



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR MEETING

**APRIL 20, 2023
(Approved May 18, 2023)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, April 20, 2023, in the Community Room at the Community Learning Center. President Frank Merchat called the meeting to order at 4:03 p.m.

The board observed a moment of silence in honor of the passing of Larry Barry, a community member on the Independent Citizens' Bond Oversight Committee (ICBOC) and long-time supporter of MiraCosta, as well as Jon Fuzell, who worked at the Community Learning Center and was a champion for serving students across MiraCosta.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
William Fischer	Jackie Simon
George McNeil	Inayah Abdulmateen (Student Trustee)

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President Tim Flood
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Alketa Wojcik

III. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of March 16, 2023

B. Workshop of March 16, 2023

C. Regular Business Meeting of March 16, 2023

By motion of Trustee Clendening, seconded by Trustee Fischer, the board approved the minutes of the special meeting/closed session, the workshop, and the regular business meeting of March 16, 2022.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Accreditation Update: Next Steps

Dean Chris Tarman provided an update on the ACCJC comprehensive peer review process, identified next steps, and reviewed a summary of key areas for improvement that were identified through the self-evaluation process. The peer review team reviewed all of the standards, all of the standards were met, and no core-inquiries remained, which is the best possible outcome of the process so far. Areas were self-identified around our processes that determine our progress, which the college will continue to work on. A focused site visit is scheduled for September 18 to include a college tour, a public forum, and an exit report. The commission will review the team's report at their January 2024 meeting, where we expect the commission will reaffirm our accreditation.

Outcomes and Assessment Committee members, the Academic Senate, completed meaningful student learning outcomes assessments, and will continue to monitor SLO progress, Program Reviews, and streamline the process. Enrollment planning to support the work around Redesigning the Student Experience is a second focus for the college. A new dashboard was built for data gathering, however, Tarman noted the dialogue among faculty about the data was rich and helped to develop meaningful assessments.

Three goals were established: 1) strengthen the capacity to monitor assessments, 2) strengthen the assessment of program student learning outcomes, and 3) broaden the assessment of core competencies.

Tarman expressed gratitude for all those individuals who put forth an incredible amount of work to accomplish this effort.

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve Classification of New Position, Description of Duties, and Hourly Rate of Pay for Learning-Aligned Program Student Intern**
- C. Approve Assistant Superintendent/Vice President Sabbatical Leave Request**
- D. Approve Classification of New Position, Job Description, and Salary for Director of Child Development Center**
- E. Approve Increase to George Brown College Partnership Agreement for Distance Education Certificate Programs**
- F. Approve Purchase of Digital Resources through the Community College Library Consortium for FY2023/24**
- G. Approve Renewal of Oracle Enterprise Resource Planning (ERP) PeopleSoft Applications Software Update Licensing, Maintenance and Technical Support Services**
- H. Approve Renewal of Palo Alto Network Security Software Licensing Subscriptions, Technical Support Services and Maintenance Agreements**
- I. Approve San Elijo's Data Storage Area Network Equipment Replacement**
- J. Award of Contract for Bid C11-23 San Elijo Building 800**
- K. Award of Contract for Bid C15-23 Building OC4400 Roof Replacement**
- L. Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee McNeil, seconded by Trustee Cassar, consent items A-L were approved.

Vote: 7/0/0
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

VIII. ACTION ITEMS

A. Ratify Memorandum of Understanding 23-01 Health Benefits between the MiraCosta Community College District and Associate Faculty

By motion of Trustee McNeil, seconded by Trustee Fischer, the board ratified the Memorandum of Understanding 23-01 Health Benefits between the MiraCosta Community College District and Associate Faculty as presented.

Vote: 7/0/0
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Adopt Resolution No. 12-22/23: Authorizing Renewal of Workday Enterprise Resource Planning Software and Related Services

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Resolution Number 11-22/23 to authorize the energy conservation services agreement and approve the energy conservation services agreements with Johnson Controls, Inc.

Vote: 7/0/0
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Adopt Resolution No. 13–22/23: Authorizing Approval of Agreement for Purchase and Sale of Modular Buildings

By motion of Trustee Simon, seconded by Trustee Clendening, the board adopted Resolution No. 13–22/23: Authorizing Approval of Agreement for Purchase and Sale of Modular Buildings.

