



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR BUSINESS MEETING

**FEBRUARY 15, 2024
(APPROVED MARCH 14, 2024)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, February 15, 2024, in-person in the Boardroom, Room OCT 200, at the Oceanside Campus. President Rick Cassar called the meeting to order at 4 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
George McNeil	Jacqueline Simon
	Kenneth Pilco (absent)

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President Charlie Ng
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Alketa Wojcik

III. ADMINISTER OATH OF OFFICE TO AREA 7 TRUSTEE APPOINTEE

Heather Conklin was sworn in as Area 7 Trustee for the MiraCosta Community College District.

IV. APPROVE MEETING MINUTES

A. Special/Closed Meeting of January 18, 2024

B. Regular Business Meeting of January 18, 2024

By motion of Trustee McNeil, seconded by Trustee Simon, the board approved the special/closed meeting minutes and the regular meeting minutes of January 18, 2024.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

Trustee Cassar noted that Information Item XII.A (public hearing) would take place prior to taking action on Action Item IX.F.

VII. PRESENTATIONS

A. Sabbatical Report from Faculty – Alexis Tucker Sade

Anthropology faculty member Dr. Alexis Tucker Sade provided her experience “Assessing Barriers to Cervical Cancer Screening in Malaita, Solomon Islands,” which is an on-going research project she leads in partnership with the Solomon Islands Ministry of Health and the National Cervical Cancer Program. The aim is to address the challenges of providing preventative care to women in rural and remote areas of Solomon Islands, a Pacific Island country with some of the highest rates of cervical cancer morbidity and mortality in the world.

Once a determination of the barriers is made and data is more fully analyzed, then Tucker Sade and her partnership will create an intervention and test it for effectiveness. She believes cervical cancer is a problem that can be solved in the region, and she actively and broadly presents her research thus far.

In an effort to ensure that MiraCosta students have access to high-quality cutting-edge education and experiences, this is year four of taking MANA students to a professional emerging scholars conference. In collaboration with UCSD, Tucker Sade created a Global Health course and Global Health certificate, all with zero textbook cost or at least low-cost textbooks for the courses. She expressed interest in seeing MiraCosta help scholars engage in research.

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve Academic Personnel Advancement**
- C. Approve Hourly Professional Expert Salary Schedule for Information Technology Services Consultant**
- D. Approve Employment Contracts for Professional Experts**
- E. Approve Reorganization and Reclassification of Existing Positions for Human Resources**
- F. Approve Legal Services**
- G. Curriculum Approval for 2024-2025 Catalog, Part II**
- H. Approve Master Service Agreements for RFP No. 02-24 Geotechnical Services and RFP No. 01-24-A DSA Project Inspectors Services**
- I. Ratify Budget Transfers/Revisions**
- J. Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee Clendening, seconded by Trustee McNeil, consent items A-J were approved.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

IX. ACTION

- A. Adopt Resolution No. 11-23/24: to excuse trustee absence from December 14 organizational meeting (Trustee Cassar)**

By motion of Trustee Clendening, seconded by Trustee Merchat, the board adopted Resolution No. 11-23/24.

Vote: 5/0/2

Aye: Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Cassar, Conklin

Absent: None

B. Adopt Resolution No. 12-23/24: to excuse trustee absence from December 14 organizational meeting (Trustee Clendening)

By motion of Trustee McNeil, seconded by Trustee Simon, the board adopted Resolution No. 12-23/24.

