. This position will not supervise Puente staff.

- VIII) Either Party may terminate this Agreement at any time, for any reason, upon thirty days prior written notice to the other party. The University shall reimburse Recipient for the share of Maria Figueroa-Chacon's salary and benefits for time spent performing services through the date of termination. If Recipient has received advance payment from The University for services that have not yet been performed at the time of termination/expiration of this Agreement, Recipient shall reimburse The University, no later than July 31, 2028, for the share of Maria Figueroa-Chacon's salary and benefits for services not performed or otherwise remaining unexpended.
- IX) All data collected or developed, patents, copyrightable works and other intellectual property of any kind created by Maria Figueroa-Chacon in the course of providing services to The University as described under this Agreement, and all right, title and interest therein, shall vest in The University. This Agreement shall operate as an irrevocable assignment to The University of the copyright and ownership of the work or data or other intellectual property. Recipient and Maria Figueroa-Chacon agree to cooperate fully, assign rights, and otherwise assist The University in obtaining and defending such property rights.
- X) Recipient represents that it has appropriate policies and procedures or Agreements with Maria Figueroa-Chacon sufficient to enable it to comply with all of the terms of this Agreement.
- XI) Indemnification
- a. Recipient shall indemnify, defend and hold harmless The University, its elected and appointed officers, employees, agents and volunteers (University Indemnitees) from and against liability for third party claims, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Agreement as determined by a court's final award, provided The University promptly notify Recipient of any claims in writing, and cooperates with Recipient in the defense and any related settlement negotiations, but each Party is responsible for its respective acts or omissions.
- Any legal defense pursuant to Recipient's indemnification obligations under this Paragraph XI shall be conducted by Recipient and performed by counsel selected by Recipient and approved by The University. Notwithstanding the preceding sentence, Recipient shall have the right to participate in any such defense at its sole cost and expense, except that in the event Recipient fails to provide The University with a full and adequate defense, as determined by a court's final award, The University shall be entitled to retain its own counsel, and to seek reimbursement from Recipient for all such costs and expenses incurred by The University in doing so. Recipient shall not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of The University without The Regent's prior written approval.
- b. The University shall indemnify, defend and hold harmless Recipient, its colleges, elected and appointed officers, employees, agents and volunteers (Recipient Indemnitees) from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Contract, but only in proportion to and to the extent of the acts or omissions of The University's Indemnitees.

- XII) Neither Recipient nor The University shall assign this Agreement or the rights and duties or interest created by it without the prior written consent of the other.
- XIII) This Agreement is not intended to and shall not create any rights of any third party.
- XIV) Failure by Recipient or The University at any time to require performance by the other party or to claim a breach of any provision of this Agreement shall not be a waiver of any subsequent breach nor diminish the effectiveness of this Agreement nor prejudice either party with respect to any subsequent action.
- XV) Maria Figueroa-Chacon expressly acknowledges and agrees that her assignment to the Puente Project is voluntary and she expressly assumes responsibility for any resulting tax and retirement reporting consequences that may arise as a result of this Agreement.

Notice pursuant to this Agreement shall be in writing to the above addresses or to such other address that either Party may, by written notice, later designate to the other. Notice shall be effective on the date sent by fax or e-mail or delivered personally, or three days after the date of deposit with the U.S. Postal Service, certified mail return receipt requested.

[signature page to follow]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

**MIRA COSTA COMMUNITY COLLEGE
DISTRICT**

**THE UNIVERSITY OF THE
UNIVERSITY OF CALIFORNIA**

Signature

Signature

Name:

Name:

Title:

Title:

Date:

Date:

INDIVIDUAL

The undersigned hereby acknowledges that she has read and understood the foregoing Agreement and fully agrees to the terms herein.

By:
MARIA FIGUEROA-CHACON

Date:

EXHIBIT A

Puente's pedagogy is unique, based on best practices and current trends in the fields of instruction, counseling, and mentoring. Therefore, it is imperative that Puente contract personnel are not only practitioners, but also well established and knowledgeable in their fields. It is also important that the personnel with whom we work are experienced in co-coordination, supporting Puente practitioners across the state, delivering professional development to their peers, and have extensive knowledge of current equity research and culturally responsive practices in higher education.

With 25 years of community college experience as an English Faculty instructor and 19 years of experience as a Puente Co-Coordinator, Maria Figueroa-Chacon has the necessary qualifications and experience to serve as the English Faculty Coordinator for the Puente Project.

A. Scope of Work

Maria will lead innovation initiatives and special projects in support, some of her deliverables are as follows:

Training:

- Provide strategic planning and implementation support for national expansion efforts in Texas
- Support and advance the Puente dual enrollment program
- Take on additional special projects and responsibilities as assigned

Administrative:

- Together with Catherine Martinez and the Canizales Group, serve as thought-partner as ways to build cross-functional collaboration and strategies on how to build cohesion during as we embark further into the strategic plan process
- Provide general support for board-related work, and strategy for supporting and/or advancing and strengthening effective board governance
- Member of Texas Strategic Expansion Committee
- Perform other duties as assigned

Subject: Approve Curriculum for 2026-2027 Catalog, Part II	Attachment: 2026-2027 Approved Courses and Programs for Board, Part II
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In accordance with Board Policy 4020, the MiraCosta Community College District Board of Trustees assigns primary responsibility for developing and recommending the adoption or discontinuance of courses or programs to the faculty, and this effort is coordinated by the Instructional Services Division. Title 5 regulations stipulate the Academic Senate is responsible for academic and professional matters, which include curriculum and educational program development. The Courses and Programs Committee (CPC), consisting primarily of faculty, exists for the purpose of making recommendations pertaining to the programs and courses offered by the college.

The CPC convened three (3) curriculum approval meetings: November 13, 2025, December 4, 2025, and January 22, 2026. Curriculum proposals follow a rigorous review process before each CPC meeting.

This review process has eight stages:

- 1) The faculty author initiates a proposal to modify, add, or delete a course or program. Once the proposal is complete, the faculty author forwards it to the next stage where the proposals are reviewed carefully to ensure high quality course outlines; proposals are then forwarded to the SLO coordinator.
- 2) The SLO coordinator reviews and works with faculty to align the SLOs with the content of the course and program outlines. Once completed, the proposals are forwarded to the articulation officer.
- 3) The articulation officer reviews for potential CSU/UC transfer; the articulation officer then forwards the proposal to the department chair.
- 4) The department chair reviews the proposal for discipline- and department-specific impact, encroachment, accuracy, and completeness; the department chair then forwards the proposal to the instructional dean.

- 5) The dean reviews the curriculum for interdepartmental and college-wide impact, encroachment, and, when appropriate, local workforce need. Deans also check for accuracy, completeness, and impact on divisional load; the instructional dean then forwards the proposal to the Technical Review Committee (Tech Review).
- 6) Tech Review evaluates the curriculum for:
 - consistency and compliance with local and state curriculum writing and content standards
 - state standards pertaining to prerequisites, corequisites, and advisories
 - state and local standards and guidelines pertaining to repeatability and courses related in content
 - state standards pertaining to hours and units
 - local mandates on class size maxima.

Tech Review then forwards the proposal to CPC.

- 7) CPC, by means of careful study and open discussion, assures the college's curriculum has consistent quality, rigor, and compliance with state regulations and standards as well as with district policies and procedures; once approved the CPC forwards a complete list of courses and programs to the Academic Senate as a consent item.
- 8) Finally, the Academic Senate reviews and approves the curriculum packet.

The CPC submits curriculum to the board for approval in both the fall and spring semesters. Once approved by the board, the curriculum is submitted to the Chancellor's Office for review and approval. By submitting the curriculum on a frequent basis, the curriculum review workload is spread out to allow faculty and staff ample time to review the curriculum.

STATUS

Credit course approvals include 159 modifications of existing courses and 53 course deletions. The committee approved two new programs: Digital Imaging and Illustration Certificate of Proficiency and UI/UX Design Certificate of Proficiency. Ten certificates of achievement (COA), five AA degrees, two AS degrees, four AA-T degrees, and two AS-T degrees were modified. There were a total of four new general education (GE) and no new online approvals.

Noncredit course approvals include two new courses: NCHAS 86 and NCWKEX 10, 59 noncredit course modifications and six noncredit course deletions. Five noncredit programs were approved for modification.

RECOMMENDATION

Approve the attached listing of curriculum approvals for inclusion in the 2026-2027 Catalog.

2026-2027 Curriculum Approvals
Effective: August 2026

Part II

I. Credit Course Level					
B. Modified Courses					
Department	Subject	Course #	Additional Approvals	Course Title & Catalog Description	Date Approved
ILNG	FREN	101	O/GE	Elementary French (First Semester)	11/13/2025
ILNG	FREN	102	O/GE	Elementary French (Second Semester)	11/13/2025
ILNG	FREN	201	O/GE	Intermediate French (Third Semester)	11/13/2025
ILNG	FREN	202	O/GE	Intermediate French (Fourth Semester)	11/13/2025
ILNG	GRMN	101	O/GE	Elementary German (First Semester)	11/13/2025
ILNG	GRMN	102	O/GE	Elementary German (Second Semester)	11/13/2025
ILNG	ITAL	121	O/GE	Introduction to Italian Culture	11/13/2025
ILNG	ITAL	201	O/GE	Intermediate Italian (Third Semester)	11/13/2025
ILNG	ITAL	202	O/GE	Intermediate Italian (Fourth Semester)	11/13/2025
ILNG	JAPN	101	O/GE	Elementary Japanese (First Semester)	11/13/2025
ILNG	JAPN	102	O/GE	Elementary Japanese (Second Semester)	11/13/2025
ILNG	JAPN	121	O/GE	Introduction to Japanese Culture	11/13/2025
ILNG	JAPN	201	O/GE	Intermediate Japanese (Third Semester)	11/13/2025
ILNG	JAPN	202	O/GE	Intermediate Japanese (Third Semester)	11/13/2025
MAT	MAT	120	O	Media Design 1: Production	11/13/2025
MAT	MAT	125	O	Web Design 1: Fundamentals	11/13/2025
MAT	MAT	140	O	3D Modeling and Animation: Maya	11/13/2025
MAT	MAT	160	O	Video 1: Production	11/13/2025
MAT	MAT	200	O	Video 2: Motion Graphics and Post-Production	11/13/2025
MAT	MAT	210	O	Advanced Digital Imaging & Illustration	11/13/2025
MUS	MTEC	110	O	Recording Arts I	11/13/2025
MUS	MTEC	130	O	Electronic Music I	11/13/2025
MUS	MTEC	140	O	Sound Reinforcement I	11/13/2025
MUS	MTEC	150	O	Acoustics and Audio Electronics	11/13/2025
MUS	MTEC	210	O	Recording Arts III	11/13/2025
MUS	MTEC	211	O	Recording Arts IV	11/13/2025
MUS	MTEC	220	O	Digital Audio Production II	11/13/2025
MUS	MTEC	230	O	Electronic Music II	11/13/2025
MUS	MTEC	240	O	Sound Reinforcement II	11/13/2025
MUS	MTEC	260	O	Business of Music and Media II	11/13/2025
MUS	MUS	152A	O	Studio Jazz Ensemble I	11/13/2025
MUS	MUS	152B	O	Studio Jazz Ensemble II	11/13/2025
MUS	MUS	252A	O	Studio Jazz Ensemble III	11/13/2025
MUS	MUS	252B	O	Studio Jazz Ensemble IV	11/13/2025
ILNG	SPAN	101	O/GE	Elementary Spanish (First Semester)	11/13/2025
ILNG	SPAN	102	O/GE	Elementary Spanish (Second Semester)	11/13/2025
ILNG	SPAN	201	O/GE	Intermediate Spanish (Third Semester)	11/13/2025
ILNG	SPAN	202	O/GE	Intermediate Spanish (Fourth Semester)	11/13/2025
ILNG	SPAN	222	O/GE	Spanish for Native Speakers II	11/13/2025
KHAN	ATHL	100	O	Volleyball Techniques	11/13/2025
KHAN	ATHL	102	O	Intercollegiate Volleyball, Women	11/13/2025
KHAN	ATHL	103	O	Intercollegiate Beach Volleyball, Women	11/13/2025
KHAN	ATHL	104	O	Beach Volleyball Techniques	11/13/2025
KHAN	ATHL	105	O	Beach Volleyball Competition	11/13/2025
KHAN	ATHL	117	O	Basketball Competition	11/13/2025
KHAN	ATHL	118	O	Basketball Techniques	11/13/2025
KHAN	ATHL	134	O	Soccer	11/13/2025
KHAN	ATHL	135	O	Soccer Competition	11/13/2025
KHAN	ATHL	171	O	Intercollegiate Basketball, Men/Women	11/13/2025
KHAN	ATHL	172	O	Intercollegiate Basketball, Men/Women (Advanced)	11/13/2025
KHAN	ATHL	188	O	Intercollegiate Soccer, Men/Women	11/13/2025
ADM	ADM	100	O/GE	Introduction to the Administration of Justice	12/4/2025
ADM	ADM	107	O	Introduction to Computer/Digital Forensics	12/4/2025
ADM	ADM	200	O/GE	Concepts of Criminal Law	12/4/2025

I. Credit Course Level
B. Modified Courses

Department	Subject	Course #	Additional Approvals	Course Title & Catalog Description	Date Approved
ADM	ADM	210	O	Criminal Procedures	12/4/2025
ADM	ADM	240	O	Written and Oral Communication in the Administration of Justice	12/4/2025
ADM	ADM	280	O	Criminal Investigation	12/4/2025
ART	ART	100	O/GE	Drawing and Composition	12/4/2025
ART	ART	101	O/GE	Design and Color	12/4/2025
ART	ART	102	O	Drawing and Composition II	12/4/2025
ART	ART	103	O/GE	3D Design	12/4/2025
ART	ART	104	O/GE	Artists & Designers Now	12/4/2025
ART	ART	200	O	Drawing III	12/4/2025
ART	ART	201	O/GE	Objects and Ideas in Contemporary Art	12/4/2025
ART	ART	204	O	Painting I: Oils	12/4/2025
ART	ART	214	O	Painting II: Oils	12/4/2025
ART	ART	216	O	Sculpture	12/4/2025
ART	ART	223	O	Woodworking and Furniture Design I	12/4/2025
ART	ART	224	O	Woodworking and Furniture Design II	12/4/2025
ART	ART	225	O	Ceramics I	12/4/2025
ART	ART	226	O	Ceramics II	12/4/2025
ART	ART	227	O	Ceramics III	12/4/2025
ART	ART	228	O	Ceramics IV	12/4/2025
ART	ART	229	O	Woodworking and Furniture Design III	12/4/2025
ART	ART	239	O	Woodworking and Furniture Design IV	12/4/2025
ART	ART	264	O	Painting III: Oils	12/4/2025
ART	ART	265	O	Painting IV: Oils	12/4/2025
ART	ART	271	O	Museum and Gallery Exhibition	12/4/2025
ART	ART	295	O	Visual Arts/Professional Practice	12/4/2025
ART	ART	203	O	Figure Drawing I	12/4/2025
ART	ART	206	O	Mixed Media Figure Studies I	12/4/2025
ART	ART	211	O	Mixed Media Figure Studies II	12/4/2025
ART	ART	213	O	Figure Drawing II	12/4/2025
ART	ART	261	O	Mixed Media Figure Studies III	12/4/2025
ART	ART	263	O	Figure Drawing III	12/4/2025
ILNG	ITAL	101	O/GE	Elementary Italian (First Semester)	12/4/2025
ILNG	ITAL	102	O/GE	Elementary Italian (Second Semester)	12/4/2025
ILNG	JAPN	210	O	Intermediate Conversation I and Reading	12/4/2025
ILNG	JAPN	211	O	Intermediate Conversation II and Writing	12/4/2025
ILNG	SPAN	221	O/GE	Spanish for Native Speakers	12/4/2025
AUTO	AUTO	235	O	Electronic Engine Controls and Accessories	1/22/2026
BIO	BIO	104	O/GE	introductory Biology: Botany (Plant Life)	1/22/2026
BIO	BIO	107	O/GE	introductory Biology: Marine Biology	1/22/2026
BIO	BIO	202	O/GE	Foundations of Biology: Evolution, Biodiversity, and Organismal Biology	1/22/2026
BIO	BIO	220	O/GE	Human Physiology	1/22/2026
BIO	BIO	230	O	Introduction to Microbiology	1/22/2026
ETHN	CCS	232	O/GE	Critical Issues in Chicana and Latina Studies	1/22/2026
CS	CS	210	O	Software Engineering	1/22/2026
CS	CS	220	O	Computer Architecture and Embedded Systems	1/22/2026
THEATR	DRAM	105	O/GE	Introduction to Theatre	1/22/2026
THEATR	DRAM	109	O	Practicum of Voice and Diction	1/22/2026
THEATR	DRAM	110	O	Voice and Diction	1/22/2026
THEATR	DRAM	123	O	Script Analysis for Performance and Design	1/22/2026
THEATR	DRAM	126	O	Shakespearean Acting Lab	1/22/2026
THEATR	DRAM	130	O/GE	Acting I	1/22/2026
THEATR	DRAM	131	O	Audition Preparation for the Stage	1/22/2026
THEATR	DRAM	133	O	Performance and Design Portfolio Practicum	1/22/2026
THEATR	DRAM	134	O/GE	Introduction to Performance	1/22/2026
THEATR	DRAM	146	O	Costume Design for Theatre, Television, and Film	1/22/2026
THEATR	DRAM	148	O	Acting for the Camera	1/22/2026
THEATR	DRAM	201	O	Rehearsal and Performance: Dramatic Theatre	1/22/2026
THEATR	DRAM	202	O	Rehearsal and Performance: Comedic Theatre	1/22/2026

I. Credit Course Level
 B. Modified Courses

Department	Subject	Course #	Additional Approvals	Course Title & Catalog Description	Date Approved
THEATR	DRAM	203	O	Rehearsal and Performance: Classical Theatre	1/22/2026
THEATR	DRAM	204	O	Rehearsal and Performance: Musical Theatre	1/22/2026
THEATR	DRAM	226	O	Advanced Performance Lab	1/22/2026
THEATR	DRAM	231	O	Acting II	1/22/2026
THEATR	DRAM	232	O	Movement for the Stage	1/22/2026
THEATR	DRAM	253	O	Makeup for Theatre, Television, and Film	1/22/2026
THEATR	DRAM	256	O	Stagecraft for Theatre, Television, and Film	1/22/2026
THEATR	FILM	105	O	Introduction to Screenwriting	1/22/2026
THEATR	FILM	212	O/GE	Women and Gender in Film	1/22/2026
NAAH	NURS	100	O	Basic Pharmacology--Dosages and Calculations	1/22/2026
NAAH	NURS	180	O	Fundamentals of Nursing	1/22/2026
NAAH	NURS	181	O	Medical Surgical Nursing I	1/22/2026
NAAH	NURS	183	O	Medical Surgical Nursing II	1/22/2026
NAAH	NURS	201	O/GE	Pharmacology Essentials for Nursing Practice	1/22/2026
NAAH	NURS	280	O	Transition from LVN to RN	1/22/2026
NAAH	NURS	281	O	Medical Surgical Nursing III	1/22/2026
NAAH	NURS	282	O	Psychiatric-Mental Health Nursing	1/22/2026
NAAH	NURS	284	O	Contemporary Nursing Practice and Leadership	1/22/2026
NAAH	NURS	290	O	Critical Care	1/22/2026
NAAH	NURS	64	O	Home Health Aide	1/22/2026
PSYC	PSYC	103	O/GE	Social Psychology	1/22/2026
PSYC	PSYC	145	O/GE	Psychology/Sociology of the Family	1/22/2026
SOC	SOCI	102	O/GE	Contemporary Social Problems	1/22/2026
SOC	SOCI	103	O/GE	Social Psychology	1/22/2026
SOC	SOCI	105	O/GE	Introduction to Justice Studies	1/22/2026
SOC	SOCI	120	O/GE	Introduction to Women's Studies	1/22/2026
SOC	SOCI	125	O/GE	Introduction to Statistics in Sociology	1/22/2026
SOC	SOCI	130	O/GE	Introduction to Gender Studies	1/22/2026
SOC	SOCI	140	O/GE	Introduction to LGBTQ Studies	1/22/2026
SOC	SOCI	145	O/GE	Psychology/Sociology of the Family	1/22/2026
SOC	SOCI	250	O/GE	Introduction to Pacific Studies	1/22/2026
SOC	SOCI	292	O	Internship Studies	1/22/2026
SOC	SOCI	299	O	Occupational Work Experience Education	1/22/2026
SOC	SWHS	110	O	Introduction to Social Work and Human Services	1/22/2026
ART	ART	290	O/GE	Landmarks of Art	1/22/2026
CS	CS	134	O	Mobile Application Development	1/22/2026
CS	CS	155	O	Introduction to Game Development	1/22/2026
ETHN	ETHN	200	O/GE	Introduction to Pacific Islander and Oceania Studies	1/22/2026
ETHN	NAIS	100	O/GE	Introduction to Native American and Indigenous Studies	1/22/2026
SOC	SOCI	205	O/GE	Introduction to Research Methods in Sociology	1/22/2026
SOC	ETHN	207	O/GE	Race and Ethnic Relations	1/22/2026
SOC	SOCI	207	O/GE	Race and Ethnic Relations	1/22/2026
THEATR	DRAM	107	O	Introduction to Design for Performance	1/22/2026
THEATR	DRAM	139	O	Stage and Concert Management	1/22/2026
THEATR	DRAM	141	O	Lighting Design for Theatre, Television, and Film	1/22/2026
THEATR	DRAM	210	O	Rehearsal and Performance: Technical Theatre	1/22/2026
THEATR	DRAM	222	O	Introduction to Black Theater	1/22/2026

Total Credit Course Modifications: 159

2026-2027 Curriculum Approvals
Effective: August 2026

Part II

I. Credit Course Level				
C. Deleted Courses				
Department	Subject	Course #	Course Title & Catalog Description	Date Approved
MUS	MUS	260	Commercial Music Composition	11/13/2025
ILNG	GRMN	201	Intermediate German (Third Semester)	11/13/2025
ART	ART	217	Figure Sculpture I	12/4/2025
ART	ART	219	Figure Sculpture II	12/4/2025
LTRST	LIT	101	Introduction to Asian American Literature	12/4/2025
ADM	ADM	296	Topics in Administration of Justice	1/22/2026
SSCI	ANTH	296	Topics in Anthropology	1/22/2026
ART	ART	296	Topics in Art	1/22/2026
AUTO	AUTO	111	Car Culture	1/22/2026
AUTO	AUTO	296	Topics in Automotive Technology	1/22/2026
BIO	BIO	296	Topics in Biology	1/22/2026
BTEC	BTEC	296	Topics in Biotechnology	1/22/2026
BUS	BUS	296	Topics in Business Administration	1/22/2026
CHLD	CHLD	296	Topics in Child Development	1/22/2026
COMM	COMM	296	Topics in Communication	1/22/2026
COUN	COUN	296	Topics in Counseling	1/22/2026
CS	CS	130	Fundamentals of Scripting Languages	1/22/2026
CSIT	CSIT	296	Topics in Computer Studies and Information Technology	1/22/2026
DESN	DESN	296	Topics in Design	1/22/2026
DNCE	DNCE	296	Topics in Dance	1/22/2026
THEATR	DRAM	296	Topics in Dramatic Arts	1/22/2026
LTRS	ENGL	295	Publishing Practicum	1/22/2026
LTRS	ENGL	296	Topics in English	1/22/2026
THEATR	FILM	296	Topics in Film	1/22/2026
ILNG	FREN	296	Topics in French	1/22/2026
PHSC	GEOG	296	Topics in Geography	1/22/2026
PSYC	GERO	296	Topics in Gerontology	1/22/2026
KHAN	HEAL	296	Topics in Health	1/22/2026
HIST	HIST	296	Topics in History	1/22/2026
HORT	HORT	296	Topics in Horticulture	1/22/2026
BUS	HOSP	296	Topics in Hospitality	1/22/2026
LTRS	HUMN	296	Topics in Humanities	1/22/2026
ILNG	ITAL	296	Topics in Italian	1/22/2026
ILNG	JAPN	296	Topics in Japanese	1/22/2026
KHAN	KINE	296	Topics in Kinesiology	1/22/2026
LIBR	LIBR	296	Topics in Library Science	1/22/2026
LTRS	LIT	296	Topics in Literature	1/22/2026
SAS	LRNS	46	English Essentials Designed for Students with Learning Disabilities	1/22/2026
NAAH	MAP	296	Topics in Medical Administrative Professional	1/22/2026
MAT	MAT	296	Topics in Media Arts & Technologies	1/22/2026
MATH	MATH	296	Topics in Mathematics	1/22/2026
MUS	MTEC	296	Topics in Music Technology	1/22/2026
MUS	MUS	296	Topics in Music	1/22/2026
NAAH	NURS	166	American Medical Corps Transition to Vocational Nurse	1/22/2026
NAAH	NURS	296	Topics in Nursing	1/22/2026

