



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING
4 P.M. – THURSDAY – MARCH 12, 2026
ROOM 1131 – SAN ELIJO CAMPUS
3333 MANCHESTER – CARDIFF, CA

AGENDA

I. CALL TO ORDER AND REPORT OUT FROM CLOSED SESSION

II. FLAG SALUTE / ROLL CALL

III. APPROVE MEETING MINUTES

- A. Special Meeting/Closed Session of February 19, 2026
- B. Regular Meeting of February 19, 2026

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recess, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

V. CHANGES IN AGENDA ORDER

VI. PRESENTATIONS

- A. FY2025 Annual District and Measure MM Audit Presentation
- B. Sabbatical Report – Robert Kelley

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions

- B. Approve Increase to Hourly Pay Rates for College for Kids Counselors
- C. Approve Reorganization of Admissions and Student Support
- D. Approve Out-of-Country Travel – Adrea Gonzalez-Karlsson
- E. Approve FF&E Purchase of Outdoor Furniture from Corporate Spaces Inc. DBA Parron Hall for 3000 Series Building Project Oceanside Campus
- F. Approve Transfer of Measure MM Bond Funds to Projects
- G. Approve Oceanside Emergency Responder Radio Coverage Project Budget
- H. Approve FF&E Purchase for Oceanside Communications Hub, Equity Village, and Student Center
- I. Ratify and Approve Contracts and Purchase Orders

VIII. ACTION ITEMS

- A. Consider and Approve Appointment of Board Parliamentarian
- B. Appoint Independent Citizens’ Bond Oversight Committee Members
- C. Approve Submission of 2025 California Community Colleges Trustee Board Election Ballot

IX. INFORMATION

- A. Final Report Update on Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services
- B. Annual District and Bond Measure MM Audit Services for FY2026/27
- C. Superintendent/President Search Update

X. COLLEGE-RELATED REPORTS

- A. Trustees Activities
- B. Students
- C. Classified Employees
- D. Faculty
- E. Assistant Superintendent/Vice Presidents
 - 1. Instructional Services
 - 2. Student Services
 - 3. Administrative Services
 - 4. Human Resources
- F. Office of the President

XI. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XII. ADJOURNMENT

UPCOMING MEETING
4 p.m. – April 16, 2026
Regular Meeting

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustees’ website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6840 or by email at jbollerud@miracosta.edu.

Audio recordings of board meetings are available upon request. Please contact the MiraCosta College Office of the President at 760.795.6610 or at jbollerud@miracosta.edu.



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF CLOSED SESSION MEETING

FEBRUARY 19, 2026
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, February 19, 2026, in Room 1054 on the Oceanside Campus. President Frank Merchat called the meeting to order at 2:45 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jacqueline Simon
Ann Crosbie	

Administrators present:

Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf
Assistant Superintendent/Vice President of Student Services Alketa Wojcik

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 2:45 p.m., the Board announced the need to enter closed session, along with Assistant Superintendent/Vice President Hayley Schwartzkopf and Assistant Superintendent/Vice President Alketa Wojcik, to discuss the following topics:

A. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Assistant Superintendent/Vice President Alketa Wojcik and Assistant Superintendent/Vice President Hayley Schwartzkopf

Employee organizations: All

B. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1

(Pursuant to Government Code section 54957)

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 3:55 p.m., the board returned to open session to report the following:

A. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Assistant Superintendent/Vice President

Alketa Wojcik and Assistant Superintendent/Vice President Hayley Schwartzkopf

Employee organizations: All

No report.

B. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1

(Pursuant to Government Code section 54957)

No report.

VI. ADJOURNMENT

The meeting adjourned at 3:55 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Alketa Wojcik
Assistant Superintendent/Vice President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

FEBRUARY 19, 2026
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, February 19, 2026, in the Boardroom (1068) on the Oceanside Campus. President Merchat called the meeting to order at 4:04 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jackie Simon
Ann Crosbie	

Administrators present:

Assistant Superintendent/Vice President Elba Gomez
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Hayley Schwartzkopf
Assistant Superintendent/Vice President Alketa Wojcik

The Board held a moment of silence to recognize those who have had negative impacts on their lives, their families, and their communities resulting from over-policing, over-enforcing, and the failure to grant constitutional rights to individuals in this country. Trustee Merchat read a statement regarding immigration enforcement and reiterated MiraCosta's commitment to supporting all of our students and the need for civility, even when views differ.

III. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of January 15, 2026

B. Workshop of January 15, 2026

C. Special Meeting/Closed Session of January 22, 2026

D. Regular Business Meeting of January 22, 2026

By motion of Trustee Simon, seconded by Trustee Clendening, the board approved the minutes of the special meeting/closed session and the workshop of January 15, 2026, and the special meeting/closed session and regular business meeting of January 22, 2026.

Vote: 6/0/1

Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: Cassar

Absent: None

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

The Board acknowledged the retirement of Jeanne Koschwanez, the Executive Assistant to the Superintendent/President, who has served MiraCosta College and the Board for 16 years. Board members expressed their gratitude for Jeanne's work and positive attitude.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. 2025 Annual District and Measure MM Audit Presentation

The 2025 Annual District and Measure MM Audit Presentation was pulled from the agenda and will be brought to the Board's March meeting.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions

B. Approve Academic Personnel Advancement

C. Approve New Job Description, Manager, Digital Accessibility and Compliance

D. Approve PUENTE Project Agreement

E. Approve Curriculum for 2026-2027 Catalog, Part II

F. Approve FY2026/27 Nonresident Tuition Fee

G. Approve Astute Business Solutions for Oracle Cloud Planning and Migration Services

H. Approve Price Increase for Oracle Enterprise Resource Planning (ERP) Services for Cloud Based Hosting

I. Approve Renewal of Nth Generation Computing for Arctic Wolf Security Software and Services

J. Ratify Budget Transfers/Revisions

K. Approve Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4700 Professional Development Renovation Project

L. Ratify and Approve Contracts and Purchase Orders

By motion of Trustee Simon, seconded by Trustee Clendening, consent items A through L were approved.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

VIII. SECOND READ – BOARD POLICIES (Action Required)

A. Board Policy 3440 – Service Animals on Campus

By motion of Trustee Conklin, seconded by Trustee Crosbie, the Board adopted Board Policy 3440.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Board Policy 3720 – Computer and Network Use

By motion of Trustee Cassar, seconded by Trustee Crosbie, the Board adopted Board Policy 3720.

Vote: 7/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Board Policy 4220 – Standards of Scholarship

By motion of Trustee Conklin, seconded by Trustee Cassar, the Board adopted Board Policy 4220.

Vote: 7/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

D. Board Policy 6150 – Designation of Authorized Signatures

By motion of Trustee Clendening, seconded by Trustee Cassar, the Board adopted Board Policy 6150.

Vote: 7/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Board Policy 6250 – Budget Management

By motion of Trustee Cassar, seconded by Trustee Conklin, the Board adopted Board Policy 6250.

Vote: 7/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 5500 – Standards of Student Conduct

By motion of Trustee Cassar, seconded by Trustee Clendening, the Board adopted Board Policy 5500.

Vote: 7/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

X. ACTION ITEMS

A. Adopt Resolution No. 13-25/26 – Excuse Board Member Absence

By motion of Trustee Simon, seconded by Trustee Clendening, the Board adopted Resolution No. 13-25/26 to excuse the absence of Trustee Cassar from the January 22, 2026, Board meeting.

Vote: 6/0/1
Aye: Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon
Abstentions: Cassar
Absent: None

XI. INFORMATION

A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services

Assistant Superintendent/Vice President Gomez reported the elevator in the Student Services Building, which has been inoperable since an incident occurred on September 8, 2025, is finally now fixed and up and running. The final cost is estimated at approximately \$57,000.

B. Second Quarter Fiscal Report

The Second Quarter Fiscal Report was provided for information.

C. Superintendent/President Search Update

Trustee Merchat thanked the campus community for its partnership and continued commitment to a successful search process, and he thanked those who participated in the listening sessions for their meaningful engagement, which helped inform the profile for the recruitment of the next superintendent/president. The Board deeply appreciates the time, thoughtfulness, and candor shared throughout the process.

The announcement with the job profile has been posted on the college website and is being actively advertised in various publications. The campus community is encouraged to nominate individuals who match the position profile.

The screening and interviewing committee has been finalized with representatives from every constituency group for the college. They met last week for the first time to begin their work on the hiring process. The timeline was reviewed and questions are being developed to ask potential candidates. The committee and the Board will undergo anti-bias training.

XII. COLLEGE-RELATED REPORTS

A. Trustees Activities

All Board trustees attended the San Diego and Imperial Counties Community College Association (SDICCCA) Trustee Dinner at Southwestern College.

Trustees Crosbie, Merchat, and Pedroza attended the National Legislative Summit (NLS) in Washington, D.C., alongside Dr. Cooke and Executive Director of Public and Governmental Relations, Marketing, and Communications Kristen Gonzales.

Trustee Pedroza expressed concern about the lack of open dialogue and differing opinions at the NLS, noting the importance of elected officials, as representatives of the community, appreciating differences of opinions and looking for commonalities and ways in which they can work together.

Trustees Clendening, Conklin, and Crosbie attended the Community College League of California's Effective Trustee Conference and the Legislative Summit conference in Sacramento, which provided opportunities to engage with and learn from other board members and trustees. They also enjoyed hearing directly from students who emphasized the importance of support in their academic endeavors.

Trustee Conklin participated in the annual Point-in-Time count in Oceanside to help collect data that informs service providers and policymakers regarding the need for assistance and resources for those experiencing homelessness.

Trustee Conklin shared the California Community College Women's Caucus will hold an International Women's Day event, themed *Celebrating Phenomenal Women*, on March 6 at Fullerton College. Additionally, she shared Pride by the Beach will be held on June 6, with the theme *The Fabric of Community*.

Trustee Clendening attended the MiraCosta women's basketball game on January 28, the Women of Dedication Induction Luncheon hosted by the Salvation Army on January 29, the campus opening ceremony for Black History Month on February 4, and she participated via Zoom in the Social Mobility Conference hosted by California State University, San Marcos.

Trustee Simon attended a virtual listening session with Trustee Conklin, during which community members discussed the qualities they would like to see in the next leader of the college.

Trustees Cassar, Merchat, and Simon all attended the Cardiff Farmers Market on February 14.

