



## TESTING & PROCTORING LOCATIONS

### MIRACOSTA COLLEGE

Testing Office & Academic Proctoring Center

#### Testing Services, Oceanside Campus

Building 3300, Room 3334  
1 Barnard Drive, Oceanside, CA 92056

- ▶ P 760.795.6685
- ▶ [miracosta.edu/testing](http://miracosta.edu/testing)

Office Hours:

Monday, Tuesday, Friday • 8 a.m.–4:30 p.m.  
Wednesday & Thursday • 8 a.m.–8 p.m.  
Saturday • 9 a.m.–3 p.m.

#### Academic Proctoring Center, Oceanside Office

Building 3300, Room 3334  
1 Barnard Drive, Oceanside, CA 92056

- ▶ P 760.757.2121, x6471
- ▶ [miracosta.edu/proctoringcenter](http://miracosta.edu/proctoringcenter)

Office Hours:

Monday, Tuesday, Friday • 9 a.m.–4 p.m.  
Wednesday & Thursday • 9 a.m.–8 p.m.  
Saturday • 9 a.m.–3 p.m.

#### Testing Services & Academic Proctoring Center, San Elijo Campus

Building 100, Room 101  
3333 Manchester Avenue, Cardiff, CA 92007

- ▶ P 760.944.4449, x7752
- ▶ F 760.634.7861

Office Hours:

Monday–Thursday • 9 a.m.–3 p.m.

#### Testing Services, Community Learning Center

Room 137  
1831 Mission Avenue, Oceanside, CA 92058

- ▶ P 760.757.2121, x8841

Office Hours:

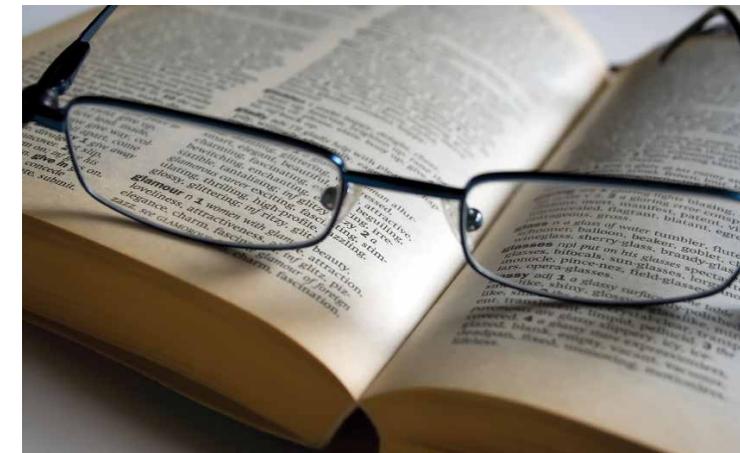
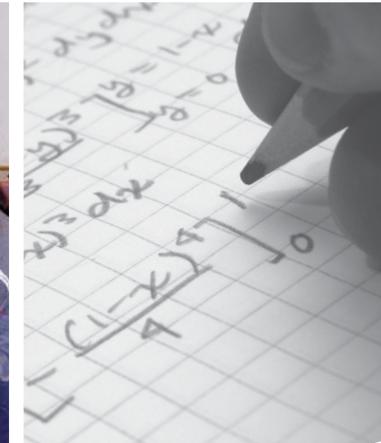
Monday–Thursday • 10 a.m.–6:30 p.m.

The Testing Office and Academic Proctoring Center provide student support to help students meet matriculation and assessment requirements, and assist with selection of an educational program.

For more information, go to [miracosta.edu/proctoringcenter](http://miracosta.edu/proctoringcenter)

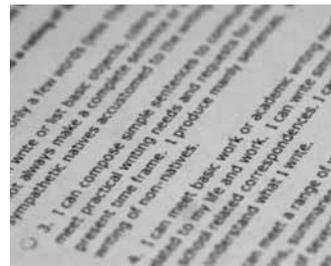


# TESTING SERVICES & ACADEMIC PROCTORING CENTER



The district shall provide access to its services, classes and programs without regard to age, ancestry, color, gender, gender identity, gender expression, genetic information, marital status, medical condition, national origin, physical or mental disability, pregnancy, race or ethnicity, religion, sexual orientation or veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.