I. Credit Course Level
 C. Deleted Courses

Department	Subject	Course #	Course Title & Catalog Description	Date Approved
KHAN	NUTR	296	Topics in Nutrition	1/22/2026
NAAH	PHAR	292	Internship Studies	1/22/2026
NAAH	PHAR	299	Occupational Work Experience Education	1/22/2026
PHREL	PHIL	296	Topics in Philosophy	1/22/2026
PSYC	PSYC	296	Topics in Psychology	1/22/2026
PHREL	RELG	296	Topics in Religious Studies	1/22/2026
SOC	SOC	232	Critical Issues in Chicana and Latina Studies	1/22/2026
ILNG	SPAN	296	Topics in Spanish	1/22/2026
Total Credit Course Deletions: 53				

2026-2027 Curriculum Approvals

Effective: August 2026

Part II

II. Certificate and Degree Level					
B. Modified Degrees and Certificates					
Department	Subject	Certificate Type	Degree Type	Certificate/Degree Title	Date Approved
ILNG	INTR	COA		Global Studies	11/13/2025
MUS	MTEC	COA	AA	Music Technology	11/13/2025
ILNG	SPAN	COA		Spanish	11/13/2025
MAT	MAT	CDP		Video and Animation	11/13/2025
MAT	MAT	COA		Video and Media Design	12/4/2025
MAT	MAT	COA	AA	Web Development and Design	12/4/2025
AUTO	AUTO	CDP		Automotive Electronics	1/22/2026
AUTO	AUTO	COA		Automotive Electronics, Computers, and Emissions and/or HVAC	1/22/2026
CS	CS		AS-T	Computer Science for Transfer	1/22/2026
THEATR	FILM		AS-T	Film, Television, and Electronic Media for Transfer	1/22/2026
CS	CS	CDP		Game Developer	1/22/2026
NAAH	NURS	COA	AA	Licensed Vocational Nursing	1/22/2026
AUTO	AUTO	COA		Master Technician	1/22/2026
NAAH	MAP	COA		Medical Assistant	1/22/2026
MUS	MUS		AA	Music	1/22/2026
NAAH	NURS		AS	Registered Nursing: Track I: Generic ADN	1/22/2026
NAAH	NURS		AS	Registered Nursing: Track II: LVN-to-RN (ADN)	1/22/2026
CS	CS	COA	AA	Software Development	1/22/2026
ART	ART		AA-T	Studio Arts for Transfer	1/22/2026
SOC	SOCI		AA-T	Social Justice Studies for Transfer: African American Studies	1/22/2026
SOC	SOCI		AA-T	Social Justice Studies for Transfer: Chicana and Chicano Studies	1/22/2026
SOC	SOCI		AA-T	Sociology for Transfer	1/22/2026
Total Modified Degrees and Certificates: 26					

2026-2027 Curriculum Approvals
Effective: August 2026
Part II

III. Noncredit Program Level

A. New Program

Department		Program	Date Approved
		None.	

Total New Noncredit Programs: 0

III. Noncredit Program Level

B. Modified Program

Department		Program	Date Approved
NCESL	COC	Advanced Noncredit ESL	11/13/2025
NCESL	COC	Intermediate Noncredit ESL	11/13/2025
AHS	COC	Basic Education for Academic or Workforce Preparation	12/4/2025
AHS	COC	High School Equivalency Preparation	12/4/2025
AHS	DIPL	Adult High School Diploma	12/4/2025

Total Modified Noncredit Programs: 5

III. Noncredit Program Level

C. Deleted Program

Department		Program	Date Approved
		None.	

Total Deleted Noncredit Programs: 0

2026-2027 Curriculum Approvals

Effective: August 2026

Part II

IV. Noncredit Course Level

A. New Course

Department	Subject	Course #	Additional Approvals	Course Title and Description	Date Approved
NOGEN	NCHAS	86	O	Beginning Tai Chi for Lifelong Learners	1/22/2026
NCVOC	NCWKEX	10	O	General Work Experience Education - Non Credit	1/22/2026

Total New Noncredit Course: 2

IV. Noncredit Course Level

B. Modified Course

Department	Subject	Course #	Additional Approvals	Course Title	Date Approved
NCESL	NCESL	10	O	English as a Second Language, Level 1	11/13/2025
NCESL	NCESL	20	O	Noncredit ESL Conversation Skills for Beginning Students	11/13/2025
NCESL	NCESL	21	O	English as a Second Language, Level 2	11/13/2025
NCESL	NCESL	22	O	English as a Second Language, Level 3	11/13/2025
NCESL	NCESL	23	O	Reading and Writing for Beginning Level Students	11/13/2025
NCESL	NCESL	30	O	Noncredit ESL Conversation Skills for Intermediate Students	11/13/2025
NCESL	NCESL	31	O	English as a Second Language, Level 4	11/13/2025
NCESL	NCESL	32	O	English as a Second Language, Level 5	11/13/2025
NCESL	NCESL	33	O	Reading and Writing for Intermediate Level Students	11/13/2025
NCESL	NCESL	40	O	English as a Second Language, Level 6	11/13/2025
NCESL	NCESL	45	O	English as a Second Language, Level 7	11/13/2025
NCESL	NCESL	62	O	Workplace ESL	11/13/2025
NCESL	NCESL	65	O	English as a Second Language, Citizenship	11/13/2025
NCESL	NCESL	81	O	Basic Computers and Digital Literacy (BCDL) for ESL Students (Beginning Level)	11/13/2025
NCESL	NCESL	82	O	Computers and Digital Literacy (CDL) for ESL Students (Intermediate/Advanced Level)	11/13/2025
AHS	HSAGT	10	O	American Government	12/4/2025
AHS	HSECN	10	O	Economics	12/4/2025
AHS	HSIFA	11	O	Introduction to Fine Arts 1 - The History and Development of Theatre	12/4/2025
AHS	HSIFA	12	O	Introduction to Fine Arts 2 - Art and Music	12/4/2025
AHS	HSUSH	11	O	United States History 1	12/4/2025
AHS	HSUSH	12	O	United States History 2	12/4/2025
AHS	HSWHG	11	O	World History and Geography I	12/4/2025
AHS	HSWHG	12	O	World History and Geography II	12/4/2025
NCVOC	NCAHM	50	O	Introduction to Affordable Housing Management	12/4/2025
NCVOC	NCAHM	51	O	Emerging Leaders in Affordable Housing Management	12/4/2025
NOGEN	NCART	11	O	Intermediate Techniques in Watercolor	12/4/2025
NOGEN	NCART	12	O	Advanced Techniques in Painting	12/4/2025
NOGEN	NCART	13	O	Acrylic Painting	12/4/2025
NOGEN	NCART	15	O	Portrait and Figure Drawing and Painting	12/4/2025
NOGEN	NCART	17	O	Painting and Drawing	12/4/2025
NOGEN	NCART	20	O	Basic Drawing and Sketching	12/4/2025
NOGEN	NCART	31	O	Watercolor Painting, Beginning	12/4/2025
NOGEN	NCART	32	O	Watercolor Painting, Intermediate	12/4/2025
NOGEN	NCART	35	O	Watercolor Painting on Location	12/4/2025
NOGEN	NCHAS	70	O	Body Conditioning Over Easy	12/4/2025
NOGEN	NCHAS	71	O	Body Conditioning for Older Adults	12/4/2025
NOGEN	NCHAS	85	O	Chair Yoga for Lifelong Learners	12/4/2025
NOGEN	NCHLT	11	O	Spinal Fitness for Lifelong Learners	12/4/2025
NOGEN	NCHLT	75	O	Balance and Mobility	12/4/2025
NOGEN	NCPSY	11	O	Self-Awareness Through Improvisation	12/4/2025

NOGEN	NCPSY	13	O	The Impact of Radio on Our Lives	12/4/2025
NOGEN	NCSPC	26	O	Basic Academic Skills	12/4/2025
NOGEN	NCSPC	28	O	Basic Computer Skills 2 for Learners with Intellectual and Developmental Disabilities	12/4/2025
NOGEN	NCWFP	21	O	Employability Skills	12/4/2025
NOGEN	NCWRT	10	O	Creative Writing	12/4/2025
NOGEN	NCWRT	16	O	Genre Writing	12/4/2025
NOGEN	NCWRT	20	O	Life Story Writing	12/4/2025
AHS	NCABE	92	O	High School Equivalency Preparation	12/4/2025
AHS	NCMTH	11	O	Number Sense & Arithmetic	12/4/2025
AHS	NCMTH	12	O	Data & Probability	12/4/2025
AHS	NCMTH	13	O	Geometry & Measurement	12/4/2025
AHS	NCMTH	20	O	Algebra 1A	12/4/2025
AHS	NCMTH	21	O	Algebra 1B	12/4/2025
AHS	HSMTH	11	O	Number Sense & Arithmetic	12/4/2025
AHS	HSMTH	12	O	Data & Probability	12/4/2025
AHS	HSMTH	13	O	Geometry & Measurement	12/4/2025
AHS	HSMTH	20	O	Algebra 1A	12/4/2025
AHS	HSMTH	21	O	Algebra 1B	12/4/2025
AHS	NCABE	11	O	Mentorship for Student Success	12/4/2025

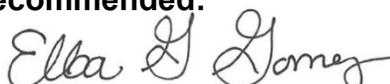
Total Modified Noncredit Courses: 59

IV. Noncredit Course Level

C. Deleted Course

Department	Subject	Course #	Additional Approvals	Course Title	Date Approved
NCESL	NCESL	50		English as a Second Language, Learning Lab	11/13/2025
NCESL	NCESL	62A		Workplace English as a Second Language (Intermediate)	11/13/2025
NCESL	NCESL	62C		Bridge to College and Career ESL (Advanced)	11/13/2025
NCVOC	NCBOT	10		Keyboarding Skills	12/4/2025
NOGEN	NCSPC	27		Basic Computer Skills 1 for Learners with Intellectual and Developmental Disabilities	12/4/2025
NCVOC	NCVOC	45		Careers in Automotive	12/4/2025

Total Deleted Noncredit Courses: 6

Subject: Approve FY2026/27 Nonresident Tuition Fee	Attachment: •Nonresident Tuition and Capital Outlay Fees Memorandum •2026/27 Nonresident Tuition Fees Worksheet
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 <input checked="" type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3 Goal 4
Recommended:  _____ Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The California Education Code provides for nonresident tuition-fee income to support education and education-support costs for nonresident students. Education Code §76140 requires that each district governing board establish the nonresident tuition fee not later than March 1 (AB 3255, 9/1/2018) for the succeeding year. Education Code §76140 specifies seven options to determine the nonresident tuition fee, listed below.

The options to consider for MiraCosta College for FY2026/27 is between \$409 and \$587 per semester unit as shown below:

- A.1 The district’s average cost: \$587.
- A.2 The district’s average cost with ten percent or more noncredit FTES: N/A for MiraCosta as we are at 7.8 percent.
- B.1 The statewide average expense of education: \$409.
- B.2 The highest statewide average (highest year of the succeeding, current, and four prior years): \$414.
- C. Contiguous district (maximum not to exceed the fee established by the governing board of any contiguous district, but no lower than the statewide average or district’s average cost, whichever is less): San Diego Community College District and Palomar College \$377
- D. Between statewide average expense and district expense: \$409 to \$587.
- E. Comparable state’s average per semester tuition: \$442.

Gradual, Moderate, and Predictable Fee Increases

The California Education Code establishes the methods available to community college districts to calculate nonresident tuition fees and states that increases in these fees "shall be gradual, moderate, and predictable," to mitigate the potential for financial hardships

disrupting educational progress. In the event that the nonresident tuition fee calculation would result in a significant year-over-year increase, districts should consider adopting the fee (option A.1-E) along with a reasonable, phased implementation plan to meet the "gradual, moderate, and predictable" requirement. Districts may also implement installment payments as a strategy for making fee increases more manageable. A year-over-year increase is expected under all implementation plans for nonresident tuition fees, as outlined in the California Education Code.

Nonresident Capital Outlay Fee

Pursuant to Education Code section 76141, a district may charge a capital outlay fee to nonresident students, other than those with exemptions for nonresident fees pursuant to AB 540. The nonresident capital outlay fee is calculated as the lesser of (1) the district capital outlay expenditures in the preceding fiscal year divided by total FTES or (2) fifty percent of the nonresident tuition fee adopted pursuant to Education Code section 76140.

Processing Fee for Students from Foreign Countries

Education Code section 76142 states a district may charge nonresident applicants who are both citizens and residents of a foreign country a processing fee not to exceed the lesser of (1) the actual cost of processing an application and other documentation required by the federal government or (2) \$100. This fee may be deducted from the tuition fee at the time of enrollment.