Trustee Cassar reported that he attended two women's basketball games and one men's basketball game. He noted the women's team remains undefeated and is highly ranked in the state.

At the men's basketball game, Terry Burgess, a former president at San Diego City College, was recognized for his service and dedication. Trustee Cassar emphasized the importance of acknowledging individuals who have dedicated their careers to serving students.

Trustee Merchat reported that he is serving as co-chair of the presidential search committee and expressed appreciation for the opportunity to work alongside Curry Mitchell, Carl Banks, Denée Pescarmona, Hayley Schwartzkopf, Elba Gomez, Diego Padilla, and Julie Bollerud, as well as other committee members.

B. Student Trustee

Vice President Wojcik shared that Associated Student Government (ASG) efforts to fill vacant positions are ongoing. A successful Club Rush was held, featuring many new and returning clubs. During the event, the Inter-Club Council hosted a fundraiser to support student clubs, raising more than \$500.

Vice President Wojcik shared that 25 students will attend the San Diego State Leadership Summit on March 7. In addition, six students have been selected to represent MiraCosta at the Student Senate for California Community Colleges General Assembly in San Francisco in March, where legislative advocacy and student leadership issues will be discussed at the statewide level.

ASG leaders also met with the North County African American Women's Association to discuss their leadership journeys and experiences at MiraCosta.

C. Classified Employees

Classified Senate (CS) President Carl Banks reported a recent CS meeting included a robust discussion that was disruptive and did not adhere to appropriate meeting decorum. As a result, meeting format changes have been implemented to help ensure a safe and respectful environment for attendees.

Access to Classified Executive Officers and Senators has been enhanced through the SharePoint portal page. A process has been established to collect, track, and respond to constituent feedback and suggestions.

The Classified Senate is collaborating with constituents to develop questions for the upcoming Classified Senate survey and has begun recruitment efforts for shared governance committees for the upcoming year.

D. Faculty

Academic Senate (AS) President Curry Mitchell shared numerous professional development activities focused on artificial intelligence (AI) that have been held and are forthcoming. On January 30, the Statewide Academic Senate and the Chancellor's Office hosted a webinar addressing the challenges of agentic AI. On March 14, NCHEA will host a conference titled Instruction with Imagination and Influence at Palomar College. On March 19, the Statewide Senate will hold a conference on AI and academia in Costa Mesa. Lastly, on April 17, the Statewide Chancellor's Office is planning an on-campus watch party to be held across the state.

MiraCosta's AI Discovery Labs continue weekly on Tuesdays from 3:30 to 5 p.m. in Room 4803B and via Zoom, hosted by Rick White and Jim Sullivan. In addition, "30/30/30 AI Communities of Practice" meets on Tuesdays and Wednesdays. Erica Duran is developing a website to curate workshop recordings and resource guides for pedagogical professional development. This will complement the YouTube channel and regular newsletter already established.

The Academic Senate is nearing completion of its election process. Open positions include Vice President of the Academic Senate, five full-time faculty senator seats, and two associate faculty senator seats.

The Academic Senate continues to advance its priority of educating its members on student-centered scheduling and is also reviewing AP 7160 (Professional Development) in two phases to align with new Title 5 regulations, with a March 17 deadline.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona reported 12 MiraCosta Theatre students participated in the National level at the American College Theater Festival, and 3 students advanced to the finals. One of the finalists, Wyatt Van Hazel, is also starring in the MiraCosta Theatre production of *Cinderella*, opening March 5. She encouraged all to attend *Cinderella*, as well as the campus Art Gallery to view the *In Print* exhibit currently on display.

The College is working on two systemwide implementation initiatives from the Chancellor's Office. The first is a new standardized attendance accounting method, with a committee working to ensure compliance by 2027. The second is

a districtwide conversion from TOP (Taxonomy of Programs) to CIP (Classification of Instructional Programs) codes by fall 2027. This transition involves Administrative Services, Instructional Services, and faculty through the curriculum process, and it will subsequently impact the budget process, as all budget codes are currently tied to TOP codes. Appreciation was expressed to the various groups and colleagues engaged in this significant systemwide change.

Lastly, it was announced that 14 Honors students have been accepted to the Honors Transfer Council of California conference at University of California, Riverside and will present in March.

2. Student Services

Assistant Superintendent/Vice President Wojcik reported the women's basketball team finished the season 27-0. She emphasized, however, that the greatest achievements of our student-athletes are academic, and this showed in fall 2025, when every athletic team maintained an average GPA of 3.1 or higher.

Southwestern College visited MiraCosta's Student Services Building to observe the "one-stop shop" model and explore how to implement a similar structure at their campus.

Outreach and the Public Information Office are preparing a welcome letter to all high school students, planned for early April and timed with university acceptance letters. The initiative aims to help students feel connected to the MiraCosta community.

Thanks was expressed to the committee for organizing the Lunar New Year celebration held today. Also recognized were the contributions of the Black Alliance, Office of IDEA, and Student Equity for events held during Black History Month.

3. Administrative Services

Assistant Superintendent/Vice President Gomez reported she is working on the programming of the Facilities Futures Plan. An update on the plan and associated costs will be provided to the Board in May.

Meetings with faculty regarding sustainability efforts are ongoing and have focused on policies and physical changes.

Daniel Sanfelice from Accelerate was introduced as the project manager for the implementation of the agenda management system; he will work with a team of MiraCostans to implement the system. He is expected to be involved for the next three to four months and will meet with stakeholders as needed.

4. Human Resources

Assistant Superintendent/Vice President Schwartzkopf reported fulltime faculty committee training is underway, and candidate pools, which have been released to the hiring committees, are large and diverse.

Updates to AP 7160 are in progress, with collaboration from the Academic Senate, Classified Senate, and Administrators Committee, for compliance with new Title 5

regulations by the March 17 deadline. Appreciation was expressed for the significant amount of work this process entails.

A new classification and compensation study is also in progress, with vendors currently being selected and ranked.

The EEO Advisory Committee is updating the Equal Employment Opportunity Plan for 2026–2029. Once finalized, the plan will be submitted to the Chancellor’s Office for review before being presented to the Board. While the Chancellor’s Office completes its review within the required 90-day period, feedback will be requested from the campus community.

Superintendent/President

Superintendent/President Cooke was attending the Association of California Community College Administrators (ACCCA) conference, where she received the Harry Buttimer Distinguished Administrator Award. Vice President Alketa Wojcik, spoke on her behalf.

On June 13, the Oceanside Campus will host a fundraising event in honor of Dr. Cooke's retirement. Donations are being collected for the Sunny Futures Fund, which will remain unrestricted to support student success. In addition, mini *Cookies with Cooke* events are being organized at all four campus locations to allow faculty and staff to share time with Dr. Cooke. These events are scheduled: San Elijo Campus on April 29 from 2–3:30 p.m. in SAN 1131; Technology Career Institute on May 6 from 1–2:30 p.m. in the TCI Community Room; Community Learning Center on May 8 from 3–4:30 p.m. in CLC Building 300; and the Oceanside Campus on May 15 from 2:30–4 p.m. at the OCN Fountain.

Appreciation was expressed for Jeanne Koschwanez and her work and dedication to the College, and Elizabeth Lurenana was welcomed as the interim replacement.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

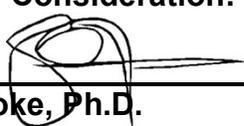
XIV. ADJOURNMENT

The meeting adjourned at 5:13 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Alketa Wojcik
Assistant Superintendent/Vice President

<p>Subject:</p> <p>FY2025 Annual District and Measure MM Audit Presentation</p>	<p>Attachment:</p> <ul style="list-style-type: none"> • FY2025 Audit Synopsis • District Final Governance Letter • FY2025 Annual District Audit • Measure MM Final Governance Letter • FY2025 Annual Measure MM Audit
<p>Category:</p> <p>Information Item</p>	<p>Type of Board Consideration:</p> <p style="text-align: center;"> <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> Action </p>
<p>Institutional Goals:</p> <p>mcc_mission_statement.pdf (miracosta.edu)</p>	<p>Institutional Goal Supported:</p> <p style="text-align: center;"> <input type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4 </p>
<p>Recommended:</p> <p style="text-align: center;"></p> <hr/> <p>Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services</p>	<p>Approved for Consideration:</p> <p style="text-align: center;"></p> <hr/> <p>Sunita V. Cooke, Ph.D. Superintendent/President</p>

BACKGROUND

California Education Code §84040.5 requires that the governing board of each community college district shall provide for an annual audit of all funds, books, and accounts of the district in accordance with the regulations of the Board of Governors in order to encourage sound fiscal management practices and fiscal accountability. The MiraCosta Community College District annual audit has been completed and is available on the district website at: <https://www.miracosta.edu/administrative/annual-district-audits/index.html>. The audit firm of Eide Bailly, LLP, certified public accountants licensed by the California Board of Accountancy, conducted the audit. The format and financial statement information is in accordance with the reporting standards of the California Community Colleges Contracted District Audit Manual (CDMA).

STATUS

The district financial audit included examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements, along with assessing the accounting principles used and significant estimates made by management. The results of the audit are found on pages 94-98 of the June 30, 2025, Audit Report.

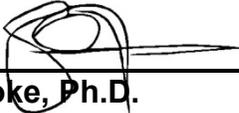
- Financial Statements: **Unmodified opinion (highest opinion)**. Met internal controls over financial reporting and met compliance with financial statements.
- Federal Awards: **Unmodified opinion (highest opinion)**. Met internal controls and compliance over major programs.

- State Compliance: **Unmodified opinion (highest opinion)**. Met compliance for State programs.

A representative of the audit firm of Eide Bailly, LLP, will present the audit report and will be available to answer any questions.

RECOMMENDATION

For information only.

Subject: Sabbatical Leave Report – Professor Robert Kelley	Attachment: None
Category: Presentations	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ ✓ ✓ Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The Board of Trustees periodically receives sabbatical leave reports from faculty members.

STATUS

In this presentation, Professor Kelley will share key findings from his sabbatical leave project, which centered on the purpose to increase the Accessibility and Equity of his Behavioral Statistics courses through the greater embracing of universal design, completion of a Zero Textbook Cost textbook for his students (along with supporting activities and materials), development and integration of “hands-on” applications to reinforce instructional concepts (as seen with examples on his website www.p2l.io), and improvement of instructional materials.

RECOMMENDATION

For information only.

