



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR MEETING

**JANUARY 26, 2023
(Approved February 23, 2023)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, January 26, 2023, in-person in the Boardroom, Room OCT 200, at the Oceanside Campus. Vice President Frank Merchat called the meeting to order at 4:06 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
George McNeil	Jackie Simon
	Inayah Abdulmateen (Student Trustee)

Board members absent:

William Fischer

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President Tim Flood
Assistant Superintendent/Vice President Charlie Ng
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Alketa Wojcik

III. BOARD ORGANIZATIONAL ACTION

A. Administer Oath of Office to Board Members

Superintendent/President Cooke administered the oath of office to re-elected Trustee Pedroza.

IV. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of December 15, 2022

B. Organizational Meeting of December 15, 2022

By motion of Trustee McNeil, seconded by Trustee Simon, the board approved the special meeting/closed session minutes of December 15, 2022, and the organizational meeting of December 15, 2022.

Vote: 5/1/1

Aye: Cassar, Clendening, McNeil, Merchat, Simon

Abstentions: Pedroza
Absent: Fischer

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

None.

VII. PRESENTATIONS

A. Legislative Update

Superintendent/President Sunny Cooke, Assistant Superintendent/Vice President Tim Flood, and Interim PIO Rita Soza provided a general overview of the federal and state political climate, legislation/policy, and budget. The topics were presented in advance of the CCLC and ACCT advocacy efforts.

Soza reported on the local elections and their results, including Mike Levin who won the 49 Congressional District, Catherine Blakespear who won 38 State Senate District, Laurie Davis who won 74 State Assembly District, Tasha Boerner Horvath who won 77 State Assembly District, Terra Lawson Remer – County District 3, and Jim Desmond – County District 5

Cooke reported that she and Trustees Clendening and Merchat will be heading to Sacramento in the morning for the Annual Legislative Conference. She reviewed bills of interest, legislative priorities, 2023 notable state bills, the BA degrees status, and difficulties with the 50% Law.

Flood reported on budget items of interest, which included the Governor's draft for community colleges, with most of the budget focused on COLA, which is 8.13 percent (does not impact MiraCosta). January budget additional highlights include fire protection, chief business officer training programs, and student retention. Student housing has been delayed along with student housing revolving funds. Policy changes were also in the discussion, and include dual enrollment, one-unit service-learning course for high school students, roadmap goals, and committed to the Cal Grant Reform Act.

B. FY2022 Annual District and Measure MM Audit Presentation

Assistant Superintendent/Vice President Tim Flood provided an overview of the FY2022 Annual District Financial and Measure MM Audit. The district received an Unmodified Opinion, that is, the district complied, in all material respects, with the compliance requirements for financial statements, federal awards, and state awards as of June 30, 2022. The result of the audit also noted that there were no material weaknesses or significant deficiencies on internal controls over financial reporting.

A representative of the audit firm of Eide Bailly, LLP (Rachel Green) presented the audit report and answered questions from the trustees.

VIII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions

B. Approve Employment Contract for Professional Expert

- C. **Approve Employment Contract for Interim Dean of Admissions and Student Support**
- D. **Approve Employment Contract for Interim Dean, School of Letters, Humanities, and Communication Studies and San Elijo Site Administrator**
- E. **Approve Classification of New Position, Job Description, and Salary for Grant Activity Director Pending State Award of the MESA Grant**
- F. **Ratify Memorandum of Understanding 23-01 between the MiraCosta Community College District and Faculty Assembly**
- G. **Ratify Memorandum of Understanding 23-02 between the MiraCosta Community College District and Faculty Assembly**
- H. **Ratify Memorandum of Understanding 23-01 between the MiraCosta Community College District and Classified Administrator Association**
- I. **Ratify Memorandum of Understanding 23-01 between the MiraCosta Community College District and Classified Senate**
- J. **Approve Reorganization of Instructional Services: Dean, Nursing, Allied Health and Wellness Programs; Job Description: Dean, Nursing, Health and Wellness**
- K. **Approve Purchase for Wireless Access Points Replacement/Upgrade Project**
- L. **Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee McNeil, seconded by Trustee Simon, consent items A-K were approved.

Vote: 6/0/1
 Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: Fischer

By motion of Trustee McNeil, seconded by Trustee Simon, consent item L was approved.

Vote: 5/1/1
 Aye: Cassar, Clendening, McNeil, Pedroza, Simon
 Abstentions: Merchat
 Absent: Fischer

IX. FIRST READING – BOARD POLICIES

A. Board Policy 5035 – Withholding of Student Records

Proposed edits to Board Policy 5040 – Withholding of Student Records was reviewed and discussed, and the policy will be placed on a future agenda for adoption.

X. INFORMATION

A. Annual Financial Audit Services and Performance Audit of the Building (Measure MM) Fund for FY2022/23

The Annual Financial Audit for FY 2022/23 was reviewed for information.