STATUS

The current nonresident tuition and other fees for the FY2025/26 fiscal year are as follows:

- MiraCosta CCD \$369 per semester unit
- Palomar CCD \$369 per semester unit
- San Diego CCD \$369 per semester unit

RECOMMENDATION

To ensure that nonresident student tuition fees increases are gradual, moderate, and predictable, approve implementing "Other - Fee That Represents a Gradual, Moderate Increase From Prior Year" option setting the fee at \$377 per semester unit, for nonresident students with no capital outlay charge or processing fee for international students, effective fall 2026. This represents a moderate 2.2 percent increase and aligns with the fees recommended by other districts in the region.

TO: Chief Business Officers
Chief Instructional Officers

FROM: Lorena Romero, Director
Fiscal Standards and Accountability Unit

RE: 2026-27 Nonresident Tuition and Capital Outlay Fees

Education Code section 76140 requires each district governing board to establish the nonresident tuition fee for the succeeding fiscal year by March 1.

Nonresident Tuition Fee

Education Code section 76140 specifies seven options to determine the nonresident tuition fee. There is also an “other” option based on the “gradual, moderate and predictable” stipulation.

- **Option A.1 – District Average Cost**
The district expense of education in the preceding fiscal year increased by the projected percent increase in the Consumer Price Index divided by district total FTES in the preceding fiscal year.
- **Option A.2 – District Average Cost with 10 Percent or More Noncredit FTES**
If noncredit FTES is equal to or greater than 10 percent of total FTES, the district expense of credit education in the preceding fiscal year increased by the projected percent increase in the Consumer Price Index divided by district total credit FTES in the preceding fiscal year.
- **Option B.1 – Statewide Average Cost**
The statewide expense of education in the preceding fiscal year increased by the projected percent increase in the Consumer Price Index divided by statewide total full-time equivalent students (FTES) in the preceding fiscal year.
- **Option B.2 – Highest Statewide Average Cost**
The highest amount calculated pursuant to Option B.1 for the succeeding fiscal year, current fiscal year, or past four fiscal years.

- Option C – Contiguous District

An amount not to exceed the fee established by the governing board of any contiguous district. Districts choosing this option may consult with contiguous districts regarding adopted fees and may use a contiguous district's fee adopted in the current or prior year. For example, if a district chooses to base their 2025-26 fee on that of a contiguous district, the district may use the contiguous district's fee applicable to the 2024-25 academic year or 2025-26 academic year

When using this option, districts may not set their fee amount less than the district's actual cost or the statewide average cost, whichever is less. For additional information, please see [Legal Opinion O 07-01 – Options for Setting Nonresident Tuition](#).

The Chancellor's Office may request additional documentation if a district chooses Option C.

- Option D – Between Statewide Average Expense of Education and District Expense of Education

Fees adopted must be greater than statewide average expense of education and less than the district expense of education.

- Option E – Comparable States Average

No greater than the preceding fiscal year average nonresident tuition fees of public community colleges in at least 12 states comparable to California in cost of living.

- Other – Fee that represents a gradual, moderate increase from prior year.

As a reminder, if a district chooses to adopt Options B.2 or E, existing law requires districts to use the additional revenue generated by the increased nonresident tuition to expand and enhance services to resident students. In no event shall the admission of nonresident students come at the expense of resident enrollment.

Gradual, Moderate, and Predictable Fee Increases

The California Education Code establishes the methods available to community college districts to calculate nonresident tuition fees and states that increases in these fees "shall be gradual, moderate, and predictable," presumably to mitigate the potential for financial hardships disrupting educational progress. In the event that the nonresident tuition fee calculation would result in a significant year-over-year increase, districts should consider adopting the fee (option A.1-E) along with a reasonable, phased implementation plan to meet the "gradual, moderate, and

predictable" requirement. Districts may also implement installment payments as a strategy for making fee increases more manageable. A year-over-year increase is expected under all implementation plans for nonresident tuition fees, as outlined in the California Education Code.

Nonresident Capital Outlay Fee

Pursuant to Education Code section 76141, a district may charge a capital outlay fee to nonresident students, other than those with exemptions for nonresident fees pursuant to AB 540. The maximum nonresident capital outlay fee is calculated as the lesser of (1) the district capital outlay expenditures in the preceding fiscal year divided by total FTES or (2) fifty percent of the nonresident tuition fee adopted pursuant to Education Code section 76140.

Processing Fee for Students from Foreign Countries

Education Code section 76142 states, a district may charge nonresident applicants who are both citizens and residents of a foreign country a processing fee not to exceed the lesser of (1) the actual cost of processing an application and other documentation required by the federal government or (2) \$100. This fee may be deducted from the tuition fee at the time of enrollment.

Exemptions

Below is a table of mandatory and optional exemptions to nonresident tuition.

Description	Education Code Reference	Optional or Mandatory?
A special part-time student, other than a person excluded from the term "immigrant," for purposes of the federal Immigration and Nationality Act.	76140(a)(4)	Mandatory
A nonresident student who is a United States citizen who resides in a foreign country due to deportation and meets the requirements listed in the statute	76140(a)(5)	Mandatory
A student who was a member of the Armed Forces stationed in California on active duty for more than one year immediately prior to being discharged. This is a one-year exemption.	68075.5.	Mandatory
A special visa holder from Iraq and Afghanistan or refugee. This is a one-year exemption.	68075.6	Mandatory

2026-27 Nonresident Tuition and Capital Outlay Fees

January 15, 2026

A student who lives in California and meets the definition of “covered individual” under federal law and is eligible for federal GI benefits.	68075.7	Mandatory
A student who has three or more years of full-time attendance in a California public school, college, or adult school, has earned a high school diploma or associate degree, or completed transfer requirements in California, and filed an affidavit confirming the student’s eligibility for the exemption. (Exemption known as AB 540)	68130.5	Mandatory
Dependents of any individual killed in the September 11, 2001, terrorist attacks on the World Trade Center in New York City, the Pentagon building in Washington, D.C., or the crash of United Airlines Flight 93 in southwestern Pennsylvania.	68121, 76300	Mandatory
Students who had a change of residence to a place outside the state due to a job transfer, was made at the request of the employer of the student, spouse, or parents, and the absence from the state was for a period of not more than four years.	76143	Mandatory
Students enrolled in only noncredit courses.	76380	Mandatory
Students enrolled in apprenticeship courses.	76350	Mandatory
Any surviving spouse or surviving child of a deceased person who was a California resident and was killed in the performance of active law enforcement or active fire suppression and prevention duties in California.	68120	Mandatory
Any surviving spouse or child of a licensed physician, licensed nurse, or first responder, who died of COVID-19 during the COVID-19 state of emergency in California.	68120.3	Mandatory
Students who have been granted a T or U Visa. This is a one-year exemption.	68122	Mandatory
All nonresidents who enroll for six or fewer units.	76140(a)(1)	Optional
Any nonresident who is both a citizen and resident of a foreign country, if the nonresident has demonstrated a financial need for the exemption.	76140(a)(2)	Optional

2026-27 Nonresident Tuition and Capital Outlay Fees
 January 15, 2026

<p>A student who, as of August 29, 2005, was enrolled, or admitted with an intention to enroll, in the fall term of the 2005–06 academic year in a regionally accredited institution of higher education in Alabama, Louisiana, or Mississippi, but could not attend due to Hurricane Katrina.</p>	<p>76140(a)(3)</p>	<p>Optional</p>
<p>A student who attends Lake Tahoe Community College and who has residence within specified counties.</p>	<p>76140(a)(6)</p>	<p>Optional</p>
<p>A student who is a nonresident, and enrolls in a credit English as second language (ESL) course at a California Community College and meets any of the following requirements:</p> <ul style="list-style-type: none"> • A recent immigrant, as defined in Section 1101(a)(15) of Title 8 of the United States Code. • A recent refugee, as defined in Section 1101(a)(42) of Title 8 of the United States Code. • A person who has been granted asylum by the United States, as defined in Section 1158 of Title 8 of the United States Code. <p>This exemption shall apply only to individuals who, upon entering the United States, settled in California and who have resided in California for less than one year. Also, this exemption only applies to tuition fees for credit ESL courses.</p>	<p>76140(a)(7)</p>	<p>Optional</p>
<p>A student who is a nonresident, low-income resident of Mexico, registers for lower divisions courses at specified community colleges, and has residence within 45 miles of California-Mexico border.</p>	<p>76140(a)(8)</p>	<p>Optional</p>
<p>A student attending a community college that has entered an interstate attendance agreement and participates in a student exchange program, allowing certain students to attend at a reduced rate.</p>	<p>76140(h)(i)(j)</p>	<p>Optional</p>
<p>A student who has been hired by a California public agency as a peace officer and has enrolled in police academy training courses.</p>	<p>76140.5</p>	<p>Optional</p>

To learn more about these exemptions, refer to Education Code sections listed above, the [Residency For Tuition Purposes- General Overview \(revised February 2024\)](#) document, and the Chancellor’s Office’s [Legal Advisory 18-02](#).

2026-27 Nonresident Tuition and Capital Outlay Fees

January 15, 2026

Tuition Fee Worksheet

The attached worksheet provides data for the computation of the nonresident tuition and capital outlay fees. This year, the worksheet has been converted to an Excel format.

Action Requested/Contact Information

Submit the attached worksheet to the Chancellor's Office by **Monday, March 2nd, 2026**, via email to fiscalstandards@cccco.edu. If you have questions about this memo, please feel free to contact us at fiscalstandards@cccco.edu.

ATTACHMENT: FS 26-01 Supplement 2026-27 Nonresident Fee Worksheet

District:	MiraCosta Community College District		
Term:	Semester		
Nonresident Tuition Fee Options			
A.1	District Average Cost		
	A. District Expense of Education for Base Year	\$	165,955,613
	B. District Annual Total FTES		9,983
	C. Average Expense of Education per FTES (A/B)	\$	16,625
	D. U.S. Consumer Price Index Compound Factor		1.0590
	E. Average Cost per FTES for Tuition Year (C x D)		17,605
	F. Nonresident Tuition Fee per Semester Unit (E/30)		587
A.2	District Average Cost with 10 Percent or More Noncredit FTES		
	Noncredit FTES percent of Total		7.8%
	A. District CREDIT ONLY Expense of Education for Base Year		
	B. Annual Total FTES	N/A	
	C. Average Expense of Education per FTES (A/B)	N/A	
	D. U.S. Consumer Price Index Compound Factor		1.0590
	E. Average Cost per FTES for Tuition Year (C x D)	N/A	
	F. Nonresident Tuition Fee per Semester Unit (E/30)	N/A	
B.1	Statewide Average Cost		
	A. Statewide Expense of Education for Base Year		13,037,668,802
	B. Statewide Annual Total FTES		1,125,181
	C. Average Expense of Education per FTES (A/B)	\$	11,587
	D. U.S. Consumer Price Index Compound Factor		1.0590
	E. Average Cost per FTES for Tuition Year (C x D)		12,271
	F. Nonresident Tuition Fee per Semester Unit (E/30)	\$	409
B.2	Highest Statewide Average Cost		
	Highest year of the succeeding, current, and 4 prior years.		2023-24
	Nonresident Tuition Fee per Semester Unit	\$	414
C	Contiguous District		
	Contiguous District		
	Maximum Fee (Contiguous District Nonresident Tuition Fee)		
	Minimum Fee		409
	Nonresident Tuition Fee per Semester Unit		
D	Between Statewide Average Expense of Education and District Average Expense of Education		
	Maximum (Option A.1 - District Average Cost) per Unit	\$	587
	Minimum (Option B.1 - Statewide Average Cost) per Semester Unit	\$	409
	Nonresident Tuition Fee per Semester Unit		
E	Comparable States Average		
	Nonresident Tuition Fee per Semester Unit	\$	442

Nonresident Capital Outlay Fee		
A. Capital Outlay expense - prior year		
B. FTES total from prior year		9,983
C. Capital outlay expense per FTES (A/B)	\$	-
D. Capital Outlay Fee per Semester Unit (C/30)	\$	-
E. Adopted Nonresident Tuition Fee	\$	377
F. 50% of Adopted Nonresident Tuition Fee	\$	189
G. Maximum Nonresident Capital Outlay Fee (lesser of D or F)	\$	-

California Community Colleges 2026-27 Nonresident Tuition and Capital Outlay Fee MiraCosta Community College District		
The district governing board has established Nonresident Fees as shown below.		
Adoption Date: 		
Nonresident Tuition Fee		
	Basis for Adoption (Select one)	Fee
<input type="checkbox"/> A.1 - District Average Cost <input type="checkbox"/> A.2 - District Average Cost with 10 Percent or More Noncredit FTES <input type="checkbox"/> B.1 - Statewide Average Cost <input type="checkbox"/> B.2 - Highest Statewide Average Cost <input type="checkbox"/> C - Contiguous District <input type="checkbox"/> D - Between Statewide Average Expense of Education & District Expense of Education <input type="checkbox"/> E - Comparable States Average <input checked="" type="checkbox"/> Other - Fee That Represents a Gradual, Moderate Increase From Prior Year		<div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>
Nonresident Capital Outlay		
Maximum Nonresident Capital Outlay Fee is \$ 0		
<input type="checkbox"/> Nonresident Capital Outlay Fee		<div style="border: 1px solid black; height: 15px; width: 100%; background-color: #D3D3D3;"></div>
Contact Information		
Signature:		
Name:	Elba G. Gomez	
Title:	Assistant Superintendent/Vice President - Administrative Services	
Phone:		
Email:		

Subject: Approve Astute Business Solutions for Oracle Cloud Planning and Migration Services	Attachment: Astute Quote - 20251106-140945449 Astute Quote - 20250930-085053572
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">   Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

MiraCosta College is migrating SURF, the district’s locally hosted online student registration portal that uses Oracle, to a cloud-based environment to improve system reliability, scalability, and long-term sustainability. To minimize disruption to students and staff and maintain continuity of service, migration will run in parallel with the existing on-premises system. The district is partnering with Astute Business Solutions to provide cloud infrastructure migration and project management services, ensuring structured planning, coordinated implementation, and appropriate training. This approach supports risk mitigation, operational continuity, and a smooth transition to the new environment.

