MiraCosta College
Substitution Request Form
Request for Level II Accommodation, Course Substitution

This form must be completed, signed, and submitted to the Academic Senate President, together with the following items (these are described in more detail in the Academic Accommodations Document with no specific name at present):
- all post-secondary transcripts
- documentation of the disability
- a letter (written by the student requesting accommodation) addressing:
  1) evidence of a good-faith effort to succeed in the required course,
  2) evidence that the student is otherwise qualified,
  3) statement of education and career goals.

Name: ______________________________________________________________

Student ID: __________________________________________________________

Mailing Address: ______________________________________________________

City: ____________________________  State: _____________  ZIP: ____________

Required course for which substitution is requested: _______________________

Why are you seeking substitution for this course?
___________________________________________________________________
___________________________________________________________________
___________________________________________________________________

Student Signature: ____________________________________  Date: __________

To be completed by Course Substitution Request Committee (CSRC):

Approve substitution?  ___ yes  ___ no

Comments: __________________________________________________________
___________________________________________________________________
___________________________________________________________________

Signatures of the CSRC:

Dean of Division: ____________________________  Date: __________

Department Representative: ____________________________  Date: __________

DSP&S Representative: _______________________________  Date: ___________

Faculty from different department: _______________________  Date: __________