B. Spring 2022 and Summer 2022 Credit Graduate List

The spring and summer 2022 credit graduate list was provided for information.

All board members agreed that in the future this information item does not need to be included in the board agenda. The stats can be included in a report to the board each year along with all other graduation statistical information.

XI. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Simon virtually viewed the campus All College Day event and a Carlsbad City Council meeting. Trustee McNeil attended the MLK Breakfast, All College Day, and several Spartan basketball games. Trustee Clendening attended the MLK Breakfast, All College Day, a Spartan basketball game, and listened to a CCCT webinar. She was also present at the TCI for the Levin press conference on January 20, and passed out a flyer to other board members for an event put on by the Oceanside Human Relations Commission. Trustee Cassar attended the MLK Breakfast, All College Day, and the press conference at the TCI. Trustee Merchat spoke at the TCI Levin press conference on January 20, where Representative Levin presented MiraCosta College with \$1 million to support workforce training programs.

B. Students

Student Trustee Inayah Abdulmateen reported the ASG is trying to improve the presence on campus with the creation of a few more events, including the first in-person senate meeting happening tomorrow, January 27.

C. Classified Employees

Classified Senate President Carl Banks thanked the board for approving the Classified Senate Telework MOU. He reported that he attended the Human Connections event that took place last Thursday where about 60 classified professionals took part in this outstanding event. He also attended All College Day and is looking forward to working this semester on the committee for professional development. He reminded all to try and attend tomorrow night's Spartan Tailgate Party, hosted by the Classified Senate.

D. Faculty

Academic Senate President Leila Safaralian reported more than 200 employees attended the Human Connections event last Thursday. The goal was to bring people together for connection and it was a huge success. She said that Flex Week had a very productive set of workshops, and the ACP event that took place today was a success. The Academic Senate will hold their elections this year, and the president elect position is open.

E. Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona thanked the board for approving the hiring of Russell Waldon as the Interim Dean at the San Elijo Campus. She also thanked the board for donating the use of the Board Room in the newly remodeled Administration Building, which is now being used by the Stem and Tutoring Center during the Library remodel. MiraCosta recently received an award letter for the MESA grant, which is \$1.4 million grant over the next five years to support our disproportionately impacted students who are pursuing STEM degrees. She thanked the Academic Senate for approving Latin Honors for BA degrees in biomanufacturing. She visited and outreach event at San Dieguito Academy with Jonathan Gomez and received outstanding compliments from parents.

2. Student Services

Assistant Superintendent/Vice President Wojcik welcomed Bridget Herrin as Interim Dean of Admissions and Student Support. She reported there is still an ongoing struggle with fraudulent enrollments that has hampered the enrollment process, but they are working through it. Approximately 1,800 emergency grant application have been received as of today and the CARE Program has secured extended services in transportation. And, lastly, Student Services won the Rock, Paper, Scissors competition at All College Day.

3. Administrative Services

Assistant Superintendent/Vice President Flood reported on cybersecurity and said that our ITS Department had to complete two surveys, which determined if we were a high, medium, or low risk. MiraCosta College came in as a low risk. He thanked our ITS and facilities team, and all the departments involved in the move, for a seamless start to the semester. Katie White announced her retirement today, which will be a tremendous loss to the campus.

4. Human Resources

Assistant Superintendent/Vice President Ng reported that Human Resources has moved back into their renovated space in the Administration Building and thanked all for their help. It is now faculty hiring season and many in his department attended a state job fair last Saturday, and there will be a SDICCCA job fair this Saturday at Miramar College. Faculty hiring committee training is underway, and we are applying for an EEO grant centered around onboarding and professional development.

F. Superintendent/President

Superintendent/President Cooke clarified that Nick Mortaloni was the overall winner of Rock, Paper, Scissors competition at All College Day. She thanked the Facilities and ITS teams who did a remarkable job getting the Administration building ready for all to move back in, and we are all so pleased to be back. Along with the Mike Levin event last Friday, the Technology Career Institute hosted a tour for the Carlsbad City Manager and Carlsbad Economic Development folks, and they were in awe of what we get accomplished in that facility. They have asked us to give a presentation to the Carlsbad City Council on what TCI does. She thanked all who helped with organizing All College Day as it was a bit of a challenge this time due to staffing shortages. She reported that she recently did a presentation on our efforts around small business support and attended a private meeting afterwards with the CA Department of Rehab (which included one of our Alumni) and SHERM. The meeting was about a Grant they want to offer us for training around readying organizations to hire more people with disabilities. She will be speaking at the upcoming CCLC conference regarding SDICCCA's approach to advocacy and presenting at the AACC conference in March on our Futures and equity work. PTK has awarded one of our nursing students a scholarship to pay for the NCLEX exam. She is delighted to report that the LIFE group is now back on campus for their weekly Friday meetings, and they were so grateful to Bobby Mueller and all his efforts to get them back up and running with technology.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIII. ADJOURNMENT

The meeting adjourned at 5:56 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke, Ph.D.
Superintendent/President