

This administrative procedure applies to college-credit students only.

- A. Academic Probation – A student shall be placed on academic probation if they have attempted a minimum of twelve (12) semester units resulting in an evaluative grade and has a grade point average of less than a "C" (2.0).
- B. Progress Probation – A student shall be placed on progress probation if they have attempted a total of at least twelve (12) semester units and fifty percent (50%) or more of units attempted resulted in grades of "W"–withdrawal, "I"–incomplete, "NC"–no credit, or "NP"–no pass.
- C. Academic and Progress Probation are calculated for the spring and fall semesters on the basis of the student's enrollment after the deadline to drop without a "W." Summer grades are included in overall calculations for the spring and fall semesters. Probation is posted on the student's permanent record.
- D. The Admissions and Records Office shall make every reasonable effort to notify a student of academic and progress probation in a timely manner. Upon notification of probation, the student shall be directed to see a counselor prior to the next registration period to discuss ways in which the student can overcome his/her academic deficiencies. Information on support services and appeal procedures will be included in the notification.
- E. A student who is placed on probation may submit an appeal to the Committee on Exceptions.