This administrative procedure applies to college-credit students only.

A. Academic Probation – A student shall be placed on academic probation if he or she has attempted a minimum of twelve (12) semester units resulting in an evaluative grade and has a grade point average of less than a "C" (2.0).

B. Progress Probation – A student shall be placed on progress probation if he or she has attempted a total of at least twelve (12) semester units and fifty percent (50%) or more of units attempted resulted in grades of "W"—withdrawal, "I"—incomplete, "NC"—no credit, or "NP"—no pass.

C. Academic and Progress Probation are calculated for the spring and fall semesters on the basis of the student’s enrollment after the deadline to drop without a "W." Summer grades are included in overall calculations for the spring and fall semesters. Probation is posted on the student’s permanent record.

D. The Admissions and Records Office shall make every reasonable effort to notify a student of academic and progress probation in a timely manner. Upon notification of probation, the student shall be directed to see a counselor prior to the next registration period to discuss ways in which the student can overcome his/her academic deficiencies. Information on support services and appeal procedures will be included in the notification.

E. A student who is placed on probation may submit an appeal to the Committee on Exceptions.