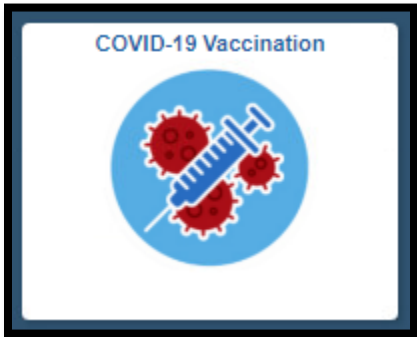
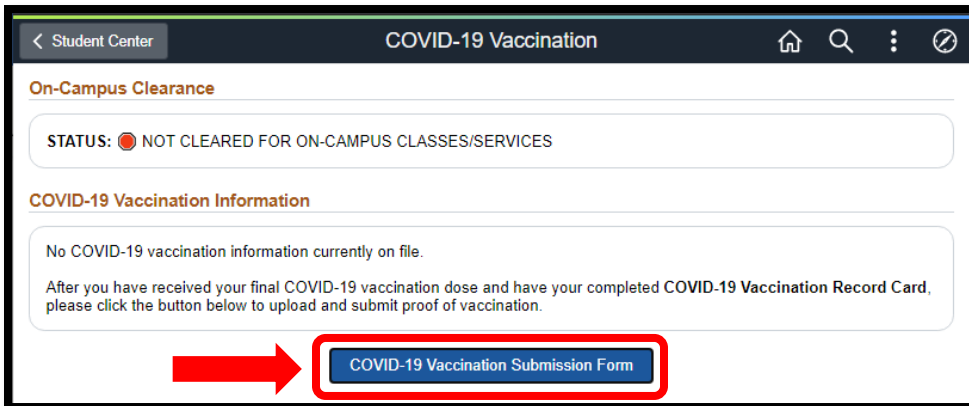


How to Submit COVID-19 Vaccination Documentation or Exemption Request

1. Log into the SURF student system at <https://surf.miracosta.edu>
2. Click on the COVID-19 Vaccination tile in the SURF Student Center



3. Click the button 'COVID-19 Vaccination Submission Form'



4. Read instructions and complete form with vaccination information. Be sure to upload proof of vaccination.

Confirmation of COVID-19 (SARS-CoV-2) Vaccination

Effective August 23, 2021, all students must be fully vaccinated against COVID-19 in order to be physically present on campus for an extended time (indoors for 15 minutes or greater), unless they receive an approved medical or religious exemption per Board Policy & Administrative Procedure 5210.

Please read the information below, indicate which COVID-19 immunization you received and the date you received your final dose.

Attach a clear, legible picture of your COVID-19 vaccination document in the File Attachments section at the bottom of this form, then slide the button next to "I Agree" to "Yes" to confirm that you authorize MiraCosta College to receive your vaccination information and use it to grant you access to enter the campus. Then click the **Submit** button at the bottom of this form.

If you do not agree to these terms, you will not be allowed to attend any in-person classes or services on campus for more than 15 minutes.

*Vaccine Received: Moderna

*Date of Final Dose: 05/03/2021

I am seeking an exemption from the policy: No

Pursuant to the California Confidentiality of Medical Information Act, I authorize the MiraCosta Community College District to receive medical information regarding my COVID-19 (SARS-CoV-2) immunization or reason for exemption. I authorize representatives from the District to use the medical information for the purposes described in this authorization for compliance with the District's COVID-19 Vaccination and Immunization Policy.

This authorization expires on June 30, 2022.

I Agree: Yes

File Attachments

Status	Action	File Type	File Name	Delete
1	View	Proof of Vaccination	vax_card.PNG	Replace

[Add](#)

Comments

[Submit](#)

Student will receive an email upon submission. If the COVID-19 Vaccination Tile is visited now, the status page will reflect a 'pending' status.

On-Campus Clearance

STATUS: CLEARANCE PENDING REVIEW OF SUBMISSION

COVID-19 Vaccination Information

Your proof of COVID-19 vaccination has been submitted and is pending review. No further action is needed at this time.

While we have received your Proof of Vaccination submission, you are NOT yet cleared to return to campus until your submission is reviewed and approved. Once your vaccination information is reviewed, you will receive an email with additional information regarding your clearance to return to campus.

VACCINATION RECEIVED: Moderna

DATE OF FINAL DOSE: 2021-05-03

- Students will receive an email once documentation is approved, and the student is cleared for on-campus activities, classes, and services. Students can check their status anytime by clicking the COVID-19 Vaccination tile again in SURF.

If denied, student will be able to resubmit. See email for denial reason.

On-Campus Clearance

STATUS: CLEARED FOR ON-CAMPUS CLASSES/SERVICES BEGINNING 2021-05-17

COVID-19 Vaccination Information

Your vaccination information has been reviewed, and you have been cleared to return to campus beginning 2021-05-17 (two weeks after the date of your final vaccination dose, per CDC guidelines).

VACCINATION RECEIVED: Moderna

DATE OF FINAL DOSE: 2021-05-03

DATE CLEARED FOR RETURN TO CAMPUS: 2021-05-17

Exemption Request

- Choose 'I am seeking an exemption from the policy', and select Exemption Type.