Vote: 5/0/2

Aye: Cassar, McNeil, Merchat, Pedroza, Simon

Abstentions: Clendening, Conklin

Absent: None

C. Approve Award of a Design-Build Services Contract for RFQ/P #MM-23-003 Oceanside B4500 Science Building Renovation Project

By motion of Trustee McNeil, seconded by Trustee Clendening, the board approved the Award of a Design-Build Services Contract for RFQ/P #MM-23-003 Oceanside B4500 Science Building Renovation Project.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

D. Approve FY2024/25 Nonresident Tuition Fee

By motion of Trustee Merchat, seconded by Trustee McNeil, the board adopted Resolution No. 9–23/24, to approve the FY2024/25 Nonresident Tuition fee.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

E. Appoint Independent Citizens' Bond Oversight Committee Members

By motion of Trustee McNeil, seconded by Trustee Pedroza, the board appointed Amy McNamara-Wynne to serve as a member of the Independent Citizens' Bond Oversight Committee for a first two (2)-year term beginning in April 2024.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

F. Approve MiraCosta Community College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2024

By motion of Trustee McNeil, seconded by Trustee Simon, the board approved the MiraCosta Community College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2024.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

X. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 7390 – Remote Work (formerly named Telework)

By motion of Trustee McNeil, seconded by Trustee Pedroza, the adopted Board Policy 7390 – Remote Work.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: Conklin

Absent: None

XI. FIRST READING – BOARD POLICIES

A. Board Policy 6620 – Naming of Facilities

Board Policy 6620 was reviewed and discussed and will be brought to the board for a second read and adoption at a future meeting.

XII. INFORMATION

A. Public Hearing – 4:30 p.m. MiraCosta Community College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2024

The public hearing was opened at 4:47 p.m., and no public comments were made. The public hearing was closed at 4:48 p.m.

B. Report Update of Emergency Declaration and Emergency Actions for Oceanside Main Power Outages

Assistant Superintendent/Vice President Tim Flood provided a written report on the emergency declaration and emergency actions for the Oceanside Campus power outages last semester.

C. Second Quarter Fiscal Report

The Second Quarter Fiscal Report was reviewed.

XIII. COLLEGE-RELATED REPORTS

A. Trustees Activities

All board trustees attended the SDICCCA Dinner on February 8.

Trustees McNeil and Merchat attended a Facilities Liaison meeting, and they acknowledged their appreciation for the professionalism of the Kitchell Team.

Trustees Cassar, Clendening, and McNeil, attended the Kinesiology, Athletics, Health, Nutrition, and Gym facilities ribbon cutting, as did at least 200 other community members and MiraCostans. Trustee Cassar noted the student presentation by JC Campbell was amazing, and he commended Trustee McNeil for providing remarks.

Trustee Clendening attended the Community College League of Trustees and the Legislative Conference in Sacramento at the end of January and a CSUSM advisory group meeting.

Trustees shined a light on Dr. Cooke and thanked her for her leadership with the many positive impacts resulting from her involvement both locally, regionally, and nationally, all of which benefit MiraCosta College.

Trustee Pedroza attended the National ACCT conference in Washington D.C.

Trustee Merchat continues his support of the Farmers Market at the San Elijo Campus on Saturdays.

Newly appointed Trustee Heather Conklin expressed her appreciation for being able to serve on the board and her eagerness to support the district's ongoing efforts alongside her colleagues.

B. Students

Student Trustee Kenneth Pilco was unable to attend this meeting.

C. Classified Employees

Immediate Past Classified Senate (CS) President Carl Banks noted he will be stepping into the vice president role, as Omar Jimenez steps back into the role of president. CS is working on a schedule of tasks and review of documents. Banks thanked the board, as well as Cooke and Ng, for welcoming him in this role.

D. Faculty

Academic Senate (AS) President Leila Safaralian reported Joyful Teacher in Residence Jim Sullivan will continue for another year. This extension is made possible thanks to the renewal of the Memorandum of Understanding (MOU) between the district and Faculty Assembly.

Faculty are especially busy this spring with hiring new faculty, scheduling summer and fall courses, and elections.

Safaralian reported AS focused on the student voice during the month of January. Students shared their experiences in the classroom, which will help faculty to enhance the student experience. Closing equity gaps is the theme for February, which will include conversations around AI and equity.