STATUS

Pursuant to California Public Contract Code section 20652, the district is authorized to utilize contracts awarded by other public agencies, a process commonly referred to as "piggybacking." This provision permits the district to procure goods and services at the same price and under the same terms and conditions as those obtained by the awarding agency, provided that the agency awarded the contract through a competitive bidding process and the pricing and terms are determined to be in the best interest of the district.

District staff identified the OMNIA Partners Oracle Region 4 ESC TX Contract Number R240203 as providing the lowest cost and best overall value to the district. This cooperative agreement authorizes Astute Business Solutions as an approved distributor. The project term is February 20, 2026, through December 31, 2026. The total not to exceed cost is \$324,500, inclusive of a \$60,000 planning fee and \$264,500 for project management and cloud migration services.

Funds for Oracle's Cloud system migration have been identified within the ITS operating budget.

RECOMMENDATION

Approve the procurement of Oracle cloud migration planning, project management, and cloud migration services through Astute Business Solutions, in accordance with the terms and conditions of the OMNIA Partners Oracle Region 4 ESC TX Contract Number R240203, at a cost not to exceed \$324,500.

Subject: Approve Price Increase for Oracle Enterprise Resource Planning (ERP) Services for Cloud Based Hosting	Attachment: Oracle Sales Order
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">     Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In 1998, the district entered into an initial contract with PeopleSoft, and later Oracle, to support critical operational and instructional needs. Over time, the district has expanded its use of Oracle’s Enterprise Resource Planning (ERP) PeopleSoft modules, with the Student Information System (SIS) serving as a mission-critical application supporting all instructional functions.

In 2021, the district executed a five-year Oracle Public Sector Master Technical Services and Support Agreement (TSSA), which establishes the terms and conditions for software update licensing, maintenance, and technical support services billed annually by Oracle. On June 26, 2025, the Board of Trustees adopted Resolution No. 21-24/25 authorizing the renewal of Oracle ERP PeopleSoft licensing and technical support services in accordance with the approved TSSA. The resolution further identified the district’s strategic intent to migrate from its on-premises PeopleSoft environment to a cloud-based solution, and specified that if a final migration determination was not made by June 30, 2026, any additional maintenance or support services would require further board ratification.

STATUS

Pursuant to the authority delegated by the board under Resolution No. 21-24/25 and in accordance with the district’s AP 6340, all contracts valued above the current Public Contract Code formal bid threshold are required to be presented to the board for prior approval.

Following adoption of the resolution, Information Technology Services (ITS) staff completed its evaluation of the district’s planned migration from the on-premises PeopleSoft environment to Oracle cloud services and determined that proceeding with this transition is in the district’s best interest. The proposed use of Oracle Platform-as-a-Service (PaaS) and Infrastructure-as-a-

Service (IaaS) follows a consumption-based model that allows the district to scale resources as needed throughout the migration process. This approach is expected to improve system stability, strengthen disaster recovery capabilities, and support reliable system performance during peak operational periods, such as student registration.

Pricing and associated terms and conditions are governed by the district's existing Oracle Public Sector Master Technical Services and Support Agreement. The proposed addition of PaaS and IaaS services for the period ending June 30, 2026, is in an amount not to exceed \$140,000, resulting in an updated total contract value not to exceed \$880,196.28, plus applicable taxes.

RECOMMENDATION

Approve the price increase related to the addition of Oracle PaaS and IaaS services in the amount of \$140,000 for an updated total contract value not to exceed \$880,196.28.

Subject: Approve Renewal of Nth Generation Computing for Arctic Wolf Security Software and Services	Attachment: Nth Generation Computing Quote Nth Generation Amendment #2
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 <input checked="" type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3 Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Since March 2024, the district has partnered with Nth Generation to leverage Security Incident Management, Managed Detection and Response, and Incident Response services. These services provide continuous monitoring 24/7/365 and respond accordingly to potential security threats, notifying the ITS security team immediately. The subscription monitors and protects institutional data, systems, and infrastructure. The district renews these services annually to ensure consistent security coverage.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as “piggyback”), obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. District staff have identified that the National Association of State Procurement Officials (NASPO) agreement with Nth Generation Computing Contract #AR2472 and California Participation Amendment #7-17-70-40-05 to purchase Arctic Wolf software which provides the lowest cost and best overall value for the district.

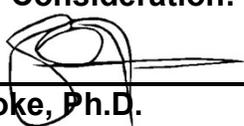
District staff have identified the need to renew the software for an additional one-year period from March 15, 2026 – March 14, 2027, in the amount, including taxes, of \$129,801.10 for a new total contract value of \$364,753.78.

Description	Term	Amount
Initial Purchase	03/15/24 – 03/14/25	\$113,998.88
Amendment 1 - Renewal	03/15/25 – 03/14/26	\$120,953.80
Amendment 2 - Renewal	03/15/26 – 03/14/27	\$129,801.10
New Total Contract Value		\$364,753.78

Funds are identified within the Security and Infrastructure department budget.

RECOMMENDATION

Approve the renewal of Nth Generation Computing software and services for an additional one-year period in the amount of \$129,801.10, for a new total contract value not to exceed \$364,753.78.

Subject: Ratify Budget Transfers/Revisions	Attachment: Budget Transfers/Revisions Summary
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 <input checked="" type="checkbox"/> Goal 3 Goal 4
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Total amounts budgeted in the final budget as the proposed expenditure for each major account classification shall be the maximum expended for that classification for the fiscal year, except as specifically authorized by the Board of Trustees. Title 5 requires board approval by a majority of members of the board for transfers between major account classifications as defined by the *California Community Colleges Budget and Accounting Manual*:

- | | |
|------|--|
| 1000 | Academic Salaries |
| 2000 | Classified Salaries |
| 3000 | Employee Benefits |
| 4000 | Supplies (small tangible items) |
| 5000 | Contract Services (intangibles) |
| 6000 | Capital Outlay |
| 7000 | Transfer Out, Student Financial Aid, Contingencies |

Title 5 also requires that two-thirds of the members of the board approve transfers from the reserve for contingencies.

STATUS

The attached information reflects the second quarter budget transfers and revisions, after budget adoption, between major account classifications for all funds for the quarter period ending December 31, 2025.

- The second quarter budget transfer was \$463,000 with a net \$0 impact. Transfers between ledger accounts are performed to meet the needs of the department and district. See notables for highlights.
- The second quarter budget revision was \$852,000 in addition to the original adopted budget. See notables for highlights.

Budget Transfer Notables:

- **Fund 11, General Fund: 181_CC Institutional Advancement**, \$44,000 was transferred from the capital outlay to services line to cover the CRM software licenses. There was no impact on the bottom line.
- **Fund 12, 190209_GR Zero Textbook Cost ZTC Acceleration**: \$226,000 was transferred between different ledger accounts to correct the program numbers for tracking purposes. There was no impact on the bottom line.
- **Fund 41, 197_CC Facilities PM External**: \$200,000 was transferred from the buildings to contract services line to cover upcoming legal expenses and there was no impact on the bottom line.

Budget Revision Notables:

- **Fund 12, Grants: \$831,000 net budget added.**
 - \$80,000 for SDCOE Apprenticeship Evaluation & Research Project
 - \$312,000 for Building Strategic Faculty, Industry Engagement to Advance Bioscience Workforce Development
 - \$218,000 for Workplace Navigation to Support Student Success in Technical Careers
 - \$175,000 for the new apportionment allocation for Local and Systemwide Technology and Data Security
 - \$21,000 for Shortened Course CoP Grant
 - \$25,000 for Southwestern CLNA Otay Mesa Profile project.

**SUMMARY OF BUDGET TRANSFERS – ALL FUNDS
QUARTER ENDING December 31, 2025 (2Q FY2025-26)**

The schedule listed below summarizes the net impact of budget transfers between major account classifications for all funds.

Fund	1 Aca Sal	2 CI Sal	3 Benefits	4 Supplies	5 Services	6 Equipment	7 Contingent/ Transfers/ Fin Aid	Grand Total
11_FD Unrestricted General Fund	(\$1,000)	\$21,200		\$27,569	\$65,486	(\$95,755)	(\$17,500)	\$0
12_FD Restricted General Fund	(\$115,973)	\$8,036	(\$48,548)	(\$19,941)	\$161,076	\$1,350	\$14,000	\$0
41_FD Capital Outlay Projects Fund		\$1,600	\$600		\$197,800	(\$200,000)		\$0
Grand Total	(\$116,973)	\$30,836	(\$47,948)	\$7,628	\$424,362	(\$294,405)	(\$3,500)	\$0
NET TRANSFER-IN BY ACCOUNT								\$462,826
OUT BY ACCOUNT								(\$462,826)

**SUMMARY OF BUDGET REVISIONS – ALL FUNDS
 QUARTER ENDING December 31, 2025 (2Q FY2025-26)**

The schedule listed below summarizes the net impact of budget revisions for all account classifications for all funds.

Fund	1 Aca Sal	2 Cl Sal	3 Benefits	4 Supplies	5 Services	6 Equipment	7 Contingent/ Transfers/ Fin Aid	Grand Total
11_FD Unrestricted General Fund				\$300	\$2,786			\$3,086
12_FD Restricted General Fund	\$87,562	\$87,523	\$41,133	(\$16,441)	\$659,261	(\$12,413)	\$2,000	\$848,624
Grand Total	\$87,562	\$87,523	\$41,133	(\$16,141)	\$662,047	(\$12,413)	\$2,000	\$851,711

RECOMMENDATION

Ratify the budget transfers and budget revisions, as shown on the tables above.

Subject: Approve Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4700 Professional Development Renovation Project	Attachment: None
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On October 17, 2024, the Board of Trustees (“Board”) approved docket item VIII.B, which awarded a design-build services contract under the Measure MM program to Align Builders, Inc. (“DBE”). This contract is for the design and construction of the Oceanside B4700 Professional Development Renovation project (hereinafter referred to as “Contract” and “Project”).

The Contract approved by the Board at its October 17, 2024, meeting was for the DBE to provide two of the three phases of design-build services for the Project, which are Programming and Collaboration Phase Services (Phase 1 Services) and Design Through Agency Approval and Final Guaranteed Maximum Price Phase Services (Phase 2 Services) for the Project.

Per the Project’s Contract, at the conclusion of Phase 2 Services, and after obtaining Division of State Architect (“DSA”) approval of the Construction Documents for the Project, the DBE is to provide district staff and Program Management Office staff (“PMO”) a proposed Guaranteed Maximum Price for Phase 3 Construction Phase Services (“GMP”) for the Project for district staff’s and PMO’s review and recommendation to the Board for approval or rejection of the GMP. If the Board approves the GMP for the Project, district staff/PMO will subsequently issue to DBE a Change Order for Construction Phase Services for the Board approved GMP amount.