Subject: Ratify Recommendations of Superintendent/President in Approving Personnel Actions	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: <hr style="width: 100%;"/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration: <hr style="width: 100%;"/> Sunita V. Cooke, Ph.D. Superintendent/President

STATUS

1. Resignation of the following Classified employees:

Sandy Howard, Police Support Assistant I, position P-00320, effective January 30, 2026.

Holly Walker, Human Resources Systems Specialist, position P-00190, effective February 23, 2026.

2. Employment of the following classified employees:

Michael Aparicio, Custodian, Facilities, position P-05809, salary range 10, step 1, \$4,413.08 per month, full-time, 12 months per year, effective February 6, 2026. Michael was selected through an open recruitment process.

Jayne Hume, Academic Records Evaluator, Admissions and Records, Academic Records, position P-12824, salary range 23, step 2, \$3,048.15 per month, part-time, 12 months per year, effective March 17, 2026. Jayne was selected through an open recruitment process.

Vu Huynh, Student Services Specialist, Academic Success and Equity, position P-13455, salary range 21, step 1, \$6,063.33 per month, full-time, 12 months per year, effective February 23, 2026. Vu was selected through an open recruitment process.

Diane Nicoll, Academic Records Evaluator, Admissions and Records, Academic Records, position P-12825, salary range 23, step 2, \$3,048.15 per month, part-time, 12 months per year, effective March 17, 2026. Diane was selected through an open recruitment process.

- Temporary reclassification per Section H.5.0, Classified Senate Employee Manual, for the following classified employees:

Aaron Holmes, Access Specialist, SAS Operation, position P-06160, will serve as Interim Manager, Digital Accessibility and Compliance, salary range 36, step 5, longevity year L-1, \$11,451.92 per month, full-time, effective February 20, 2026–June 30, 2026.

Aurora Monette Iglesias, Student Support Advisor, Student Services Welcome Center, position P-08461, will serve as Interim Financial Aid Technician, Financial Aid and Scholarships, salary range 23, step 2, \$6,773.67 per month, full-time, effective March 2, 2026–June 30, 2026.

Elizabeth Lurenana, Administrative Assistant, Foundation and Development, Institutional Advancement, position P-09922, will serve as Interim Executive Assistant to Superintendent/President, Office of the President, salary range CL-28, step 5, longevity year L-1, \$9,098.67 per month, full-time, effective February 17, 2026–June 30, 2026.

- Temporary change of assignment for classified employee Dannie Haemig, Police Support Assistant I, Police Administration, position P-00319, will increase hours from 18 to 20 hours per week, effective February 2, 2026–June 30, 2026.
- Employee 07409975 requests catastrophic leave donations in accordance with Board Policy 7345. Donations are needed, as the employee will exhaust all paid leave entitlements. The employee will need approximately 28.37 hours to remain in full pay status through March 17, 2026.
- Employment of the following associate faculty members for the 2026 spring session, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

Pallavi Bhatnagar Child Development

- Request approval of the following apprentices, short-term employees, substitute employees, and professional experts in accordance with Education Code 88003. Short-term and substitute employees will be employed and paid less than 75 percent of the college year:

Instructional Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Naik	Savitha	Instructional Aide	Short-term	Music	\$25.46/hr	3/13/26	6/30/26
Roberts	John	Instructional Aide	Short-term	Music	\$25.46/hr	3/13/26	6/30/26
Woo	Danita	Theatre and Production Aide II	Short-term	Theatre and Film	\$19.00/hr	3/13/26	6/30/26
Student Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Dumbrique	Miguel	Senior Business Systems Analyst	Substitute	Admissions and Records, OCN	\$48.06/hr	2/23/26	6/30/26

Azizi	Dunia	Student Support Advisor	Substitute	Student Services Welcome Center	\$36/hr	3/12/26	6/30/26
Choice	Keshia	Student Support Advisor	Substitute	Student Services Welcome Center	\$36/hr	2/23/26	6/30/26
Malicoat	Lauryn	Student Support Advisor	Substitute	Student Services Welcome Center	\$36/hr	2/23/26	6/30/26

RECOMMENDATION

Ratify recommendations of Superintendent/President in approving personnel actions, as stated.

Subject: Approve Increase to Hourly Pay Rates for College for Kids Counselors	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Each summer, the Community Education and Workforce Development Department operates the self-funded College for Kids program, offering a diverse selection of enriching summer camp classes for children ages 6 to 16. The program typically runs from June 22 through July 24 and provides hands-on, experiential learning opportunities in subjects such as Survivor Skills, Veterinary Technology, Culinary Arts, Science, Gaming, Visual Arts, Music, and additional specialized topics. These classes are designed to cultivate creativity, build confidence, and engage youth in meaningful educational experiences throughout the summer.

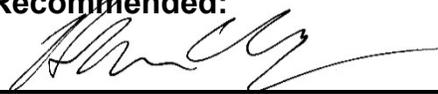
STATUS

To promote pay equity among returning counselors, the implementation of a second pay tier is recommended. Effective June 1, 2026, the Community Education and Workforce Development Department proposes adopting the following job titles and corresponding hourly pay rates for the College for Kids counselor and lead counselor positions.

Title	Hourly Rates June 1, 2025	Hourly Rates June 1, 2026
College for Kids Counselor I	\$18.50	\$18.50
College for Kids Counselor II	New	\$19.00
College for Kids Lead Counselor	\$22.00	\$23.00

RECOMMENDATION

Approve increase to hourly pay rates for College for Kids counselors, effective June 1, 2026, as stated above.

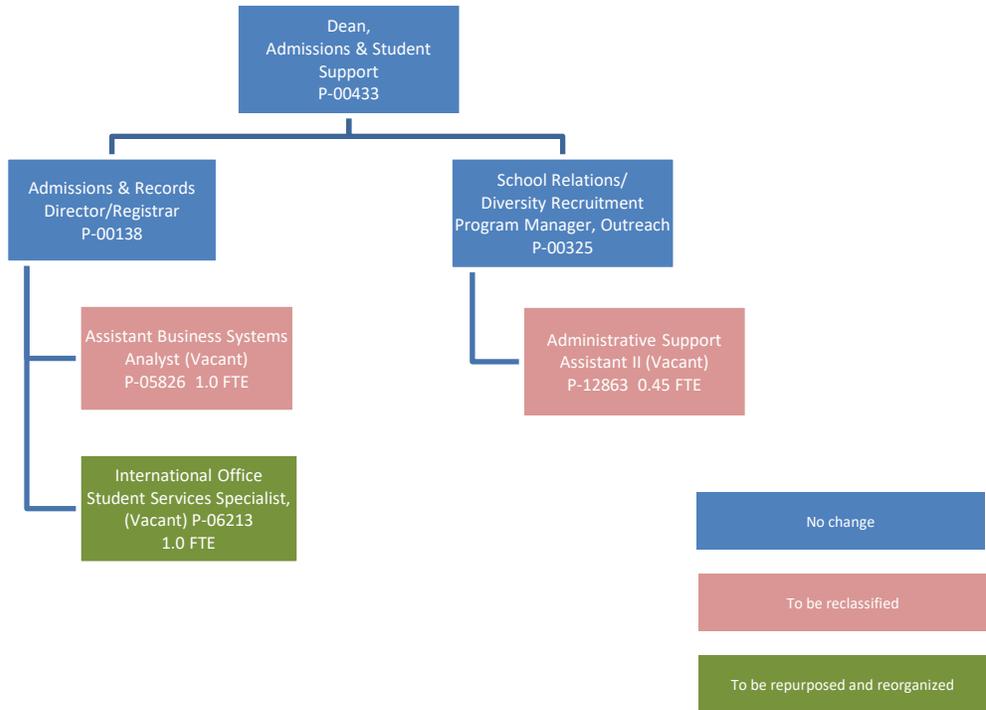
Subject: Approve Reorganization of Admissions and Student Support	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  _____ Alketa Wojcik, Ed.D. Vice President, Student Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President
Recommended:  _____ Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

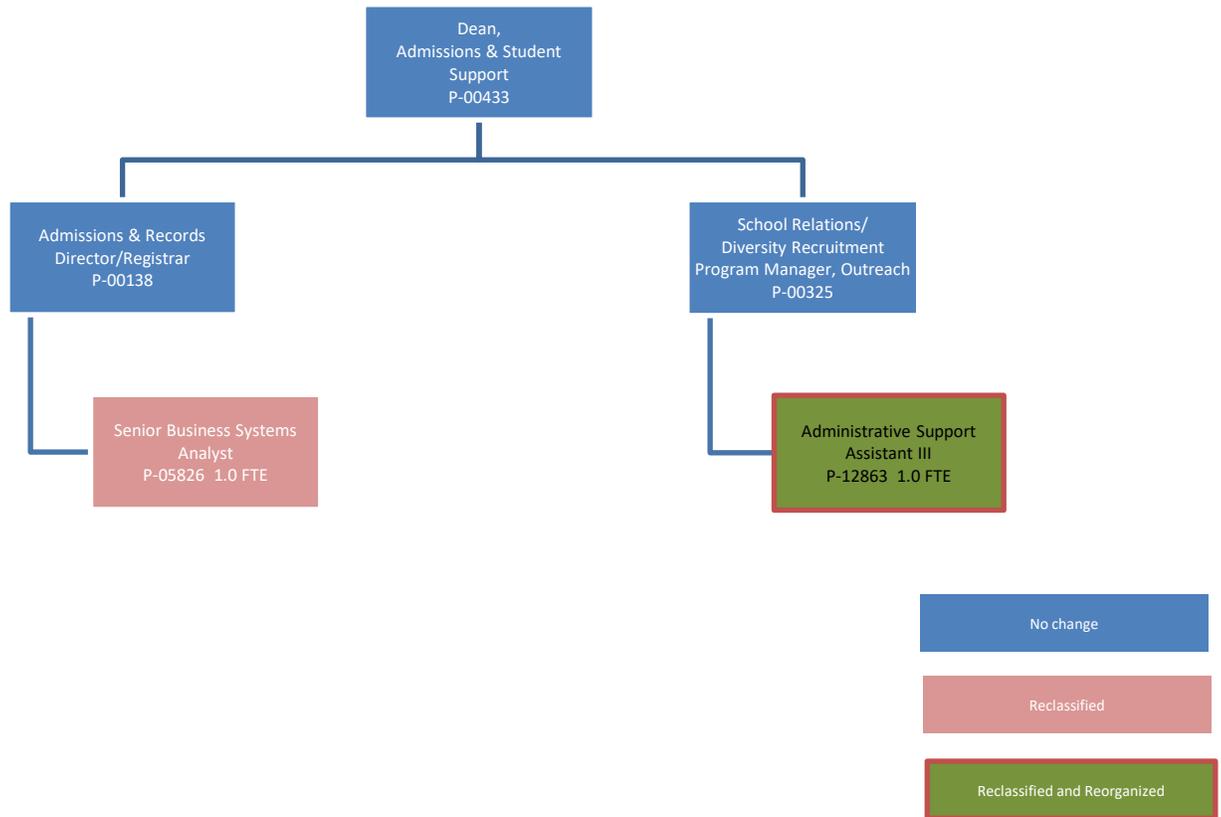
To ensure MiraCosta College remains responsive to institutional priorities, student needs, and evolving regulatory and operational demands, it is necessary to reclassify two positions within the Admissions and Student Support Department. These reclassifications are intended to strengthen technical and administrative capacity across key functional areas. One position will provide enhanced support for PeopleSoft, third-party systems, and institutional reporting, improving system reliability, data integrity, and operational efficiency. The second position will expand administrative support for the International Office, orientation and student support, and outreach efforts, helping to sustain coordinated services and high-impact student engagement. Collectively, these changes support the college’s commitment to student success, compliance, and continuous improvement.

