



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF CLOSED SESSION MEETING

**NOVEMBER 20, 2025
(APPROVED DECEMBER 18, 2025)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, November 20, 2025, in Room 1054 on the Oceanside Campus. President Rick Cassar called the meeting to order at 3:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Ann Crosbie
Raye Clendening	Frank Merchat
Heather Conklin	Jacqueline Simon
Ann Crosbie	

Board members absent:

Anna Pedroza

Administrators present:

Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 3:01 p.m., the board announced the need to enter closed session, along with Assistant Superintendent/Vice President Hayley Schwartzkopf, to discuss the following topics:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1
(Pursuant to Government Code section 54957)

B. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency designated representatives: Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf
Employee organizations: All

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 4:02 p.m., the board returned to open session to report the following:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1

(Pursuant to Government Code section 54957)

The Board of Trustees approved the suspension of a permanent classified employee for 10 business days. The vote was unanimous.

B. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf

Employee organizations: All

No report.

VI. ADJOURNMENT

The meeting adjourned at 4:02 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President