Vote: 7/0/0
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

D. Appoint Independent Citizens' Bond Oversight Committee Members

By motion of Trustee McNeil, seconded by Trustee Simon, the board appointed Josh Mazur, ICBOC chair and business community representative, and William Howe, who represents the community at large, a third term for each of them

Vote: 7/0/0
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 2015 –Student Trustee

Proposed edits to Board Policy 2015 – Election of Student Trustee were reviewed and discussed. By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2015.

Vote: 7/0/0
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None
Student Trustee: Aye (Advisory Vote)

X. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustees Simon and McNeil attended the 50th Anniversary of Title IX in Athletics event, hosted by the Athletics Department. She especially enjoyed hearing the student athlete speak about the history of Title IV.

Trustees Cassar, McNeil, and Merchat attended the Facilities Liaison meeting. Trustee Cassar also attended the Hispanic Network breakfast held at the San Elijo Campus and the Family Community event at Eden Garden. He left the meeting slightly early to attend the grand opening ribbon cutting for a multi-media building in Cardiff.

Trustees Clendening and McNeil attended the Classified Professionals breakfast, and Trustee McNeil also attended a rugby game.

Trustee Clendening attended the NCPC luncheon, where Dr. Cooke and the presidents of Palomar and CSUSM participated in a panel discussion about women in leadership. She attended a reception for Robbie Hass who was recognized as citizen of the year. Trustee Clendening has been serving on an Ethnic Studies committee with Oceanside Unified School District to ensure they are meeting the needs of their students. She thanked Denée Pescarmona, Charlie Ng, Carl Banks for hosting the North County African American Women's Association's "Becoming a Global Citizen" session. The girls who attended provided great feedback. She attended the service for former Trustee Henry Holloway, who served on the Board for 30 years.

B. Students

Student Trustee Inayah Abdulmateen reported the ASG ratified its constitution, students are actively campaigning, and elections take place next week. ASG is sponsoring a photo booth for the CLC graduation, and ASG leadership is reviewing nominations for the annual outstanding faculty and staff awards.

C. Classified Employees

Classified Senate (CS) President Carl Banks reported the Classified Senate has decided it will end each year with a committee evaluation and an annual report for Program Review purposes.

The following classified professionals were recently elected to serve in classified leadership roles President – Omar Jimenez

Vice President – Ingrid Phillips

Secretary – Jennifer Streagle

Senators – Brayan Astorga, Sarah Carpenter, Susan Corley, and Kate Scaife.

D. Faculty

Academic Senate President Leila Safaralian reported office assignments and committee assignments (approximately 50) were just completed for the next year and will be shared with faculty. Bylaws have been updated, and she looks forward to two days of professional development work coming soon on April 25-26.

E. Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona reported she has been meeting with curry Mitchell regarding ways in which the academic calendar needs to shift to meet the needs of our students going forward. The college's first zero text book cost degree in sociology will soon be offered.

2. Student Services

Assistant Superintendent/Vice President Wojcik submitted a written report. Trustees highlighted the fact that MiraCosta students are accepted to universities at a higher rate than students overall.

Wojcik added many departments in the Student Services Division have collaborated in next week's Black Student Success Week activities.

3. Administrative Services

Assistant Superintendent/Vice President Flood reported the 2023/24 budgets are being established. Facilities is updating their Five-Year Plan and will present to the board in an upcoming board workshop. Flood attended a ribbon cutting at a Olivenhain water recycling facility. He appreciates the collaboration with these partners who are helping MiraCosta meet its sustainability goals. Flood reported that Katie White is retiring and will be sorely missed. ITS positions are being filled after a long period of unfilled positions.

4. Human Resources

Superintendent/President Cooke shared the written report provided by Assistant Superintendent/Vice President Ng. Pending Board of Governors approval, the Chancellor's Office has informed us that we will be awarded a \$300,000 EEO grant (\$150,000 each year for two years). MiraCosta is the only SDICCCA college that received the grant. Human Resources has been contributing to the conversations around professional development. Our coaches will be here on April 25-26 to help to facilitate, document, and bring this across the finish line. HR coordinated a new enhanced mental health component for employees, as the current component, EASE, is leaving the state. Retirement planning for employees through the County Office of Education's Empower program has also been enhanced. Four faculty finalist interviews (chemistry, computer science, history, and philosophy) start next week.

F. Superintendent/President

Superintendent/President Cooke shared the Spring Celebration of Excellence is tomorrow. Many end-of-year activities are upcoming, and she encouraged all to attend. She noted a student speaker and student artist have been selected for commencement.

XI. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XII. ADJOURNMENT

The meeting adjourned at 5:39 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke, Ph.D.
Superintendent/President