STATUS

DSA has now approved the Project Construction Documents, and the DBE subsequently presented the PMO with a GMP for Construction Phase Services. After reviewing DBE’s proposed GMP, district staff and PMO finalized negotiations with DBE bringing the GMP

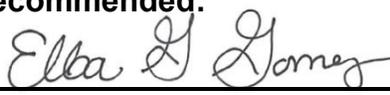
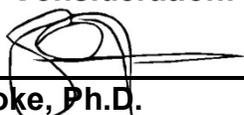
amount to \$2,910,368. The total proposed GMP for Construction Phase Services for Project of \$2,910,368 is within the Board approved Project budget of \$4,716,462.

The GMP includes a District Controlled Construction Contingency in the amount of \$176,024 to cover any additional costs resulting from specified Contingency Events, such as market driven price fluctuations. Any unused portion of this District Controlled Construction Contingency will be credited back to the district via a deductive Change Order to the Project's Contract at Project completion

RECOMMENDATION

Given the foregoing, district staff and the PMO recommend as follows, and request that the Board take the following actions:

1. Approve the Guaranteed Maximum Price of \$2,910,368 for the Construction Phase Services portion of the Project; and
2. Approve the issuance of a Change Order to the Project Contract in the amount of \$2,910,368.

Subject: Ratify and Approve Contracts and Purchase Orders	Attachment: Contract and Purchase Order Ratification List
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;">  </div> Information Consent Action
Institutional Goals: mcc.mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  </div> Goal 1 Goal 2 Goal 3 Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. (calendar year 2026 = \$119,100), will be presented to the Board of Trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district’s best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCAA) with a current bid limit of \$200,000 for construction.

STATUS

The Purchasing and Material Management Department has attached the latest monthly summary of the contracts and purchase orders for the board’s ratification and approval as a consent item.

RECOMMENDATION

Ratify and approve contracts and purchase orders, as listed in the attachment.

**Contract and Purchase Order Ratification List
December 20, 2025 - January 23, 2026**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000

PO #	Vendor	Description	Amount
26000032	Maurice Gannon	4800 Flatwork Repair (Fac)	\$24,700.00
26000206	Maurice Gannon	Bridge-Barnard Storm Drain Connection (Fac)	\$24,400.00
25005412	Maurice Gannon	2100 Fire Access Ramp Repair (Fac)	\$23,780.00
25005411	Maurice Gannon	8000 Play Yards Drainage Installation (Fac)	\$23,700.00
26000059	Maurice Gannon	4500 Emergency Sidewalk Repair (Fac)	\$23,600.00
26000120	Kelly Gee Striping	OCN Maintenance Striping and 2A Overflow (Fac)	\$18,804.00
26000121	Maurice Gannon	4900 Shed Pad and SAN COB Demo (Fac)	\$18,300.00
26000009	Kelly Gee Striping	CLC parking lot pavement striping (Fac)	\$15,967.25
25005404	AO Reed & Co	REPLACE ONE (1) FAILED 3-TON R-22 SPLIT SYSTEM FOR OC 4401 (Fac)	\$15,896.00
25005405	AO Reed & Co	REPAIR ONE (1) FAILED 4-TON WSHP FOR SAN 204 (Fac)	\$14,897.00
26000150	Russ Stroika	Painting OC T500-T570 Handrails & Metal Floors (Fac)	\$14,500.00

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

Emergency Repair Contracts Without Bid

PO #	Vendor	Description	Amount
	No Entries at this time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs from \$25,000 - \$119,100

PO #	Vendor	Description	Amount
26000167	Dell	04205 Computer Equipment for 3000 classrooms (OC)	\$118,748.36
26000077	George Brown College	Contract Services (CEWD)	\$55,000.00
26000002	Modern Campus USA, Inc.	Software Renewal (ITS)	\$54,075.00
26000164	Dell	04205 3000 Series Dell Staff Computer Equipment (OC)	\$45,492.94
25005403	Lawnmowers Plus Inc	Equipment (Fac)	\$37,284.34
25005416	Air Filter Supply a California Corporation	Supplies (Fac)	\$32,035.00
26000060	Cart Mart Inc	Equipment (Fac)	\$29,209.42

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999

PO #	Vendor	Description	Amount
26000080	Cart Mart Inc	Equipment (Fac)	\$22,798.91
26000177	Center for Occupational Research and Development, Inc.	Contract Services (Work Dev)	\$17,500.00

25005400	Sehi Computer Products, Inc.	Consulting (ITS)	\$16,000.00
26000000	Help Desk Technology Corporation	Software Renewal (ITS)	\$12,755.10

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$5,000 - \$9,999			
PO #	Vendor	Description	Amount
26000024	Pacific Coast Athletic Conference	Institutional membership (Athletics)	\$9,178.00
26000105	Carolina Biological Supply Co	Equipment (Chem)	\$9,060.53
25005407	Jamworks	Software Maintenance (DSPS)	\$8,080.00
26000072	Reyna Grande	Contract Services (Std Eqty)	\$8,000.00
26000029	Waxie Punchout	Supplies (Fac)	\$6,600.86
26000130	Capstone GG Country Club LLC	Off-site facility rental (HR)	\$6,510.55
26000202	Waxie Punchout	Supplies (Fac)	\$6,016.07
26000001	Anthology, Inc of NY	Software Renewal (ITS)	\$5,610.86

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No Entries at this time		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No Entries at this time		

Total Contract Expenditures: \$718,500.19
Ratify MCC purchase orders 25005400 through 26000242

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

MOUs / Grants / Instructional / Miscellaneous Agreements			
Contract #	Other Party	Description	Amount
26000001_SCON	GHC of Lakeside, LLC	Lakeside - MCC - Clinical Experience Agreement	\$0.00
26000002_SCON	San Diego Hebrew Homes	Seacrest Village - MCC - Clinical Agreement	\$0.00
26000004_SCON	California Physicians Service	Blue Shield of California Resource Market Agreement	\$0.00
26000008_SCON	Baker Technical Institute	Baker Technical Institute MOU 2026-31	\$0.00
26000009_SCON	Oceanside Unified School District	Clinical Experience MOU with OUSD	\$0.00

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

Facilities Use Agreements			
Contract #	Licensee	Description	Amount
26000011_SCON	Before After School Enrichment, Inc.	Civic Center - BASE training for OUSD	\$3,036.00
26000012_SCON	Giacoletti Music Center	Civic Center	\$2,068.00
26000010_SCON	USA Basketball	Civic Center - Training Camp for the USA Basketball Men's National Team.	\$1,644.00

26000006_SCON	Museum of Making Music	Civic Center - North Coast Strings Concert	\$1,584.00
26000013_SCON	Kia McNeill	Civic Center - Elite ID Soccer Clinic	\$841.00
26000007_SCON	Oceanside Breakers	Civic Center - soccer matches (soft shoes only)	\$525.00
25000228_SCON	Oceanside Chamber Of Commerce	Co-Sponsorship - Strategic Planning Meeting	\$0.00

**Capital Improvement Program Contract and Purchase Order Ratification List
December 20, 2025 - January 23, 2026**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCAA) per PCC §220000 et seq.

CUPCAA POs from \$5,000 – \$200,000

PO #	Vendor	Description	Amount
	No Entries at This Time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs Greater Than \$25,000

PO #	Vendor	Description	Amount
26000123	Architects Mosher Drew	04203- Student Services Building – Acoustic Ceiling Design for SAS Room (OCN)	\$49,750.00
26000166	CDW Government Inc	04205 – 3000 Series Building – Technology Equipment (OCN)	\$35,769.29
26000165	Visix Inc	04205 – 3000 Series Building – Visix Room Schedulers. (OCN)	\$33,544.75
26000096	CDW Government Inc.	04205 – 3000 Series Building – Purchase UPS Equipment. (OCN)	\$31,348.36
25005417	Associate Mechanical Contractors, Inc.	04203 – Student Services Building – Provide and Install Acoustic Insulation on Ductwork. (OCN)	\$28,722.11

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999

PO #	Vendor	Description	Amount
	No Entries at this Time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 - \$9,999

PO #	Vendor	Description	Amount
26000094	Botsford Construction, Inc.	04203 – Student Services Building - New Sink Skirt Installed in Restrooms (OCN)	\$9,875.00
26000097	Botsford Construction, Inc.	04237 – 4900 Building - Fume Hood Removed and Dedicated Circuit for Design Dept Added (OCN)	\$4,225.00
26000095	Advance Environmental Group Inc.	04213 – B4700 – Hazmat Survey of Building (OCN)	\$3,245.00
26000122	Bosch Building Technologies LLC	04203 – Student Services Building – Provided Support for Acoustical Data Collection (OCN)	\$1,908.00
26000096	CDW Government, Inc	04205 – 3000 Series Building – Quote Revision Resulting in Cost Reduction for UPS Equipment. (OCN)	(\$151.50)

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders

PO #	Vendor	Description	Amount
	No Entries At this Time		

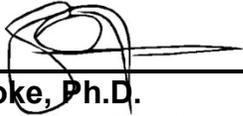
In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders

PO #	Vendor	Description	Amount
26000097	Botsford Construction, Inc	04237 – 4900 Building – Change Order 1- Equipment Utility Disconnection in B4500 (OCN)	\$5,500.00
26000094	Botsford Construction, Inc	04203 – Student Services Building – Change Order 1 – Relocation of Thermostat in Building Glass Washroom and Adjustment of Miscellaneous Drawers. (OCN)	\$3,465.00

Total Contract Expenditures: \$207,201.01

Ratify Purchase Orders – 25005417, and 2600: 0123,0166, 0165, 0096, 0094,0097,0095,0122.

Subject: Board Policy 3440 – Service Animals on Campus	Attachment: Board Policy 3440 – Service Animals on Campus
Category: Board Policies – Second Read	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 3440 – Service Animals on Campus have been completed and approved by College Council. The policy is now presented for adoption by the board.

RECOMMENDATION

Adopt Board Policy 3440.

In order to prevent discrimination on the basis of disability, the district will allow an individual with a disability to use a service animal ~~or miniature horse~~ in district facilities and on district campuses in compliance with state and federal law.

See Administrative Procedure 3440.

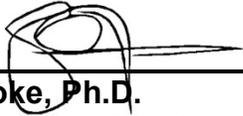
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Adoption History: 11/3/09, 3/12/20

References: The Americans with Disabilities Act of 1990 -- 42 United States Code Sections 12101 et seq.;
28 Code of Federal Regulations Part [35](#);
28 Code of Federal Regulations Part [36](#);
34 Code of Federal Regulations Part 104.44(b)

CCLC Update: #19, 8/11

Steering: VPAS

Subject: Board Policy 3720 – Computer and Network Use	Attachment: Board Policy 3720 – Computer and Network Use
Category: Board Policies – Second Read	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 3720 – Computer and Network Use have been completed and approved by College Council. The policy is now presented for adoption by the board.

RECOMMENDATION

Adopt Boad Policy 3720.

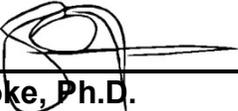
Employees and students who use district computers and networks and the information they contain and related resources have a responsibility to not abuse those resources, ~~and to~~ respect the rights of others, **and abide by all federal, state, and other applicable laws**. The superintendent/president shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall indicate that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

See Administrative Procedure 3720, Computer and Network Use, and Administrative Procedure 3750, Use of Copyrighted Material.

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Adoption Date: 2/15/11
 Periodic Review: 6/22/16, 7/21/22
 References: Education Code §70902
 17 United States Code §§101 et seq.
 Penal Code §502
 California Constitution, Article 1, Section 1
 Government Code §3543.1(b)
 CCLC Update: #11, 8/06
 Steering: VPAS/VPIS/VPSS /VPHR/ N/A

Subject: Board Policy 4220 – Standards of Scholarship	Attachment: Board Policy 4220 – Standards of Scholarship Use
Category: Board Policies – Second Read	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 4220 – Standards of Scholarship have been completed and approved by College Council. The policy is now presented for adoption by the Board.

RECOMMENDATION

Adopt Board Policy 4220.

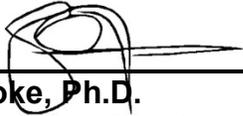
The superintendent/president shall establish procedures that establish standards of scholarship consistent with the provisions of title 5 sections 51002, 55020 et seq., 55030 et seq., 55040 et seq., 55050, et seq, and board policy.

These procedures shall address: grading **policies**, academic record symbols, grade point average, credit for prior learning, academic and progress notice, academic and progress separation, academic renewal, course repetition, limits on remedial coursework, and grade changes.

The procedures shall be described in the MiraCosta College catalog.