## MATRICULATION & TESTING

Some call it the matriculation process. It's also known as the roadmap to success and it starts you on the right path and keeps you going with what you need to arrive at your educational destination.

Matriculation has four parts: assessment, orientation, advisement and education planning.

### Assessments & Multiple Measures

The assessment process uses alternative multiple measures to help place you in courses in which you will thrive. The first step is to review and share the contents of your high school transcript with the Testing Office. Based on how your high school GPA and courses completed meet the criteria listed on [miracosta.edu/testing](http://miracosta.edu/testing), some students may be placed directly in transfer-level English and mathematics courses, and some students may need to take the English and/or mathematics assessment tests.

### What You Need to Know Before You Take the Assessments

- You must have an Application for Admission on file before you complete the assessments, unless you are assessing for another college. Submit at [miracosta.edu/apply](http://miracosta.edu/apply).
- Review your overall California high school GPA and the grades you earned in the high school English and mathematics courses you've completed as represented by your high school transcripts. Prepare to share this information with Testing Services.
- Photo identification will be required to take the English, ESL and/or mathematics assessment exams.
- Three words of advice before you take any assessment exams: review, review, review! How well you do on these tests determines what classes you will be able to take. Learn how to prepare at [miracosta.edu/brushup](http://miracosta.edu/brushup), where you can also find info on our Bridge to Success in Math Program.
- Testing Services also houses the Academic Proctoring Center, a unique test proctoring service for students. Matriculation, Assessment and Academic Proctoring are available at the two Oceanside campuses and the San Elijo Campus locations.

## HOW DO WE HELP?

The Testing Office and Academic Proctoring Center (APC) provide excellent student support to help students meet matriculation and assessment requirements. Assessments or approved alternatives are required if you plan to enroll in English or math classes. Classes in other subject areas may also require English and math assessments.

Students or community members with verified disabilities are entitled to appropriate accommodations. For specific details, contact the Disabled Students Programs and Services Office at 760.795.6658.

## ACADEMIC PROCTORING CENTER

The Testing Office also houses the Academic Proctoring Center, a unique test proctoring service for students. The APC serves:

- Students enrolled in online courses that have an on-campus testing requirement.
- Students referred by the Disabled Students Programs and Services Department.
- Students with a critical need who have instructor permission to complete a make-up exam.
- Non-MiraCosta College students who need proctoring services for distance learning exams.

## ENGLISH & ESL ASSESSMENTS

### English Assessment

This is a two-part computerized assessment that measures reading and writing skills. The English Assessment gives a course placement for English and a course recommendation for reading. Qualifying results also may satisfy degree requirements for competency in reading and writing.

### ESL Assessment

This is a three-part computerized assessment that measures reading, grammar/usage, and listening skills. ESL assessment gives course placement and/or recommendations for credit ESL courses.

## MATH ASSESSMENT

You will select one of four levels on the computer: Pre-Calculus, Intermediate Algebra, Elementary Algebra, or Algebra Readiness. You may take only one of the four levels on a given day. Calculators are not allowed on any of the levels. Each level is timed at 75 minutes. The entire assessment process can take up to 90 minutes.

## MATRICULATION MADE EASY



Completing matriculation will earn you the privilege of priority enrollment!

## IMPORTANT WEBSITES

[miracosta.edu/testing](http://miracosta.edu/testing)

[miracosta.edu/proctoringcenter](http://miracosta.edu/proctoringcenter)

[miracosta.edu/brushup](http://miracosta.edu/brushup)

## ADDITIONAL NOTES

- An appointment is necessary to take an exam at the Academic Proctoring Center. To make an appointment:
  - » Call: 760.795.6685 (Oceanside) or 760.757.2121, x7752 (San Elijo)
  - » Email: [proctoringcenter@miracosta.edu](mailto:proctoringcenter@miracosta.edu)
  - » Online: [miracosta.edu/proctoringcenter](http://miracosta.edu/proctoringcenter)
- No appointment is required for the math and English/ESL assessments at any of the three campus locations. Allow about 2.5 hours to take both assessments.
- Each test can only be taken twice in your lifetime.



\*The priority enrollment privilege does not apply to concurrently enrolled high school students.  
 †Current students do not need to create an Ed Plan to matriculate and earn priority enrollment.