For clarity purposes, the organizational charts below reflect the impacted positions and proposed movements only. Other positions not impacted by the reorganization are not reflected in the organizational charts below.

Current Organization Structure



Proposed Organization Structure



The Student Services Specialist position (P-06213) in the International Office, currently a 1.0 FTE, remains vacant. Salary savings of \$80,753 (Range 21, Step 3), plus statutory and medical benefits, for the elimination of this position will be repurposed to support the reclassification of two positions.

1. First, a portion of the salary savings (\$20,272) will support the reclassification of the vacant Assistant Business Systems Analyst position (P-05826) to a Senior Business Systems Analyst in the Admissions and Records Department. This change will help meet the growing technical, operational, and regulatory demands within Admissions and Student Support. The complexity and integration of student-facing systems now require advanced expertise to ensure accuracy, compliance, and reliable day-to-day operations. A senior-level analyst will provide the leadership needed for complex system configuration, troubleshooting, data reporting, process improvement, and vendor coordination—work that exceeds the scope of an assistant-level role. The assistant-level position has also proven difficult to recruit and retain. Upgrading this position strengthens the college’s capacity to manage system implementations, reduce manual processes, and maintain a stable, scalable, and student-centered technology environment aligned with long-term institutional priorities.
2. Second, a portion of the salary savings (\$36,338) will support the reclassification of the vacant Administrative Support Assistant II position (P-12863) to an Administrative Support Assistant III (ASA III) in the School Relations/Diversity Recruitment Outreach Department. This includes a proposed increase from 0.45 to 1.0 FTE. The change in FTE will result in eligibility for medical benefits, which is also supported by eliminating a benefit-eligible Student Services Specialist position. The proposed change will meet the administrative demands of the Outreach, Orientation, Student Support, and International Offices. Operational needs have grown well beyond the position’s original scope, and these areas require administrative support for essential functions such as purchasing and requisitions, supplies management, student worker onboarding, and event logistics. Elevating the position to an ASA III and increasing its FTE will ensure the role can manage complex, time-sensitive workflows across multiple functional areas, coordinate competing priorities, and provide reliable support for critical student-facing processes. This action strengthens the college’s administrative infrastructure, maximizes the effectiveness of an existing position, and provides a flexible, fiscally responsible support model aligned with current operational demands and institutional priorities.

Using Step 3 for the analysis, the proposed changes will result in a net savings of approximately \$24,143 for the district, including the cost of statutory benefits.

As authorized by Title 5, Section 53021(c)(1):

- Abolish the 1.0 FTE Student Services Specialist, position P-06213, in the International Office, effective April 1, 2026.
- Reclassify the Assistant Business Systems Analyst, position P-05826, to Senior Business Systems Analyst, effective April 1, 2026.
- Reclassify the Administrative Support Assistant II, position P-12863, to Administrative Support Assistant III and increase the FTE from 0.45 to 1.0, effective April 1, 2026.

RECOMMENDATION

Approve reorganization of Admissions and Student Support, as stated above.

Subject: Approve Out-of-Country Travel – Adrea Gonzalez-Karlsson	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 <input checked="" type="checkbox"/> Goal 3 Goal 4
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In compliance with Board Policy 7400, Employee Travel, MiraCosta College full-time faculty member, Adrea Gonzalez-Karlsson is requesting approval to travel to Guayaquil, Ecuador where they will be attending the Jhumki Basu Summer Institute on STEM Education, which brings together community college and high school instructors teaching evolutionary biology, conservation and biodiversity. Gonzalez-Karlsson is teaching Foundations of Biology: Evolution, Biodiversity and Organismal Biology (BIO 202) and was selected to participate through a competitive application process. The travel will take place from July 19, 2026, to July 29, 2026.

STATUS

The Jhumki Basu Summer Institute program, offered through Stanford University’s Center for Latin American Studies, will take place in the “cradle of evolution,” the Galapagos Archipelago. Participants will visit five of the Galapagos Islands and have two days of pedagogical discussions at the field station on Santa Cruz Island. There will be daily lectures and discussions as well as curriculum planning sessions to create more student-centered democratic curricula. Adrea will bring back new perspectives on teaching, both from the curriculum of the institute and from dialogue with the other participants who are all educators focused on these subjects. The opportunity will provide rich material for storytelling through photos and videos of Adrea’s experience with the finches and other flora and fauna of the Galapagos. These stories will be an effective illustration of evolutionary forces, reserve design, and species diversification that are topics in BIO 202.

RECOMMENDATION

Approve Adrea Gonzalez-Karlsson to travel out of the country to Guayaquil, Ecuador from July 19, 2026 to July 29, 2026, to participate in *Jhumki Basu Summer Institute*. Cost not to exceed \$3,200, which will be covered by the faculty member’s professional development funds.

Subject: Approve FF&E Purchase of Outdoor Furniture from Corporate Spaces Inc. DBA Parron Hall for 3000 Series Building Project Oceanside Campus	Attachment: None
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 Goal 2 <input checked="" type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  _____ Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

As part of the Measure MM Bond Program, the purchasing of Furniture, Fixtures and Equipment (FF&E) is needed in association with new construction and renovation projects. This need for FF&E, specifically for the purchasing, delivery, and installation of Outdoor Furniture and miscellaneous items, is related to the project needs identified for the 3000 Series Project at the Oceanside Campus.

STATUS

California Public Code Section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as piggyback) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. The district has identified the use of Corporate Spaces, Inc. DBA Parron Hall (PA) CMAS Contract 4-18-71-0013G.9, Landscape Forms, Inc. CMAS contract #4-16-78-0082A for the purchase of specific items at the lowest cost and best overall value for district purchases.

The furniture purchases have been identified with a total cost of not to exceed: \$500,000. Funding for Furniture, Fixtures, and Equipment are budgeted within the district’s Measure MM funds.

RECOMMENDATION

Approve FF&E Purchase of Outdoor Furniture from Corporate Spaces Inc. DBA Parron Hall for 3000 Series Building Project Oceanside campus.

Subject: Approve Transfer of Measure MM Bond Funds to Projects	Attachments:
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;"> </div> Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;"> </div> Goal 1 Goal 2 Goal 3 Goal 4
Recommended: <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Multiple Measure MM–funded projects have been completed, occupied, and certified by the Division of the State Architect. Following project close-out, sufficient project savings have been identified and are recommended for reallocation to approved projects in various stages of planning and construction.

STATUS

The Measure MM–funded projects outlined in the table below have been completed, occupied, and certified by the Division of the State Architect. Project savings of \$10,755,507 (“Project Savings Fund”) have been identified.

PS Project No.	WD Project No.	Project Name	Project Savings
04006	190382_PJ	CLC-Solar Project	\$(300,212)

Community Learning Center Total: \$(300,212)

PS Project No.	WD Project No.	Project Name	Project Savings
04201	190067_PJ	OC-Bldg 5100 New Allied Health	\$(1,904,338)
04204	190400_PJ	OC-Bldg 5000 New Gymnasium	\$(753,043)
04207	190068_PJ	OC-Ren Bldg 1000 Admin	\$(36,706)
04210	190069_PJ	OC-Reno Track & Field & Sup Bldg	\$(379,435)
04216	190071_PJ	OC-Reno Bldg 1200 Library	\$(893,052)
04245	190431_PJ	OC-Solar Project	\$(2,624,012)

Oceanside Campus Total: \$(6,590,586)

PS Project No.	WD Project No.	Project Name	Project Savings
04119	190554 PJ	SAN-Solar Project	\$(864,709)

San Elijo Campus Total: \$(864,709)

Program Support Costs Total: \$(3,000,000)

Total Project Savings: \$(10,755,507)

District staff and the Project Management Office recommend reallocating Measure MM project savings to the following projects.

The Oceanside B4500 Science Building Renovation Project (“B4500 Project”) has an approved total project budget of \$35,546,063. The B4500 Project is currently funded by Certificate of Participation funds in the amount of \$30,030,650, and district General Funds in the amount of \$5,515,413, with \$5,364,393 of the General Fund allocation currently unspent. The board previously approved the award of a contract for the design and construction of the B4500 Project to Balfour Beatty and is currently in the construction phase.

The Oceanside B4700 Professional Development Renovation Project (“B4700 Project”) has an approved total project budget of \$4,716,462. The B4700 Project is currently funded by district General Funds in the amount of \$4,716,462, with \$4,123,694 currently unspent. The Board previously approved the award of a contract for the design and construction of the B4700 Project to Align Builders and is currently in the design phase.

The Security Cameras and Infrastructure Project – Multiple Campuses (“Infrastructure Project”) has an approved total project budget of \$1,267,420, with nothing currently spent. The Infrastructure Project is currently funded by District General Funds in the amount of \$1,267,420 and is currently in the procurement phase.

Each of these projects is currently funded by non-Measure MM sources and have substantial unspent General Fund allocations. Redirecting Measure MM funds to these projects will allow the corresponding General Fund allocations to be released back to the General Fund.