With election season upon us, the AS has five seats open for fulltime faculty senators, two seats for associate faculty senators, and one seat open for vice president.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona applauded MiraCosta Theatre students who were recognized as finalists at the Kennedy Center. This is a significant achievement for the students and the Theatre Department.

MiraCosta College has been awarded a \$99,000 Apprenticeship Seed Grant. This grant will be utilized to explore the potential for awarding credit for prior learning, which is specifically applicable to the biomanufacturing bachelor's degree program. Pescarmona acknowledged the good work of Ben Gamboa in making this happen.

Plans are underway for two scheduling summits to examine and improve how course scheduling aligns with student goals. Faculty and staff are actively participating. MiraCosta College's enrollment has increased by 8 percent, and we are nearing the 10,000 FTES mark. The college is committed to refining scheduling practices to serve its students better, and faculty and staff are actively engaged.

Pescarmona acknowledged Dean of Instructional Services Zhenya Lindstrom for her efforts to convene over 40 people at our San Elijo campus from across all three districts with whom we partner (Oceanside Unified, Carlsbad Unified, and San

Dieguito Unified). The meeting included a deep dive into dual enrollment data and where improvements can be made. The college is working toward having CCAP agreements, rather than MOUs, with all three districts within the year.

Lindstrom is also the faculty lead in the two scheduling summits, to be held February 29 and March 29, where attendees will be examining the data gathered from scheduling surveys and exploring how to best meet the needs of our students.

Many regulatory and legislative updates around Continuing Education reform with AB 1705 continue to be worked on diligently. Pescarmona acknowledged the Math Department for their work in this area and for hosting regional convenings.

Pescarmona also recognized the hard work of the Courses and Programs Committee, including Teresa Bolanos and Scott Fallstrom, the two new committee chairs. Work continues on changes around work experience, local general education patterns, as well as the implementation of AB 928 (CalGETC pathway).

2. Student Services

Assistant Superintendent/Vice President Wojcik submitted a written report.

3. Administrative Services

Assistant Superintendent/Vice President Flood was away on district business; Katie White provided a report in his absence. The district has contracted with a security operations center for enhanced IT security in an effort to prevent cyber attacks or other problematic actions.

The San Diego County Taxpayer Association, after looking at key factors, gave us an excellent grade on two of our Measure MM projects. White expressed appreciation for all of the teamwork at the college needed to achieve this.

4. Human Resources

Assistant Superintendent/Vice President Ng thanked the Benefits team for completing the second round of benefits enrollment that moved us to a new benefits provider.

Ng thanked the HR Recruitment team for providing recruitment training to all faculty.

The college was represented at the Black Educators Networking event at San Diego City College, where we hosted a booth.

Ng thanked the board for approving the HR Division reorganization, which will benefit the district. He also recognized Hayley Schwartzkopf for her valued service to the college.

F. Superintendent/President

Superintendent/President Cooke also thanked Haley for her dedicated service to the college. She thanked Kristen Huyck for being the glue for the legislative conferences and ensuring leadership have what they need for the multiple projects in which the college is involved.

We are finalists in the advancing equity across our communities award by the American Association of Community Colleges (AACC). This says volumes about the work we've been doing for years at the college.

A Futures signals spotter session was held yesterday, hosted by Wendy Stewart. Two Futures cohorts from community college colleagues from across the nation through the TCI will begin, and a third cohort will focus on workforce development.

We exceeded our Foundation's \$10 million campaign and have updated our naming of facilities process.

Cooke thanked all of the candidates who expressed interest in serving as trustee for Area 7, which was vacated by William Fischer. She noted all had strengths, and she congratulated Heather Conklin who was appointed as trustee.

Cooke thanked Julie Bollerud for orchestrating the events of the day involving the trustee appointment process.

XIV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

Trustee McNeil announced he will not be seeking re-election.

XV. ADJOURNMENT

The meeting adjourned at 5:49 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Sunita V. Cooke, Ph.D.
Superintendent/President