Confirmation of COVID-19 (SARS-CoV-2) Vaccination

Effective August 23, 2021, all students must be fully vaccinated (indoors for 15 minutes or greater), unless they receive an approved medical exemption.

Please read the information below, indicate which COVID-19 immunization you received, and the date of your final dose.

Attach a clear, legible picture of your COVID-19 vaccination document in the "File Attachments" section to "I Agree" to "Yes" to confirm that you authorize MiraCosta College to receive your vaccination information for campus. Then click the **Submit** button at the bottom of this form.

If you do not agree to these terms, you will not be allowed to attend any in-person activities on campus.

*Vaccine Received

*Date of Final Dose

I am seeking an exemption from the policy No

Confirmation of COVID-19 (SARS-CoV-2) Vaccination

Effective August 23, 2021, all students must be fully vaccinated against COVID-19 (indoors for 15 minutes or greater), unless they receive an approved medical exemption.

Please read the information below, indicate which COVID-19 immunization you received, and the date of your final dose.

Attach a clear, legible picture of your COVID-19 vaccination document in the "File Attachments" section to "I Agree" to "Yes" to confirm that you authorize MiraCosta College to receive your vaccination information for campus. Then click the **Submit** button at the bottom of this form.

If you do not agree to these terms, you will not be allowed to attend any in-person activities on campus.

I am seeking an exemption from the policy Yes

*Exemption Type

File Attachments



Read through instructions and confirm agreements.

Religious Exemptions to COVID-19 Vaccination Policy

Students requesting an exemption on the basis of a sincerely held religious belief must complete all required fields and attach appropriate documentation.

Please describe your sincerely held religious belief, practice, or observance that conflicts with the requirement that you receive a COVID-19 vaccination, and agree to the terms for requesting an exemption by choosing "Yes" beneath each term.

***Description** Please describe your sincerely held religious belief, practice, or observance that conflicts with the requirement that you receive a COVID-19 vaccination.

Requests submitted without supporting documentation cannot be considered.

I Agree Yes

Exemptions are only considered for students for medical or religious reasons.

I Agree Yes

I understand that in evaluating my request for an accommodation, the District may require me to provide additional supporting documentation and may not grant my request if it creates an undue hardship on the conduct of the District's operations.

I Agree Yes

Students with approved exemptions are cleared to be on campus only through the end of the semester in which the request is made: December 31st for Fall 2021, May 31st for Spring 2022. You must make a new request for exemption every semester.

I Agree Yes

In addition to attaching the appropriate documentation, please describe the accommodation you are requesting such as access to on-campus services, classes or events.

***Accommodation Description** Describe accommodation request here.

Medical Exemptions to COVID-19 Immunization

Students requesting an exemption for medical reasons are required to submit a statement from a licensed medical provider explaining the medical contraindication and the time period for which the exemption is being requested. This exemption must be submitted on the provider's letterhead with the provider's printed name, license number, signature, and date the statement was issued.

Students requesting a medical exemption must attach the appropriate documentation to this exemption request form.

Requests submitted without supporting documentation cannot be considered.

I Agree Yes

Exemptions are only considered for students for medical or religious reasons.

I Agree Yes

I understand that in evaluating my request for an accommodation, the District may require me to provide additional supporting documentation and may not grant my request if it creates an undue hardship on the conduct of the District's operations.

I Agree Yes

Students with approved exemptions are cleared to be on campus only through the end of the semester in which the request is made: December 31st for Fall 2021, May 31st for Spring 2022. You must make a new request for exemption every semester.

I Agree Yes

In addition to attaching the appropriate documentation, please describe the accommodation you are requesting such as access to on-campus services, classes or events.

***Accommodation Description** Describe accommodation request here.

Submit as attachment below.

Confirm final agreement, upload relevant documentation, and click Submit.

Pursuant to the California Confidentiality of Medical Information Act, I authorize the MiraCosta Community College District to receive medical information regarding my COVID-19 (SARS-CoV-2) immunization or reason for exemption. I authorize representatives from the District to use the medical information for the purposes described in this authorization for compliance with the District's COVID-19 Vaccination and Immunization Policy.

This authorization expires on June 30, 2022.

I Agree Yes

Processing of requests may take up to 14 days. You will be notified by email when your request has been approved or denied.

You can check the status of your request via the COVID-19 Vaccination tile in the SURF Student Center. There you will find the current status of your petition and any additional information such as appropriate accommodations provided, required actions, or the need for a follow-up meeting. You will receive the same information by email upon final approval or denial of your request.

All requests must be submitted with the appropriate required supporting documentation to be considered.

File Attachments

Status	Action	File Type
1	<input type="button" value="Upload"/>	Supporting Documentation

Comments

Student will receive an email confirmation of their request. Their status will change 'pending'. The student will not be cleared for on-campus activities, classes, or services until they receive an approval email. Students can check their status anytime by clicking the COVID-19 Vaccination tile again in SURF.

Student will receive an email once request is reviewed by either Health Services (proof of vaccination) or the Committee on Exceptions (exemption request). The email will include relevant accommodation information and/or reason for the denial.

Students must submit a new exemption request for each semester.