



## Pass/No Pass (P/NP) Grade Option Request Form

Important Note: Institutions have different policies for accepting a Pass (P) grade for required major courses and general education requirements. Students are strongly encouraged to speak with a counselor before submitting this form. Students have until the last day of the course to submit a petition for a P/NP grading option. Specific courses in which all students are evaluated on a pass /no pass basis are noted under the class listings in the schedule of classes. **This process is irreversible and will likely be denied by the Committee on Exceptions (COE)** unless there is a documented extenuating circumstance.

Student Name \_\_\_\_\_ SURF (Student) ID \_\_\_\_\_  
Last Name, First Name

Class Number \_\_\_\_\_ Catalog Name \_\_\_\_\_ Term \_\_\_\_\_  
Ex: 1592 Ex: SOC 101 Fall 2025

Instructor \_\_\_\_\_  
Last Name, First Name

By signing this form, I acknowledge the following:

- **P/NP grades are not used to calculate the grade point average** at MiraCosta College.
- **A P (passing) grade** is granted for performance **equivalent to the letter grade of "C" or better**. A student who fails to perform satisfactorily will be assigned a NP (no pass) grade. A NP grade indicates unsatisfactory completion of course requirements and will not be counted as units attempted in computing one's grade point average.
- **NP grades will be considered when determining academic standing**, and academic separation status. **No units are awarded, and grades are not counted toward the MiraCosta grade point average.**
- NP grades may impact a student's academic standing and are used to calculate progress notice and separation. See the regulations on notice and separation [AP4250](#) and [AP4255](#).
- The student is held responsible for all assignments and examinations required in the course. **The standards of evaluation are identical for all students in the course.**
- College and university policies vary regarding the acceptance of P/NP grades. **Some institutions may consider NP (no pass) grades as failing** and compute those grades into the transfer grade point average.
- Students are cautioned to **evaluate the impact of choosing the P/NP option regarding their transfer goals.**
- **Students are strongly encouraged to consult a counselor** and check the receiving institution's policy before choosing the P/NP grading option.
- **A P/NP grade could affect eligibility for financial aid or veteran's benefits**, which require students to show a minimum rate of progress each session or term understand I can check with the [Financial Aid](#) or [Veteran Services](#) offices for details.

\_\_\_\_\_ By signing this form, I acknowledge that I have read and understand the information listed above and accept responsibility for selecting the Pass/No Pass grading option.

\_\_\_\_\_ I acknowledge that the Pass/No Pass option is not intended as a safeguard against a low grade and should not be used solely out of concern for my GPA.

\_\_\_\_\_ I acknowledge that this process is irreversible once the course has ended and may only be petitioned through the Committee on Exceptions (COE) if a documented extenuating circumstance is provided for consideration.

\_\_\_\_\_ I acknowledge that **it is in my best interest to consult with an academic counselor** to discuss how the Pass/No Pass grading option will impact my transfer requirements and future education goals.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only:

Processed By (Initials):

Date: