

MiraCosta College
Substitution Request Form
Request for Level II Accommodation, Course Substitution

This form must be completed, signed, and submitted to the Academic Senate President, together with the following items (these are described in more detail in the Academic Accommodations Document with no specific name at present):

- all post-secondary transcripts
- documentation of the disability
- a letter (written by the student requesting accommodation) addressing:
 - 1) evidence of a good-faith effort to succeed in the required course,
 - 2) evidence that the student is otherwise qualified,
 - 3) statement of education and career goals.

Name: _____

Student ID: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Required course for which substitution is requested: _____

Why are you seeking substitution for this course?

Student Signature: _____ Date: _____

To be completed by Course Substitution Request Committee (CSRC):

Approve substitution? ___ yes ___ no

Comments: _____

Signatures of the CSRC:

Dean of Division: _____ Date: _____

Department Representative: _____ Date: _____

SAS Representative: _____ Date: _____

Faculty from different department: _____ Date: _____