RECOMMENDATION

Approve the transfer of Measure MM Project Savings Fund of \$10,755,507 to:

- 1) B4500 Project in the amount of \$5,364,393;
- 2) B4700 Project in the amount of \$4,123,694;
- 3) Infrastructure Project in the amount of \$1,267,420;

returning the equivalent remaining General Fund allocations for the above projects back to the General Fund. Any unused Measure MM funds at project completion will be returned to the Measure MM Program Budget.

Subject: Approve Oceanside Emergency Responder Radio Coverage Project Budget	Attachments: None
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

College Police recently identified a critical safety concern related to radio communication within newly constructed buildings at the Oceanside Campus. Upon entering these buildings, officers experience a complete loss of radio connectivity, severing communication with dispatch and other responding officers. This communication gap presents a significant risk during emergency responses and routine patrol activities.

A technical review of the issue determined that the loss of radio coverage is due to insufficient signal penetration within the new building structures. After evaluating potential solutions, staff concluded that installing repeaters within the affected facilities is the most effective and sustainable remedy. These systems will improve signal strength and ensure uninterrupted communication for law enforcement and emergency personnel operating inside the buildings.

This work falls within the scope of Measure MM, as the impacted buildings were constructed using bond funds and require the supporting infrastructure necessary to ensure they are fully functional, compliant with safety requirements, and able to support essential emergency communications.

STATUS

The Oceanside Emergency Responder Radio Coverage (ERRC) Project has been developed to address identified communication deficiencies. The total estimated project budget is \$1,079,412. District staff and the Project Management Office (PMO) are requesting board approval of the project.

Following completion, occupation and Division of State Architect certification, the OC-Building 5100 New Allied Health project approved budget has funds remaining, which district staff and

the Program Management Office have identified as funding that could be reallocated to the ERRC Project.

Pending board approval, staff will initiate project activities, including procurement, installation, and coordination with emergency service stakeholders to ensure compliance with applicable standards and operational readiness. The final contract will be brought back to the board for approval prior to award.

RECOMMENDATION

Approve the ERRC project with a total project budget of \$1,079,412 and approve the transfer of \$1,079,412 of Measure MM Project savings from the OC-Building 5100 New Allied Health project savings to fund the ERRC project.

Subject: Approve FF&E Purchase for Oceanside Communications Hub, Equity Village, and Student Center	Attachment: None
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

As part of the Measure MM Bond Program, the purchasing of furniture, fixtures and equipment (FF&E) is needed in association with new construction and renovation projects. This need for FF&E, specifically janitorial equipment and miscellaneous items (“Big Belly Trash Compactor Sets”), is related to the Communications Hub, Equity Village, and Student Center Project at the Oceanside Campus (“Project”).

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as cooperative purchase agreements) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district.

To purchase the Big Belly Trash Compactor Sets for the Project, the district has elected to use the Foundation for California Community Colleges CollegeBuys/Trustees of the California State University (CSU) Consortium Agreement No. 00004410 cooperative purchase agreement with Waxie’s Enterprises, LLC (“Cooperative Purchase Agreement”), as the pricing and terms of this agreement have proven to be in the best interest of the district.

The total not-to-exceed cost of purchasing the Big Belly Trash Compactor Sets was derived from the pricing matrix within the Cooperative Purchase Agreement and is \$190,296.32. Funding for the purchase of the Big Belly Trash Compactor Sets are budgeted within the district’s Measure MM funds.

RECOMMENDATION

Approve the purchase of the Big Belly Trash Compactor Sets in an amount not to exceed \$190,296.32.

Subject: Ratify and Approve Contracts and Purchase Orders	Attachment: Contract and Purchase Order Ratification List
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. (calendar year 2026 = \$119,100), will be presented to the Board of Trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district’s best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCCAA) with a current bid limit of \$200,000 for construction.

STATUS

The Purchasing and Material Management Department has attached the latest monthly summary of the contracts and purchase orders for the board’s ratification and approval as a consent item.

RECOMMENDATION

Ratify and approve contracts and purchase orders, as listed in the attachment.

**Contract and Purchase Order Ratification List
January 24, 2026 - February 13, 2026**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000

PO #	Vendor	Description	Amount
26000402	Maurice Gannon	SAN Main Fire Road Panel Removal (Fac)	\$22,000.00
26000400	AO Reed & Co	OC 4500 Emergency Heating Hot Water Line Repair (Fac)	\$11,582.00
26000269	HCI Systems Inc	Kitchen Hood Repairs (Fac)	\$6,720.00
26000401	AO Reed & Co	SAN 115 AIR HANDLER WHSP REPAIR (Fac)	\$5,397.00

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

Emergency Repair Contracts Without Bid

PO #	Vendor	Description	Amount
	No Entries at this time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs from \$25,000 - \$119,100

PO #	Vendor	Description	Amount
26000493	M Arthur Gensler Jr & Associates Inc	Contract Services (Admin Serv)	\$112,000.00
26000370	Excelerate, LLC.	Consulting (ITS)	\$109,200.00
26000529	Open Biopharma Training Institute, Inc.	Contract Services (Work Dev)	\$86,800.00
26000289	Trace3	Software Renewal (ITS)	\$82,450.80
26000484	Dell	Equipment Technology (ITS)	\$81,828.50
26000423	EKC Enterprises, Inc.	Equipment (Adult Ed)	\$74,113.31
26000486	Dell	Equipment Technology (ITS)	\$61,373.00
26000426	Josh Shapiro	Contract Services (Career Ed)	\$60,000.00
26000518	Dais Inc	Software Renewal (ITS)	\$44,434.80
26000555	Biocom Institute	Contract Service (Work Dev)	\$40,000.00
26000556	Open Biopharma Training Institute, Inc.	Contract Service (ITS)	\$36,000.00
26000272	San Fransisco Community College District	Contract Services (Work Dev)	\$31,249.50
26000280	PageUp People Limited	Software Renewal (HR)	\$27,930.00
26000471	CivicPlus, LLC	Equipment Software (ITS)	\$26,854.66
26000442	Blackhawk Network Inc.	EOPS Grocery Cards (EOPS)	\$25,023.04
26000340	Black Rocket Productions LLC	Contract Services (Work Dev)	\$25,000.00

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999

PO #	Vendor	Description	Amount
26000380	Dell Marketing L P	Board approved 7/17/25	\$24,313.65
26000273	Edstar, Inc.	Contract Services (Work Dev)	\$23,250.00
26000450	CDW-G	Equipment Technology (ITS)	\$22,689.59
26000449	Dell	Equipment Technology (ITS)	\$21,444.33

26000503	DataBank IMX, LLC	Contract Services (HR)	\$21,029.00
26000377	Ovid Technologies Inc	Library E-Resources (Lib)	\$16,453.45
26000451	BankMobile Disbursements	Contract Service (Fin Aid)	\$12,500.00
26000387	4imprint	Promotional (PIO)	\$11,750.80
26000448	Dell	Equipment Technology (ITS)	\$11,457.03
26000259	Carolina Biological Supply Co	Supplies (Bio)	\$10,807.68

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$5,000 - \$9,999			
PO #	Vendor	Description	Amount
26000473	Maxient LLC	Software Renewal (ITS)	\$8,800.00
26000251	Andrea Claire Goldfien	Contract Services (Work Dev)	\$8,775.00
26000498	Workday Inc	Training (HR)	\$8,360.00
26000569	Mission Del Oro Homeowners	Contract Services (Fac)	\$8,187.36
26000417	VelocityEHS, Inc.	Membership (Fac)	\$7,873.95
26000530	Los Rios Community Colleges Foundation	Contract Services (Work Dev)	\$7,000.00
26000474	Runtime Technologies, LLC	Software Renewal (ITS)	\$6,588.00
26000453	Waxie	Supplies (Fac)	\$6,555.37
26000472	CivicPlus, LLC	Equipment Software (ITS)	\$6,511.13
26000557	Thermo Solutions Services USA, Inc.	Contract Service (Bio)	\$5,804.99

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No Entries at this time		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No Entries at this time		

Total Contract Expenditures: \$1,220,107.94
Ratify MCC purchase orders 26000243 through 26000570

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

MOUs / Grants / Instructional / Miscellaneous Agreements			
Contract #	Other Party	Description	Amount
	No Entries at this time		

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

Facilities Use Agreements			
Contract #	Licensee	Description	Amount
26000024_SCON	Vista Unified School District	Civic Center - High School Band Concert	\$561.00

**Capital Improvement Program Contract and Purchase Order Ratification List
January 24, 2026 - February 13, 2026**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000

PO #	Vendor	Description	Amount
	No Entries at This Time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs Greater Than \$25,000

PO #	Vendor	Description	Amount
26000492	Parron Hall	04205 – 3000 Series Building – Allsteel and Lounge Furniture for B30 (OCN)	\$491,191.50
26000546	Krueger International Inc.	04205 - 3000 Series Building – Furniture (OCN)	\$293,397.99
26000490	Parron Hall	04205 – 3000 Series Building – Allsteel and Lounge Furniture for B34 (OCN)	\$242,730.07
26000491	Parron Hall	04205 – 3000 Series Building – Allsteel and Lounge Furniture for B32 (OCN)	\$170,882.68
26000489	Parron Hall	04205 - 3000 Series Building – Allsteel and Lounge Furniture for B31 (OCN)	\$146,174.69
26000313	Ninyo & Moore	04202 – Chem Bio Building – Provide Slope Moisture Evaluation (OCN)	\$49,200.00
26000566	Shadpour Consulting Engineers, Inc.	04213 – Professional Development Building 4700 – Services for Division 25 HVAC (IAS) Integrated Automation System (OCN)	\$32,500.00
26000363	Communication Wiring Specialists Inc.	04202- Chem Bio Building – Provide and Install New Emergency Speakers at Building 13 (OCN)	\$25,573.00

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999

PO #	Vendor	Description	Amount
	No Entries At this Time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 - \$9,999

PO #	Vendor	Description	Amount
26000565	Botsford Construction Inc.	04237 – 4500 Science Building – Misc. Construction for 4500 Swing Spaces (OCN)	\$6,200.00
26000567	Parron Hall Office Interiors	04237 – 4500 Science Building – Replacement Desk Chair for 4500 Faculty (OCN)	\$519.20

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders

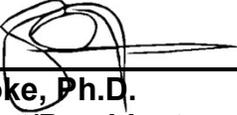
PO #	Vendor	Description	Amount
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	No Entries At this Time		
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In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No Entries At this Time		

Total Contract Expenditures: \$1,458,369.13			
Ratify Purchase Orders – 2600: 0313,0353,0489, 0491, 0490, 0492, 0546, 0565, 0566, 0567.			