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Adoption History: 5/5/09, 8/17/16, 11/19/20, 10/19/23
 Periodic Review: 5/19/22
 Reference Update: 4/16, 4/18
 References: Education Code §70902(b)(3)
 Title 5, §§51002, 55020 et seq., 55031 et seq., 55040 and 55050 et seq
 CCLC Update: #28, 4/16; #32, 4/18
 Steering: AAC/CPC / AS

Subject: Board Policy 6150 – Designation of Authorized Signatures	Attachment: Board Policy 6150 – Designation of Authorized Signatures
Category: Board Policies – Second Read	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc.mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 6150 – Designation of Authorized Signatures have been completed and approved by College Council. The policy is now presented for adoption by the board.

RECOMMENDATION

Adopt Board Policy 6150.

Authority to sign orders and other transactions on behalf of the board of trustees is delegated to the superintendent/president and/or other officers appointed by the superintendent/president. ~~The authorized signatures shall be filed with the San Diego County Office of Education.~~

See Administrative Procedure 6150.

Adoption History: 11/17/09
Periodic Review: 11/18/15, 7/18/19
References: Education Code §§85232, 85233
CCLC Update: --
Steering: S/P

Subject: Board Policy 6250 – Budget Management	Attachment: Board Policy 6250 – Budget Management
Category: Board Policies – Second Read	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 6250 – Budget Management have been completed and approved by College Council. The policy is now presented for adoption by the board.

RECOMMENDATION

Adopt Board Policy 6250.

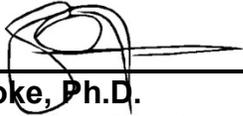
The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual (CCCBAM). Budget revisions shall be made only in accordance with these policies and as provided by law.

The district's unrestricted general reserves shall be no less than seventeen percent of annual expenditures. ~~This~~ to aligns with the minimum reserve recommended by the state chancellor's office guideline. Further information regarding the district's reserves is detailed in Administrative Procedures 6305.

Revenues in excess of amounts budgeted shall be added to the district's reserves, which are available for appropriation only upon a resolution of the board that sets forth the need according to major budget classifications in accordance with applicable law.

Approval by the board of trustees is required for changes between major expenditure classifications. Transfers from general reserves to any expenditure classification must be approved by a two-thirds vote of the members of the board. Transfers between expenditure classifications must be approved by a majority vote of the members of the board. Board approval of transfers between major expenditure classifications (Major Object Classifications 10, 20, 30, 40, 50, 60, 70, and 80) may be on a ratification basis.

See Administrative Procedure 6250.

Subject: Board Policy 5500 – Standards of Student Conduct	Attachment: Board Policy 5500 – Standards of Student Conduct
Category: Board Policies – Periodic Review	Type of Board Consideration: Information Consent Action 
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

A periodic review of Board Policy 5500 – Standards of Student Conduct has been completed and approved by College Council, and no changes were recommended. The policy is now presented for adoption by the board.

RECOMMENDATION

Adopt Board Policy 5550.

The board of trustees and the campus community at MiraCosta College support a harmonious, safe, and productive learning environment. To promote such an environment, the board and the superintendent/president have established a set of standards for student conduct. This policy and the procedures associated with it clearly delineate and define student conduct standards and the resolution steps associated with student rights and responsibilities.

The superintendent/president shall establish procedures for student conduct and grievances in accordance with federal, state, and local due process requirements.

The student conduct and grievance procedures shall be available to students in the college catalog, the student planner, on the college website, and in the Office of Student Affairs.

Students are expected to conduct themselves in a manner consistent with the MiraCosta College Standards of Student Conduct, which is located in Administrative Procedure 5500: Standards of Student Conduct

For more information, see Administrative Procedures 5500: Standards of Student Conduct, [5520:Student](#) Conduct Procedures, and Administrative Procedure [5530:Student](#) Rights and Grievances.

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Adoption History: 5/5/09, 1/24/12, 3/12/20

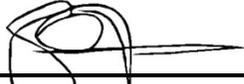
 Periodic Review: ~~xx/xx/xx~~

Reference Update: 11/14

 References: Education Code §§66300, 66301
 ACCJC Standards I.C.8, I.C.10

 CCLC Update: #25, 11/14; #28, 4/16

Steering: AAC / Admin / ASG

Subject: Adopt Resolution No. 13-25/26 – Excuse Board Member Absence	Attachment: Resolution No. 13-25/26 – Excuse Board Member Absence
Category: Action Items	Type of Board Consideration: Information Consent Action 
Institutional Goals: mcc mission statement.pdf (miracosta.edu)	Institutional Goal Supported:    Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

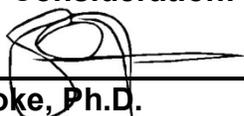
Board Policy 2725–Board Member Compensation and Education Code section 72024 establish that a board member may be paid for any meeting when absent if the board by resolution excuses the absence for performance of services for the community college district outside the board meeting, illness, jury duty, or a hardship deemed acceptable to the board.

STATUS

Trustee Rick Cassar was absent from the board meeting of the MiraCosta Community College District Board of Trustees on January 22, 2026, due to a hardship deemed acceptable to the board.

RECOMMENDATION

Adopt Resolution No. 13-25/26, excusing the absence of Trustee Rick Cassar from the board meeting on January 22, 2026.

Subject: Report Update on Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services	Attachment: None
Category: Information Items	Type of Board Consideration: <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  _____ Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Resolution No. 4-25/26 was approved at the October 16, 2025, board meeting to authorize the superintendent/president to declare an emergency and to take emergency actions in accordance with Public Contract Code §22050.

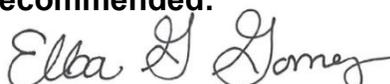
On the afternoon of September 8, 2025, the elevator in Building 14 (Student Services) at Oceanside campus became stuck between floors while occupied. The elevator doors could not be opened to release the individuals inside. MiraCosta College Police promptly contacted the Oceanside Fire Department for assistance. After multiple unsuccessful attempts to lower the elevator, the fire department was forced to use jaws of life equipment to open the doors and safely evacuate the occupants. While the rescue was successful, the operation caused significant damage to the elevator doors, which now require full replacement. This elevator serves to provide primary ADA access to the main level of the Oceanside campus.

STATUS

On September 11, 2025, Schindler Elevator Corporation in San Diego, CA conducted a damage assessment and determined that the cost of the repairs would be approximately \$33,818.13. Schindler completed their initial repairs and found that additional parts are needed to complete the project. Some of these custom parts are now being fabricated, causing delays in the completion of the job. The elevator repair is now scheduled to be completed by 2/28/26.

RECOMMENDATION

Updated report for information only.

Subject: Second Quarter Fiscal Report (12/31/2025)	Attachment: Quarterly Report on Cash and Investments
Category: Information Items	Type of Board Consideration: <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 <input checked="" type="checkbox"/> Goal 3 Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Title 5, section 58310 of the California Code of Regulations, requires the chief executive officer or other designee of the governing board to regularly report to the governing board the district’s financial condition at least once every three months. The quarterly fiscal report is a summary overview report that includes information from the CCFS-311Q (applicable for 1Q, 2Q, and 3Q) and Report of Investments and is to be prepared on forms provided by the Community College System Office and submitted to the appropriate county offices and system office no later than forty-five days following the completion of each quarter. The certified report is to be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

STATUS

The second quarter report for the period ending December 31, 2025, is attached. The Quarterly Report of Investments includes both district funds within the County Pooled Investments and proprietary and fiduciary funds held by the district.

1. The total year revenue projection is \$177.2 million, the same as the adopted budget. Revenue through December 31st was \$76.4 million, 43.1 percent of budget; the first major property tax revenue was received in December 2025.
2. The total year expense projection is \$177.2 million, the same as the adopted budget. Expenses through December 31st were \$83.2 million, 47.0 percent of the adopted budget, with 50 percent through the year.

3. The Unrestricted General Fund balance (Reserves) fiscal year-end projection remains the same as adopted budget at 24.0 percent (2.9 months) of annual expenses, above the 17 percent reserves (2 months) policy.
4. The cash balance for period end December 31, 2025, held at the San Diego County Treasury was \$173.6 million from the following funds:
 - \$50.4 million for General Funds, Fund 11 (unrestricted) Fund 12 (restricted)
 - \$42.1 million for Capital Outlay Fund 41
 - \$76.1 million for General Obligation Bond Fund 43
 - \$3.2 million for Debt Service, Fund 29
 - \$1.8 million for Fund 61-Self Insurance and fund 73-Student Center Fees
5. The cash balances for the period ending December 31, 2025, held at local banks were \$2 million for financial aid and scholarships, cash clearing, auxiliary funds (bookstore, cafeteria) and student accounts (ASG and clubs).
6. The OPEB (Other Post Employment Benefit) trust balance for the period ending December 31, 2025, was \$41.75 million, with a funded liability ratio of 141.9 percent. The OPEB Total liability from the June 30, 2025, Interim Valuation report was \$29,435,126.

RECOMMENDATION

For information only.

FROM: Elba Gomez, Assist Superintendent/Vice President, Administrative Services

DATE: February 19, 2026

TO: Dr. Sunita Cooke, Superintendent/President

SUBJECT: District's Cash and Investment Report status, December 31, 2025

The district's total cash and investment status report. The Other Post-Employment Benefit (OPEB) Trust Investment account is an irrevocable trust and can only be used for the Retiree Health benefit costs. The 2023 LRB Trust Fund is for the capital projects defined in the LRB.

Actual-to-Budget, CCFS Quarterly Financial Status Report

Amount

Revenues

- FY26 Adopted Budget \$177,214,965
- FY26 Projected Budget \$177,214,965
- FY26 Actual as of December 31, 2025 \$76,433,149
- FY26 Actual YTD to Projected Budget 43.1%

Expenses

- FY26 Adopted Budget \$177,214,965
- FY26 Projected Budget \$177,214,965
- FY26 Actual as of December 31, 2025 \$83,217,013
- FY26 Actual YTD to Projected Budget 47.0%

Cash Deposits and Investments, Quarterly Report of Investments

**Balance,
12/31/2025**

· Total Cash in the County pooled investment fund (combined funds) **\$173,586,670**

Detail by Fund below:

- o General Fund 11 & 12 \$50,401,553
- o Capital Outlay Fund 41 \$42,056,297
- o General Obligation Bond Fund 43 \$76,132,928
- o Debt Service Fund 29 \$3,217,324
- o All Other Funds (Fund 61-Self Ins, Fund 73-Student Ctr) \$1,778,568

Fees)

- o Rate of Return Fiscal YTD 1.90%

- Cash in bank deposits \$1,998,298
 - o Rate of Return NA

- Cash in Money Market instruments (Bookstore Fund) \$0
 - o Rate of return 0.05%

OPEB Irrevocable Trust Fund (For Retiree Health Benefits)

- Balanced Fund Portfolio \$41,753,806
 - o Rate of Return Fiscal YTD (Annual Target 5.5%) 141.9%
 - o Funded Accrued Liability

2023 Lease Revenue Bond (LRB) Trust Fund

· Capital Outlay Fund 41 for LRB defined projects (Statement as of 11/30/2025) \$53,939,543

TOTAL ALL FUNDS

\$271,278,317



Quarterly Data

MIRACOSTA

Fiscal Year: 2025-2026

Quarter Ended: (Q2) December 31, 2025

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2022-2023	Actual 2023-2024	Actual 2024-2025	Projected 2025-2026
A.	Revenues				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	153,199,038	164,981,716	171,571,101	177,154,965
A.2	Other Financing Sources (Object 8900)	1,776,173	52,406	70,030	60,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	154,975,211	165,034,122	171,641,131	177,214,965
B.	Expenditures				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	133,009,771	143,071,487	158,989,642	170,644,129
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	20,026,029	20,332,833	9,999,444	6,570,836
B.3	Total Unrestricted Expenditure (B.1 + B.2)	153,035,800	163,404,320	168,989,086	177,214,965
C.	Revenues Over (Under) Expenditures (A.3 - B.3)	1,939,411	1,629,802	2,652,045	0
D.	Fund Balance, Beginning	36,455,581	38,394,992	39,861,228	42,513,273
D.1	Prior Year Adjustments + (-)	0	-163,566	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	36,455,581	38,231,426	39,861,228	42,513,273
E.	Fund Balance, Ending (C. + D.2)	38,394,992	39,861,228	42,513,273	42,513,273
F.	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	25.1 %	24.4 %	25.2 %	24.0 %

II. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	Amount as of the Specified Quarter Ended			
		2022-2023	2023-2024	2024-2025	2025-2026
H.1	Cash, excluding borrowed funds	64,585,713	61,919,597	53,350,136	51,274,910
H.2	Cash, borrowed funds only	0	0	0	0
H.3	Total Cash (H.1+ H.2)	64,585,713	61,919,597	53,350,136	51,274,910

III. Unrestricted General Fund Revenue, Expenditure and Fund Balance

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col 2.)
I.	Revenues				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	177,154,965	177,154,965	76,410,566	43.1 %
I.2	Other Financing Sources (Object 8900)	60,000	60,000	22,583	37.6 %
I.3	Total Unrestricted Revenue (I.1 + I.2)	177,214,965	177,214,965	76,433,149	43.1 %

J. Expenditures					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	170,644,129	170,644,129	82,858,925	48.6 %
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,570,836	6,570,836	358,088	5.4 %
J.3	Total Unrestricted Expenditure (J.1 + J.2)	177,214,965	177,214,965	83,217,013	47.0 %
K.	Revenues Over (Under) Expenditures (I.3 - J.3)	0	0	-6,783,864	
L.	Fund Balance, Beginning	42,513,273	42,513,273	42,513,273	
L.1	Prior Year Adjustments + (-)	0	0	0	
L.2	Adjusted Fund Balance, Beginning (D + L.1)	42,513,273	42,513,273	42,513,273	
M.	Fund Balance, Ending (K. + L.2)	42,513,273	42,513,273	35,729,409	
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	24.0 %	24.0 %		

IV. Has the district settled any employee contracts during this quarter?

For first quarter reporting, has the district settled any employee contracts during the fourth quarter of the prior fiscal year or during the first quarter of the current year?

Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

Yes No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VI. Does the district have significant fiscal problems that must be addressed?

This year?

Yes No

Next year?

Yes No

Describe the problem(s) and action(s) to be taken. If the district is projecting deficit spending (a negative value for line C above) or an ending unrestricted general fund balance less than 10% of annual expenditures (line F above), please identify the primary factors contributing to deficit spending and/or describe the district's reserve balance management strategy. Provide additional information as needed to CCFS311admin@cccco.edu.

Subject: Superintendent/President Search Update	Attachment: None
Category: Information Items	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

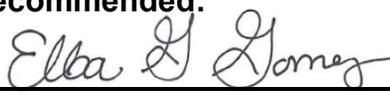
Superintendent/President Sunita V. Cooke has indicated her intention to resign, effective summer 2026.

STATUS

Board President Frank Merchat will provide an update of the recruitment process.

RECOMMENDATION

For information only.

Subject: Office of Administrative Services Board Report	Attachment: None
Category: College-Related Reports	Type of Board Consideration:  Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1 Goal 2 Goal 3 Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

Office of Administrative Services

Administrative Services provides integrated operational support across finance, procurement, technology, public safety, and facilities planning. The division is advancing several initiatives and is preparing for next steps for spring and summer implementation.

Division-Level Projects and Priorities include:

- Reviewing and evaluating software solutions to modernize agenda development and policy management, with the goal of improving governance workflows, transparency, and institutional efficiency.
- Supporting resource allocation work through the Budget and Planning Committee (BPC) to strengthen alignment between planning, prioritization, and available resources.
- Providing ongoing administrative and logistical support to the Independent Citizens’ Bond Oversight Committee (ICBOC). The committee remains active and engaged and is currently seeking both a student representative and a support organization member due to upcoming term expirations and resignations.
- Leading a high-level costing exercise to assess the financial implications of implementing the Facilities Futures Plan and to inform future decision-making.
- Supporting the expanded and more strategic use of the Civic Center to balance community access, operational capacity, and revenue opportunities.

The district’s commitment to fiscal transparency was again recognized with an A+ rating on the San Diego County Taxpayers Association (SDCTA) Bond Transparency Scorecard, reinforcing the division’s emphasis on responsible stewardship of public funds.

College Police (Val Saadat, Chief of Police)

The department maintained safe campus operations, supported high-visibility events, and strengthened emergency readiness. The updates below summarize recent activity and planned exercises.

Staffing and Professional Development

An MCPD intern successfully transitioned into a full-time Police Services Officer position following a competitive recruitment process and extensive training. Additional interns will continue with the department through spring 2026, contributing to daily operations while gaining valuable professional experience. Department leadership and staff also participated in regional and statewide professional development opportunities, supporting leadership growth, collaboration, and awareness of emerging best practices in campus law enforcement.

Emergency Preparedness

Emergency preparedness remains a core focus. In September 2025, MCPD facilitated a full-scale emergency exercise involving multiple campus departments and external agencies. The exercise incorporated complex response elements, including evacuations, accessibility considerations, and coordinated medical response.

Upcoming preparedness activities include:

- Tabletop emergency exercises scheduled for March 2026.
- A full-scale emergency exercise planned for September 2026 at the San Elijo campus.

Campus Engagement and Operations

MCPD expanded its campus presence and outreach by participating in college events, engaging with community members, and joining new employee orientation to introduce services and key points of contact. Supplemental security staffing was used strategically to meet increased operational and event-related demands. During the reporting period, the department responded to 2,321 calls for service and completed 71 reports.

Systems and Training

Technology and training investments continue to support effective operations. Installation of the RCS console system is planned for late Spring 2026 and will significantly improve interoperability with external agencies during emergencies. Ongoing training includes first aid, CPR, Stop the Bleed, legal updates, and POST-mandated certification, with all sworn officers on track to complete required training by mid-Spring 2026.

Facilities (Tom Macias, Director)

Facilities supported capital projects in coordination with the PMO and maintained campus infrastructure to ensure safe, accessible, and reliable learning environments across all sites. The team coordinated construction and compliance activities alongside daily care of landscapes and interiors to maintain quality, sustainability, and minimal operational disruption.

Capital Improvement/Measure MM Program Project Updates

Oceanside

- Received final Division of the State Architect (DSA) certification for the Oceanside Campus Pedestrian Bridge Replacement Project.
- Construction on the Communications Hub and Social Justice and Equity Centers Project continues, with completion anticipated by April 2026.
- Submitted the Campus Wayfinding and Signage Project to DSA; construction is tentatively scheduled to begin in winter 2026.
- Completed Phase 3 of the Oceanside Campus photovoltaic projects. The project is awaiting DSA and SDG&E approval, with solar systems in Lots 4C and 5A scheduled for activation in late February 2026.
- Hired the project architect for the Oceanside Campuswide Emergency Responder Radio Coverage Project. Board approval of the project and associated funding is scheduled for March 2026.
- The B4500 Science and Design Building received approval of the Guaranteed Maximum Price (GMP) for the initial round of DSA comments.
- Completed construction of the Pedestrian Bridge Replacement Project, which is open for use pending final DSA certification.
- The B4700 Professional Development Renovation Project GMP aligns with the budgeted target and is scheduled for board approval in February 2026. Construction is expected to begin in June 2026.
- Received DSA certification for the Oceanside Student Services and Chemistry and Biotechnology Building projects.
- Initiated repairs to the Student Services building elevator in January, with completion expected by the end of February 2026.
- Began planning additional projects utilizing remaining Measure MM funding and accrued bond interest.

San Elijo

- Completed the final phase of the San Elijo photovoltaic project. The system has received DSA approval and is pending final power connection and approval from SDG&E, with full operation expected by the end of February 2026.
- Continued design development for the External Public Area Security Infrastructure Project.

Community Learning Center

- Completed the Community Learning Center photovoltaic project, with the system now fully operational.
- Continued design development for the External Public Area Security Infrastructure Project.

Fiscal Services (Dung Le, Director)

Fiscal Services plays a critical role in supporting the financial health and stability of the institution through comprehensive budget development, financial oversight, compliance, and direct support to departments, students, and grant managers. The team's work ensures that resources are managed responsibly and aligned with board and institutional priorities.

Budget and Planning / Business Analysis

The FY 2025/26 Adopted Budget was successfully completed and approved by the Board in September 2025. Midyear budget reviews are currently underway, with targeted outreach to departments that are nearing spending limits to support proactive planning and informed

decision-making. Fiscal Services staff continue to provide both individual and group training for grant managers, helping ensure compliance and effective use of grant funds. Preparation for FY 2026/27 budget development has begun, with meetings for budget managers planned in the coming months.

Accounting and Financial Compliance

The Accounting team continues to manage a high volume of complex responsibilities, including timely processing of payments, financial reporting, and audit coordination. During the reporting period, the team supported completion of the District's FY 2024/25 audit and is actively working with external auditors on the Foundation audit. Ongoing federal and state reporting, 1099 processing, and compliance monitoring remain central to the team's work, supported by close coordination with campus departments and grant managers.

Cashier's Office and Student Financial Services

The Cashier's Office remains focused on enhancing student service and operational efficiency. Recent improvements include online parking permit data collection, text outreach for past-due balances, and collaboration with Financial Aid on SAP workshops. These efforts reduced wait times, strengthened communication with students, and generated significant recovery of outstanding balances. Looking forward, the office continues to emphasize improved reporting, earlier intervention on balances, and streamlined cross-departmental workflows.

Information Technology Services (ITS) (Anthony Maciel, Associate VP/ Chief Information Systems Officer)

Information Technology Services supports instructional and operational effectiveness through strategic staffing, system modernization, cybersecurity investments, and comprehensive user support. ITS helps ensure that technology infrastructure remains reliable, secure, and responsive to campus needs.

Enterprise Systems and Applications

Recent efforts include welcoming new Technology Services Analysts and continuing recruitment to address remaining vacancies. Major enterprise system upgrades, including SURF, Workday, and CCCApply, improved system reliability, security, and reporting capabilities. Deployment of the CourseLeaf modules further supports curriculum management and scheduling compliance.

Security and Infrastructure

Significant progress was made in security and infrastructure, including automation and system upgrades that reduced manual workloads and improved overall performance, as well as network, firewall, and email security enhancements that strengthened the district's cybersecurity posture and helped maintain a low-risk profile.

Technology Support Services

Technology Support Services remains highly active across the district, providing support through the Open Computer Lab, help desk services, training workshops, and event support. Classroom and audiovisual upgrades, hyflex conversions, and comprehensive maintenance across instructional and meeting spaces ensured readiness for the spring term. Ongoing device refresh and maintenance efforts continue to support instructional continuity and employee productivity.

Purchasing and Materials Management (Mina Hernandez, Director)

Purchasing and Materials Management supports college operations through compliant procurement and contracting practices, cost savings initiatives, and effective logistical coordination. The department's work ensures timely access to goods and services while maximizing the value of public resources.

Copy Center

The Copy Center continues to expand in-house printing services, reducing reliance on external vendors while improving turnaround times and quality control. These efforts support a wide range of campus needs, from communications materials to emergency signage.

Purchasing and Contracts

Purchasing is currently managing several high-impact solicitations, including food services and the classification and compensation study, while also preparing for fiscal year-end closeout. Continued use of cooperative contracts has generated significant cost savings and reinforced the department's commitment to fiscal stewardship. An estimated \$3 million in savings on approximately \$5 million in contract spend has been generated. As year-end approaches, early planning and coordination with departments remain a key focus to ensure timely receipt of goods and services.

Warehouse and Mailroom Operations

The Warehouse and Mailroom team continues to support building transitions, surplus disposition, and records management. Surplus auctions generated an additional \$22,582 in revenue for the General Fund during the reporting period, further contributing to responsible resource management.

Bookstore (Follett)

The MiraCosta College Bookstore continues to respond to changing student needs and purchasing patterns through targeted merchandising strategies and expanded online promotion. Over the past two academic years, the bookstore has seen consistent growth in supplies sales and has worked closely with merchandise buyers to expand and refine its assortment heading into the 2025/26 academic year.

These efforts have resulted in an additional eight percent increase in supplies sales to date compared with last year, reflecting strong demand and improved alignment between inventory and student needs. In parallel, the bookstore has placed increased emphasis on marketing its online-only computer offerings, promoting availability and discount campaigns throughout the first half of the year. This targeted outreach has yielded a forty-eight percent year-over-year increase in computer sales, demonstrating the effectiveness of focused digital marketing and online fulfillment.

Food Services (CulinArt)

Food Services, operated by CulinArt, continues to serve as an important contributor to campus life by providing accessible dining options, supporting community engagement, and advancing sustainability goals. The Oceanside and San Elijo campus cafés function as welcoming gathering spaces, with lunch service representing the highest volume period at both locations.

CulinArt provides a range of hot meals, grab-and-go options, and catering services to meet the needs of students, employees, and campus events. Weekly menus and monthly promotions are refreshed regularly to better reflect the dietary preferences and nutritional needs.

In October 2025, CulinArt successfully launched a monthly Visiting Chef Series, inviting guest chefs to share diverse culinary perspectives and engage directly with the MiraCosta community. Food Services also supports the campus through regular food donations and remains committed to sustainability by using compostable and recyclable service ware to reduce environmental impact.