



## **MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

### **MINUTES OF REGULAR MEETING / WORKSHOP**

**OCTOBER 9, 2025**  
**(APPROVED NOVEMBER 20, 2025)**

#### **I. CALL TO ORDER**

The Board of Trustees of the MiraCosta Community College District met in a regular meeting/workshop on Thursday, October 9, 2025, in Room 1054 on the Oceanside Campus. President Cassar called the meeting to order at 4:05 p.m.

#### **II. FLAG SALUTE / ROLL CALL**

Board members present:

Rick Cassar

Raye Clendening

Heather Conklin

Ann Crosbie

Frank Merchat (virtually)

Anna Pedroza

Jacqueline Simon

Administrators present:

Assistant Superintendent/Vice President Elba Gomez

Assistant Superintendent/Vice President Hayley Schwartzkopf

Others present:

Former Board Chair David Broad

#### **III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA**

None.

#### **IV. CHANGES IN AGENDA ORDER**

None.

#### **I. STUDY SESSION ON SUPERINTENDENT/PRESIDENT HIRING PROCESS**

The board discussed the following items related to the superintendent/president hiring process.

##### **A. Review BP 2431 Superintendent/President Selection.**

##### **B. Consideration of a 2–3-member ad hoc committee.**

The ad hoc committee was discussed and interest in participating was expressed by several board members.

Conflict of interest was discussed, and there were some follow up questions asked.

##### **C. RFP out to search firms on October 6, with proposals due October 20.**

**There was considerable discussion about a Request For Proposals (RFP) drafted by legal and our Purchasing and Contracts Department, which was sent out to search firms on October 6, with proposals due October 20.** Following the discussion, the board agreed that the RFP process would continue to move forward.

- D. A member (or members) of the ad hoc committee, the co-chair of the committee, the purchasing director, and the vice president of human resources will review proposals and make a recommendation to award the contract at the November board meeting.**
- E. Review screening and interviewing committee composition from 2014.**  
Dr. David Broad, former board chair who was part of the previous ad hoc committee and co-chaired the CEO search conducted in 2014, was present, and the group reviewed screening and interviewing committee composition from 2014. Questions were asked, and some follow up information on this was requested from staff.
- F. An information item about the process will be on the October 16 open board meeting agenda and on all subsequent agendas until the position is filled.**

**V. ADJOURNMENT**

The meeting adjourned at 5:49 p.m.

**MINUTES APPROVAL:**

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Rick Cassar  
Vice President

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Hayley Schwartzkopf  
Assistant Superintendent/Vice President