Subject: Consider and Approve Appointment of Board Parliamentarian	Attachment: None
Category: Action Items	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The Board will explore the need to have a Parliamentarian to assist the Board President during Board meetings to enhance effective meeting management.

STATUS

Board members will discuss and, if the Board wants to move forward with this idea, an appointment can be made. If the Board desires, this can be a position elected annually when the Board of Trustees selects officers.

RECOMMENDATION

Consider the position of Parliamentarian and potentially approve appointment of Board Parliamentarian.

Subject: Appoint Independent Citizens' Bond Oversight Committee Members	Attachment: None
Category: Action Items	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3  Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

After the passage of Measure MM on November 8, 2016, the governing board established an Independent Citizens' Bond Oversight (ICBOC) committee on March 9, 2017, as required by state law. The purpose of the committee is to keep the public informed about the expenditure of bond revenues, review and report on the proper expenditure of taxpayers' money for school construction and advise the public as to the MiraCosta Community College District's compliance with Proposition 39 requirements, as contained in the California Constitution. The committee consists of seven (7) members as follows:

- One (1) member active in a business organization representing the business community located in the district
- One (1) member active in a senior citizens' organization
- One (1) member active in a bona-fide taxpayers association
- One (1) student enrolled and active in a community college support group
- One (1) member active in a support organization for the district, such as a foundation
- Two (2) members of the community at large

Per the Independent Citizens' Bond Oversight Committee Bylaws, Section 5. Membership, 5.4 Term, "...each member shall serve a term of two (2) years, commencing as of the date of appointment by the board. No member may serve more than three (3) consecutive terms..."

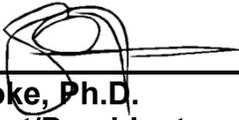
STATUS

Amy McNamara-Hornsten, the support organization representative on the ICBOC, will conclude her first term on March 22, 2026, and has applied for reappointment to a second term.

Ms. McNamara-Hornsten is a local business owner with over 30 years of experience in commercial real estate sales and construction management. She is an engaged member of the MiraCosta College Foundation Board and has served as chair of the ICBOC for the past year.

RECOMMENDATION

Appoint Amy McNamara-Hornsten for a second two (2)-year term, beginning March 23, 2026, as the support organization representative of the Independent Citizens' Bond Oversight Committee.

Subject: Approve Submission of 2026 California Community Colleges Trustee Board Election Ballot	Attachment: 2026 CCCT Board Election Candidates
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4
Category: Action Items	Type of Board Consideration: Information Consent ✓ Action
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The official ballot of the 2026 California Community College Trustee (CCCT) board election must be signed and returned to the Community College League of California office by the fourth week of April. Nine candidates are running for the nine open positions on the CCCT board this year.

STATUS

The board of trustees must take action to approve submitting an election ballot for the MiraCosta Community College District. Each board member is asked to choose nine candidates on the draft ballot, which must be returned to the superintendent/president no later than April 16, 2026. These votes will be tallied, and the top nine candidates will be submitted on the official CCCT ballot.

The statements of candidacy for the nine candidates can be reviewed [here](#).

RECOMMENDATION

Approve submission of 2026 California Community College Trustee board election ballot.



COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

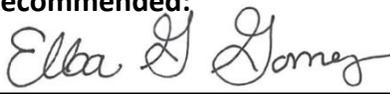
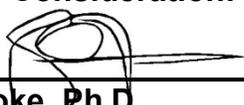
2026 CCCT Board Election

*Candidates Listed in Secretary of State's
Random Drawing Order of January 22, 2026*

Voting will take place via eBallot where you can select no more
than **NINE (9)** candidates

1. Roberto Rodriguez, Palomar CCD*
2. Rachel Rosenthal, Sierra Joint CCD
3. Suzanne Lee Chan, Ohlone CCD*
4. Crystal Jackson, West Hills CCD
5. Barbara Dunsheath, North Orange County CCD*
6. Carlos Guerrero, Santa Clarita CCD
7. Deana Olivares-Lambert, Chaffey CCD*
8. Jonathan Abboud, Santa Barbara CCD*
9. Judy Chen Haggerty, Mt. San Antonio CCD*

**Incumbents*

Subject: Final Report Update on Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services	Attachment: None
Category: Information Items	Type of Board Consideration: <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Resolution No. 4-25/26 was approved at the October 16, 2025, board meeting to authorize the superintendent/president to declare an emergency and to take emergency actions in accordance with Public Contract Code §22050.

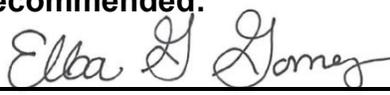
On the afternoon of September 8, 2025, the elevator in Building 14 (Student Services) at Oceanside campus became stuck between floors while occupied. The elevator doors could not be opened to release the individuals inside. MiraCosta College Police promptly contacted the Oceanside Fire Department for assistance. After multiple unsuccessful attempts to lower the elevator, the fire department was forced to use jaws of life equipment to open the doors and safely evacuate the occupants. While the rescue was successful, the operation caused significant damage to the elevator doors, which now require full replacement. This elevator serves to provide primary ADA access to the main level of the Oceanside campus.

STATUS

The final repairs for the elevator were completed by Schindler Elevator Corporation on February 9, 2026. The final cost to repair the elevator was \$52,789.40. With the work completed and the elevator fully operational, this item is now closed under the emergency declaration.

RECOMMENDATION

For information only.

Subject: Annual District and Bond Measure MM Audit Services for FY2026/27	Attachment: None
Category: Information Items	Type of Board Consideration: <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> Action
Institutional Goals: mcc.mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

MiraCosta Board Policy/Administrative Procedure 6400 and under California Code of Regulations, title 5 (Title 5) section 59102, "Arrangements for annual audits for any fiscal year as required by section 84040 of the Education code shall be made final no later than the May 1 preceding that fiscal year." Each district must inform the Chancellor's Office of their audit arrangements and identify the auditor under contract no later than May 15 of each year. Financial audits require that the district contract for annual comprehensive fiscal audits by a certified public accountancy (CPA) firm by May 1st.

Measure MM, a \$455 million general obligation bond, authorized by Proposition 39, was passed by the voters of the MiraCosta Community College District on Nov. 8, 2016, to provide funding for needed repairs, upgrades, and new construction projects. Proposition 39 requires both a financial and a performance audit to ensure Measure MM is in compliance with Article XIII A, Section 1(b)(3)(C) of the California Constitution.

STATUS

On March 27, 2025, following a successful RFP process, the board approved a 5-year contract with CWDL to perform the district's annual financial audit and the district's General Obligation Bond *Measure MM* financial and performance audits.

Auditor's Fees:

District audit services:

- 2025-26: \$68,950**
- 2026-27: \$71,319
- 2027-28: \$73,758

2028-29: \$76,271
2029-30: \$78,859

\$369,157 total for five years

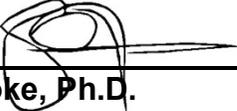
General obligation bond Measure MM audit services:

2025-26: \$9,755
2026-27: \$10,108
2027-28: \$10,471
2028-29: \$10,845
2029-30: \$11,230

\$52,409 total for five years

RECOMMENDATION

For information only.

Subject: Superintendent/President Search Update	Attachment: None
Category: Information Items	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

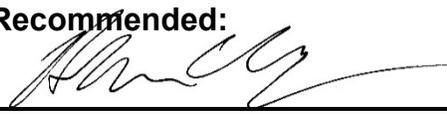
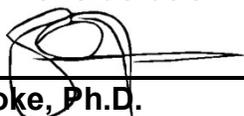
Superintendent/President Sunita V. Cooke has indicated her intention to resign, effective summer 2026.

STATUS

Board President Frank Merchat will provide an update of the recruitment process.

RECOMMENDATION

For information only.

Subject: Student Services Division Board Report	Attachment: None
Category: College-Related Reports	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">     Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  _____ Alketa Wojcik, Ed.D. Assistant Superintendent/Vice President, Student Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

Academic Counseling Office (Tim Alves)

The Counseling Department continues to register large numbers of students explicitly booking appointments for Comprehensive Education Plans (CSEP). Compared to this time last year, counselors have written nearly 650 more CSEPs and revised hundreds more for students modifying their existing ones, as their academic goals evolve. All of this has been part of the Counseling Office’s on-going efforts to enact the principal tenets of Guided Pathways work, while ensuring a holistic approach to serving students. Students report feeling like they are being supported and that staff have been exceedingly helpful in connecting them with counselors.

Academic Records Evaluators (Kathy Rodriguez)

For fall 2025, the team completed 206 Prior College Credit (PCC) evaluations, ensuring timely transfer credit review and accurate academic placement and educational planning for students. A total of 96 Associate Degrees for Transfer (ADTs) were posted, and 101 ADT verifications were processed through ADT eVerify.

A total of 843 degrees and certificates were awarded for fall 2025, including:

- Associate of Arts degrees - 336
- Associate of Science degrees - 110
- Certificates of Achievement - 397

In support of spring 2026 registration, 354 prerequisite clearances were reviewed and processed to ensure students were able to enroll without delay. As of early February, 1,544 graduation petitions have been submitted for spring 2026.

Fall 2025 marked the launch of Cal-GETC and Common Course Numbering implementation within the MyEdPlan (DegreeWorks) degree audit system, positioning the college for statewide compliance and a smooth transition for students.

Admissions and Records Office (Kathy Rodriguez)

The Admissions and Records Team continues to manage high application and transcript volume while safeguarding the integrity of student records and maintaining timely service standards.

During fall 2025:

- There were 9,498 transcripts issued, ensuring students were able to meet transfer, employment, and scholarship deadlines.
- There were 270 transcripts manually processed and sent to high schools in support of Dual Enrollment partnerships.
- The office received 2,776 incoming transcripts, including 2,257 college transcripts and 519 high school transcripts.
- There were 7,382 credit applications processed, including 3,543 applications for the fall 2025 term.
- There were 1,075 noncredit applications processed, with 767 applications submitted for fall 2025.

In addition to application processing, the team conducted significant fraud mitigation efforts. A total of 2,965 applications were reviewed through the spam filter. Of those, 669 were confirmed as valid students, while 2,296 were identified as fraudulent submissions, preventing potential misuse of institutional resources and protecting student data.

To support documentation, compliance, and record retention practices, 15,653 admissions-related documents were scanned and indexed into the ilinx system during fall 2025.

The volume and complexity of this work reflect the department's continued commitment to student access, data integrity, compliance, and operational efficiency.

Athletic Department (Patrick Conahan)

The women's basketball team is making history, currently undefeated with an overall record of 27-1. They are number five in the state ranking and will start the state playoffs at the end of February.

The women's beach volleyball team has also started strong, with a record of five to two. The Sandy Spartans have only lost to four-year schools (Vanguard University and The Master's University). The team is currently ranked number five in the Junior College National Beach Volleyball rankings.

Team Grade Point Averages (GPAs) were high for the MiraCosta athletic teams in the fall semester. Women's beach volleyball led the way with 3.52, women's soccer at 3.49, men's basketball at 3.47, women's basketball at 3.42, women's volleyball at 3.14, and men's soccer at 3.07.

Campus Assessment, Resources, and Education (CARE) Program (Yurico Jimenez)

The CARE Program's Basic Needs Service Utilization data dashboard demonstrates that in fall 2025, 10,548 students accessed the campus food pantries 36,703 times. Since the beginning of the spring 2026 semester, 3,643 students have accessed the food pantries 10,828 times. The program continues to see an overrepresentation of Black/African-American, Latinx/Chicanx, and students ages 30+ accessing services, which data shows

are students who are disproportionately impacted in both our Student Equity and Basic Needs data.

With support from the San Diego Food Bank and Feeding San Diego, the CARE Free Food and Resource Market events occur twice a month every semester. In fall 2025, CARE served 958 individuals and distributed 33,793 pounds of food. In spring 2026, the first CARE Free Food and Resource Market served 136 individuals and distributed 6,217 pounds of food.

The CARE Food Pantry also rescues food seven times per week, including new food rescue partnerships with Stater Bros. and Aldi. In fall 2025, 31,064 pounds of food were rescued from retailers like Sprouts, Gelson's, and Trader Joe's. In spring 2026, CARE has already rescued 10,757 pounds with an estimated market value of almost \$81,000.

The CARE Department also continues to support students through case management for basic needs resources, where students are connected to on-and-off campus resources. In fall 2025, 533 CARE Referrals were received, including 348 students needing basic needs services, while 162 were related to transportation requests for bus passes and Uber vouchers for students attending classes in-person. Lastly, CARE rolled out Community Resource Office Hours in September 2025, which has offered on-site support by TrueCare and Feeding San Diego with CalFresh and Medi-Cal application assistance to 74 students at the Oceanside Campus and the Community Learning Center.

Extended Opportunity Programs and Services (EOPS) (Yesenia Balcazar/Jose Mota)

EOPS/CARE, CalWORKs, NextUp, and RAFFY Programs remain committed to increasing access, removing barriers, and promoting student achievement through intentional, comprehensive support services designed to meet students' academic and basic needs. Across EOPS and CalWORKs programs, a total of 673 transportation-related services were delivered in the form of gas cards, parking permits, and bus passes, directly benefiting 362 students and helping ensure they could consistently attend classes and participate in campus activities. To further address basic needs insecurity, the department provided food assistance to 383 EOPS and CalWORKs students through grocery cards and cafeteria meal vouchers. All 46 students enrolled in the NextUp and RAFFY Programs received comprehensive, wraparound support, including grocery cards, transportation gas cards, book assistance, and academic supplies to ensure they were fully equipped for success. A total of 487 book vouchers and 487 academic supply vouchers were issued this spring semester to help students access required course materials.

EOPS also strengthened the ongoing partnership with the Learning Centers to provide tailored academic support services across all programs, ensuring students receive academic support.

EOPS proudly recognized and celebrated student excellence by covering Phi Theta Kappa (PTK) Honor Society membership fees for 74 EOPS students, three CalWORKs students, and two NextUp students. There was a recognition event for students inducted as PTK members. Additionally, there were welcome-back events for CalWORKs and Foster Youth students to foster community, connection, and a sense of belonging at the beginning of the term.

In partnership with the Foundation, the program secured three dedicated scholarships for EOPS students - the Brother Benno's Scholarship, the Molly Martinek EOPS Scholarship/Transfer Scholarship, and the RAFFY Scholarship for Former Foster Youth. Moreover, one of the EOPS counselors and his family generously established and funded a

scholarship to support a graduating CalWORKs student, further demonstrating our collective commitment to student success.

As of spring 2026, the program welcomed 72 new students into the CalWORKs, NextUp/RAFFY, and EOPS Programs, and continues to actively enroll and support additional students. The EOPS application remains open, and recruitment is ongoing to ensure all eligible students still have the opportunity to access the comprehensive resources and services designed to help them succeed and thrive.

Financial Aid Office (FAO) (Mike Dear)

The Financial Aid Office (FAO) continues to support student success. As of the end of February, the FAO has disbursed \$16.9 million in federal Pell grant, \$2.5 million in Cal Grant, \$3.9 million in Student Success Completion Grant (SSCG), and \$874,000 in various scholarship funds.

Outreach workshops and events are in full swing ahead of the March 2 priority filing date for 2026/27 FAFSA and CADAA applications. Students were particularly excited about the free boba with proof of FAFSA/CADAA completion event on the Oceanside Campus.

The team is working to understand and implement changes to federal Direct Student Loan and Pell Programs based on the One Big Beautiful Bill Act (aka OB3). Of particular interest for MiraCosta College is the introduction of federal Pell grant eligibility for short-term programs designed to get students quickly into the workforce. Both statewide and national financial aid advocacy efforts, commonly referred to as workforce Pell, have been ongoing for years, making this a small ray of light in an otherwise very dark year of federal policy actions. A cross divisional team has already met to begin planning and implementing the new rules, though part of the process involves the State Governor's Office designating programs, so the first payments under this new regulation likely won't occur until the 2027/28 academic year.

Health Services (Kim Marquardt)

As of February 2026, Health Services continues to be open year-round offering in-person and telehealth services. From February 2025 to February 2026 Health Services completed 7,110 total appointments consistent with the prior year (February 2024-February 2025). Approximately 52 percent of appointments are mental health related, 42 percent are medical, and six percent are case management.

Health Services continues to note a significant number of our disproportionately impacted students seeking mental health counseling support, with Black/African American students at 5.11 percent, Latiné/Chicané students at 58.01 percent, LGBTQIA+ students at 34.8 percent, and students over age 25 at 55.38 percent.

Health Services continues to partner with Vista Community Clinic monthly for on-campus HIV/Hep C Testing, the San Diego Blood Bank for on-campus blood drives, as well as TrueCare for on-campus flu vaccine clinics, and continues to provide free training and Narcan as a Narcan Distribution Project Provider.

Mental health counselors gave presentations and training to over 1,000 students and employees and continued to coordinate groups, workshops, special events, and outreach activities in collaboration with Student Life, SAS, UMOJA, UPRISE, Transitions, Student Equity, and Veterans Services. Mental health counselors and the case manager provided

same-day outreach for 194 CARE referrals and together connected approximately 500 students to off-campus resources.

International Office and Study Abroad Program (Kathy Rodriguez)

For fall 2025, MiraCosta enrolled 105 international students excluding Optional Practical Training (OPT) students. This includes 79 F-1 students, 11 students in The Academy at MiraCosta (TAM) High School Completion Program, 15 online-only international students, six students on Optional Practical Training (OPT), and two students on Curricular Practical Training (CPT).

For spring 2026, 106 international students are currently registered, including 83 F-1 students, 13 TAM students, 12 online-only students, with potential growth pending final CalEdu enrollments.

Despite ongoing global challenges affecting international enrollment, including visa appointment delays, shifting political climates, and rising costs, the college has maintained steady enrollment of over 100 international students. Strategic partnerships with TAM and CalEdu, whose students take online courses from South Korea, have been instrumental in stabilizing enrollment during a period when many institutions are experiencing declines. The office also welcomed a cohort of new international students through school transfers and change-of-status approvals.

Fall 2025 international students achieved a strong collective cumulative GPA of 3.589, reflecting both academic excellence and the effectiveness of coordinated student support services.

The Lunar New Year Celebration held in February was a campus-wide success, with approximately 250 faculty, staff, and students in attendance. In partnership with APIDA, the International Club, CalEdu, and the Japan Exchange and Teaching (JET) Program, the event provided opportunities to share cultural traditions and educate the campus community about the historical and cultural significance of Lunar New Year across many Asian countries. Activities included a hand reader, photo booth, red envelopes, Chinese zodiac bookmarks, names written in Japanese, and various crafts celebrating the Year of the Horse. The event strengthened intercultural understanding and reinforced MiraCosta's commitment to global awareness and inclusion.

The International Office signed eleven new agent contracts across the United States, Japan, Nepal, Canada, India, and Brazil, expanding global recruitment networks. For spring 2026, the office is renewing partnerships with long-time collaborators, including Futures Abroad International, which operates The Academy at MiraCosta International Student High School Completion Program, and Kansai Gaidai, a long-standing Japanese university partner.

To strengthen recruitment infrastructure, the office conducted seven live agent trainings and one joint training with California State University San Marcos to promote the 2+2 transfer agreement. Through strategic partnerships, proactive communication, and continued student engagement, the International Office remains focused on sustaining enrollment, ensuring regulatory compliance, and supporting the academic success of international students.

Orientation and Student Support (Tina Helmstreit)

The Orientation and Student Support (OSS) Department continues to align onboarding strategies with Guided Pathways through an upgraded online orientation tool currently being

refined for Title II compliance, Spanish translation, and noncredit (Adult High School and ESL) tracks. Driven by the targeted Missing Services Campaign, fall 2025 orientation completion reached 79 percent, maintaining a steady year-over-year upward trend from the 78 percent recorded in fall 2024. On-the-ground engagement also saw significant growth through our Help Huts, which recorded over 3,800 student interactions across the Oceanside and San Elijo Campuses during the first two days of the spring term. Looking ahead, OSS has begun planning the Fifth Annual Welcome Fest, which will highlight Academic and Career Pathways (ACPs) in our onboarding experience for new college students.

School Relations/Diversity Outreach (Jonathan Gomez)

The Outreach Department had an active and productive first half of the academic year, engaging students, families, and educational partners across our region. Throughout the fall semester, student ambassadors tabled at over 50 events including college fairs, back-to-school nights, and community events. In addition, the ambassadors hosted several individual and large group tours for elementary, middle schools, high schools, and adult learners.

