



Hiring FAQ

Why work for the MiraCosta Tutoring & Academic Support Center?

The Tutoring and Academic Support Center (TASC) has a long history of providing student employment. Tutors enjoy the convenience and experience this job provides. Students can work before, after, and between classes, without commuting!

Our tutors frequently comment that this is one of the best places they've ever worked. We enjoy our creative and relaxed work environment. We build a community among ourselves and the students, we know many of our tutees by name, and we know we can talk to our supervisors about anything. We love our jobs!

What's the job like?

Tutoring is an incredibly social job. We sit down with students and talk about their work, so we pride ourselves on our friendly, helpful, and approachable staff. We work in an open environment, asking each other for help when we're stuck.

Our tutors for various subjects work with students in one-on-one and group sessions. We try to match our staff with their interests and provide opportunities to give them a diverse work experience. Tutors generally work 10 hours per week. TASC Tutors assist with courses in accounting, anthropology, business, CSIT, economics, MAT, music, political science, psychology, sociology and foreign languages.

Do I need a recommendation to apply?

Most of our applicants are recommended by their instructors; however, we will accept applications without an instructor recommendation.

If I am recommended, am I automatically hired?

No, if you have been recommended by an instructor, you are invited to submit an application for the position. We review applications in view of open positions and select applicants for interviews who can tutor multiple courses that are in high demand. We interview more candidates than we hire and hiring decisions are based upon availability, course needs and other factors.

How will I learn to be a tutor?

All tutors are required to attend training before the semester starts, on select Fridays throughout the semester, and prior to the start of their second semester of tutoring. All training work is paid. And because we value this education so highly, if you're unable to attend these training sessions you cannot be hired as a tutor.

The Tutoring and Academic Support Center is a certified program.

Do you expect me to know everything about the subjects or classes I tutor?

As long as you have earned an A or B in the classes you tutor and are knowledgeable in the subjects, you can tutor them. We don't expect you to know everything and tutors ask each other for help when they're stuck. We keep textbooks on hand for most subjects you'll tutor, so there are always resources available. The important thing is that you're comfortable enough to admit when you don't know something and are willing to help the student find the answer.

What if English isn't my first language?

Many of our best tutors speak other languages and have learned English later in life. In fact, we pride ourselves on our diverse staff and their ability to assist MiraCosta's students.

Are there any other requirements for working in the MiraCosta Tutoring & Academic Support Center?

- You must be eligible to work in the U.S.
- You must be at least 18 years old or at least 16 years of age with a high school diploma by July of the year you are applying to be a tutor.
- You must be able to provide some in person availability.
- If you are hired, you will need to submit recent proof (within 60 days) of tuberculosis (tb) clearance; if you will require x-ray clearance, plan ahead since this process can take several weeks.

**If you have additional questions, please call us at 760.795.6682.
miracosta.edu/tutoring**