In October, Outreach partnered with Encinitas Friends of the Arts to host roughly 1,200 guests for a Dia de Los Muertos Event at the San Elijo Campus. In November, 55 local high school counselors and school staff participated in the Taste of MiraCosta Event held at the Oceanside Campus. Attendees received information and updates about MiraCosta College's programs and an overview of the focused format transfer programs and ethnic studies offerings.

As the start of the spring semester approached, Outreach partnered with the Counseling Department and Orientation and Student Support to offer New Student Course Selection Workshops. The workshops are also being offered this spring, to help prepare graduating high school seniors for summer and fall registration.

Service Learning and Volunteer Center (SLVC) (Nancy Magpusao Burke)

In support of Hunger and Homeless Awareness Week (HHAW) last November, Service Learning and Volunteer Center (SLVC) had 15 volunteers support Operation Hope sorting donations of clothes, food, toys, and supplies. In December 2025, Spartan Service Saturday culminated in a Tamalada Project, a partnership with Botanical Community Development Initiatives of 50 volunteers assisting participants and creating tamales for local community distribution. There were 453 community guests and vendors who participated at Balderrama Park.

In spring 2026, eleven classes are participating in Service Learning opportunities. A plan is underway to expand STEM-related opportunities with Technology Career Institute.

SLVC hosted Martin Luther King, Jr. Day of Service at MiraCosta College in January with eight non-profit organizations hosting service projects for a total of 143 volunteers including members of the MiraCosta College Board of Trustees. Additionally, Service Learning staff, together with MiraCosta College students, staff, faculty, and administrators, joined Palomar College and CSU San Marcos for the second year to march together at the 44th Dr. Martin Luther King, Jr. Parade along San Diego Harbor.

There were two Service Learning and Volunteer Fairs comprising 14 community partners and 37 students at Community Learning Center and the event at the Oceanside Campus had 23 community partners, faculty, staff, and 85 students attended.

Four Service Learning projects filled up early with registered student volunteers including international students. Planning for the Annual César Chávez Day of Service, in partnership with CSU San Marcos and Palomar College, is underway for March 27. The largest annual event, STREAM Festival, will be held April 25 alongside Latino Book Family Festival with an estimated projection of over 400 community participants.

Student Accessibility Services (SAS) (Abrey Nydegger)

Student Accessibility Services (SAS) has been working closely with the San Dieguito Union High School District to support incoming students in connecting with accommodations. SAS counselors have presented at several local high schools, explaining how students' current accommodations can be applied once they enroll at MiraCosta College. In addition to high school visits off campus, several schools are scheduled for campus tours and SAS informational sessions this spring. These efforts encourage new students to get connected early and ensure a smooth transition to college.

The fifth cohort of the Ability Ally Program has officially launched for the campus community. This self-paced Canvas course, offered each spring semester, provides a deeper understanding of people with disabilities, the history of the Disability Rights Movement, and the barriers individuals with disabilities often encounter. Participants engage with curated resources, discussion boards, and additional learning opportunities throughout the course. The program culminates in a live session featuring a SAS student panel.

Misty, a service animal, has been with the Student Accessibility Services Office for over three months now and has created a positive environment in the office and around campus. Misty has interacted with several students and staff members who have used her to reduce their anxiety and provide unconditional emotional support during stressful situations. Comments have been heard such as "petting her made my day," "I am so glad she is here at MiraCosta," and "thank you for bringing Misty to the office."

Student Life and Leadership (SLL) (Terrence Shaw)

The Biannual Student Leadership Conference centered on "Leading with Purpose," and featured keynote speaker Lisa Bronner, the granddaughter of Dr. Emanuel Bronner — the founder of Dr. Bronner's. Lisa shared insights on people-centered leadership, ethical business practices, and the global influence of values-based organizations with 67 student leaders who attended the conference.

The MiraCosta community joined Palomar College and CSU San Marcos to participate in the 44th Annual Dr. Martin Luther King Jr. Day Parade in San Diego. The parade is one of the largest tributes honoring Dr. King's legacy and over 100 participants attended from MiraCosta, Palomar, and CSUSM, including students, staff, faculty, administrators, and community members.

There were 58 student clubs that participated in the Spring Club Rush, and more than 240 students participated, bringing together the campus community to showcase and support the wide range of student clubs and organizations. The atmosphere was energetic with strong involvement from students, ICC leadership, staff, faculty, and administrators. Inter-Club Council (ICC) also held a fundraiser during the event and raised 528 dollars in one hour for student clubs.

Student Life and Leadership (SLL), San Elijo (Colleen Maeder)

The San Elijo Campus wrapped up 2025 on a high note with a full slate of end-of-year programming, including roughly 250 students participating in our semesterly Schedule Party and Finals Week activities, which included a Petting Zoo, Build Your Own Thrive Kit, Rise and Shine Breakfast, and 2026 Vision Boards.

In January 2026, faculty and staff welcomed more than 350 students at the San Elijo Help Huts during the first two days of the semester. In the weeks that followed, San Elijo hosted both Club Rush and Paws to Share (therapy dogs). During San Elijo Club Rush, eight student clubs were represented, and there are currently four active clubs based at the San Elijo Campus - Birding Club, Entrepreneurship Club, Outdoors Club, and the Giving Club.

Student Services, CLC (Mitra De Souza)

In January, Student Services at the CLC hosted the spring New Student Welcome where forty-one students were successfully onboarded. The program was offered simultaneously in Spanish and English and included an orientation presentation, campus tour, resource fair, and the opportunity for students to receive individualized assistance. Most students in attendance were Adult High School Diploma and English as a Second Language students. The program continues to offer Continuing Education orientation in-person, via Zoom, and online and are currently working on transitioning online orientation from Canvas to Advantage Design to enhance the user experience and increase automation.

Student Services is gearing up for Adult High School and High School Equivalency Commencement on May 21 at 6pm at the Community Learning Center. There are currently 100 students with approved graduation petitions and 19 students who have successfully completed the GED. These numbers are expected to increase significantly leading up to Commencement.

The campus food pantry continues to experience high traffic with 11,754 visits to date for the 2025/26 academic year. The pantry is staffed by four student workers, five student volunteers and up to two food pantry internship participants. To date, seven students have successfully completed the internship program and been awarded a scholarship of 500 dollars using a Foundation Board grant.

Student Services Business Systems Analyst (Kathy Rodriguez)

The Business Systems Analyst Team continues to strengthen reporting infrastructure, enhance fraud prevention efforts, and support statewide system collaboration. Implementation of the new Student Attendance Accounting 320 reports will resume in March 2026, with a planned go-live in date in summer 2026 to improve compliance, reporting accuracy, and operational efficiency.

Fall 2025 marked MiraCosta's first semester operating as a Teaching College, following its role as a Home College since fall 2020. Preliminary Teaching College data reflects 26 students (32 enrollments) who dropped, 36 students (37 enrollments) who received a grade, including withdrawals, and three students (three enrollments) who received a W. Ongoing monitoring and analysis of this data will guide refinements to processes and strengthen student support strategies as participation continues to grow.

The team has also made measurable progress in fraud mitigation and identity verification through the strategic use of technology. Implementation of LightLeap enables academic early identification of potentially fraudulent applicants through application data, with a service indicator applied shortly after account creation to significantly reduce fraudulent enrollments. The “Confirm Real Student” button was implemented within the Student 360 page in PeopleSoft (SURF), allowing staff to quickly verify legitimate students and ensure they are not unnecessarily impacted by fraud prevention measures.

Transfer Center (Lise Flocken)

MiraCosta remains one of the strongest community colleges regarding UC transfer rates. The Transfer Center is dedicated to increasing these rates by collaborating with other departments and high school partners.

	MCC Admission Rate Percentage
UC system wide	71.46
UC Berkeley	36
UC Davis	63
UC Irvine	50
UC Los Angeles	31
UC Merced	85
UC Riverside	57
UC San Diego	64
UC Santa Barbara	74
UC Santa Cruz	75

Testing Services and Academic Proctoring Center (Sinclair Tirona)

The Academic Proctoring Center (APC) continues to grow exponentially semester after semester. From fall 2024 to fall 2025, we saw a 75 percent increase in individual students served and a 50 percent increase in total exam appointments.

- Individual Students Served:
 - Fall 2024: 1,164 Students
 - Fall 2025: 2,034 Students
- Total Exam Appointments:
 - Fall 2024: 3,816 Appointments
 - Fall 2025: 5,728 Appointments

Despite unprecedented growth in usage, the APC has maintained its commitment to exemplary service and a calming, supportive testing environment. MiraCosta’s Academic Proctoring Center is a model for the state and continues to stand as a standard for other institutions who are looking to implement similar programs.

Veterans Services (Liz Draper)

Over the last few months, Veterans Services completely reworked internal processes to streamline outdated processes and refocus on being student-centered. The result of this effort was a 34 percent decrease in turnaround time in student benefit processing when comparing the spring 2025 semester to the spring 2026 semester. This was more impactful as the department saw a four percent increase in student count between the two terms.

Welcome Center (Rosa Alvarado)

Welcome Center staff continue to provide comprehensive front-line enrollment support, assisting students with admissions, financial aid, counseling referrals, and identity verification services. During this reporting period, the team served students in-person, over the phone, emails, and chat, maintaining a reasonable response time. The Welcome Center had ITS support at the Oceanside Welcome Center for the first two weeks of the semester. This will be a newly implemented practice each semester to have ITS support accessible to students during high peak periods.

Welcome Center Highlights:

- Total students served in person in January 2026 was 1,651 at the Oceanside Campus and 636 at the San Elijo Campus.
- There were 4,601 chat interactions in January 2026.
- January to mid-February, the Oceanside Welcome Center has assisted with the completion and submissions of 52 FAFSA applications, two CADAA applications, and 50 MiraCosta College applications.
- Since the launch of the Student Success Connections, in partnership with Academic Counseling, Student Support advisors have assisted with 27 referrals/SSCs.
- The Welcome Center received and completed 92 Target X Inquiries since the beginning of January.
- In collaboration with Academic Counseling, Outreach and Student Support, the New Student Course Selection Workshop launched in fall 2025 and will be a reoccurring workshop to support first-year, first-time college students select their first semester courses in alignment with their academic goals and major. The next workshops will start in March and will run through May.